

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$5.00 per line for ACRL members, \$6.25 for others. Late job notices are \$12.00 per line for members, \$14.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *CR&L News*, as well as ads which, because of narrow deadlines, will not appear in *CR&L News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: *Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.*

POSITIONS OPEN

ACQUISITIONS LIBRARIAN. The University of Missouri-Columbia is seeking a librarian responsible for assisting in all phases of the work in the Acquisitions Department, including management of the approval plans, expending the book budget, ordering and receiving monograph books, and maintaining BATAB. Duties include supervising and evaluating staff assigned to the department, training new staff members, training all staff in new procedures; aiding in maintaining standards of accuracy and efficiency necessary for financial records; assisting faculty and subject librarians in interpreting acquisitions policies and procedures, BATAB, and approval plans; handling payment problems, prepaid orders, problem receipts and resulting necessary correspondence; serves as head of department in absence of Acquisitions Librarian. Requirements include ALA-accredited master's degree in Library Science, additional courses in business or management desirable; one to two years experience in the technical services department of a university or research library desirable, especially work with automated systems; ability to communicate well verbally and in writing necessary; aptitude for working with figures and facility with foreign languages helpful. Minimum salary: \$13,500 for 12 months with usual fringe benefits. Available: September 1, 1984. Send letter of application, names of three references and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201. Deadline for applications: July 23, 1984.

AFRICANA CATALOGER: Northwestern University Library. Entry level position. Performs original and complex copy cataloging of monographs, including descriptive and subject cataloging, classification and authority work, using AACR2, LCSH, DDC 19, and the

MARC bibliographic and authorities formats. Works cataloged are from or about Africa, or by African authors. They may be on any subject, and in any of a variety of languages. Cataloging and authority work are performed on Northwestern's NOTIS (Northwestern Total Online Integrated System) library automation system, for inclusion in the union online catalog, and forwarding to the RLIN database. Some authority work may be performed for the Library of Congress' Name Authority Cooperative (NACO) Program. Qualifications: MLS from an ALA-accredited library school, working knowledge of one or more foreign languages, preferably including French. Experience in library technical services, using an automated system preferred. Some Africana background desirable. Salary: \$16,000. Applications received by July 30, 1984, will be considered. Send application and resume, including names of three references to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. An EO/AA employer.

ASSISTANT REFERENCE/DOCUMENTS LIBRARIAN. Responsibility for GPO depository collection and periodicals; coordinate activities to provide reference service and bibliographic instruction. Accredited MLS required; experience with depository documents collections and/or serials preferred. Position available September 1, 1984. 12-month tenure track appointment with faculty status. Salary range mid to high teens depending upon qualifications. Excellent fringe benefits including TIAA/CREF. Send resume or request complete position description to: Dean W. E. Moomaw, Birmingham-Southern College, 800 8th Avenue West, Birmingham, AL 35254. Birmingham-Southern College is an equal opportunity, affirmative action employer. Applications will be accepted until the position is filled.

ASSOCIATE DIRECTOR. Susquehanna University seeks an associate director for its Roger M. Blough Learning Center. Responsibilities include assisting director in planning and administration and particular responsibility for coordinating public services including bibliographic instruction, circulation, database searching, interlibrary loan, and reference. Position is a faculty appointment as a professional librarian; it is not tenurable and does not require tenure for continuation. Requirements: MLS from an accredited library school or a doctorate in library science, successful experience in public services and in administration in an academic library. Facility in one or more modern European languages is desirable but not required. Twelve-month annual contract with one month vacation, standard fringe benefits including TIAA/CREF. Salary competitive and dependent on qualifications. Position now open. Apply with resume and names of three professional references by August 1, 1984, to: James B. Smillie, Director, Roger M. Blough Learning Center, Susquehanna University, Selinsgrove, PA 17870. Phone: (717) 374-0101, ext. 320. Susquehanna University is an equal opportunity, affirmative action employer.

AUTOMATION LIBRARIAN AND COORDINATOR OF TECHNICAL SERVICES. The University of Wisconsin-La Crosse is seeking applications from experienced librarians for the position of Automation Librarian and Coordinator of Technical Services. Primary responsibilities include coordinating existing OCLC and serials control and planning for future automation activities (acquisitions, circulation and online catalog); coordination of cataloging, serials, acquisitions and microforms; and occasional information desk duty. Will serve on the library's Management Council. The professional librarians are organized as a department of the faculty and participate in collegial governance affairs. Minimum requirements: ALA-accredited library degree and a minimum of five years professional library experience. Second master's degree, sixth year certificate or significant work toward a Ph.D required. Must have experience in the application of a library automation system such as an online catalog or an online circulation system. Salary commensurate with qualifications and experience, for academic year, tenure track faculty position. Minimum \$18,000. Effective date January 8, 1985. Deadline for submission of applications postmarked no later than: August 31, 1984. Send correspondence and credentials to: Edwin Hill, Department Chairperson, Murphy Library, University of Wisconsin-La Crosse, La Crosse, WI 54601. An affirmative action, equal opportunity employer.

CATALOG LIBRARIAN, EAST ASIAN COLLECTION (temporary, 1-year position), at the Brown University Library. Responsible for original cataloging and classifying of monographic Chinese language materials in the humanities and social sciences, using the Library of Congress classification scheme. Prepares cataloging for input into RLIN computer database, using a CJK terminal. Reports to

the Curator of the East Asian Collection. Qualifications: MLS degree from an ALA-accredited library school required; knowledge of AACR2 and LC subject headings required; proficiency in classical and vernacular Chinese essential; reading knowledge of Japanese helpful; relevant manual and online cataloging experience strongly preferred; relevant Asian Studies background desirable. Appointment range: \$17,853-\$20,290, based upon experience. Interested candidates should send letter of application, resume and names of three references by August 1, 1984, to: Gloria Hagberg, Brown University Library, Providence, RI 02912. An equal opportunity, affirmative action employer.

CATALOGER. Directs the editing of the online and manual catalogs; initiates recataloging; supervises the maintenance of authority files; catalogs and classifies library materials other than serials; supervises general catalog maintenance. Qualifications: master's degree in library science with undergraduate work in humanities or social sciences; reading knowledge of one or more foreign languages; five years cataloging experience in an academic or research library; expert knowledge of the Library of Congress classification scheme; experience with online and network cataloging. Hiring range \$18,800-\$21,350. TIAA, liberal fringe benefits. Appointment effective 1 September 1984. Applications, resumes and names of three references by 15 July 1984 to Office of Personnel Services, Smith College, Northampton, MA 01063.

CATALOGER: Harvard Law School Library. Requirements: MLS from an ALA-accredited library school and fluent reading knowledge of 1 Romance language; working knowledge of at least one other Romance language, library experience in technical services, and familiarity with automated cataloging procedures are desirable. Duties: include original cataloging of monographs and serials using AACR2, LC subject headings, the LC classification system and the

RLIN bibliographic utility in a major academic law library. Rank: Librarian I. Salary: \$17,300-\$20,400, depending upon qualifications. Available: October 1, 1984. Harvard Law Library, with a staff of 80 and a research collection of 1.4 million volumes, serves a law school of 2200 as well as a university and international legal research community. Send resume and names of three references to: Jerry Green, Personnel Officer, Harvard Law School Library, Langdell Hall, Harvard University, Cambridge, MA 02138. Harvard University is an equal opportunity, affirmative action employer.

DATA TAPE LIBRARIAN. The University of Texas at Dallas, Academic Computing Center. The University of Texas at Dallas is a rapidly growing and innovative upper division and graduate campus located in the North Dallas area. Responsibilities: joint position between the Library and the Academic Computer Center. Responsible for maintaining the magnetic tape library for the Academic Computer Center and, through coordination with the University Library, insuring a union catalog of campus holdings of machine-readable data files; provide assistance in accessing machine-readable data files. Qualifications: MLS degree from an ALA-accredited library school preferred; must have demonstrated computer experience including knowledge of IBM OS JCL; knowledge of at least one programming language and familiarity with mainframe statistical packages such as SAS; experience with using machine-readable economic and demographic data sets; familiarity with MARC format, LC classification, and AACR2; knowledge of OCLC cataloging preferred. Position is a twelve-month appointment. Minimum salary for this position is \$18,660 with some flexibility for candidates with exceptional training or experience. Interested candidates should submit a letter of application and resume (indication of sex and ethnicity is requested but not required) to: Personnel Office, The University of Texas at Dallas, P.O. Box 830688, Richardson, TX 75083-0688. Deadline for receipt of applications is August 15, 1984. The Univer-

ASSISTANT DIRECTOR FOR PUBLIC SERVICES

Lockwood Memorial Library State University of New York at Buffalo (Search extended)

Responsibilities: Newly created position in a system of 11 libraries serving the largest unit of the State University of New York with a student enrollment of 23,500. Reports to the Director of University Libraries. Responsible for all public services activities in the graduate research library for the Humanities and Social Sciences which also serves the Schools of Management, Information and Library Studies, and Architecture and Environmental Design. Administers reference and information services, computer search, bibliographic instruction, interlibrary and intercampus loan and borrowing, government documents, and circulation and stack maintenance activities in Lockwood and its branches. Supervises an appointed staff of 12 librarians, 2 professionals, and 26.50 support personnel. Responsibility may extend in the future to cover public services in the Science and Engineering and Undergraduate Libraries.

Qualifications: ALA-accredited MLS degree, 5 years professional library experience in a large academic/research library, at least half in a supervisory or administrative position in public services, and knowledge of education and research needs at both the graduate and undergraduate levels and of the latest developments in academic library service are required. Experience coordinating a large staff will be given special consideration. Familiarity with library faculty liaison, library orientation and training programs, computer assisted reference service, and collection development work is desirable.

Salary: \$34,000 plus, depending upon qualifications. Faculty status at the rank of Associate Librarian/Librarian.

Send letter of application and resume including the names of at least three references to:

**M.E. State
Assistant to Director for Personnel
University Libraries
SUNY/Buffalo
432 Capen Hall
Buffalo, NY 14260**

An EO/AA and Title IX employer.

sity of Texas at Dallas is an equal opportunity, affirmative action employer.

DEAN, SCHOOL OF LIBRARY SCIENCE. The University of North Carolina at Chapel Hill seeks applications for the position of Dean of the School of Library Science. The position will be available July 1, 1985. The Dean is the chief academic and administrative officer of the School and reports to the Provost. Applicants or nominees should have distinguished scholarly records and experience appropriate for a tenured appointment to the School, demonstrated administrative ability, knowledge of and commitment to library and information science education, and a commitment to affirmative action and equal educational opportunity. Salary range: \$55,000-\$85,000. The University of North Carolina at Chapel Hill is an affirmative action and equal opportunity employer. Minorities and women are encouraged to identify themselves voluntarily. Send letter of application, with vitae and three letters of reference, or nominations, by October 15, 1984, to: Thomas A. Bowers, Chair, Search Committee for School of Library Science Dean, School of Journalism; Howell Hall 021A, University of North Carolina at Chapel Hill, Chapel Hill, NC 27514.

LIBRARIAN, ACQUISITIONS DEPARTMENT/INTERLIBRARY LOAN. Assistant Librarian rank: \$16,000 minimum. Calendar year appointment. Employment date: as soon as possible (subject to budgetary approval). Usual benefits. Accredited MLS required. Bibliographic skills, knowledge of OCLC, familiarity with LC classification, foreign language(s) preferred. Will manage Interlibrary Loan using the OCLC/ILL subsystem and participate in other responsibilities of the department. Some supervisory responsibility. Opportunity to participate in the library instruction program. Evening and weekend assignments on a rotating basis at a public service desk. Applications accepted until August 1, 1984. Send resume and placement folder, including names of three references to: Diane A. Clark, Chairperson, Personnel Committee, James M. Milne Library, State University College, Oneonta, NY 13820. An equal opportunity, affirmative action employer.

LIBRARY AUTOMATION COORDINATOR. Responsible for providing technical expertise in evaluating the library's requirements for automation and, thereafter, in planning, coordinating, and implementing a comprehensive automated library system. Experience with automated library systems essential. Preference given to candidates with database searching experience and/or background in business or the natural sciences. Includes responsibility for supervision of circulation, ILL, online database searching, and several support staff. Applications are invited from librarians from all types of institutions. Faculty status; excellent fringe benefits; some evening and weekend reference work; salary dependent on education and experience, minimum \$18,000. Forward resume and the names of 3 references before September 10, 1984, to: Peter Dollard, Library Director, Alma College Library, Alma, MI 48801. Equal opportunity, affirmative action employer.

LIBRARY DIRECTOR. Union College invites applications and nominations for the position of Director of Schaffer Library. Union College is an independent, highly selective, residential college of 2000 undergraduates, offering liberal arts and engineering curricula as well as a small graduate program. The Director reports to the Vice President for Academic Affairs and is responsible for administering a budget of approximately \$1,000,000, a collection of 430,000 volumes, and a staff of 25 (12 professionals and 13 paraprofessionals). Schaffer Library belongs to the fifty-member Capital District Library Council and is a selective depository for federal government documents. The library participates in several OCLC subsystems and provides computerized reference service. Further library automation is planned for the near future. Qualifications: ALA-accredited MLS required; considerable professional experience at the staff level culminating in two years of administrative experience in an academic library, with evidence of success in library fiscal planning, program development, and personnel management; demonstrated familiarity with current trends and applications of automated library systems; proven leadership abilities and superior communications skills; clear commitment to the principles of service and of open access to information; that is, advocacy of the educational mission of the College and of the library's active participation in that process; ability to work effectively with all segments of the college community; evidence of active participation in the profession beyond the local level and of professional growth through scholarly activity. The position of Library Director is an administrative appointment with faculty status at

the appropriate rank. Salary range is \$35,000-\$45,000. Send application, including resume and names and addresses of three references, by August 1, 1984, addressed to: Search Committee for the Library Director, Office of Vice President for Academic Affairs, Union College, Schenectady, NY 12308. The College is an affirmative action, equal opportunity employer and encourages applications from women and minority group members.

MICROFORMS LIBRARIAN. The University of Arizona Library is seeking an experienced Microforms Librarian. The Microforms Librarian reports to the Head of the Serials Department and has administrative responsibility for the overall operation of the Current Periodicals, Newspapers, and Microforms Room in the Main Library. The Current Periodicals, Newspapers, and Microforms Room contains over 5,000 currently-received periodicals and 165 newspapers. The University Library's collection of microfilm and microfiche numbers over 2 million items (including the Science/Engineering Library). Four career staff positions report to the Microforms Librarian. This position will be involved with all aspects of the microform collection: collection development, reference in relation to microforms, compilation of bibliographies and guides for the collection, performing library instruction, recommending equipment for purchase, and keeping abreast of technological advances. An ALA-accredited library degree is required. Preference will be given to candidates who have prior experience working in a microforms collection and who have knowledge of one or more foreign languages. Professional librarians at the University of Arizona Library are academic professionals with voting faculty status, have 12-month appointments, and earn 22 vacation days and 12 days of sick leave per year. The salary range is \$16,500-\$22,000, depending on qualifications. A salary above the maximum can be negotiated depending upon years of experience and exceptional qualifications. Send letter of application, resume, and names of three references by 15 August 1984 to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. The University of Arizona is an EEO/AA employer.

REFERENCE LIBRARIAN

2 Positions

Provide reference service in Humanities, Social Sciences and Government publications including on-line literature searching and collection development. One position requires the design and implementation of user education activities, while the other involves providing these services to faculty and staff.

We require an MLS degree, 2-3 years of academic reference experience and a willingness to work some evenings and weekends. Knowledge of government publications and the ability to read one or more foreign languages preferred.

**Please send resume to
Bessie Hahn, Director of Library
Services, Brandeis University,
Waltham, MA 02254.**

An affirmative action/equal opportunity employer.

**BRANDEIS
UNIVERSITY**

MONOGRAPHS CATALOGER. Entry level position in original cataloging unit, reporting to Head of Technical Services to begin August 20, 1984. Responsible for original and complex copy cataloging of monographs, including descriptive and subject cataloging, classification and authority work utilizing AACR2, LC classification and subject headings, OCLC cataloging and name authority subsystems; work with a variety of languages, subjects and formats (book and non-book); train and supervise senior operating staff in descriptive cataloging procedures. Qualifications: ALA-accredited MLS; sound organizational skills; ability to communicate effectively orally and in writing; ability to work well independently and with a wide variety of people; ability to meet responsibilities and requirements of a tenure-track position; additional subject masters degree and previous experience in library technical services desirable. Appointment at faculty rank of Instructor/Assistant Professor, depending on qualifications and experience. Starting salary range \$15,000-\$16,600. Send letter of application, resume and names of 3 references by 7/30/84 to: Barry J. Hennessey, Head, Technical Services, Dimond Library, University of New Hampshire, Durham, NH 03824. UNH is an AA/EEO employer.

RARE BOOK CATALOGER/EDITOR: for privately endowed historical society. Requirements: MA in history or equivalent, MLS from ALA-accredited institution with concentration in bibliography and rare books, 2-5 years experience in rare book acquisitions and cataloging, editorial experience (person will edit the society's scholarly publication, a quarterly bulletin), knowledge of conservation and microfilming techniques. Salary range: \$20,000 minimum. Send letter of application, resume and names of three references to: Chris-

topher Bickford, Director, The Connecticut Historical Society, 1 Elizabeth St., Hartford, CT 06105.

REFERENCE LIBRARIAN. Responsibilities include reference work, collection development, library instruction, government documents and online searching. MLS required, experience desirable. Instructor rank, tenure track. \$15,000 minimum. Send resume and letter of application to: Robert J. Vigeant, Head Librarian, Saint Joseph's College Rensselaer, IN 47978. An AA/EEO employer.

REFERENCE LIBRARIANS. Two positions at Central Michigan University, serving 16,000 students and 600 faculty, reports to the Coordinator of Public Services. Responsibilities: general reference service at the library's main reference desk. This involves online searching and the use of public service OCLC terminals. Emphasis on bibliographic instruction, including the teaching of at least one section of a course on the use of the library. May serve as subject bibliographer with responsibilities for collection building and faculty liaison in an area of specialty. Scheduling includes flexible work hours with some night and weekend assignments. Required: ALA-accredited MLS degree. Desirable: second master's degree and/or appropriate subject background in English, communication, or education. These are ten-month, tenure track, faculty positions. Reappointment and promotion dependent upon meeting university criteria based on professional, scholarly, and creative activity. Two-semester salary is negotiable according to qualifications and experience: at least \$16,000 at instructor level and \$18,000 at assistant professor level. Opportunity for additional summer employment exists. Submit application, resume, and the names and addresses of



SYSTEMS LIBRARIAN

Massachusetts Institute of Technology

Systems Librarian (Librarian IV). Description: under the general direction of the Assistant Director for Administration, plans for and coordinates the utilization of new technologies to enhance library operations and services with the long-range goal of an integrated online library system linked with national and regional networks. Manages and oversees the operation of existing automated systems and plans for and participates in the selection of new and/or existing systems which will include acquisitions, serials control, online catalog and other systems. Prepares documentation for recommendations including feasibility studies, cost-benefit studies and statistical analyses. In consultation with operational managers and staff, prepares specifications for vendor-based systems and plans and oversees the implementation of systems decisions including both the acquisition and integration of new systems and the enhancement of existing systems. Coordinates and directs the work of task forces and committees which are involved in systems projects. Monitors network and vendor documentation. Monitors the security and integrity of the Libraries' databases and programs. Supervises staff assigned to systems operations and coordinates and directs the work of staff members assigned to systems projects.

Serves as a resource to the Libraries administration on long-range planning for automation. With other department heads, serves as a member of Library Council, a system-wide administrative group. Serves as a primary link to automation projects within the Institute. Maintains current awareness of developments in relevant technologies, bibliographic utilities and networks as they apply to library operations and maintains effective relationships with appropriate staff within the Institute, other university libraries and with vendors of library systems.

Qualifications: MLS from an ALA-accredited library school and a minimum of five years of professional library experience are required, combining at least two years experience in automated systems and technology and some experience in either public or technical services in a research library. Final candidates must also demonstrate well developed interpersonal skills, the ability to analyze and solve complex problems and a substantive knowledge of the MARC formats.

Salary range: \$26,700-\$43,900. Interested individuals should send resumes including the names of three references **by July 27, 1984**, to:

**Search Committee for Systems Librarian
The Libraries, Room 14S-216
Massachusetts Institute of Technology
Cambridge, MA 02139**

MIT is an equal opportunity employer with an affirmative action plan and applications from qualified women and minority candidates.



three references to: Chairperson, Selection Committee, P.O. Box 2067, Mt. Pleasant, MI 48858. Application must be postmarked no later than August 17, 1984. CMU is an affirmative action and equal opportunity institution.

SENIOR ASSISTANT LIBRARIAN, REFERENCE DEPARTMENT (12 months). Works in active and dynamic academic reference department. Participates in reference desk work, library instruction, reference work, general collection development and faculty liaison activities, online searching, and assists with planning and implementing automated reference systems. Qualifications include an MLS from an ALA-accredited school and at least four years of experience in academic reference work. (A master's degree in a subject field is required for promotion or tenure). In addition, experience in systems development and coursework in computer and/or information science is highly desirable. Salary dependent upon qualifications (\$20,800 to \$28,872/year). Letter of application, current resume, and three letters of reference should be sent to: David B. Walch, Library Director, Robert E. Kennedy Library, California Polytechnic State University, San Luis Obispo, CA 93407. Deadline for application is August 15, 1984. California Polytechnic State University is an affirmative action, equal opportunity, Title IX, Rehabilitation Act of 1973 Employer.

SERIALS CATALOGER. University of Georgia. Entry level position. (Salary minimum \$15,300). Duties: responsible to the Head Serials Cataloger for performing original and copy cataloging of serials, periodicals, and incomplete monographic sets in all subjects and languages; serving as resource person for serial cataloging policies and procedures; and participating in the Department's policy-making process. The Cataloging Department, comprised of 30 staff members, catalogs over 40,000 books, serials, microforms, and nonprint materials yearly. Qualifications: MLS from ALA-accredited library school; knowledge of AACR, AACR2, and LC classification and subject headings; ability to work with broad range of subjects and languages; good oral and written communication skills; ability to establish and maintain good working relationships; serials cataloging experience preferred; strong interest in academic or research li-

brarianship desired; experience with OCLC cataloging desired; knowledge of other automated systems applicable to technical services (and especially serials control) desired. Application procedure: send letter of application by August 17, 1984, including resume and names of three references to: Bonnie Jackson Clemens, Assistant Director for Administrative Services, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

SOCIAL SCIENCES REFERENCE LIBRARIAN. Primary responsibility is service at the Reference Desk approximately 13 hours per week including one week night and rotating weekends. Liaison to the Psychology Department and other social science departments as assigned, with bibliographic instruction, extensive online bibliographic database searching, and collection development activities. Faculty status, tenure track, 12 month appointment. ALA-accredited MLS required; academic library experience, online experience, and coursework in psychology and sociology preferred. Salary mid teens; competitive benefits including 24 days annual leave, TIAA/CREF. Closing date August 1, 1984. Send resume, three references, and letter of application to: Carole Larson, Reference Department, University Library, University of Nebraska at Omaha, Omaha, NE 68182-0237. AA/EOE.

SUPERVISOR OF MANUSCRIPTS AND ARCHIVES, Cincinnati Historical Society. Responsible for administration of the manuscript-archives program including collection development, arrangement and description of collections, provision of reference service and supervision of two part-time employees. Duties also include assisting with the establishment of a local black history archives. Qualifications include MA in American history with archival training, 1-2 years related experience and knowledge of automation and preservation-/conservation techniques. Additional MLS preferred. Salary: \$16,000 minimum. Benefits include paid Blue Cross/Blue Shield, major medical and dental insurance, TIAA/CREF, 22 working days vacation. Send resume with names of three current references to: Laura L. Chace, Librarian, Cincinnati Historical Society, Eden Park, Cincinnati, OH 45202. Application deadline: July 31, 1984.

LATE JOB LISTINGS

ACQUISITIONS LIBRARIAN. Responsible for planning, coordinating, and supervising activities of Monographic Acquisitions Department in university library with 390,000 volumes, adding 10,000-15,000 volumes annually. Current materials budget, including serials and approval plan, is anticipated at 700,000. ALA-accredited master's degree in library science. Minimum 2 years post-master's professional experience. Prefer 3 years professional experience in acquisitions department of medium or large academic library. Demonstrated supervisory experience with OCLC or other automated acquisitions systems. Position available September 1, 1984. Salary range \$14,020-\$25,200. Application deadline July 20, 1984. Send letter of application and resume, including academic credentials and names of 3 professional references, to: David H. Doerrer, Assistant Director, John C. Pace Library, The University of West Florida, Pensacola, FL 32514. An equal opportunity, affirmative action employer.

ASSISTANT DIRECTOR FOR PUBLIC SERVICES. Full management responsibility for all library public services including circulation, reference, and information services in general and science libraries. MLS degree with evidence of increasing management responsibility required. Academic library experience preferred. Salary \$30,000+. Apply no later than September 15, 1984, to: Charles B. Elston, Chairman, Appointments and Promotions Committee, Marquette University, Memorial Library, 1415 W. Wisconsin Ave., Milwaukee, WI 53233. Affirmative action, equal opportunity employer.

ASSISTANT HEAD OF PUBLIC SERVICE. The Bancroft Library, a unit of the General Library, is one of the largest libraries of manuscripts, rare books, and special collections in the United States. The Public Service Division

provides reference and instruction services to the users of these collections. Duties of the Assistant Head will include reader assistance and instruction; correspondence; research counseling; training and supervising support staff; supervision of storage and retrieval of material; and collection development, covering the western United States and Mexico. In the Head's absence, the Assistant Head is in charge of the Public Services Division. Requires an MLS degree; two years' experience in academic library reference; a reading knowledge of Spanish; and demonstrated successful training and supervisory experience. Preference given to candidates with a graduate degree and experience in North American or Mexican studies. Knowledge of other Western European languages and of bibliographic developments and automation in libraries is desirable. Full job description mailed on request. Classification as Assistant or Associate Librarian, \$18,636 to \$32,796 per annum salary range, depending on qualifications. Position available 1 October 1984, or as soon thereafter as possible. To apply, please send your resume, including the names and addresses of at least three professional references, by 31 August 1984, to: William E. Wenz, Library Personnel Officer, 447 Main Library, University of California, Berkeley, CA 94720. The University of California is an equal opportunity, affirmative action employer.

ASSISTANT INTERLIBRARY LOAN LIBRARIAN AND REFERENCE LIBRARIAN. (This is a one-year position with possible extension.) This is a split position with half dedicated to Interlibrary Loan Department and half to Reference Department. Assists in administrative and supervisory responsibilities in Interlibrary Loan with primary responsibility for management of lending operation. Provides reference service and bibliographic instruction in a large academic library serving the social sciences and humanities. Has responsibility for collection maintenance and inventory within the Reference Department. Some evening and weekend hours. Qualifications: MLS from an accredited library school required; other advanced degrees desirable. Some academic library interlibrary loan or reference experience preferred. Reading knowledge of at least one foreign language. Familiarity with RLIN or other automated systems useful. Available immediately. Starting salary \$16,000. Send letter of application and resume, including names of three references, and have library school credentials, including transcripts, forwarded to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by August 15, 1984, will be considered. An equal opportunity, affirmative action employer.

ASSISTANT LIBRARIAN, HEAD OF TECHNICAL SERVICES. Responsible for operation and policy formation for acquisition, cataloging, processing, and card catalog maintenance in a partially computerized technical services unit, and planning and implementation of an online catalog and circulation system. Donnelly Library has a book collection of over 135,000 volumes and is a member of AMIGOS Bibliographic Council. Minimum qualifications: ALA-accredited MLS or equivalent. Minimum 3-5 years experience in Technical Services, including OCLC. Experience in automated processing and familiarity with Dewey Decimal classification system is desired. Salary commensurate with experience and qualifications; minimum \$23,000. Applications must be received no later than July 31, 1984. Send application, resume, and placement folder or 3 current letters of recommendation to: Richard Panofsky, Library Search Committee, New Mexico Highlands University, Las Vegas, NM 87701. New Mexico Highlands University is an AA/EO employer.

CATALOGER. Catalogs and classifies (DDC) book and nonbook materials; assists in the bibliographic organization of special collections; supervises book repair, pamphlet binding and OCLC terminal operation; some collection

development responsibilities. Qualifications: an ALA-accredited MLS required; evidence of continued professional development and OCLC or other network experience highly desirable; knowledge of and experience with DDC and AACR2 preferred. Salary range \$16,000-\$20,000 for a 12-month, non-tenure track position. Letter of application, resume, and names, addresses and telephone numbers of 3 current professional references should be sent by September 15, 1984, to: Henry R. Stewart, William Allen White Library, Emporia State University, Emporia, KS 66801.

COORDINATOR FOR DOE GRANT. New Hampshire Imprints Project, Dartmouth College Library. 1 year appointment, October 1, 1984-September 30, 1985. Under general supervision of the Project Director, is responsible for the administration, planning, and monitoring of bibliographic control activities, to improve access to and increase the availability of the Library's unique collection of New Hampshire imprints. Is responsible for original cataloging following AACR2 and the Library of Congress Bibliographic Description of Rare Books. Assists in identifying materials for conservation and adding materials to augment the collection. Required: ALA/MLS with 2 years AACR2 cataloging experience. Experience in cataloging on RLIN or another automated system. Demonstrated ability to supervise a production oriented operation and ability to work well independently. Highly desirable: previous experience with rare book cataloging. Rank and salary commensurate with experience with a minimum salary \$18,800. Please send resume and names and addresses of 3 references before July 31, 1984, to: John R. James, Director of Collection Development and Bibliographic Control, Dartmouth College Library, Hanover, NH 03755. Dartmouth College is an AA/EEO/M/F employer.

HEAD, MANUSCRIPTS DIVISION. The Bancroft Library, a unit of the General Library, is one of the largest libraries of manuscripts, rare books, and special collections in the United States. The Manuscripts Division includes documents ranging in subject from the history of California and Mexico to individuals and organizations in diverse fields, dating from the Renaissance to the present day. Duties of the Head include directing the operations of the Division, with responsibility for the development, analysis, and maintenance of its collections; training and supervising support staff; processing, arranging, and cataloging collections; initiating and maintaining computer-based techniques for control of and access to the collections; preparing exhibits; preparing grant proposals; development; and physical maintenance and preservation of the collections. Requires MLS degree, and three or more years' experience as curator of manuscripts or archivist in a large academic library or collection; a working knowledge of Spanish and a strong academic background in American history, political science, and literature, and a good knowledge of California, Mexican, and Central American history. Knowledge of 18th and 19th Century American literature desirable. Supervisory experience, familiarity with RLIN or other computer-based systems, and with contemporary techniques for preservation of manuscript materials, are expected. Full job description mailed on request. Salary in the \$22,776 to \$32,796 per annum range, depending on qualifications. Position available 1 October 1984 or as soon thereafter as possible. To apply, please send your resume, including the names and addresses of at least three professional references, by 31 August 1984, to: William E. Wenz, Library Personnel Officer, 447 General Library, University of California, Berkeley, CA 94720. The University of California is an equal opportunity, affirmative action employer.

HUMANITIES AND SOCIAL SCIENCES REFERENCE BIBLIOGRAPHER. Dartmouth College Library is seeking a reference bibliographer for the Baker Humanities and Social Sciences Library. The person we are seeking will be capable of working

as a member of a reference-bibliographer team in an innovative and technologically sophisticated department utilizing the Dartmouth online catalog, RLIN, and OCLC along with micro-computers. Responsibilities include developing the Library's collections in Romance and Germanic languages and literatures through consultation with the faculty to identify instructional and research needs and providing reference services including bibliographic instruction and online bibliographical searching in the humanities and social sciences. Qualifications: ALA-MLS, graduate degree in a Western European language with an emphasis in Spanish highly desirable and a minimum of 3 years experience in an academic research library are required. Bibliographic instruction and computer database searching experience is highly desirable. Salary and rank commensurate with experience and qualifications with a minimum salary of \$18,500 for Librarian II and a minimum salary of \$22,200 for Librarian III. Dartmouth College is an AA/EEO/M/F employer. Please send resume to: Phyllis E. Jaynes, Director of User Services, 115 Baker Library, Dartmouth College, Hanover, NH 03755, before August 31, 1984.

INSTRUCTIONAL SERVICES LIBRARIAN. We are seeking a dynamic energetic individual responsible for planning, developing, and implementing all library instructional programs, online bibliographic database searching, and assisting with reference inquiries. Requires an accredited MLS, additional master's degree desired. Must be able to participate in a library management team, supervise staff, work cooperatively with faculty, students, staff and general public and have ability and/or experience with bibliographic instruction. This is a permanent 9-month, tenure-track, faculty appointment. Salary range \$2638-\$3106 per month dependent on experience and qualifications. UAJ is one of three university campus centers in the University of Alaska system. It is a small, but growing institution located in the splendor of southeast Alaska. Please send resume and names and addresses of 3 references postmarked by July 20, 1984, to: Office of Personnel, University of Alaska-Juneau, 11120 Glacier Highway, Juneau, AK 99801. The University of Alaska is an EO/AA employer and educational institution.

LIBRARY DIRECTOR. Starting date: Summer, 1984. Salary: negotiable. Responsibilities: overall responsibility for maintaining a 100,000-plus volume library. Supervision of a library staff of seven. Collection development in dialogue with faculty. Budget management, acquisitions control. Overall supervision of catalog conversion from Freidus to Library of Congress, plus periodic reporting to funding sources on projects' progress. Qualifications: MLS from an ALA-accredited school, strong knowledge of Judaica. Hebrew is a must. Previous administrative experience preferred. Send letter of application and supporting materials (resume, salary requirements) to: David Goldenberg, President, Dropsie College, 250 Highland Ave., Merion, PA 19066.

LIBRARIAN for major science branch library in a system that stresses active information services. Supervise three full-time assistants and six FTE student assistants. Participate in planning responsive services and policies for the Science and Engineering Libraries. Collection development and information services, including computer searching and library instruction for biology and mathematical sciences. Opportunities to implement innovative services and develop library instruction. Available 7-1-84. Requires MLS, science subject expertise, administrative and supervisory skills and ability to communicate effectively with faculty, students and staff. Salary \$20,000 based on qualifications. Submit resume and names of three references to: Search Coordinator, Box 636W, University of Rochester, 260 Crittenden Blvd., Rochester, NY 14642. Equal opportunity employer (M/F).

MUSIC CURRICULUM LIBRARIAN. Responsible for the juvenile, curriculum, score, record, and AV collections of a university library serving 6500 students. Could involve some service responsibility or document or database searching. Opportunity to teach section of required course in use of library resources. Supervision of one clerical position in addition to student assistants. Nights and weekend work expected. Accredited MLS required. BS in education with music background desirable. Experience helpful but not required. Annual salary \$14,400+, depending upon qualifications and experience. Excellent fringe benefits. Open immediately. Application, including resume, undergraduate and graduate transcripts, and two letters of recommendation should be sent by August 1, 1984, to: George N. Hartje, Director of Libraries, Pickler Memorial Library, Northeast Missouri State University, Kirksville, MO 63501. Equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN. Camden Arts and Sciences Library. Available: August 1, 1984. General reference service, participate in established bibliographic instruction program. Some database searching. Collection development and evaluation in social science areas. MLS required. Some academic reference experience desirable. Background (degree) in social science helpful. Familiar with database searching (DIALOG, BRS). \$19,249 minimum, dependent upon qualifications. Faculty status, calendar year appointment, TIAA/CREF, life/health insurance, 22 days vacation. Submit resumes and three reference sources for current references by July 15, 1984, to: Shirley W. Bolles, (APP. 78), Alexander Library, Rutgers University, New Brunswick, NJ 08903. An equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN (ENGINEERING). Works with 8 other librarians under the direction of the Head of Reference in providing general reference service and freshman library orientation. Provides reference and consultation services, collection development, online searching, and bibliographic instruction in the engineering disciplines. Qualifications: ALA-accredited MLS required; master's degree in one of the sciences or engineering highly desirable; 2 years of reference experience desirable. Faculty status, tenure-track appointment, and good benefits. Salary range: \$19,000-\$24,000. The Robert Muldrow Cooper Library is an important research support facility with a collection of 1,260,000 volumes, including 13,500 serial titles. The staff includes 22 librarians and 60 technical assistants. Send letter of application with a resume and names, addresses and telephone numbers of 3 references by August 15, 1984, to: Myra Armistead, Chair, Reference Librarian Search Committee, R.M. Cooper Library, Clemson University, Clemson, SC 29631. An EEO/AA employer.

SCIENCE LIBRARIAN. The University of Missouri-Columbia is seeking a librarian responsible for providing reference services and collection development for the Science Library. Duties include sharing in the administration of the Science Library and in the provision and evaluation of services in coordination with Reference Department policies and procedures; providing online searching of science databases for students and faculty; providing bibliographic instruction and training in the use of the library; developing printed guides and handouts; sharing responsibility for supervising support staff and student assistants and for performing other administrative functions for the Science Library. Requirements include an ALA-accredited master's degree in Library Science; strong science background and/or equivalent experience; second master's degree preferred; two years of professional library experience in a university or research library environment in most of the areas encompassed by the statement of duties preferred; competency through experience or training in online database searching required; ability to communicate well orally and in writing; strong service orientation; ability to

work in a team environment. Minimum salary: \$14,500 for 12 months with usual fringe benefits. Salary could be higher depending on qualifications. Available: September 1, 1984. Send letter of application, names of three references and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201. Deadline for applications: August 1, 1984.

SCIENCE LIBRARIAN. To provide reference services, maintain science collection, perform online searching through commercial databases, and coordinate programs with faculty in science departments. Qualifications: master's in library science from an ALA-accredited school; undergraduate and graduate work in science desirable; Ph.D and experience preferred. Salary range: \$16,000-\$18,000. Wanted September 1, 1984. Apply to Donald T. Hartman, Vice President and Dean of Academic Affairs, Juniata College, Huntingdon, PA 16652. Affirmative action, equal opportunity employer.

SPECIAL COLLECTIONS/REFERENCE LIBRARIAN. Responsibilities: acquire, arrange, describe, and provide access to oral history, manuscript, and rare book collections; implement college records management; archival, and preservation programs; develop the Bronx history collection; provide general reference service; and the performance of other duties as assigned; occasional evening and weekend hours. Qualifications: ALA-accredited MLS and advanced subject degree, preferably in history or political science, required; archival experience and interest in computer applications for cataloging and indexing archival collections desirable; ability to work harmoniously with an academic community in a collegial environment; effective written and oral communication skills; interest in research and publication. Tenure-track, faculty status at the Assistant Professor rank, 6 weeks' vacation, fringe benefits. Salary range: \$21,650-\$34,918. Send letter of application, resume, and the names of 3 references, by August 15, 1984, to: Larry E. Sullivan, Chief Librarian, Herbert H. Lehman College of the City University of New York, Bedford Park Blvd. West, Bronx, NY 10468. CUNY is an affirmative action, equal opportunity employer.

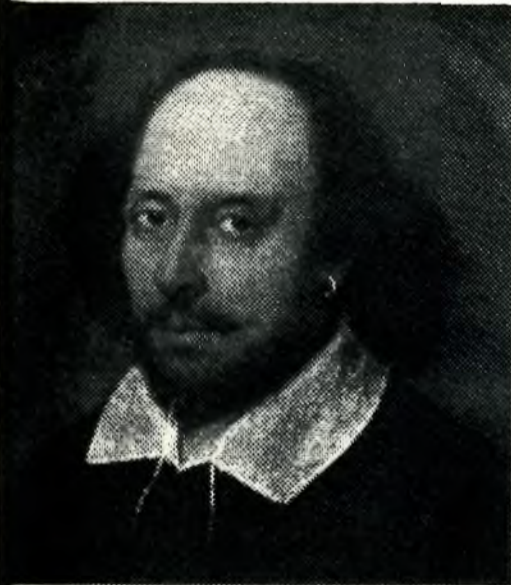
SENIOR ASSISTANT LIBRARIAN (temporary for one year) to serve as assistant to Budget Officer/Systems Analyst in San Jose State University Library. Assist in the maintenance of fiscal and statistical data, workflow studies, and implementation of automated systems. Requires MLS from an ALA-accredited library school, minimum five (5) years fiscal experience, and understanding of statistical methods. Automation experience desired. Salary: \$20,880-\$28,872 annually. Resumes by August 30, 1984, to: University Librarian, Clark Library, San Jose State University, One Washington Square, San Jose, CA 95192-0028.



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