

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$10.50 per line for institutions that are ACRL members, \$12.60 for others. Late job notices are \$24.25 per line for institutions that are ACRL members, \$29.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$485 to \$900 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/advert2.html>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude dis-

crimatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/c&rlnew2.html>. Ads will be placed approximately four weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnewsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN. Manage acquisitions and budget control of library materials in all formats including monographs, serials, and audiovisual; supervise support staff; assist in defining policies and procedures; maintain strong vendor relations; maximize use of technology in work flow and accurate data collection; manage collection analyses and cancellations projects; provide reports; assist in leading collection development efforts. Required: ALA-MLS; 30 additional graduate credits or second subject master's degree for rank of Assistant Professor; demonstrated ability to work with faculty, staff, vendors; demonstrated acquisitions expertise; relevant experience and expertise in Technical Services; knowledge of publishing trade, including OP, electronic licensing, and serials; excellent analytical, organizational, interpersonal, and supervisory skills; excellent computer and OCLC skills; ability to assess, develop, and implement more technology in the workplace; good math skills. Preferred: Accounting and budgeting experience; familiarity with Horizon ILS; knowledge of bindery preparation; expertise in serials and cataloging experience a plus. Review of candidates will begin immediately and continue until position is filled. This is a tenure-track faculty appointment at the minimum of Instructor Rank. Salary based on experience, skills, and credentials. Send letter of interest and curriculum vitae to: Terri Campo, Long Island University, 1 University Plaza, Brooklyn, NY 11201-8423. Long Island University is the eighth largest private university in the United States. It is recognized for strength in the liberal arts and sciences, health sciences, and library and information science, including a Ph.D. program in the latter. The Brooklyn campus is located within easy access of Manhattan. It enrolls more than 10,000 students pursuing undergraduate and graduate degrees in the various colleges: Arts and Science, Pharmacy and Health Sciences, Education, Health Professions, Nursing, Business, and Public Administration. The library, with a staff of 42, including 21 librarians, houses 250,000 volumes, 2,400 periodical subscriptions, and a collection of 24,000 audiovisual resources. It provides 55 bibliographic databases for end-user searching. Long Island University is an affirmative action, equal opportunity employer.

ASSISTANT DIRECTOR AND INSTRUCTIONAL/OUTREACH LIBRARIAN. Scripps Institution of Oceanography Library, University of California, San Diego (UCSD). We invite applications from innovative professionals to lead user outreach and instruction, with an emphasis on active one-on-one outreach, and coordinate public services in a rapidly changing electronic environment. Successful applicants will have two years' outreach experience promoting library resources and services in an academic science library; working knowledge of applicable print and electronic resources; knowledge of current issues/methodologies in library instruction; Web development/maintenance; excellent communication skills; MLS degree or equivalent. See <http://orpheus.ucsd.edu/lac/SIOLibrarian.htm> for details. Hiring Range: \$37,920-\$49,224. To Apply: Send résumé, cover letter, and list of three references to: Debra Ambrose (1) at: libraryjobs@ucsd.edu. Candidates

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

Connecticut	\$34,172
Delaware	\$22,500**
Illinois	\$30,096*
Indiana	varies*
Iowa	\$23,911
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$31,362*
New Jersey	\$36,503
North Carolina	\$27,641**
Ohio	\$25,198**
Pennsylvania	\$28,120*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$30,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,700

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

applying by November 22, 2002, will be given first consideration. Affirmative action, equal opportunity employer.

BIOLOGICAL AND LIFE SCIENCES LIBRARIAN. Princeton University, Princeton, New Jersey. Available: Immediately. Princeton University Library seeks an energetic, creative, and forward-thinking library professional to develop and implement innovative and effective user services to support teaching and learning in the biological sciences.

DIRECTOR OF THE LIBRARY

Alma College

Alma College invites applications for director of the library. Alma College is a highly selective, private, liberal arts college in central Michigan. Affiliated with the Presbyterian Church, the college is classified as a Carnegie Liberal Arts I institution, is a member of the Oberlin Library Group, and has a Phi Beta Kappa chapter.

Highly service oriented, Alma College Library serves a community of 1,400 undergraduates and 102 faculty performing teaching and research across a wide spectrum of fields. The collection includes 247,000 volumes, 1,200 periodical subscriptions, and a wide range of electronic resources. In 2001, the library installed III's Millennium Library System.

The Director of the Library administers services, collection development, and user education. The director assumes a leadership role in determining library policies and developing budgets, and participates in long-range planning. Working with faculty, staff, and students, the director seeks to accomplish the educational objectives of the college by playing an active role in developing the library's print and media collections as well as pursuing new technologies in support of research and learning. The director supervises and works closely with three professional librarians and five support staff as an integrated part of the daily operations of the library, including reference and instruction.

This is a tenure-track faculty position. Professional achievement, research/creative work, and service are required for tenure and promotion. Salary, benefits, and support for professional development are competitive.

REQUIRED QUALIFICATIONS

ALA-accredited MLS (additional advanced degree preferred); minimum of five years' administrative experience in an academic library; experience in planning and/or managing a budget; commitment to liberal arts undergraduate education; excellent communication, interpersonal, and organizational skills; record of publication or significant involvement with regional or national professional library organizations; experience with current library automation and information technology systems.

For consideration, send a letter of application and a résumé with five references to:

**Director of the Library Search Committee
Alma College
614 W. Superior Street
Alma, MI 48801**

Review of applications will begin **December 6, 2002**, and continue until the position is filled. The anticipated start date is July 2003.

Alma College's nondiscrimination policy includes age, color, creed, gender, national origin, physical ability, race, religion, and sexual orientation. For more information about Alma College and its library, visit the college's Web site at: <http://www.alma.edu>.

Qualifications: Required: MLS from an ALA-accredited institution or equivalent combination of education and professional experience; academic background with at least a bachelor of science in a biological or related science and/or relevant academic or special library experience; at least two years of professional experience working in an academic biological or medical sciences library environment. For further details, go to our Web site at: <http://libweb5.princeton.edu/libr/jobBIO.html>. Nominations and Applications: Review of applications will begin immediately and will continue until the position is filled. Nominations and applications (résumé and the names, titles, addresses, and phone numbers of three references) should be sent as an MS Word attachment via e-mail to: libhrpro@princeton.edu; or by fax to: (609) 258-0454. Submissions via regular mail are also welcomed and can be sent to: Search Committee for the Biological and Life Sciences Librarian, c/o Lila Fredenburg, Human Resources Librarian, Princeton University Library, One Washington Road Princeton, NJ 08544-2098. Princeton University is an equal opportunity, affirmative action employer.

COORDINATOR OF HUMANITIES AND SOCIAL SCIENCES COLLECTION DEVELOPMENT. (Assistant or Associate Librarian) Louisiana State University seeks an energetic and innovative individual to coordinate the collection development activities of the liaisons to the humanities and social sciences. The coordinator works with others to train liaisons, promote outreach, develop budgets and policies, and manage the libraries' collections. This individual is expected to

provide user education and reference assistance and to meet requirements for promotion and tenure. For a detailed description of the position, go to: <http://www.lib.lsu.edu/lib/jobs>. Qualifications: Required: MLS from an ALA-accredited library school; three years' relevant experience; good computer skills; undergraduate degree or work experience in an appropriate area; understanding of scholarly literature and publishing trends; excellent communication skills; strong service orientation; ability to work well with all levels of users and staff. Additional Qualifications Desired: Collection development experience; advanced degree in appropriate subject area; grant writing skills; evidence of research or creative achievement. A degree or academic work experience in such disciplines as History, Sociology, Geography, Mass Communication, and English preferred. Salary and Benefits: \$42,000 per fiscal year minimum, depending on qualifications and experience; 12-month, tenure-track appointment; excellent benefits. Application: Review of applications will begin November 1, 2002, and will continue until position is filled. Candidates should submit a letter of application, résumé, and names, addresses, and telephone numbers of three references to: Dawn Zaske, Personnel Services, 295 Middleton Library, Louisiana State University, Baton Rouge, LA 70803. (Ref. #005327)

DIRECTOR OF LIBRARY DEVELOPMENT. Marquette University. The Raynor Library Fundraiser is responsible for assisting in raising the remaining dollars from alumni, parents, friends, corporations, and foundations needed for the completion of the Raynor Library project,

ELECTRONIC SERVICES/ REFERENCE AND INSTRUCTION LIBRARIAN

Middlebury College

Middlebury College invites applications for a full-time Electronic Services/Reference and Instruction Librarian. The newly merged Library and Information Services Department (LIS) seeks an innovative, dynamic, and articulate individual with a background in the liberal arts and experience or course work in information technology.

RESPONSIBILITIES: Serve as liaison to selected academic departments and teach research classes in liaison subject areas. Create and maintain Web-based library guides, provide individual research consultations, develop collections in the liaison subject areas, and provide reference service (including some evening and weekend shifts). Work in collaboration with other LIS staff to develop and support the innovative application of information resources and technology in a \$40 million state-of-the-art facility, opening fall 2004. The applicant will be responsible for developing and maintaining the library's Web presence and providing Web authoring support and computer skills training for library staff. Additional responsibilities include maintaining PCs in the reference area and supporting multimedia workstations (specialized training will be provided as needed).

REQUIREMENTS: MLS, MLIS, or foreign equivalent program from an ALA-accredited program at time of appointment; liberal arts background, with experience or interest in teaching; course work or technical background in computers, HTML, and Web authoring software; knowledge of current trends in technology and scholarly communications; knowledge of programming languages such as JavaScript desirable; ability to work effectively in a collaborative, changing environment; excellent oral and written communication skills; strong interpersonal skills and the ability to work with a diverse clientele.

SALARY AND BENEFITS: Competitive salary. Compensation based on experience. Comprehensive benefits package.

Review of the applications begins immediately, and will continue until the position is filled. Send letter of application, résumé, graduate and undergraduate transcripts, and names, phone numbers, and e-mail addresses of three professional references to:

**Middlebury College
Human Resources Office
Service Building
Middlebury, VT 05753
Fax: (802) 443-2058
<http://www.middlebury.edu/hr>**

Middlebury is an equal opportunity employer.

Applications from women and members of minority groups are especially encouraged.

and for ongoing library needs. Duties include developing and executing a business plan; providing cultivation, solicitation, and stewardship to a portfolio of approximately 150 gift prospects; making 15–20 personal visits per month and 50 major gift asks per year; preparing briefing materials for the President, Vice President, and Dean; attending special events and meetings (requires periodic travel); and maintaining strong productive relationships with colleagues in Advancement and across the university. Requires: Bachelor's degree; three to five years of development-related experience including fundraising (personal gift solicitation), volunteer management, strategic planning, program management, budget oversight, and data analysis; excellent interpersonal and communication skills; attention to detail; ability to perform and provide leadership in a team setting; and ability to think creatively within the context of an organizational framework; and ability to manage staff and volunteers. Fundraising experience on a capital project, and/or with libraries, and event management is desirable. Salary range is \$45,000–\$52,000 per year depending on prior experience. Application review begins immediately and continues until position is filled. Affirmative action, equal opportunity employer. Interested individual please send a letter of application and résumé to: Tim Simmons AL40, University Advancement, Marquette University, P.O. Box 1881, Milwaukee, WI 53201-1881; or e-mail to: resume@marquette.edu.

ELECTRONIC RESOURCES LIBRARIAN. Montana State University-Bozeman seeks an Electronic Resources Librarian. \$36,778; FY, tenure-track, assistant professor, available January 1, 2003.

This is a new position with major responsibilities for providing leadership and expertise in the evaluation, selection, promotion, and accessibility of a wide range of electronic resources. Qualifications: Required: MLS from an ALA-accredited program; experience handling multiple priorities and projects; current knowledge in the field of electronic access to information; and knowledge of vendors, publishers, and library consortia. Preferred: Second graduate degree; knowledge of database design and electronic periodical linking technologies; successful work experience in a team-oriented environment. The successful candidate will have excellent oral, written, and interpersonal skills to work effectively with a diverse clientele and a strong commitment to excellent customer service; an understanding of the current and emerging trends and issues in collection development and academic libraries; and the ability to work both in a team and independently. Applications must include a letter addressing each of the above qualifications, résumé, and names, addresses, and phone numbers of three current professional references to: Electronic Resources Librarian Search Committee, Office of the Dean, MSU-Bozeman Libraries, P.O. Box 173320, Bozeman, MT 59717-3320; screening begins November 1, 2002, and continues until position is filled. For more information, see: <http://www.lib.montana.edu/about/jobs/566-2.html>; or call: (406) 994-3119. ADA/EQ/AA/Veterans Preference. Claim veteran's preference or request accommodation from: HR/AA, MSU, Bozeman, MT 59717; phone: (406) 994-2042; TDD: (406) 994-4191.

ELECTRONIC RESOURCES/INSTRUCTION LIBRARIAN. Southwest State University invites applications for a full-time, tenure-

EMORY**THREE POSITIONS AVAILABLE****Emory University**

The General Libraries of Emory University invites applications for Instruction Librarian (new), Psychology Librarian, and Spanish, Portuguese, and Latin American Studies Librarian (new).

Instruction Librarian

The new Instruction Librarian will participate in an emerging instruction and outreach program that promotes critical thinking, emphasizes integration of print and digital resources, and fosters development of lifelong learners. The new position will create and implement library instruction programs and services that incorporate the library into the college experience of the first-year student and will contribute to library instruction for all students. The successful candidate will serve as a champion for information literacy within the library and across campus.

Psychology Librarian

The Psychology Librarian serves as departmental liaison for the Psychology Department. As departmental liaison, the librarian's responsibilities include collection development and management, instruction in the use of library resources, consultative and general reference services, and marketing the availability of library resources and services. The Psychology Department includes more than 30 faculty and offers a well-rounded undergraduate program in experimental, psychobiological, social/personality/clinical, and cognitive developmental areas. Graduate programs include Clinical Psychology, Cognition and Development, and Neuroscience and Animal Behavior.

Spanish, Portuguese, and Latin American Studies Librarian

The new Spanish, Portuguese, and Latin American Studies Librarian serves as a departmental liaison for the Department of Spanish and Portuguese, the Latin American and Caribbean Studies program, and shares interdisciplinary responsibility for many departments. As departmental liaison, the librarian's responsibilities include collection development and management, instruction in the use of library resources, consultative and general reference services, and marketing the availability of library resources and services. The department of Spanish and Portuguese offers an undergraduate degree and a Ph.D. degree in Spanish. The Latin American and Caribbean Studies program offers an undergraduate concentration and serves as a coordinating body for graduate and faculty research conducted under the sponsorship of numerous departments.

For complete position announcement, benefits, and application instructions, please see: <http://web.library.emory.edu/services/hr/jobs.html> or contact:

Dianne M. Smith
Library Human Resources Officer
Robert W. Woodruff Library
Emory University
Atlanta, GA 30322-2870
e-mail: libdms@emory.edu

Application review begins immediately and will continue until the position is filled.

Emory University is an equal opportunity, affirmative action employer and encourages women and minority candidates.

track faculty position to begin July 1, 2003. Faculty member will actively participate and promote excellence in bibliographic instruction/information literacy. The successful candidate will demonstrate proficiency in Web design, manage the library's Web site, and provide leadership and technical expertise in the integration of Web-based resources. As Technology Coordinator for the library, this faculty member will be the primary liaison with the broader university technology initiatives. The library is midway in extensive facilities renovation planning and the successful candidate will have an opportunity to participate in the redesign of library services. Participation in collegial management of the library and shared reference including some nights and weekends is expected. The successful candidate should demonstrate evidence of participation in professional and community activities and should expect to engage in scholarly and professional development activities at the level necessary to meet requirements for tenure and promotion. Master's in Library Science or equivalent is required; ALA-accredited program preferred. This position requires demonstration of strong teaching skills and knowledge of assessment, proficiency in Web design, and outstanding communication skills. Preference will be given to candidates with experience in management of

technology resources, project management, and a collaboration history with faculty, staff, and students. Letter of application addressing position qualifications, vita, official transcripts, and names, addresses, and phone numbers of three references should be submitted to: Office of Human Resources, Southwest State University, 1501 State Street, Marshall, MN 56258. Review of the applications will begin on January 15, 2003, and will continue until position is filled. E-mail: okrinab@southwest.msus.edu. Visit us at: www.southweststate.edu. Southwest State University is an equal opportunity educator and employer.

FINE ARTS LIAISON/WEB SERVICES LIBRARIAN. Denison University Granville, Ohio. Denison University Libraries invite applications and nominations for a Liaison to the Fine Arts/Web Services Librarian. For more information about Denison and William Howard Doane Library, please see our Web page at: www.denison.edu. Responsibilities: The Fine Arts Liaison/Web Services Librarian will create and develop customized services in collaboration with Fine Arts faculty; build and manage library collections for the arts; provide instructional support and teach library instruction classes; promote information literacy initiatives

THREE POSITIONS AVAILABLE

The American University in Cairo Library and Learning Technologies

The American University in Cairo (AUC) Library anticipates the following vacancies. Current services include reference service for undergraduate and graduate students as well as staff, faculty, and visitors using both traditional print and digital resources, a comprehensive information literacy program that includes a newly adopted required course as part of the core curriculum as well as specialized courses in specific disciplines, an extensive and growing ILL/Document delivery service that uses Ariel, is a member of RLG SHARES, and plans to join the OCLC ILL network. AUC Libraries and Learning Technologies also participates in numerous interinstitutional resource sharing partnerships within Egypt.

Director of Research and Information Access Services

Under the direction of the Dean of Libraries and Learning Technologies, the successful candidate will be expected to provide creative leadership and direction in planning, developing, and administering access to research and information in a service-oriented environment. This responsibility includes development of programs to promote, support, and enhance library research and information services, and to expand, organize, and provide access to research and information resources; provide strong leadership for public service and outreach, locally, regionally, and nationally; develop and recommend policies for patron and visitor access to Main Library information resources; negotiate and implement interinstitutional cooperative resource-sharing agreements in line with university policies; and work in collaboration with faculty to further the goals and objectives of Libraries and Learning Technologies.

QUALIFICATIONS: Master's degree from an ALA-accredited program in library science, information management, or the equivalent is required. A second master's degree in a specific discipline is desirable (not mandatory). The position requires a minimum of five years of progressively responsible professional library experience in an academic library, preferably in public services librarianship, and a minimum of three years' successful supervisory experience, including supervision of professionals. Excellent communication skills in spoken and written English required; working knowledge of Arabic and other languages helpful. High level of computer literacy and experience with contemporary information systems and technology is essential. Position #LIB-1.

Reference/Digital Access Librarian

Under the direction of the Head of Reference, the successful candidate will provide reference service using both traditional print and digital resources at both the Reference Desk and on more specialized comprehensive research projects for faculty and administration. They will also have responsibility for management, evaluation, and implementation of digital resources, will be responsible for the reference department's Web presence, and serve on the library's Web advisory committee. In addition, they will be responsible for developing and delivering an ongoing schedule of staff training as well as print and Web-based instructional materials for reference service and new resources. Finally, they will have collection development responsibilities in assigned areas and will participate in the library's information literacy program. Some weekend and evening hours are required.

QUALIFICATIONS: ALA-accredited MLS; excellent oral and written skills in English; skilled in current information retrieval technologies; demonstrated skills and experience in delivering high-quality reference service using both traditional print and digital resources; broad subject expertise appropriate to a liberal arts educational institution; demonstrated skill and experience in instruction (one-on-one and classroom) in an academic library environment; high-level computer literacy; and a minimum of three years' academic library experience. A second master's degree, working knowledge of Arabic and other languages,

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and participate in current information literacy grant activities; provide reference service and participate in activities of the reference team; identify and evaluate relevant resources in the arts and educate fellow librarians about these resources; serve on library, university, and consortial committees; participate in professional development and service activities. This position will also be responsible for coordinating the maintenance of all library Web pages in accordance with Denison University policy as well as developing Web pages for subject-specific materials. Knowledge, Skills, and Abilities: Required: ALA-accredited MLS; an undergraduate degree in the visual or performing arts or significant experience in fine arts librarianship; teaching or instructional experience at the academic level; familiarity with research skills in the fine arts; demonstrated knowledge of and enthusiasm about the integration of new technologies into the delivery of information services; strong commitment to user-focused service; demonstrated flexibility, initiative, and ability to adapt and work creatively in a challenging and rapidly changing environ-

ment; desktop computing skills including experience with HTML, multimedia, and instructional technologies; strong written and oral communication skills, and ability to supervise support staff and students. Preferred: Graduate degree in the visual or performing arts; experience using Web authoring software such as Dreamweaver or HomeSite; experience in a wide range of library functions. Salary and Benefits: A competitive salary package commensurate with qualifications and experience and full benefits are offered for this 12-month appointment. To Apply: Candidates should send a letter of application, résumé, and the names, addresses, phone numbers, and e-mail addresses of three references. Although applications will be accepted until the position is filled, those submitted by November 30, 2002, are best assured of receiving full consideration. Application materials should be sent to: Chair of Fine Arts Liaison/Web Services Librarian Search Committee, Denison University Library, Granville, OH 43023. Questions may be addressed to: AndreadisD@Denison.edu. Denison University is an affirmative ac-

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experience with desktop publishing, presentation and Web development software, and successful experience in multicultural educational institution is preferred (not mandatory). Position # LIB-2.

Head of Reference

Under the direction of the Director of Research and Information Access Services, the successful candidate will be expected to provide the leadership necessary to develop comprehensive, first-class reference services to the AUC community. Specifically, the successful candidate will supervise the reference desk, including scheduling, monitoring, and evaluating service quality; evaluating employee performance; providing reference desk coverage; developing goals and objectives for the reference department; envisioning and implementing innovative projects and services in response to the needs of the AUC community; identifying and evaluating emerging information technologies for implementation; formulating and recommending departmental policies; coordinating documentation of procedures and services; preparing and submitting reports to administration as requested; developing initiatives for outreach of reference services to faculty; coordinating Reference Collection Management in collaboration with assigned liaisons; coordinating graduate research liaison; developing and coordinating management of specific in-house resources; teaching classes in Information Literacy program as needed in cooperation with Head of Information Literacy; general collection management responsibilities as assigned and in cooperation with the Director of Collection Management. Some weekend and evening hours are required.

QUALIFICATIONS: ALA-accredited MLS; excellent oral and written skills in English; skilled in current information retrieval technologies; demonstrated skills and experience in delivering high-quality reference service using both traditional print and digital resources; broad subject expertise appropriate to a liberal arts educational institution; demonstrated skill and experience in instruction; high-level computer literacy and a minimum of three to five years' academic library experience with two years of supervision. A second master's degree, working knowledge of Arabic and other languages desirable (not mandatory). Position # LIB-3.

Founded in 1919, AUC's campus is located in Cairo, Egypt, and its degree programs are accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools. For more information, see our Web site at: www.aucegypt.edu. One-, two-, or three-year appointments subject to mutual agreement will begin September 2003. Renewal of an appointment depends upon institutional needs and/or the appointee's performance. The normal teaching load is three courses per semester, and English is the language of instruction. Salary and rank are according to scale based on qualifications and professional experience. Ph.D. required. For expatriates, housing, annual round-trip air travel for appointee and accompanying family, plus schooling for up to two children are included. In view of AUC's protocol agreement with the Egyptian government, which requires specific proportions of Egyptian, U.S., and third-country citizen faculty, at this time preference will be given to qualified applicants who are U.S. citizens.

E-mail a letter of application specifying position number with curriculum vitae and names and addresses of three references to: facultyaffairs@aucnyo.edu; or mail to:

Earl (Tim) Sullivan, Provost
The American University in Cairo
420 Fifth Avenue, Fl. 3-CRL
New York, NY 10018-2729

Please also complete the Personnel Information Form provided at: <http://forms.aucegypt.edu/provost/pif3.html>. Applications accepted until positions are filled.

The American University in Cairo is an equal opportunity employer.

tion, equal opportunity Employer. Women and minorities are encouraged to apply.

INSTRUCTION/REFERENCE LIBRARIAN. Joyner Library, East Carolina University, Greenville, North Carolina. Seeking a highly motivated, service-oriented person to help plan and deliver the library's informational and instructional services. Complete information on the position is available at: <http://www.lib.ecu.edu/facpos.html>; or contact Christina Bowers via e-mail: bowersc@mail.ecu.edu; or phone: (252) 328-6514.

LIBRARIAN/INFORMATION SPECIALIST FOR ENGINEERING RESOURCES. Bucknell University seeks to hire a Librarian/Information Specialist for Engineering Resources. Please visit Information Services and Resources on the Web at: http://www.isr.bucknell.edu/employment_opportunities/.

REFERENCE AND INSTRUCTION LIBRARIAN AND CO-ORDINATOR OF PUBLIC RELATIONS AND OUTREACH. Indiana University South Bend (USB). As part of a team, the person in this position provides reference services to a diverse population of students and faculty by working regularly scheduled hours at the reference desk, including some evening and weekend hours; participates in an active instruction program; provides leadership in planning, implementing, and maintaining an effective library public relations (PR) program that creatively promotes the use of the library to the campus and broader community; is responsible for writing and producing effective and visually identifiable library newsletters, press releases, brochures, and other promotional documents; works with PR committee to plan speaker series and library participation in campus events; shares in university governance through memberships on committees; reports to the Director of Library Services. Required: ALA-MLS; familiarity with print and electronic resources. Must possess initiative, creativity, and strong oral and

HEAD OF REFERENCE SERVICES

Central Michigan University

Central Michigan University Libraries seek qualified applicants for the position of Head of Reference Services.

Established in 1892, Central Michigan University (CMU) has a growing enrollment of 28,015 students, including 19,188 students on the university's main campus. Recently classified by the Carnegie Foundation as a doctoral/research-intensive university, CMU is recognized for strong undergraduate education and a range of focused graduate and research programs. CMU is a student-focused university with opportunities for leadership and involvement for an energetic team. CMU competes at the Division I-A level in athletics and is located in Mount Pleasant, an expanding mid-Michigan community of approximately 25,000 permanent residents. A recently developed tourist destination point, Mount Pleasant has retained its small-town flavor while embracing a wide variety of special interest groups and outdoor recreation opportunities.

In January 2002, Central Michigan University opened a state-of-the-art, 50-million-dollar expanded and renovated library facility. The Head of Reference Services is responsible for leading the Reference Services department into a new era of library and information services. This individual is responsible for oversight, management, and evaluation of University Library reference services, which include a dynamic library instruction program that incorporates library credit courses and other forms of bibliographic instruction, Web-based delivery of information service, as well as traditional face-to-face modes of reference service. The Reference Services department consists of 11 librarians and two full-time support staff and is supported by government documents and law collections. This is a 12-month position.

MINIMUM QUALIFICATIONS: ALA-accredited MLS; understanding of, and experience with, library reference and instructional services; recent experience with the integration of digital technologies and library services; minimum of five years' professional library experience; supervisory experience; excellent written, verbal, and interpersonal skills.

ADDITIONAL DESIRED QUALIFICATIONS: Professional experience in an academic/university library; experience in the development and implementation of innovative reference and instructional services; experience with policy planning; additional graduate degree.

TO APPLY: Submit letter of application addressing qualifications for the position, résumé, and names, titles, addresses, and telephone numbers of three references to:

**Central Michigan University
Human Resources
109 Rowe Hall
Mt. Pleasant, MI 48859**

Position is available immediately. Applications will be accepted until the position is filled. Review of candidates' files will begin on **November 1, 2002**.

Salary commensurate with qualifications, minimum \$55,000. Excellent fringe benefits.

CMU, an affirmative action, equal opportunity institution, is strongly and actively committed to increasing diversity within its community (see www.cmich.edu/aaeo/).

written communication skills. Energetic, motivated, and creative with a strong service orientation. Ability to work as a team leader and team member as well as independently. Relates effectively with varied clientele. Must be able to meet the performance, professional development, and service requirements associated with a tenure-track appointment. Preferred: Academic reference experience; teaching, training, or library instruction experience; proficiency in graphic design and/or desktop publishing. Twelve-month appointment beginning July 2003 will be at the Assistant Librarian Rank. Salary: \$35,000-\$37,500. Review of applications will begin January 22, 2003, and will continue until filled. To Apply: Send letter of application, résumé, and three letters of reference to: Judith Gottwald, Chair, Search and Screen Committee, Franklin D. Schurz Library, **Indiana University South Bend**, P.O. Box 7111, South Bend, IN 46634; fax: (574) 237-4472; e-mail: jgottwal@iusb.edu. IUSB is an equal opportunity, affirmative action employer. Visit our Web site: <http://www.iusb.edu/~libg>.

REFERENCE AND INSTRUCTION LIBRARIAN. The College of Wooster is seeking a Reference and Instruction Librarian to be

responsible for coordinating the libraries' reference and instructional programs, in which all of the librarians participate; providing reference and instructional services personally; overseeing the Student Reference Assistant program; and working with appropriate academic departments on collection development. Annual Salary: \$33,000. The position will be available May 15, 2003. A master's degree in library or information science from an ALA-accredited graduate school and appropriate experience are required. Candidates should mail a letter of application and résumé and/or curriculum vita, along with names, addresses, telephone numbers, and e-mail addresses for at least three references, to: Damon D. Hickey, Director of Libraries, The **College of Wooster**, Wooster, OH 44691. All applications should be received by December 31, 2002. The College of Wooster is an independent college of the liberal arts and sciences with a commitment to excellence in undergraduate education. The College values diversity, strives to attract qualified women and minority candidates, and encourages individuals belonging to these groups to apply. Wooster seeks to ensure diversity by its policy of making appointments without regard to age, sex, race, creed, national origin, disability, handicap, sexual

TWO POSITIONS AVAILABLE

Kent State University

Kent State University Libraries and Media Services invite applications for the following positions: 1) Music and Media Cataloger, 2) Serials and Metadata Cataloger. The Libraries have a collection of more than two million volumes and hold membership in the Association of Research Libraries and the Center for Research Libraries. Kent State is a founding member of OCLC and of OhioLINK (<http://www.library.kent.edu>), Ohio's statewide information system. Innovative Interfaces is used for the integrated library system.

Music and Media Cataloger

RESPONSIBILITIES: The successful candidate will perform original and copy cataloging of music and media, including scores and sound recordings; software; audiovisual materials; and books in all subject areas. Original cataloging copy will be contributed to OCLC. Materials to be cataloged may be housed in the Main Library collection, the Hugh A. Glauser Music Library, or any of the seven regional campus libraries. The Music and Media Cataloger will provide expertise on national and international cataloging standards, address and resolve access issues and cataloging practices for integrating electronic resources into the collection, and supervise graduate students on a variety of cataloging projects. The librarian in this position will also work closely with regional campus librarians to facilitate original and copy cataloging across an eight-campus system.

QUALIFICATIONS: Required: MLS from ALA- accredited program; two years' experience in original and complex cataloging of scores and sound recordings; experience performing original cataloging of audiovisual materials, computer files, and books; knowledge of cataloging standards, including AACR2, LC classification, LCSH, MARC21, MCD, and LCRI; academic degree in the music field. Preferred: Bibliographic knowledge of one or more foreign languages; knowledge of standards for cataloging remote electronic resources.

Serials and Metadata Cataloger

RESPONSIBILITIES: The successful candidate will perform original and copy cataloging of serials, remote electronic resources, and Web sites; undertake cataloging revisions, including title changes, frequency changes, ceased/merged/split titles, URL changes for serials, remote electronic resources and Web sites. Original cataloging will be contributed to OCLC. The librarian in this position will develop, plan, and lead the integration of metadata, metadata use, and metadata practices throughout Libraries and Media Services. The successful candidate will provide expertise on national and international standards, including AACR2, MARC, CONSER, LC rule interpretations, Dublin Core, CORC, and emerging standards. Other responsibilities will include working closely with public services librarians and systems staff to facilitate and coordinate metadata projects for digital collections; addressing and resolving access issues and cataloging practices for integrating electronic resources, including serials, into the collections.

QUALIFICATIONS: Required: MLS from ALA- accredited program; two years' experience in original and complex cataloging of serials; experience cataloging electronic resources; excellent communication and interpersonal skills; knowledge of current and emerging metadata standards; knowledge of cataloging standards, including CONSER, AACR2, LCSH, LC classification, and MARC21. Preferred: Bibliographic knowledge of one or more foreign languages; experience with creating and using Web pages, including familiarity with mark-up languages such as HTML or XML.

SALARY AND STATUS FOR BOTH POSITIONS: \$41,556. Faculty status, Assistant Professor rank; tenure-track, 12-month position. Generous health benefits, annual research leave, and support for professional development.

APPLICATION PROCEDURE: Send a letter of application addressing the required qualifications, a curriculum vita, and the names and contact information of three professional references to:

Jeanne Somers
Associate Dean, Libraries and Media Services
Kent State University
P.O. Box 5190
Kent, OH 44242-0001

Review of applications will begin **December 16, 2002**.

Kent State University is an equal opportunity, affirmative action employer.

Associate Director for Technical Services and Systems

Temple University Health Science Center Library seeks individual to manage the Technical Services and Systems Dept, which is comprised of the following units: 1. Library Automation & Systems; 2. Acquisitions; 3. Technical Processing; 4. Cataloging & Collection Management; 5. Serials & Binding; 6. Collection Development. In addition, this senior-level position is involved in overall library & systems planning and evaluation, which include the following four Health Sciences Center entities: 1. Main biomedical library in Kresge Hall; 2. South Branch in the 600 building (dental, nursing, pharmacy, physical therapy, occupational therapy, health information management, and the archival collections); 3. School of Podiatry Library at 8th and Race Streets; 4. Fisher Microcomputer Learning Center in Kresge Hall. This position is involved with the implementation & administration of the University's integrated library systems, electronic resources planning & ongoing management. Master's degree in Library or Information Science from an American Library Association-accredited program required. Membership in the Medical Library Association Academy of Health Information Professionals (AHIP) preferred. A minimum of five years supervisory experience required; ten years relevant experience in a medical or science library & at least five years working state-of-the-art, integrated library system preferred. Extensive knowledge and experience with OCLC or RLIN, library automation & serials control systems required. Excellent oral & written communication skills required. Demonstrated ability to manage, set & meet goals & objectives.

We offer competitive salary & benefits, including 100% pre-paid tuition. For consideration, submit your resume, including salary history, to: **K. Brinkley, Employment Rep., Temple University, 1601 N. Broad St., 203 USB, Phila., PA 19122, e-mail: recruiter.2@temple.edu or fax: 215-204-1076. EOE**



DEAN OF TECHNOLOGY AND LEARNING RESOURCES

**Modesto Junior College
Yosemite Community College District
2002-2003 Educational Administrator**

**CLOSING DATE
Friday, November 15, 2002**

For brochure and application materials, contact the Yosemite Community College District Human Resources Office:

YCCD Human Resources Office

**P.O. Box 4065
2201 Blue Gum Avenue
Modesto, CA 95352
Phone: (209) 575-6968
Fax: (209) 575-6969**

www.yosemite.cc.ca.us

Electronic Resources Librarian

Lafayette College seeks an innovative, energetic librarian to manage electronic resources and participate in reference and instruction activities. Responsibilities include working with e-resources vendors and consortia, ensuring access to e-resources for users both on and off campus, participating in the evaluation and promotion of e-resources, developing and conducting staff training, teaching in an ambitious instruction program, and providing reference service in all curricular areas.

Qualifications: ALA accredited MLS or the equivalent; strong academic background; knowledge of a wide range of electronic and print information resources; facility with current and emerging library technologies and applications; knowledge of HTML; interest in issues relating to cataloging of electronic resources; knowledge of basic microcomputer hardware and software in a networked environment; ability to work productively in a collegial environment; initiative, flexibility, and commitment to service; strong teaching skills; ability to interact and communicate effectively with faculty, students, and staff. Knowledge of XHTML, Web programming, and scripting languages preferred.

Salary: Minimum high \$30s. Excellent benefits, including generous support for professional development.

Lafayette College is a distinguished undergraduate institution with a challenging, broad-based curriculum in the liberal arts, sciences, and engineering. With endowment per student rank among the top two percent of all U.S. colleges and universities, it offers a small college environment with large college resources.

Qualified individuals should send a letter of application, resume, and a list of at least three references (with phone numbers and email addresses) to:

**Chair, Search Committee
c/o Director of Libraries &
Academic Information Resources
David Bishop Skillman Library
Lafayette College
Easton, PA 18042-1797**

Review of applications will begin immediately and will continue until the position is filled. The College is an equal opportunity employer and encourages applications from women and minorities.



LAFAYETTE COLLEGE

orientation, or political affiliation. The College of Wooster is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN. Sam Houston State University (SHSU) is seeking innovative and enthusiastic individuals who are interested in providing general and specialized reference services for library users, applying new technologies to reference services, participating in user-centered, subject-specific instruction through general orientation sessions, course-integrated instruction, and Web-based tutorials. Our campus of 13,000 students is located 50 minutes north of Houston in Huntsville, Texas. This tenure-track position provides reference assistance, one evening per week and rotating weekend hours; participates in collection development. Knowledge of Web page and presentation software is required. An ALA-accredited master's degree is required; master's degree in a subject area is desired. Salary dependent on qualifications; minimum salary is \$33,500. Materials will be reviewed and accepted until the position is filled. To Apply: Send letter of interest with current resume and names, addresses, telephone numbers, and e-mail addresses of three professional references to: Ann Holder, Newton Gresham Library, Sam Houston State University, Huntsville, TX 77341-2281. The library's homepage is

MAP LIBRARIAN

University of Colorado, Boulder

This is a tenure-track faculty position reporting to the Head of the Earth Sciences and Map Library. The Map Library is located in the Jerry Crail Johnson Earth Sciences and Map Library in the Benson Earth Sciences Building. Duties include providing reference service for the map collection and, to a lesser extent, the Earth Sciences Library; collection development for map and cartographic material in all formats, including digital data; assistance in the use of geographic information systems; continuing development of the Map Library Web page that provides access to map-related Internet resources; supervising two classified staff members; and providing bibliographic instruction. The position will supervise the cataloging of maps to provide bibliographic access through the Libraries' online catalog. Currently, the collection is partially uncataloged. A significant part of this position involves research and creative work and a commitment to service in keeping with the tenure standards of the University of Colorado at Boulder.

REQUIREMENTS: Master's degree from an ALA-accredited library school or equivalent completed by June 2003; classwork or experience with a map collection; demonstrated experience with electronic information resources; experience or classwork related to geographical information systems (GIS); excellent oral and written communication skills; potential for research; and a strong commitment to public service.

PREFERENCES: Some of the following desirable qualifications can be satisfied by classwork as well as by experience: work experience in a research-oriented library; supervisory experience; cataloging experience; knowledge of map cataloging practices; Web page development; working knowledge of government publications; experience with digital spatial data; and collection development experience. A graduate or undergraduate degree in geography, cartography, or geology is preferred as well as two or more years of experience in a college, university, or research-based map collection.

APPOINTMENT AND SALARY: The successful candidate with demonstrated accomplishments in research and creative work will be appointed as a full-time (12 month) Assistant Professor on the tenure track. The libraries anticipate hiring at the assistant professor level. Applications at all levels may also be considered from those who would strengthen the libraries' diversity. A successful candidate with promise in research but lacking an established scholarly record will be appointed as an instructor (non-tenure-track) for two years, with promotion to the tenure track and the rank of Assistant Professor upon a successful review. Starting salary range will be \$36,000-\$43,000, according to the candidate's qualifications. Benefits include 22 working days' vacation, 10 paid holidays, liberal sick leave, University group health care plans, group life insurance, TIAA-CREF retirement/annuity, and support for scholarly/professional activities. Tenured librarians are eligible for sabbatical leaves.

APPLICATION PROCEDURE: Review of applications and nominations will begin immediately and continue until the position is filled. It is suggested that applications be on file with the search committee by **December 1, 2002**. Send letter of application specifically addressing qualifications for the position, résumé, and names, addresses, and telephone numbers of three references to:

Scott Seaman
Associate Director for Administrative Services
University Libraries
University of Colorado at Boulder
Boulder, CO 80309-0184

The University of Colorado at Boulder is committed to diversity and equality in education and employment.

http://www.shsu.edu/~lib_www. SHSU is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN/POLITICAL SCIENCE BIBLIOGRAPHER. University of Rochester, River Campus Libraries, seeks a reference librarian with a strong commitment to user services and enthusiasm for teaching to develop innovative library services for a premier political science department. An excellent opportunity to join a humanities/social sciences reference team (eight librarians and two paraprofessionals) to deliver services that support instruction, research, and writing for faculty and students. Applicants are required to have an MLS degree from an ALA-accredited program, an undergraduate degree in political science or related social science, public service experience in an academic library, and outstanding written and oral communication skills. For additional information, visit the University of Rochester Libraries' Web

page: <http://www.lib.rochester.edu/index.cfm?PAGE=152>. Send a letter of application, résumé, and names and addresses of three references to: Political Science Bibliographer Search Committee, Kelley M. Kitrinis, HR Administrator, Rush Rhees Library, Room 227, University of Rochester, R.C. Box 27055, Rochester, NY 14627-0055; fax: (585) 273-5309; e-mail: Kkitrinis@library.rochester.edu. University of Rochester is an equal opportunity employer. Review of applications will begin no later than November 1, 2002, and will continue until the position is filled.

RESEARCH SPECIALIST. Kirkland and Ellis has an immediate opening in its Los Angeles Law Library. We are looking for an individual with a master's degree who is interested in doing research in a business setting. Duties: Our research projects are broad in scope, but much of the work involves gathering information on business, industries, legal topics, individuals, and projects; using print, online, and CD-ROM



DIRECTOR OF BIBLIOGRAPHIC SERVICES

University of Illinois at Springfield

Brookens Library of the University of Illinois at Springfield (UIS) seeks a Director of Bibliographic Services to provide creative direction for bibliographic services operations, including acquisitions, serials, and cataloging. Plans, organizes, and manages the workflow for acquiring and describing the library's print, electronic, and media resources. Collaborates with Educational Technology, campus computing, and other

library units to support the integrated library system (Endeavor's Voyager) and facilitate the implementation of changes and upgrades to the system. Resource person for issues related to Voyager functionality. Keeps current regarding standards, practices, and emerging technologies for bibliographic services and their implications for workflow, effectiveness, and customer service at UIS. Acts as liaison to Illinois Library Computer Systems Organization and Academic Information Technology Services. Participates in leadership groups within the library. This is an academic professional position, reporting to the University Librarian and Dean of Library Instructional Services, and supervising nine civil service employees.

QUALIFICATIONS: Required: ALA-accredited MLS degree; five years of experience in acquisitions and/or cataloging, at least three of which must be in a professional position and which includes progressively responsible supervisory experience; knowledge of current standards and practice in cataloging, acquisitions, serials, and administration of integrated library systems; strong customer service orientation with excellent communication and interpersonal skills. Preferred: Experience in library systems administration and with the Endeavor Voyager system; experience in workflow analysis and design; experience in data collection and analysis.

COMPENSATION AND BENEFITS: Dependent upon experience and qualifications, minimum salary of \$55,000 per year. Benefits include 24 days' annual leave, 25 days' sick leave, nine state holidays, two floating holidays, and a choice of health and retirement plans.

SETTING: Located in the state capital, the University of Illinois at Springfield is the third campus of the University of Illinois. The UIS campus serves approximately 4,500 students in 18 graduate and 20 undergraduate programs. The academic curriculum of the campus emphasizes a strong liberal arts core, an array of professional programs, extensive opportunities in experiential education, and a broad engagement in public affairs issues of the day. The campus offers many small classes, substantial student-faculty interaction, and a technology-enhanced learning environment. Its diverse student body includes traditional, nontraditional, and international students. Its faculty are committed teachers, active scholars, and professionals in service to society.

The Norris L. Brookens Library supports teaching and learning at UIS with a collection of 521,000 books and journals, nearly 2,000 periodical subscriptions, 3,500 films and videotapes, 1,800,000 microforms, and subscriptions to 90 electronic databases. UIS is a member of ILCSO (Illinois Library Computer Systems Organization) and ILLINET Online, the catalog for the 43 member libraries. Brookens Library is one of 14 regional archive depositories in the state of Illinois. The library's Educational Technology division is responsible for instructional technology facilities and services at UIS, including 46 technology-enhanced "smart" classrooms, six computer labs, and two distance learning facilities.

APPLICATIONS: Send letter, résumé, and the names, addresses, and telephone numbers of three references to:

Marcia Rossi

Library 204

**University of Illinois at Springfield
One University Plaza—MS BRK 140
Springfield, IL 62703-5407**

Review of applications will begin on **November 18, 2002**, and continue until the position is filled.

UIS is an affirmative action, equal opportunity employer.

Persons with disabilities, women, and minorities are encouraged to apply.

sources. Requirements: We are looking for a dynamic, proactive person with an advanced degree in library science, business, law, or the humanities, with an interest in and aptitude for research. Excellent written and oral communication skills, strong service orientation, and the ability to work independently, handle multiple tasks, and set priorities, are a must. The ideal candidate will have two to three years of working research experi-

ence in both print and electronic resources, and familiarity with business and/or legal research sources. We offer a salary commensurate with experience and a competitive benefits package including a bonus plan, transportation, and emergency day care. Interested applicants can send their résumés and cover letters to: recruiting@i.kirkland.com; or fax to: (213) 680-8500.

INSTRUCTION AND REFERENCE LIBRARIANS

California State University, Fullerton

Recognized by ACRL for its "Best Practices in Information Literacy," the Pollak Library is seeking dynamic librarians to provide instruction and reference services to California State University (CSU), Fullerton, students, faculty, staff, and the community. Intend to appoint multiple candidates.

RESPONSIBILITIES: Participate in the library's extensive instruction program, including teaching library instruction sessions that emphasize student-centered learning in state-of-the-art instruction rooms. Provide assistance at the reference desk and in an electronic resources area. Create and maintain informational and instructionally related Web pages. May serve as subject consultant to academic departments. Engage in scholarly/creative and professional activities as well as contribute service to the library and university.

QUALIFICATIONS: Required: The position requires a master's degree in library and/or information science from an ALA-accredited or equivalent institution (required at time of appointment); current knowledge of computerized general reference resources; and knowledge and potential to develop effective training/teaching skills in group and one-on-one settings.

Preferred: Interest in accepting assignments in a variety of disciplines and/or developing expertise in the fields of education or the sciences.

SALARY: Salary range will be from \$50,100 to \$60,000 at the Senior Assistant Librarian rank, commensurate with qualifications.

APPOINTMENT DATE: July 1, 2003.

APPLICATION PROCEDURE: For a position description, complete list of qualifications, and application instructions, check: <http://www.library.fullerton.edu/Recruitment/default.htm>; or send a request to:

**Richard Pollard
University Librarian
Pollak Library
CSU, Fullerton
P.O. Box 4150
Fullerton, CA 92834-4150
Phone: (714) 278-2714**

For full consideration, all application materials must be received by **December 15, 2002**.

TWO POSITIONS AVAILABLE

California State University, Channel Islands

Participate in the growth and development of a digital teaching library at California State University (CSU), Channel Islands, the first CSU campus founded in the 21st century.

Head of Public Services

This position will plan and implement a comprehensive on-site and remote public services and instructional program to the university community and work with the teaching faculty and Head of Digital Library Initiatives to plan and create digital collections and electronic courseware.

MINIMUM QUALIFICATIONS

MLS from an ALA-accredited library school; experience working closely with faculty and students in an academic setting; knowledge of information technology as it relates to information and instruction mission of a digital teaching library; and a vision of the opportunities to create a truly unique 21st-century library. A great sense of humor is essential.

Head of Collection Development and Technical Services

This position will work with the teaching faculty and students to select appropriate materials from various print and electronic formats, work with various vendors providing a number of outsourcing services for a start-up library, and assist in development of digital collections and coordinate metadata procedures and practices across various digital projects.

MINIMUM QUALIFICATIONS

MLS from an ALA-accredited library school; broad experience with all phases of print and electronic collection development; experience with vendors, outsourcing, and licensing agreements and in working with consortium contracts; knowledge of technology as it relates to information and instructional mission of a digital teaching library; and a vision of the opportunities to create a truly unique 21st-century library. A great sense of humor is essential.

For more information and the online application, go to www.csuci.edu, click on "Employment," then "Full-Time Faculty, University Library."

On-campus housing available.

Apply by **December 1, 2002**.

THREE POSITIONS AVAILABLE

University of Akron

The university libraries at the University of Akron (UA) is seeking three innovative, dynamic professionals to join its faculty:

Information Literacy Coordinator

The university libraries seeks a librarian to develop and promote a comprehensive information literacy program at the University of Akron. This individual will partner with university librarians and teaching faculty to: 1) expand a for-credit information literacy course; 2) design and organize Web pages and other electronic tools in support of instructional aims; 3) integrate information literacy concepts into courses; and 4) assess library instructional programs. The person will also have reference and collection development responsibilities and will need to meet requirements and obligations for professional service activities as defined by faculty guidelines.

QUALIFICATIONS: Required: MLS from an ALA-accredited institution; indication of ability to successfully coordinate a program of instruction in a challenging environment; demonstrated knowledge and understanding of the ACRL information literacy standards; familiarity with online course management software and Web-based instructional materials; evidence of instructional experience; familiarity with electronic resources; demonstrated effective oral and written communication skills; and a strong service orientation. Preferred: experience in library public service; knowledge and understanding of assessment in higher education; bachelor's or master's degree in education.

Performing Arts Librarian

Collection development and liaison activity for the faculty and students of schools of performing arts; regular service on the reference desk, including some evening/weekend hours; specialized reference assistance in the performing arts; subject-focused class presentations; participation in library information competence efforts; building Web-based subject guides and special collections resources.

QUALIFICATIONS: Required: Accredited MLS; academic library experience; good written and oral communication skills; strong service ethic; knowledge of print, electronic, and media resources in music, dance, and theater; commitment to scholarship and ongoing professional development needed to meet the University Libraries' requirements for faculty retention and tenure. Preferred: Advanced degree in music; experience with Web-resource development; experience with *Finale* or similar software; professional development activities in appropriate areas for the position, which may include a performance background; public service experience in a library setting; instructional experience, especially bibliographic instruction.

(continued on next page)

TWO POSITIONS AVAILABLE

Sonoma State University

Tenure-track, Instruction and Technical Services. Join us at one of the most dynamic learning facilities in Northern California! Just 50 miles north of San Francisco in beautiful wine country, the university library in the Jean and Charles Schulz Information Center at Sonoma State University (SSU) thrives on innovation and creativity. This new facility provides amenities such as an Automated Retrieval System, wireless technology, and a beautiful working and living environment. The library is dedicated to the intellectual development of students and plays a highly visible role on campus. At SSU, librarians truly make a difference in realizing the liberal arts and sciences mission of the university.

We are seeking motivated, progressive, energetic professionals for two positions: one in instruction and one in technical services. In both positions, new approaches and ideas are encouraged, and collegiality flourishes. Our team environment offers great opportunities for professional growth and development. Both positions require ALA-accredited MLS or equivalent.

RANK AND SALARY: Appointment will be at the rank of Senior Assistant Librarian, salary range of \$45,000-\$52,000, commensurate with qualifications and experience.

Before applying, please review the complete position descriptions at: http://www.sonoma.edu/facaffairs/tenure_track.html.

Sonoma State University is an affirmative action, equal opportunity employer.

(continued from previous page)

Life and Allied Health Science Librarian

Under the general direction of the Head of the S&T Library, will provide general reference assistance approximately 10 hours per week including some evening/weekend hours. Working with the College of Nursing and the departments of Biology, Biomedical Engineering, Allied Health Technology, and related disciplines, will provide in-depth reference assistance and oversee collection development. The incumbent will also conduct library instruction sessions and participate fully in the university libraries' information literacy efforts, which includes teaching a credit course.

QUALIFICATIONS: Required: MLS from an ALA-accredited school; familiarity with science and technology literature in print and electronic formats; evidence of excellent oral and written communication and interpersonal and organizational skills; demonstrated ability to work collegially. The successful candidate must demonstrate the commitment to scholarship, service, and ongoing professional development needed to meet the University Libraries' tenure requirements. Preferred: BA or BS in one of the life or allied health sciences or academic or special library experience working with the life or allied health sciences; computer skills including knowledge of Web-based resources; experience using electronic resources in reference and instruction.

UNIVERSITY AND COMMUNITY

The University of Akron is the public research university for northern Ohio. Founded in 1870, it serves approximately 24,300 students and offers more than 350 degree programs, from associate through doctoral. UA offers programs at its metropolitan main campus, its Wayne College regional campus in Orrville, and sites throughout Medina and Summit counties. For more information, visit: www.uakron.edu.

SALARY, BENEFITS, AND APPLICATION

All three positions are 12-month, tenure-track positions. Salary appropriate to qualifications; minimum \$35,000. A generous standard benefits package (including medical, dental, and disability insurance) and 22 days' vacation. Please submit letter of application, résumé and names, addresses, and e-mail addresses of three references to:

Delmus Williams
Dean, University Libraries
Bierce Library
The University of Akron
Akron, OH 44325-1701

Review of applications will begin **December 15, 2002**.

Late Job Listings

PUBLIC SERVICES LIBRARIAN. Owensboro Community College, enrolling over 2,200 students and located in western Kentucky, invites applications for a Public Service Librarian. This 12-month faculty position requires a strong commitment to information literacy for students and faculty and a desire to work in a community college environment; MLS degree from an ALA-accredited institution or equivalent; strong interest and capability in teaching, and skills in both traditional reference services and in use of electronic resources required. At least three years of experience in an academic library instruction program preferred. Submit letter of application, current résumé, application form, and names of three references to: Janet McKenney, **Owensboro Community College**, 4800 New Hartford Road, Owensboro, KY 42303. Applications may be obtained from: <http://www.kctcs.net/employee/collegejobs/kctcsfacultyapplication.pdf>. Deadline for application is October 28, 2002. Review will continue until position is filled. The Kentucky Community and Technical College System is an EEO/ADA institution. Women and minorities are encouraged to apply.

SCIENCE LIBRARIAN AND ASSISTANT PROFESSOR. The University of Mississippi Science Library seeks a Science Librarian/Assistant Professor. Duties: Provide general science and subject-specific reference and research assistance in the fields of chemistry/biochemistry, pharmacy, biology, and related sciences at a reference desk and through individual reference consultations; provide patron assistance with print and electronic resources; perform collection and development/materials selection, liaison activities, and bibliographic instruction respon-

Colby



DIRECTOR OF LIBRARIES

Colby College invites applications and nominations for the position of Director of Libraries to start July 1, 2003. Reporting to the Dean of Faculty, the Director is responsible for operations, services and collections for the main library and two branches serving the Arts and Music, and the Sciences. The Director oversees a budget of \$3 million and a staff of nine librarians and fourteen administrative/support staff. We seek a creative leader who will combine respect for the traditional role of the library with an appreciation of information technologies and their transformational role in the academic library, and who will bring strong interpersonal and financial management skills to the position.

Colby, a residential liberal arts school in central Maine, has an enrollment of 1800 and a teaching faculty of 175. The libraries' collections number over 870,000, with subscriptions to some 2000 periodical titles, and access to numerous electronic databases and online services. The library participates with Bates and Bowdoin Colleges in a consortium to plan and share programs, services and collections. Additional information about the College and the library can be found at www.colby.edu.

Qualifications: Master's degree from an ALA accredited library school, with a second graduate degree highly desirable; demonstrated leadership in an academic library environment; a comprehensive understanding of the technology-driven information environment and the ability to work in cooperation with Information Technology Services; strong management skills; and the ability to communicate and work effectively with staff, faculty and administration. The library has a strong reputation for service to students and faculty, and the ability to advocate for the library, its programs, services, users and staff will be essential.

Review of applications will begin January 6, 2003, and will continue until the position is filled. Applications should include a letter of interest; a complete statement of qualifications; curriculum vitae and the names and addresses (mail; e-mail; and phone numbers) of three references. Please submit application materials to: **Office of the Dean of Faculty, Chair, Director of Libraries Search Committee, Colby College, 4781 Mayflower Hill, Waterville, ME 04901-8847.**

Colby is an Equal Opportunity/Affirmative Action employer committed to excellence through diversity, and strongly encourages applications and nominations of persons of color, women, and members of other under-represented groups.

For more information about the college, please visit the Colby web site: www.colby.edu.

sibilities for chemistry/biochemistry; and coordinate general library instruction with other science librarians. **Requirements:** An ALA-accredited MLS by the date of appointment; academic background and/or related experience in chemistry/biochemistry; familiarity with print and electronic resources and research tools in the sciences, including online resources; reference and library instruction experience in the sciences in an academic library; strong communication, organizational, and interpersonal skills; strong commitment to public service; ability to work effectively with culturally diverse faculty, students, and staff; ability to work as a team member and pursue multiple projects concurrently. **Other Qualifications:** An undergraduate or graduate degree in one of the sciences, with course work in chemistry; working experience with SciFinder Scholar or other electronic form of Chemical Abstracts, FirstSearch, Lexis-Nexis Universe, BIOSIS, MEDLINE, III OPAC, and Internet-based resources; professional experience providing reference service and library instruction. This is a tenure-track faculty position at the Assistant Professor level. Salary is negotiable from \$34,000, depending upon qualifications and experience. Candidates should submit a letter of application addressing the requirements for the position, a



LIBRARY DIRECTOR

University of Texas at Austin

The University of Texas at Austin invites nominations and applications for the position of Director of the General Libraries. We are seeking an established, recognized, and innovative leader in the national and/or international library community who has demonstrated skills as a leader and manager and who understands the nature and priorities of the library in a major research university.

The Director of the General Libraries is responsible for the leadership and administration of the General Libraries, controls its budget, and oversees the maintenance and development of the libraries in the areas of user services, collections and resources, management and infrastructure, cooperative initiatives and outreach, and support and funding. The Director seeks donor support from outside areas in the form of gifts or endowments, which provide the General Libraries with additional materials and services. The Director represents the University of Texas at Austin in regional, national, and international discussions relating to libraries and their development. The Director reports to the Vice President and Dean of Graduate Studies. A complete description of the position is available at: <http://www.lib.utexas.edu/admin/employment/director.html>.

QUALIFICATIONS: MLS from an ALA-accredited graduate program or other appropriate degree; experience in management and administration of library services and collections; knowledge of and experience in a technology-driven information environment.

SALARY AND RECRUITING SCHEDULE: Salary will be competitive and commensurate with qualifications and experience. Review of completed applications will begin **December 2, 2002**, and will continue until the position is filled. Applicants should include a current vita and a cover letter reviewing their experiences, strengths, and accomplishments, as well as names and contact information for three professional references. Correspondence should be sent to:

**Director Search
The University of Texas at Austin
The General Libraries
P.O. Box P
Austin, TX 78713-8916**

Further information is available by e-mail from: director-search@lib.utexas.edu.

The University has a strong commitment to diversity and encourages applications and nominations from traditionally underrepresented groups. An equal opportunity, affirmative action employer

current vita, and the names, addresses, telephone numbers, and e-mail addresses of three professional references to: Office of the Dean, University Libraries, Attn: Susan Caldwell, P. O. Box 1848, University, MS 38677-1848. Applications will be accepted until position is filled. The **University of Mississippi** is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA employer.

UNIVERSITY ARCHIVIST LIBRARIAN. University of California (UC), Berkeley, The Bancroft Library. Salary: \$64,164–\$76,860 per annum, depending on qualifications. The University Archivist, in coordination with Records Management programs of the university and the Berkeley campus, is responsible for: maintaining and implementing the collection policy for university and campus records having archival value; the identification and transfer of archival records from university and campus offices and departments; and providing direction to Bancroft Technical Services on the processing and preservation of university and campus archival records. The University Archivist provides archival, records management, and preservation expertise to university and campus offices and departments; and sets policy and levels of practice in these areas. On behalf of the University Archives and in coordination with appropriate campus, California Digital Library, and UC Office of the President agencies, the University Archivist initiates, develops, and implements the records management program for university and campus archival records in electronic formats. The University Archivist also maintains and implements the collection policy for official university publications, Berkeley faculty papers, and archival material from non-official sources, such as student publications and records of student organizations, and papers and memorabilia of alumni; advises Berkeley

LIBRARIAN III, DISTANCE EDUCATION

JOHNS HOPKINS UNIVERSITY

The Sheridan Libraries of Johns Hopkins University seek a highly motivated distance education librarian to join its virtual library team in this newly created position. The librarian will understand the work of nontraditional higher education and a virtual library service and will cultivate and maintain good working relationships with the community served. This librarian will provide telephone and e-mail reference; provide instructional services using online tutorials, Web and print documents, and chat sessions; maintain and further develop a virtual library Web site that will include discipline-specific information resources and links to publicly accessible and licensed electronic resources; select electronic resources to support the institution's educational goals and manage the materials budget; and evaluate resources and services on an ongoing basis. This librarian will be a member of the Sheridan Libraries Entrepreneurial Library Program and will play an active role in shaping services to distant users of academic libraries. The Sheridan Libraries are strongly committed to diversity. A strategic goal of the libraries is to work toward achieving diversity when recruiting new and promoting existing staff.

QUALIFICATIONS

MLS from an ALA-accredited library school with two or more years' experience in reference service in a library; ability to develop and maintain, via the Web, instructional and orientation program for students in the use of virtual library's resources and services; understanding of delivering reference services in a distributed environment; advanced knowledge of library information systems and services; in-depth knowledge of Internet and Web; understanding and experience in collection development; commitment to quality user services; excellent communication skills; excellent time management skills; ability to work collaboratively; willingness to work flexible schedule. Knowledge of HTML and creation of Web pages highly desirable.

TO APPLY

For a detailed job description and position qualifications, please go to: <http://www.library.jhu.edu/home/index3.html> and click on job opportunities; and to apply online, go to: <http://jobs.jhu.edu>; or send résumé, indicating job #SCRA8851 on cover letter, via e-mail to: jhu@alexus.com; fax to: (877) 262-0646; or mail to:

**JHU Résumé Processing Center
P.O. Box 3687
Scranton, PA 18505**

Approximate starting salary range \$41,300-\$52,000. We offer excellent benefits, including tuition remission, in a smoke-free and drug-free environment.

Affirmative action, equal opportunity employer.

faculty on the disposition of their professional papers; and provides direction to Bancroft Technical Services on the processing and preservation of Berkeley faculty papers and other non-official archival materials. The University Archivist's responsibilities include the enhancement and exploitation of these collections for purposes of research and historical record by the development of effective aids for their use, including an exhibition program, guides and other aids for users, and electronic finding aids; and, in collaboration with Bancroft Public Services staff, the provision of public services to university staff and library users, including reference, library instruction, and outreach. The University Archivist is expected to meet with and speak before university and extramural groups to publicize the collections and may be called upon to assist with the fundraising programs of the university, the library, and the Bancroft Library. The University Archivist serves as the Berkeley representative to the UC Archives Council. The University Archivist is a member of the curatorial staff of the Bancroft Library and reports to the Director of the Bancroft Library. As custodian of the historical records of the university's Systemwide Administration, the Archivist is in direct consultation with the offices of the President, the Vice Presidents, and the Secretary of the Regents. Qualifications: Required: MLS from an accredited library school or a graduate degree in history or other relevant discipline, which includes archival training and five or more years' experience with demonstrated success as an archivist, curator of manuscripts, or special collections librarian in (preferably) a large academic library or a large archival or manuscript collection. Ability to work well with faculty

ART LIBRARIAN

University Of California, Santa Barbara

The University of California, Santa Barbara, one of ten campuses of the University of California system, is seeking an Art Librarian. Reporting to the Head of the Arts Library, and working with the Head of Cataloging, the Art Librarian has responsibility for reference services; collection development and management for Art, Architecture, and Art Studio; bibliographic instruction; and cataloging.

Provides traditional and electronic reference services that may include some evening and weekend hours. Initiates and participates in an active library instructional program. Collaborates with the Head of the Arts Library in collection development activities, including selection of information resources, preservation and weeding decisions, faculty liaison, and resource sharing. Responsible for the development and maintenance of printed and electronic guides to specialized library resources.

Performs original cataloging of art monographs in all formats and a variety of languages. Hires, trains, supervises, and evaluates library staff. Participates in library committees and task forces as appropriate. Represents the library in local, state, and national activities.

QUALIFICATIONS: ALA-accredited MLS; academic background and/or knowledge of Art, Art History, Architecture, or related disciplines demonstrated through undergraduate or advanced degree, coursework, or work experience; skills in supervision and management; demonstrated experience in reference, collection development, bibliographic instruction, and cataloging; strong commitment to public service; demonstrated ability to work effectively with colleagues, faculty, students, and community users in a diverse, multicultural environment; thorough knowledge of cataloging rules including AACR2, USMARC formats, LCSH, and authority control; experience with OCLC or RLIN; ability to work independently and collaboratively; demonstrated initiative and flexibility; working knowledge of modern Western European languages is desirable; knowledge of basic HTML and Web page design is desirable.

HIRING RANGE: \$42,996 to \$60,132, based on qualifications and experience.

TO APPLY: Consideration of applications begins **December 1, 2002**, and continues until the position is filled. Send résumé and names and addresses of three references to:

**Detrice Bankhead
Associate University Librarian
Human Resources
University of California
Santa Barbara, CA 93016**

For the complete job announcement, visit: www.library.ucsb.edu.

The University of California is an affirmative action, equal opportunity employer committed to diversity in the workplace and invites applications from candidates who can contribute in this area.

members and colleagues, administrative staff, and students is essential, as is experience in supervising staff, student assistants, and interns. Broad knowledge of current technological applications to archival management and access (e.g., EAD, digitization), and willingness and capacity to be directly and intimately involved in the development and application of these techniques is essential. Preferred: Excellent analytical, interpersonal, and communication skills; ability to take initiative and be flexible; strong commitment to excellence in service and demonstrated ability to work independently, as well as collaboratively in a complex, changing environment; some teaching experience; experience with donor relations. The University Archivist oversees expenditure of funds; the ability to identify sources of financial support for special projects is very desirable. The successful candidate will show evidence of effective project planning, management, and completion. Experience in and knowledge of the UC system desirable. Professional contributions beyond the primary job, e.g., publications, active participation in university and professional organizations, and other research and creative activity, are required for advancement within the Librarian series. Candidates must show evidence or promise of such contribution. Deadline: Consideration will be given to applications received by December 6, 2002. You may mail your application package to: Barbara Kornstein, Interim Academic Personnel Coordinator, Library Human Resources Department, 447 The Library, **University of California, Berkeley**, CA 94720-6000; or fax to: (510) 642-8675; or e-mail: librec@library.berkeley.edu. The University of California is an equal opportunity, affirmative action employer.