

THE

CLASSIFIED

ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$8.75 per line for institutions that are ACRL members, \$10.75 for others. Late job notices are \$20.50 per line for institutions that are ACRL members, \$24.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$395 to \$745 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the World Wide Web at <http://www.ala.org/acrl/c&rlnw2.html>. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: jhelbig@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

BOOKS BOUGHT AND SOLD

USED SCI-TECH BOOKS PURCHASED. Physics, math, all engineering, electricity, and electronics, skilled trades, antiquarian tech. Sorry, no serials or life sciences. Quality older editions, duplicates, unneeded gifts, superseded titles always sought. Ex library OK. No quantities too great; will travel when appropriate. For more information please contact: Collier Brown or Kirsten Berg at **Powell's Technical Bookstore**, 33 NW Park Ave., Portland, OR 97209; phone: (800) 225-6911; fax: (503) 228-0505; e-mail to: kirsten@technical.powells.com.

POSITIONS OPEN

ASSISTANT DEAN FOR ACCESS AND BIBLIOGRAPHIC SERVICES. Associate Librarian; 12-month tenure-track position in a technologically innovative library, position available January 1, 1998. Salary commensurate with qualifications and experience; benefits include 24 days annual vacation, 12 legal holidays, sick leave, and competitive retirement and health plans. This is a newly created position for someone with a strong technical and service orientation

LIBRARIAN I-III

- The Healey Library at the University of Massachusetts Boston is looking for a dynamic leader to plan and implement a library instruction program which builds on the Library's current program, and which promotes library and internet research skills. The person will work with faculty and staff throughout the campus to design and evaluate programs which address current curricular support needs; develop policies and procedures for this program and develop and evaluate a variety of delivery mechanisms including computer assisted and web-based instructional delivery models. The person will also introduce and train librarians in appropriate instructional methods and evaluate their delivery of instruction.

QUALIFICATIONS: ALA accredited Masters in Library Science. One to five years previous experience in providing library instruction which includes using electronic resources such as the INTERNET, OPAC, and CD-ROM's. Demonstrated experience in developing computer-assisted and web-based instruction. Excellent communication skills essential. Please send your cover letter, resume, names and addresses of three references to: **Office of Human Resources, c/o Recruitment 510-175, University of Massachusetts Boston, 100 Morrissey Blvd., Boston, MA 02125.** Application closing date is October 27, 1997. An Affirmative Action, Equal Opportunity, Title IX employer.

U Mass Boston

and excellent interpersonal skills who can function effectively in a matrix environment and promote team-oriented processes. Specific responsibilities include coordination of all division operations, including personnel management; budgeting; planning; creating and implementing policies and procedures. Division includes acquisitions, cataloging, circulation current periodicals, document delivery, and reserves. Reports directly to the Dean of Library Services, and is member of six-person management team. Qualifications: ALA-accredited MLS degree and five years progressive professional experience directly related to the responsibilities of this position; supervisory/managerial experience. Knowledge of major issues in the application of technology to all areas of the division. Knowledge of and experience with online public access catalogs and other automated systems in libraries, including OCLC and Innopac. Demonstrated ability in written and verbal communication skills; demonstrated commitment to a participatory management style; ability to work cooperatively with faculty, staff, and students; demonstrated successful leadership abilities. Member of general faculty and is expected to meet requirements for tenure and promotion. Preferred: Related professional experience involving user and technical services in an academic library; experience with vendor outsourcing. Submit letter of application, resume, and names, addresses, and telephone numbers of four professional references to: Hiram L. Davis, Dean of Library Services, Robert E. Kennedy Library, **California Polytechnic State University**, San Luis Obispo, CA 93407; (805) 756-2345 (refer to recruitment code #83021). Expanded job description available from <http://www.lib.calpoly.edu>. Application deadline November 3, 1997. Cal Poly is strongly committed to achieving excellence through cultural diversity. The university actively encourages applications and nominations of women, persons of color, applicants with disabilities, and members of other underrepresented groups. AA/EEO.

DIRECTOR OF CENTRAL UNIVERSITY LIBRARIES

Southern Methodist University

Southern Methodist University invites applications and nominations for the position of Director of Central University Libraries.

Southern Methodist University is a private, nonprofit, coeducational institution located in University Park, an incorporated residential district surrounded by Dallas, Texas. The university is committed to excellence in research and graduate studies and to liberal undergraduate education.

SMU awards baccalaureate, master's and doctoral degrees in four undergraduate schools and two graduate professional schools: Dedman College of Humanities and Sciences, Meadows School of the Arts, Cox School of Business, School of Engineering and Applied Science, School of Law, and Perkins School of Theology. All of these schools offer graduate degree programs.

The Central University Libraries consists of eight units (including the SMU-in Taos/Fort Burgwin campus) serving undergraduates, graduate students and faculty in the various schools, except that Law and Theology have separate libraries. The Central University Libraries employs 32 librarians plus 48 support personnel; its collection comprises more than two million volumes (total volumes in the university's collections exceed three million). The Director reports to the Provost, sits with the Council of Deans, and works directly with the Librarians of Law and Theology in a Council of Library Directors. The Director is responsible for library planning, fundraising activities, human resources, budget administration, collection development, service policies, liaison with the faculty, and representation of the libraries in consortia.

The Director will be expected to lead the Central University Libraries in maintaining the traditional and special collections and in technological advancement. The Director should combine creativity and a contemporary outlook with appreciation for the richness of the university's holdings. We anticipate that, except for extraordinary qualifications otherwise, candidates will have an MLS degree from an ALA-accredited program; a doctorate or other advanced degree is desirable. Candidates should have senior management experience, significant past achievement, and commitment to the academic and service mission of the university. Compensation will be competitive and commensurate with the experience and qualifications of the person selected.

The position is currently available. Applications must include a letter of interest, a curriculum vitae, and the names of three references, who will only be contacted with the candidate's knowledge. To ensure full consideration, applications should be postmarked on or before **November 1, 1997**. The committee will accept applications until the position is filled, and thereafter notify applicants regarding the final decision.

Send nominations and applications to:

Associate Provost Marshall Terry, Librarian Search Chair
P.O. Box 750221
Southern Methodist University
Dallas, TX 75275-0221
<http://www.smu.edu/~cul/>

SMU is an AA/EEO, Title IX employer; women and minorities are encouraged to apply.

CATALOGER. LSU Libraries seeks experienced cataloger to perform original and complex copy cataloging for serials and monographs in all formats. As a member of the Original Cataloging Team, participates actively in ongoing review and revision of cataloging policies and procedures in a highly automated and changing environment; works cooperatively with personnel in other library units; keeps abreast of national developments and new technologies in cataloging and shares that knowledge appropriately with the library; assists in the training and operational performance of other staff as needed; resolves complex bibliographic problems; acts as a resource person for cataloging and database management problems; participates in authority control functions; carries out special assignments within the department and the libraries. LSU Libraries is a NACO and OCLC Enhance participant. Required: MLS from an ALA-accredited program; minimum of three years post-MLS original serials cataloging experience in an automated environment; direct knowledge of and experience with USMARC formats; thorough knowledge of AACR2 and LC Rule Interpretation, LC subject headings and classification; experience with OCLC and an online integrated system, preferably

NOTIS. Excellent oral and written communication skills; evidence of initiative, flexibility, and potential to excel in a rapidly evolving environment; evidence of ability to meet the libraries' standards for promotion and tenure. Desired: Significant original cataloging experience with monographs; good working knowledge of at least one foreign language (preferably French, Spanish, German); experience with authority control; experience with cataloging electronic resources. Tenure-track position (Assistant Librarian rank). Excellent benefits. Salary: Negotiable, depending upon qualifications and experience; \$30,000 per fiscal year minimum. To apply: Send a letter of application, resume, and the names, addresses, and telephone and fax numbers of three references to: Catalog Librarian Search Committee, 295 Middleton Library, Louisiana State University, Baton Rouge, LA 70803. Preference given to applications received by October 31, 1997.

CATALOG LIBRARIAN. The Art Institute of Chicago seeks a Catalog Librarian for the Ryerson & Burnham Libraries to catalog Asian-language monographs in the fields of art history and architecture.

TWO POSITIONS OPEN

James Madison University

James Madison University, located in Virginia's Shenandoah Valley, is a state-supported institution with an enrollment of 13,700. JMU offers outstanding undergraduate instruction and supports quality programs at the graduate level. Carrier Library is an active participant in VIVA, the Virtual Library of Virginia consortium.

COLLECTION DEVELOPMENT LIBRARIAN
Coordinate approval plan; develop and assess collection; coordinate licensing of electronic resources; liaison to selected academic department. Experience with collection development required. Experience with approval plans and acquisition of electronic resources preferred. Minimum salary \$34,000.

REFERENCE LIBRARIAN

Liaison to English and Theater/Dance departments; teach information skills; create guides for library Web; develop collections; provide reference service. Join team supporting "Go for the Gold" Web-based instructional program. Experience in reference and instruction required, English subject knowledge preferred. Minimum salary \$32,000.

QUALIFICATIONS: Both positions require ALA/MLS; ability to work cooperatively in a rapidly changing environment; excellent verbal and written communication skills; teamwork and project skills; working knowledge of a variety of electronic resources, World Wide Web, and desktop applications.

BENEFITS: 12-month faculty appointment; 20 days paid vacation; Trigon (BC/BS) health insurance; several retirement options, including TIAA/CREF.

APPLICATION: Review of applications will begin **November 3, 1997**. Send letter, resume, and contact information, including e-mail address, of at least three references to:

**Alma Hale-Cooper
Carrier Library
MSC 1704
James Madison University
Harrisonburg, VA 22807**

See <http://www.jmu.edu/library/> for library information.

AA/EOE/ADA.

Responsibilities include creating original catalog records, editing RLIN-member copy, and making series name authority decisions. In addition, assists in selection of Asian-language materials for the library and staffs the reference desk as assigned. Position requires accredited M.L.S., professional experience cataloging Asian-language monographs, working knowledge of AACR2, LCSH, USMARC formats, and DDC; experience using automated library systems. Experience with RLIN, Innopac, and the Mac OS preferred. Working knowledge of Chinese, Japanese, and Korean; NACO experience; and familiarity with other reference tools in art history and architecture ideal. Salary high \$20s plus excellent benefits. Send cover letter and resume to: Louise Ivers, Assistant Director of Personnel, **Art Institute of Chicago**, mc/563, 111 S. Michigan, Chicago, IL 60603. EOE.

COLLECTION DEVELOPMENT HEAD. University of Rochester, River Campus Libraries, seeks a librarian with a thorough understanding of the scholarly uses of library collections. Using collaborative leadership skills, this person: Formulates a comprehensive approach to collection development and management policies and activities relating to River Campus Libraries' general collections in all formats, including strategies for the selection of electronic resources. Participates in managing the libraries' materials budget—now over \$3 million. Directs the collection development activities of over 20 subject specialists based in service areas, and coordinates with the heads of those areas. Closely integrates collections-related programs among various library units, including Acquisitions, Cataloging, Access Services, Preservation, Systems, and the Electronic Resources Team. Negotiates licenses, contracts, and approval programs with publishers and vendors, in cooperation with the Head of Acquisitions. Directs formal assessments of the collections and,

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

| | |
|-----------------------|-----------|
| Connecticut | \$31,273 |
| Delaware | \$22,500+ |
| Illinois | \$27,400# |
| Indiana | varies* |
| Iowa | \$24,533 |
| Louisiana | \$22,000 |
| Maine | varies* |
| Massachusetts | \$27,554* |
| New Jersey | \$31,868 |
| New York | varies* |
| North Carolina | \$24,367+ |
| Ohio | \$25,198+ |
| Pennsylvania | \$26,400 |
| Rhode Island | \$29,800 |
| South Carolina | varies* |
| South Dakota | \$22,000 |
| Texas | \$26,000 |
| Vermont | \$26,464 |
| West Virginia | \$22,000 |
| Wisconsin | \$25,830 |

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.
#Option for local formula.

THREE POSITIONS AVAILABLE

New York University Libraries

ASSISTANT SPECIAL COLLECTIONS LIBRARIAN

Supervise the day-to-day operations of the Fales Library/Special Collections reading room and attendants and pages, monitor the workflow of materials to technical services, and provide reference service. Oversee processing and organizing of manuscript, archival, and digital collections and electronic archives projects. Participate in collection development, especially of manuscript and archival materials, and bibliographic instruction programs. Special Collections comprise over 160,000 printed volumes, more than 95 manuscript and archival collections, and a variety of other special materials, including the Fales Collection of English and American Literature, documenting the development of the English and American novel from 1700 to the present. Requires: Training in archives and manuscripts management; excellent communication and interpersonal skills; proficiency with the tenets of descriptive bibliography; and expertise with computers and digital access techniques and issues. Two years of successful experience in an academic/research special collections or archives; proven supervisory skills; subject degree in a field related to the collection's strengths, such as English or comparative literature; knowledge of one or more western European languages. Salary minimum: \$34,000.

HEAD, INTERLIBRARY LOAN AND DOCUMENT DELIVERY

Manage interlibrary loan and document delivery participates in the RLIN-ILL network, OCLC, and general national and international ILL activities. Supervise one librarian, 4.5 FTE staff. Train staff; develop ILL policies; establish workflow; develop and maintain cooperative agreements with other institutions; implement new technologies and document delivery services. Serve in reference. Requires: Three years interlibrary loan experience in an academic or research library; demonstrated ability to organize, evaluate, and coordinate interlibrary loan activities; knowledge of ILL and resource sharing trends, current ILL technologies and services, commercial document delivery systems, and copyright issues. Familiarity with Ariel, RLIN, and OCLC interlibrary loan subsystems. Experience with supervising staff, reference service, and electronic information retrieval in an academic setting preferred. Excellent communication and public service skills. Faculty status, attractive benefits package including five weeks annual vacation. Salary minimum: \$38,000.

REFERENCE AND COLLECTION DEVELOPMENT LIBRARIAN FOR SOCIAL SCIENCES

Responsible for management and selection of relevant resources in anthropology and related social science disciplines in all formats; reference assistance; faculty and student liaison; and user education. Requires: Two years public service and/or collection development experience in an academic or research library; graduate work in a social science, preferably anthropology. Experience with print and electronic library resources and services, electronic information retrieval, Internet and other electronic resources, and user education. Excellent oral and written communication skills; strong service orientation. Salary minimum: \$34,000.

All three positions require ALA-accredited MLS; subject master's degree for tenure; and include faculty status and attractive benefits. To ensure consideration, send resume and letter of application, including the names, addresses, and phone numbers of three references, by **October 31, 1997**, to:

Janet Koztowski
Director, Human Resources
New York University Libraries
70 Washington Square South
New York, NY 10012

NYU encourages applications from women and members of minority groups.

through analytical reports, monitors collections use and materials costs. Oversees the collections' gift and endowment program and works closely with the library's Development Officer. Participates in library governance with other department heads. Reports to the Assistant Dean, Public Services. Qualifications: Required: An understanding of the mission of a teaching and research university and an ability to convey the integral role of the library's information resources in this setting; collection development experience—preferably in a variety of disciplines—in an academic library, including book selection and materials budget formulation and management; an understanding of the evolving role of the academic research library and how technology affects library outreach and services; ability to communi-

cate effectively with faculty and students about the library's collections in all formats and their support of university instruction and research; experience with the application of information technology to collection development; strong communication and interpersonal skills; effective use of collaboration in decision making; marketing and negotiating skills; record of professional activities; ALA-accredited MLS degree or other advanced degree and equivalent experience. Preferred: Advanced academic degree and working knowledge of at least one western European language. Salary: Commensurate with background and experience. Benefits: Medical, major medical, dental, and long-term disability insurance; life insurance, retirement, and investment options; sick leave; four weeks paid vacation; five

MATH/PHYSICS LIBRARIAN

Princeton University Library

Princeton University seeks an energetic and innovative librarian to direct one of the best math/physics libraries in the world. The librarian is responsible for managing a collection of 115,000 volumes and more than 700 subscriptions in paper and electronic form, and for designing services for a distinguished group of faculty and students.

Requirements include MLS or equivalent degree, at least two years of experience in an academic or technical library, and a bachelor's degree in math or physics. An advanced degree in one of these fields is strongly preferred.

Rank and salary dependent upon qualifications and experience. Excellent benefits package.

A full job description, including all requirements, is available at <http://infoshare1.princeton.edu:2003/libraries/General2.html>

Review of applications will begin on **October 30, 1997**, and continue until the position is filled. Nominations and applications (resume and names, titles, addresses, and phone numbers of three references) should be sent to:

**Search Committee for Math/Physics Librarian
c/o Human Resources Librarian
Princeton University Library
1 Washington Rd.
Princeton, NJ 08544**

Affirmative action, equal opportunity employer.

floating holidays; seven calendar holidays; tuition benefits. The University of Rochester is a private, Carnegie I research university with 4,000 undergraduate and 1,600 graduate students on the River Campus. The River Campus includes the College (Arts & Sciences, School of Engineering & Applied Sciences), the Simon Graduate School of Business Administration, and the Warner Graduate School of Education and Human Development. The Medical Center and the Eastman School of Music are on nearby campuses. River Campus collections include over two million volumes, 8,000 active serial titles, over four million microform titles, over 100 electronic databases, and over 300 electronic journals. All campuses are supported by Endeavor's client-server integrated library information system, Voyager, installed in January 1997. Library memberships include: OCLC, RLG, ARL, and CRL. A wide variety of initiatives expresses the libraries' commitment to collaborate with the university community in nurturing the university's learning, teaching, and research programs. See university homepage: <http://www.rochester.edu>. Send letter of application, resume, and three references' names and addresses to: Search Committee Collection Development, Dean's Office, Rush Rhees Library, University of Rochester, Rochester, NY 14627-0055; phone: (716) 275-4461; fax: (716) 244-1358. The University of Rochester is an equal opportunity employer. Review of applications will begin October 15, 1997, and continue until the position is filled.

DEAN OF UNIVERSITY LIBRARIES AND INSTRUCTIONAL TECHNOLOGIES. Clarion University of Pennsylvania seeks an innovative and energetic Dean of Libraries and Instructional Technologies to administer and lead the Clarion University libraries, and coordinate noncurricular instruction and development related to instructional technologies on campus and supporting distance education. The position reports to the Provost and includes membership in the Council of Deans. Required: At least five years academic teaching and/or library administrative experience, supported by strong academic credentials (ALA-accredited MLS and doctorate in a library/information science or related field required) and professional involvement; experience in planning and implementing technology initiatives in libraries; proven leadership, communication, and consensus-building skills; demonstrated commitment to shared decision-making and governance; demonstrated supervisory experience; ability to be an articulate advocate and spokesperson for the libraries; experience in attracting financial and other support for the libraries' mission, services, and programs; commitment to expanding diversity

in the university community. Desired: Experience developing and implementing a library building program. Clarion University is building a diverse academic community and encourages minorities, women, veterans and persons with disabilities to apply. AA/EOE. Salary and benefits are competitive. For more information, e-mail Deon Knickerbocker, Library Department Chair, at knickerb@mail.clarion.edu, or call (814) 226-1805.

DIRECTOR OF LIBRARY SERVICES. Indiana University South Bend invites applications and nominations for the position of Director of Library Services. The successful candidate will have a combination of personal strengths that should include: The vision and creativity to lead the library in supporting the campus mission in a dynamic environment, a strong customer service orientation, and an interest in technology. Minimum qualifications: An MLS degree from an ALA-accredited program, five years progressively responsible administrative experience in an academic library, including budgeting and personnel management. Additional experience as a librarian with nonadministrative activities. Strong interpersonal skills and a commitment to collaborative decision making. Evidence of effective written and oral communication skills. A record of scholarly and professional achievement appropriate for tenure at IUSB. A demonstrated orientation to customer service. Demonstrated experience with information technology, advocacy for technology in the library and in the institution, and collaboration with information technology initiatives. Preferred qualifications: Ability to administer within a multicampus environment. A proven record of initiative and achievement in developing programs and services. Ability to work collaboratively with campus officials in external fundraising. Indiana University South Bend is a comprehensive public university, the third-largest of the eight campuses that comprise Indiana University. IUSB offers undergraduate and graduate degrees to a varied student population of 8,000, and has over 200 faculty members. South Bend's metropolitan area, which is 90 minutes from Chicago, has a population of approximately 250,000. The Franklin D. Schurz Library opened in 1989, contains approximately 600,000 volumes, and is a partial federal documents depository. For more information about IUSB, the campus mission, and the Schurz Library, please see our Web sites at <http://www.iusb.edu>, <http://www.iusb.edu/~mission>, and <http://www.iusb.edu/~libg>. This is a 12-month faculty appointment reporting to the Vice-Chancellor for Academic Affairs. Salary is competitive and includes generous fringe benefits. A complete position description is

KEEPER OF RARE BOOKS AND MANUSCRIPTS

Boston Public Library

Nominations and applications are invited for the position of Keeper of Rare Books and Manuscripts at the Boston Public Library. The Keeper is responsible for the maintenance and development and servicing of the rare books and manuscripts collections of the library for the general public and the scholarly community.

QUALIFICATIONS: ALA-accredited MLS; 15 years experience in field of rare books and manuscripts in positions of increasing responsibility and trust; demonstrated abilities in scholarly research and effective communication. Advanced degree in related field desirable. Equivalent specialized education, training, and experience may be substituted for above requirements in exceptional instances. The successful candidate will have enthusiasm for creating support and understanding of importance of rare books and manuscripts among widely varying constituencies and interest in being an educator in public library setting, as well as specific knowledge of bookmaking, book collecting, and book trade, superior communication skills, knowledge of technological applications and preservation techniques, administrative experience, ability to work collaboratively.

SALARY RANGE: \$51,765-\$69,877.

Send letter of application and resume, by **November 15, 1997**, to:

**Supervisor of Personnel
Boston Public Library
700 Boylston St.
Boston, MA 02116**

City of Boston residency requisite upon hiring.

EEO/AA.

available at <http://www.iusb.edu/~libsrch>. To ensure full consideration, applications should be received by November 15, 1997. Review of materials will continue until an appointment is made. Interested candidates are asked to submit a letter of application, resume, current e-mail address, and the names, addresses, and phone numbers of three relevant references to: Chair, Search Committee for the Director of Library Services, Office of the Vice Chancellor for Academic Affairs, **Indiana University South Bend**, 1700 Mishawaka Ave., P.O. Box 7111, South Bend, IN 46634-7111. Indiana University is an affirmative action, equal opportunity employer.

DIRECTOR OF OFFICE OF PLANNING, RESEARCH AND GRANTS.

University of Maryland Libraries. The University of Maryland Libraries, College Park, is accepting applications to fill the position of Director of Office of Planning, Research and Grants. Responsibilities: Assists the Dean of Libraries in implementing, monitoring, and revising the libraries' strategic plan; provides administrative support to the libraries' other directors in program planning and budgeting; prepares long-range facilities planning for the UM Libraries. Manages the Libraries' statistical reporting, operations research, and management information system. Oversees fundraising and grant development efforts of the libraries. Works with university and campus development offices, Dean of Libraries, and library staff in identifying and developing fundable projects and securing the resources to support them. Qualifications: Required: ALA-accredited master's degree in library science. MBA or Ph.D. in library science or other related discipline desired. Experience: Ten years of progressively responsible library experience. Academic or research library experience preferred. Relevant experience in library planning, operations research, and/or development required. Demonstrated leadership qualities, with strong interpersonal and communication skills and the ability to work effectively with all levels of staff and the university community. Experience in fundraising for a nonprofit organization and experience working with a friends organization desirable. Salary: Commensurate with experience. Benefits available. Applications: For full consideration, submit resume and names and addresses of three references by October 31, 1997. Applications accepted until the position is filled. Send resume to: Ray Foster, Library Personnel Services, McKeldin Library, **University of Maryland**, College Park, MD 20742-7011. You may also fax your resume: (301) 314-9960. Libraries' Web address: <http://www.lib.umd.edu/UMCP>. The Univer-

sity of Maryland is an affirmative action, equal opportunity employer. Minorities are encouraged to apply.

DIRECTOR OF THE LIBRARY. The University of the Arts, the only university in the nation devoted to education and professional training in the visual and performing arts, and in media and communication seeks an experienced librarian to head Visual/Performing/Communication Arts and Liberal Arts Library at the University of the Arts. An administrative-level, calendar-year position offering a competitive salary and comprehensive benefit package. Qualifications: MLS from an ALA-accredited institution, five years professional experience, especially in an art/music and/or college/university library; understanding of multiarts librarianship and library's role in undergraduate liberal arts and graduate education; strong administrative and communication skills, public service orientation; experience with automated library systems. Applications received by October 15, 1997, will receive first consideration. Submit application, including resume, salary history, brief statement on the leadership and organization of libraries within an expanding university specializing in the arts, to: Library Search Committee, c/o Director of Personnel Services, **The University of the Arts**, 320 S. Broad St., Philadelphia, PA 19102. EOE.

HEAD, MEDIA AND TEACHING RESOURCES. East Carolina University, Joyner Library. The Head, Media and Teaching Resources, supervises three paraprofessional positions and numerous student employees to staff the area approximately 100 hours per week. Responsible for promoting the use of the collection and services, providing reference services, participating in an active bibliographic instruction program, and performing selection and collection development activities. At the present time, the Head reports to the Director, Academic Library Services. Academic Library Services is currently in the process of self-examination that will lead to a new and more effective organization. The position title and some duties may change, but the central functions of the position will not. Required qualifications: An ALA-accredited master's degree, with an undergraduate degree in education or a related area or teaching certification; two years experience in any setting serving children or young adults, or two years experience in an academic library curriculum collection; strong service orientation; administrative ability; superior written and oral communication skills; experience in electronic library technol-

ASSOCIATE LIBRARY DIRECTORS— TWO POSITIONS

The University of Central Florida



The University of Central Florida (UCF), Orlando, Florida is accepting applications for two new Associate Library Director positions. UCF is a member institution of the State University System (SUS) of Florida and is a comprehensive metropolitan institution. The university offers degree programs in five colleges—Arts and Sciences, Business Administration, Education, Engineering, and Health and Public Affairs—and has an enrollment of 29,000. UCF's programs in communication, film, and the fine arts help meet the cultural and entertainment needs of the growing metropolitan area.

UCF is located in east central Florida, a region with a population of about two million. Known primarily for its tourist attractions such as Walt Disney World, Universal Studios, and Sea World, the area is one of the fastest growing regions in the nation. Gulf and Atlantic beaches are within easy driving distance from the main campus. The area also offers Broadway productions, pop and classical music headliners, art festivals, a Shakespeare festival of UCF origin, and major professional sporting events. The 1,445-acre campus is located in the Orlando suburbs, 13 miles northeast of downtown.

The university libraries include two libraries on the UCF campus in Orlando and several branch locations in the central Florida area. The university library, housed in a facility of 200,000 square feet, has a collection of over 1.1 million volumes and is a partial depository for U.S. and Florida documents, and U.S. patents. The library materials budget is \$4.2 million. A total staff of ninety-two includes thirty-five professional librarians. Through LUIS, the SUS online system, access is provided to the library's catalog as well as to the holdings of other SUS libraries. Access is also provided to numerous electronic full-text journals and databases.

Education and training for effective use of information technology and resources are made available in a new state-of-the-art facility, where students have opportunities for immediate hands-on experience with presented techniques.

For more information, visit the University of Central Florida Web site: <http://www.ucf.edu>.

ASSOCIATE DIRECTOR FOR ADMINISTRATIVE SERVICES

GENERAL DESCRIPTION: The Associate Director for Administrative Services reports to the Director of Libraries and has primary responsibility for the administrative services of the library, consisting of the following areas: Human resources, business and accounting operations, facilities management, and branch library operations. The Associate Director is responsible for administering all aspects of the library's budget of over \$9 million and for monitoring all operations of the two physical facilities on the Orlando campus.

The Associate Director for Administrative Services participates in the planning and policy-making bodies of the library and participates fully in the overall administration of the library, including long-range planning, development and evaluation of library services, and the establishment of librarywide policies.

QUALIFICATIONS: ALA-accredited MLS and a minimum of five years post-MLS experience in library management, preferably in a large academic or research library. Demonstrated successful administrative/management experience; ability to establish and maintain productive, long-term, effective working relationships with staff and faculty in the library, as well as with university faculty, students, and administrators, and members of the community; demonstrated successful experience with library

(Continued on next page)

ogy; the ability to work cooperatively with other professionals to manage and direct a dynamic program of academic library service. Preferred: Graduate degree in education; familiarity with the North Carolina public school curriculum; knowledge of children's and young adult literature; some supervisory experience; two years recent experience in an academic library. 12-month, tenure-track faculty position with appointment at the rank of Assistant Professor. Minimum salary \$35,000, depending upon qualifications and experience. Professional achievement, service, and research/creative activity are required for tenure and promotion. Screening of applications will begin October 1, 1997, and continue until the position is filled. Send letter of application, resume, copies of all transcripts, and three

current letters of reference to: Search Committee, Head, Media & Teaching Resources, Pat Elks, Executive Assistant, Joyner Library, East Carolina University, Greenville, NC 27858-4353. Official transcripts from each college or university attended will be required prior to any offer of employment. An equal opportunity, affirmative action employer. We accommodate individuals with disabilities. Applicants must comply with the Immigration Reform and Control Act.

MANAGER OF USER SUPPORT SERVICES. The Medical Sciences Library at Texas A&M University invites applications from self-motivated, service-oriented individuals interested in providing leadership for direct user support services (basic information service,

(Continued from previous page)

business and accounting principles and practices, human resources operations, and facilities management; demonstrated experience with integrated library systems; and excellent oral and written communication skills. A record of professional activities and/or publications is preferred.

ASSOCIATE DIRECTOR FOR PUBLIC SERVICES

GENERAL DESCRIPTION: The Associate Director for Public Services reports to the Director of Libraries and has primary responsibility for administering the public services departments: Reference, Circulation, Interlibrary Loan, and Access Services, with 24 faculty and 22 staff. Responsibilities include the direct supervision of all public services functions and coordination of activities with heads of the public services departments.

The Associate Director for Public Services participates in the planning and policy-making bodies of the Library and participates fully in the overall administration of the library, including long-range planning, development and evaluation of library services, and the establishment of librarywide policies.

This position seeks applications from dynamic professionals who want to develop and apply innovative information technologies to user services for the academic community in the changing library environment.

QUALIFICATIONS: ALA-accredited MLS and a minimum of five years post-MLS experience in public services, preferably in a large academic or research library. Demonstrated successful administrative/management experience in public services; proven, successful leadership in areas of staff development and motivation in a changing and flexible environment; and the ability to establish productive long-term, effective working relationships with staff and faculty in the library, as well as with university faculty, students, and administrators, and members of the community. Also, demonstrated experience in articulating and communicating a vision of library service and in initiating and implementing new services compatible with that vision; experience with technology-enhanced user services; and demonstrated excellent oral and written communication skills. Experience with distributive and off-campus programs, and a record of professional activities and/or publications are preferred.

POSTMARKED DEADLINE FOR BOTH POSITIONS: October 31, 1997.

RANK AND SALARY: Commensurate with experience and qualifications.

APPLICATION REQUIREMENTS: Separate cover letters, resumes, and the names, addresses, and telephone numbers of three professional references must be submitted for each position. Cover letters should address specific qualifications and experience in the area of specialization, as well as address all required and desired criteria.

Send responses to:

Victor F. Owen
Library Human Resources Coordinator
University of Central Florida Library
P.O. Box 162666
Orlando, FL 32816-2666

Final applicant screening will begin on November 3, 1997. On-campus interviews will be conducted in late December 1997 and early January 1998.

Searches are conducted in accordance with the State of Florida sunshine regulations.

UCF is an equal opportunity, affirmative action employer.

document delivery, circulation, and microcomputer classroom). Required: Two years experience in health sciences or academic library (including some experience providing information services and document delivery services); supervisory experience; ALA-accredited MLS. Preferred: AHP membership. Non-tenure-track faculty appointment. Minimum salary: \$32,000. TAMU is an affirmative action, equal opportunity employer. Detailed job description, qualifications, and application information at: <http://msl-www.tamu.edu/msl/jobs.htm>. Applications to: Kathrine MacNeil, Medical Sciences Library, Texas A&M University, College Station, TX 77843-4462. Applications received by November 15, 1997, will receive best consideration.

PHYSICAL SCIENCE & TECHNOLOGY REFERENCE SPECIALIST. New Mexico State University Library. Responsibilities: Provide reference services in a science, engineering, agriculture, and business environment (including some night and weekend hours), and library/information instruction and consultation for student and faculty researchers in physical science and technology departments. Actively promote and deliver workshops and other library services supporting physical science/engineering departments and institutes. Responsible for collection development and serves as faculty liaison to assigned departments. Required: MLS degree from an ALA-accredited program. Strong academic background in sciences or technology and/or demonstrated knowledge of traditional and elec-

THREE POSITIONS

Eastern Connecticut State University

Willimantic, Connecticut

Due to retirements, there are three vacant positions in the J. Eugene Smith Library. A new 127,000 square foot library will be completed in October 1998. Information about the library and the new building can be accessed via the library's Webpage: <http://www.ecsu.ctstateu.edu/library>. These are all 12-month, tenure-track positions.

HEAD OF TECHNICAL SERVICES AND COLLECTION DEVELOPMENT OFFICER

Associate Librarian's rank. The successful candidate will report to the Library Director, and in conjunction with the library faculty and staff, propose and develop services and programs to enable the library to support the university's instructional and research missions. Coordinate the planning and operations of technical services areas in acquisitions, cataloging, preservation, serials, gifts, etc. Serve as the Collection Development Officer and work with library and classroom faculty in acquiring the appropriate traditional and electronic formats. Plan, propose, implement, and evaluate various new technological applications in the technical services and collection development areas.

QUALIFICATIONS: (1) Required: ALA-accredited master's degree or its equivalent. Demonstrated competence in technical services and collection development in college/university libraries. Significant experience in integrated library systems and managing collection/access budgets and a staff. Good with details. Supervisory experience. Oral and written communication skills. Teamwork and ability to work with others and students. (2) Desired: An additional advanced degree in a subject field. Experience in public services.

PUBLIC SERVICES LIBRARIAN—HEAD OF ACCESS SERVICES AND USER EDUCATION LIBRARIAN

Associate Librarian's rank. The successful candidate will report to the Library Director or his/her designee, and in conjunction with the library faculty and staff, propose and develop services and programs to enable the library to support the university's instructional and research missions. Coordinate the planning and operations of circulation, reserves (traditional and electronic), interlibrary loan, and other outreach and resource-sharing activities. Assume leadership role in the library's active and ever-expanding user education program. Coordinate the library's large pool of student assistants.

QUALIFICATIONS: (1) Required: ALA-accredited master's degree or its equivalent. Demonstrated competence in public services areas in college/university libraries, including circulation, reserves, interlibrary loan, user education, reference, etc. Significant experience in computer-based systems, including library integrated systems, online, and Internet. Supervisory experience. Oral and written communication skills. Teamwork and ability to work with others and students. (2) Desired: An additional advanced degree in a subject area. College, teaching experience.

PUBLIC SERVICES LIBRARIAN—CURRICULUM CENTER AND SPECIAL COLLECTIONS

Assistant Librarian's rank. The successful candidate will report to the Library Director or his/her designee, and in conjunction with the library faculty and staff, propose and develop services and programs to enable the library to support the university's instructional and research missions. Coordinate the planning and operations of the Curriculum Center and Special Collections (including at present the Archives, Career Center Collection, etc.). Support the reference/information services in staffing service desk(s). Plan, propose, implement, and evaluate various new technological applications in Public Services, especially those pertaining to the Curriculum Center.

QUALIFICATIONS: (1) Required: ALA-accredited master's degree or its equivalent. Demonstrated competence in public services in college/university libraries, including reference, user education, traditional and electronic resources, etc. Significant experience in curriculum center or an educational media collection, including K-12 traditional as well as microcomputer-based resources. Oral and written communication skills. Teamwork and ability to work with others and students. (2) Desired: An additional advanced degree in the field of K-12 or educational media. Experience in K-12 schools.

Send letter of application, resume, and names, with telephone numbers and addresses, of three recent work references to:

Tina C. Fu
Library Director
J. Eugene Smith Library
Eastern Connecticut State University
83 Windham St.
Willimantic, CT 06226-2295

Screening will begin on **November 10, 1997**, and continue until positions are filled. Starting date for all positions is anticipated to be January 1998.

Eastern Connecticut State University is an AA/EEO employer. Women, members of protected classes, and people with disabilities are encouraged to apply.

INFORMATION TECHNOLOGY COORDINATOR

**UCLA Library
Louise M. Darling Biomedical Library
Pacific Southwest Regional Medical Library**

Under the general direction of the PSRML Associate Director, the Information Technology Coordinator has two major areas of responsibility: (1) planning and coordinating the PSRML Internet program of assisting health sciences librarians in the region to integrate Internet technologies into their services; (2) serving as a resource person for PSRML staff in information technology functions.

The first area includes: Developing and teaching Internet-related classes for health sciences library staff, including train-the-trainer courses; providing assistance in gaining access to the Internet for their institution; assessing and evaluating their ongoing needs in information technologies; working with them to assist local health professionals in accessing and utilizing the Internet; developing and maintaining informational and training materials in support of Internet connectivity and use, and making them available through various media; and writing articles for the regional newsletter.

The second area includes: Keeping abreast of technological developments pertaining to information access; providing support to PSRML in its information technology functions; designing and overseeing maintenance of the PSRML Web pages. Along with other professional staff, the Information Technology Coordinator participates in the PSRML outreach program to unaffiliated health professionals, by assisting with demonstrations and classes in the use of NLM and other health-related Internet resources at meetings and health care institutions in the region.

QUALIFICATIONS: Candidates must show evidence of a thorough knowledge of Internet applications, Windows and DOS platforms (NT/UNIX also preferred), and word-processing and database management software. Candidates must have demonstrated excellent skills in interpersonal relations, teaching, oral and written communication. Candidates must have good project management skills, be able to work effectively as part of a team as well as independently, and be willing to travel to sites throughout the region. At least two years experience in the health sciences library setting is preferred. An understanding of medical informatics and the role of computers in health sciences is desirable.

SALARY RANGE: \$31,032 - \$47,604.

Anyone wishing to be considered for this position should write to:

**Rita A. Scherrei
Associate University Librarian for
Personnel and Administrative Services
UCLA
11334 URL, Box 951575
Los Angeles, CA 90095-1575**

The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names and addresses of at least three persons who are knowledgeable about the applicant's qualifications for this position.

Candidates applying by **October 17, 1997**, will be given first consideration.

tronic reference resources in science and technology, including those available on the Internet. Ability to work independently as well as in a team environment. Teaching ability. Effective written and oral communication skills and, in addition to excellent job performance, a commitment to continual development of expertise in the disciplines served, professional development, and service in keeping with university standards for promotion and tenure. Desired: Physical science and/or engineering reference experience. Experience in locating and developing instructional materials and Web pages. Degree or a combination of educational background and experience in a physical science or engineering field. Salary and benefits: \$28,500 minimum, depending on credentials and experience. Tenure-track appointment with a 12-month contract, 22 days annual leave, retirement options, and health insurance. Application deadline: Applications must be postmarked by November 15, 1997. Send cover letter, resume, and the names, addresses, phone numbers, and e-mail addresses of three current references to: Sylvia Ortiz, Search Committee for Science Librarian, **New Mexico State University** Library, P.O. Box

30006, Las Cruces, NM 88003. For additional information about the library and university see the following Web sites: <http://lib.nmsu.edu/> and <http://www.nmsu.edu/>. New Mexico State University is an equal opportunity, affirmative action employer.

PROJECT ADMINISTRATOR, LINCOLN DIGITIZATION PROJECT. Illinois State University. Project Administrator: Academic and special libraries in Illinois are seeking a creative, innovative, and enthusiastic full-time administrator to coordinate all aspects of a two-year grant project to digitize images and hypertext information about the life of Abraham Lincoln. The grant is funded by the Illinois State Library's Educate and Automate program through the Cooperative Collection Management Program, a consortium of 63 academic libraries in Illinois. Project description: The Lincoln Digitization Project will be a freely accessible Web site concentrating in its first year on Lincoln's activities and experiences as a politician and campaigner prior to the presidential years. The primary goal of the project is to improve and expand access to existing Illinois collections of materials by and

HEAD, CATALOG LIBRARIAN

The University of Missouri-Columbia



The University of Missouri-Columbia (MU) was established in 1839 and is one of the five most comprehensive universities in the nation, with 250+ degree programs. MU has a student body of 22,000+ and a faculty of 1,800. The MU Libraries include Ellis Library (the main library), Health Sciences, Journalism, Engineering, Geological Sciences, Geology, Math, Veterinary Medical, and the University Archives. The libraries have 2.8 million volumes, 6.3 million microforms, and are a charter member of the Association of Research Libraries, ranking 49th in size of collections. In 1996, using Innovative Interfaces, Inc. (III), the University of Missouri implemented MERLIN, an integrated library system which serves the libraries at MU, the university's other three campuses and St. Louis University. These five campuses work closely together in establishing MERLIN policies and procedures. The University of Missouri, St. Louis University, and Washington University have established a consortium to share their resources using the III system.

THE POSITION: MU is seeking qualified applicants for Head, Catalog Department, who works under the general direction of the Associate Director for Technical Resource Systems and Services (TRSS). Principal responsibilities include providing leadership in the organization of information and access to the collections of the MU Libraries. The department creates high-quality bibliographic records for monographic and serial works in all media, including electronic resources. The Department Head oversees the creation and evaluation of workflows. Personnel responsibilities include supervising staff (4 librarians, eight staff, and students), and fostering a creative and cooperative work environment. The Department Head maintains current knowledge of the development of national cataloging standards, advances in technology, and trends in academic librarianship, proposing new initiatives for the department and the libraries as appropriate. As a member of the TRSS Management Group, this person participates in the development and implementation of divisional goals, policies, and procedures. He or she represents MU in meetings of appropriate policy groups at the universitywide level. The Department Head also accepts a cataloging assignment and creates bibliographic records on a regular basis.

REQUIREMENTS: Requires a minimum of a master's degree from an ALA-accredited program and a minimum of four years professional experience in bibliographic control in an academic or research library. Demonstrated ability to manage and provide leadership, including the ability to engage staff in a continual process of change and improvement. Superior oral and written communication skills. Advanced knowledge of national cataloging standards, the principal tools and systems used to create bibliographic records, and current trends in the application of technology to the cataloging process. Knowledge of at least one western European language sufficient to do original cataloging of works in that language. Strong service orientation and an awareness of end-user needs as they affect cataloging policies and procedures. Flexibility, creativity, and the potential to be successful and effective in a complex, rapidly changing organization. Preferred is record of participation in appropriate professional organizations at a national level; experience with Innopac; awareness of issues related to effective access to electronic texts; knowledge of SGML and TEI; working knowledge of HTML and experience in providing Web-based access to electronic resources; and skill in standard computer applications software.

MINIMUM SALARY: \$35,000 minimum for Librarian II, or \$42,000 minimum for Librarian III, for 12 months, commensurate with education and experience. Benefits include vested retirement after five years, university medical benefits package, and other normal fringe benefits, including 75% tuition waiver.

Columbia is in the middle of the state on I-70, only two hours from St. Louis and Kansas City, and 1.5 hours from the Lake of the Ozarks major recreational area. MU and two other colleges provide superb cultural events. According to the American Chamber of Commerce Researchers Association composite index, the cost of living in Columbia is very reasonable when compared with other university communities. Columbia has been named as one of the top cities in the U.S. by Money magazine in recent years.

AVAILABLE: May 1, 1998. Screening of applications will begin: **November 10, 1997.**

Send letter of application, names and addresses of three references, and resume to:

**Julie Deters
104 Ellis Library
University of Missouri-Columbia
Columbia MO 65201-5149**

EOE/AA.

REFERENCE SERVICES LIBRARIAN

Washington State University at Tri-Cities

POSITION AVAILABLE: Under the direction of the Branch Campus Librarian, is responsible for supervising and participating in provision of reference services, including interlibrary loan, for providing user education, participating in collection development, and performing other duties as assigned, in a small setting with some night and weekend assignments, for the Washington State University at Tri-Cities Max E. Benitz Memorial Library. Faculty, tenure-track; progressive record of professional/scholarly achievement required for tenure and promotion.

QUALIFICATIONS: Required: ALA-accredited MLS or its foreign equivalent; recent experience in the supervision and provision of academic library reference services in a wide range of subject areas, and in the use of online and other automated library indexing services; and effective interpersonal and communications skills. Preferred: Specialization in branch campus or other extended academic library reference services, including use of automated interlibrary loan systems, and multicampus or remote document delivery operations; and/or a record of exceptional performance in academic or research library reference services; active involvement in scholarly/professional and service activities.

SALARY: From \$30,000, commensurate with qualifications and experience.

RANK: Librarian 2, faculty status.

BENEFITS: TIAA/CREF, broad insurance program, 22 days vacation and 12 days sick leave per year.

APPLICATION: Send letter of application, resume, and names and complete mailing addresses and phone numbers of three references to:

Kip Krumwiede
Chair, Reference Services Librarian Search Committee
Washington State University Tri-Cities
100 Sprout Rd.
Richland, WA 99352-1643

Review of applications begins **November 1, 1997**. Washington State University Libraries homepage is: <http://www.wsulibs.wsu.edu>. WSU Tri-Cities homepage is: <http://www.tricity.wsu.edu>, with links to the Benitz Library, the complete position announcement for this position, and in turn to the Consolidated Information Center, and other components of the Consolidated Libraries.

WSU is an EEO/AA employer and educator. Protected group members are encouraged to apply.

about Abraham Lincoln. Newly commissioned content, such as essays, bibliographies, or articles, also will be solicited specifically for inclusion in the Web site. The project will seek participation from all historical societies, libraries, and museums in Illinois by canvassing the state for Lincolnia. One long-term secondary goal of the project is to enhance knowledge of the richness and diversity of Lincoln materials held throughout the state of Illinois. The project will operate under the direction of the Illinois Cooperative Collection Management Program, dedicated to the principles and practice of collaborative development and management of resources typically collected by (or accessed through) academic libraries. Since late 1996 the CCMP has worked with the Illinois State Library and a core group of institutions with significant, unique collections of Lincolnia to develop a plan for the project. Host institution: While the project operates under the auspices of the Illinois CCMP and the Lincoln Project Advisory Board, the project director, who will coordinate oversight for intellectual content, creative design, and production of a final product, will be based at Illinois State University's Milner Library. The technical functions and technical assistant will be housed at the University of Illinois at Urbana-Champaign. Illinois State University is a primarily undergraduate institution with 20,000 students. Programs and courses in 33 academic departments include master's and doctoral programs. Milner Library serves as the central library facility for the university community, with 1.3 million volumes, a materials budget of \$2.3 million, 34 professionals, and 70 paraprofessionals. Located in the twin cities of Bloomington and Normal, the university is two and a half hours from Chicago, three hours from St. Louis, and one hour from Urbana-Champaign. Qualifications: The Project Administrator's task will be to coordinate all aspects of the project, including content identification, negotiations for use, editorial work, publicity, adminis-

tration, and assessment. Minimum qualifications include: master's degree or Ph.D. in library science, archival sciences, history, or related field. Five years recent professional experience. Familiarity with the scholarly, academic, and library communities. General knowledge of editing, publishing, and digital imaging processes, procedures, technologies, and standards. Grant writing skills to explore additional funding sources. Knowledge of American history. Knowledge of HTML and SGML markup languages (desirable). Good negotiating skills. Communication and public speaking skills. Strong interpersonal skills. Salary: \$45,000 for each of two years. Benefits include a standard university package of group medical, dental, and life insurance; 24 days vacation; sick leave. Preferred beginning date: February 1, 1998. Application deadline: Applications will be accepted until position is filled, but for maximum consideration, applications should be submitted not later than November 15, 1997. To apply: Submit letter of application, resume, and names of at least three references to: Lincoln Digitization Project Administrator Search Committee, Attn.: Cheryl Elzy, Associate Dean, Milner Library, Illinois State University, Campus Box 8900, Normal, IL 61790-8900. Illinois State University is an affirmative action and equal opportunity employer encouraging diversity.

PUBLIC SERVICES LIBRARIAN. Position: Public Services Librarian. Department: Transportation Library. Reports to: Head, Transportation Library. Responsibilities: Participates in a variety of public service functions and plans reference services, outreach, and user education appropriate to the department's priorities. Responsible for managing and staffing a busy reference desk. Outreach activities include maintaining contact with faculty and staff to determine their

LIBRARIANS—FIVE POSITIONS

The University of Central Florida
Orlando, Florida



The University of Central Florida (UCF), Orlando, Florida is accepting applications for five professional librarian positions. UCF is a member institution of the State University System (SUS) of Florida and is a comprehensive metropolitan institution. The university offers degree programs in five colleges—Arts and Sciences, Business Administration, Education, Engineering, and Health and Public Affairs—and has an enrollment of 29,000. UCF's programs in communication, film, and the fine arts help meet the cultural and entertainment needs of the growing metropolitan area.

UCF is located in east central Florida, a region with a population of about two million. Known primarily for its tourist attractions such as Walt Disney World, Universal Studios, and Sea World, the area is one of the fastest growing regions in the nation. Gulf and Atlantic beaches are within easy driving distance from the main campus. The area also offers Broadway productions, pop and classical music headliners, art festivals, a Shakespeare festival of UCF origin, and major professional sporting events. The 1,445-acre campus is located in the Orlando suburbs, 13 miles northeast of downtown.

The university libraries include two libraries on the UCF campus in Orlando and several branch locations in the central Florida area. The university library, housed in a facility of 200,000 square feet, has a collection of over 1.1 million volumes and is a partial depository for U.S. and Florida documents, and U.S. patents. The library materials budget is \$4.2 million. A total staff of 92 includes 35 professional librarians. Through LUIS, the SUS online system, access is provided to the library's catalog as well as to the holdings of other SUS libraries. Access is also provided to numerous electronic full-text journals and databases.

Education and training for effective use of information technology and resources are made available in a new state-of-the-art facility, where students have opportunities for immediate hands-on experience with presented techniques.

For more information, visit the University of Central Florida Web site at: <http://www.ucf.edu>.

HEAD, INTERLIBRARY LOAN

GENERAL DESCRIPTION: The Head of the Interlibrary Loan Department reports to the Associate Director for Public Services. The department is composed of two units, Lending and Borrowing. The Lending Unit receives over 27,000 requests annually. The Borrowing Unit handles approximately 14,000 requests for the University of Central Florida community.

RESPONSIBILITIES: Primary responsibilities include planning, organizing, supervising, and coordinating the activities of seven staff members.

QUALIFICATIONS: Required: An ALA-accredited MLS, two years post-MLS experience, preferably in public services in a large academic or research library, and experience in interlibrary loan with a bibliographic utility.

PREFERRED: Supervisory experience, strong organizational ability, the ability to establish and maintain effective working relationships with colleagues, students, faculty, and staff, effective oral and written communication skills, and a record of professional activities and/or publications.

GOVERNMENT DOCUMENTS LIBRARIAN

GENERAL DESCRIPTION: The Government Documents Librarian reports to the Head of Reference, and is responsible for a one half-time professional librarian and one paraprofessional.

RESPONSIBILITIES: Primary responsibilities include the management and promotion of a selective U.S. and State of Florida depository collection, including a U.S. patents depository located within the Reference Department, conducting instruction in the use of documents, and participating in reference desk services.

QUALIFICATIONS: Required: An ALA-accredited MLS, two years post-MLS experience, preferably in public services in an academic or research library, government documents experience, and appropriate experience in the application of emerging technologies to library services.

PREFERRED: Ability to work effectively with library patrons, a demonstrated strong commitment to public service, the ability to work independently and cooperatively in a team setting, excellent oral, written, and interpersonal communication skills, and a record of professional activities and/or publications. Finalists will be expected to present a brief library instruction demonstration during an on-campus interview.

(Continued on next page)

(Continued from previous page)

CATALOGER LIBRARIAN

GENERAL DESCRIPTION: The Cataloger Librarian reports to the Head of Cataloging, in a department with three professional librarians and six paraprofessionals, and participates in a dynamic environment with a strong commitment to service through the use of NOTIS, OCLC, and emerging technologies.

RESPONSIBILITIES: Primary responsibilities include original cataloging of print resources, assisting with planning and training, maintaining an awareness of national standards and local policies, serving as a resource person for the paraprofessional staff, and performing bibliographic maintenance.

QUALIFICATIONS: Required: An ALA-accredited MLS, a minimum of two years post-MLS experience, preferably in an academic or research library, or one year post-MLS experience with a strong paraprofessional cataloging background.

PREFERRED: Demonstrated experience with AACR2, LCCS, LCSH, all MARC formats, a bibliographic utility, and an online automated system. Knowledge of and experience with OCLC, DDC, NOTIS, and authority control. Should possess strong interpersonal, communication, and organizational skills, flexibility, and a commitment to learn and use emerging technologies. Demonstrated ability to work cooperatively in a team environment within the department and with other library units. Also, a reading knowledge of one or more foreign languages, and a record of professional activities and/or publications.

REFERENCE LIBRARIANS (Two positions)

GENERAL DESCRIPTION: The Reference Librarians report to the Head of Reference in a department with 17 professional librarians and three paraprofessionals.

RESPONSIBILITIES: Primary responsibilities include participation in a full range of reference and bibliographic instruction duties in a fast-paced environment including numerous electronic reference sources and U. S. and Florida documents, and may include collection development. Some evening and weekend hours are required.

QUALIFICATIONS: Required: An ALA-accredited MLS by December 31, 1997. Familiarity with, and willingness to work with, automated reference sources, ability to manage diverse assignments, a strong desire to participate actively in a dynamic instruction program, and a strong commitment to public service and information literacy.

PREFERRED: An understanding of the application of emerging technologies to reference service, subject expertise or course work in the social sciences, experience in preparation of library instruction materials or tutorials, and a record of professional activities and/or publications. Finalists will be expected to present a brief bibliographic instruction demonstration during the on-campus interview.

POSTMARKED DEADLINE FOR ALL POSITIONS: October 31, 1997.

RANK AND SALARY: Commensurate with experience and qualifications.

APPLICATION REQUIREMENTS: Separate cover letters, resumes, and the names, addresses, and telephone numbers of three professional references must be submitted for each position. Cover letters should address specific qualifications and experience in the area of specialization, as well as address all required and desired criteria.

Send responses to:

**Victor F. Owen
Library Human Resources Coordinator
University of Central Florida Library
P.O. Box 162666
Orlando, FL 32816-2666**

Final applicant screening will begin on November 3, 1997. On-campus interviews will be conducted in late December 1997 and early January 1998.

Searches are conducted in accordance with the State of Florida Sunshine regulations.

UCF is an equal opportunity, affirmative action employer.

DIRECTOR OF LIBRARIES

George Mason University

George Mason University is seeking applications and nominations for the position of Director of University Libraries. The successful candidate will be a dynamic leader capable of maintaining and enhancing George Mason's leadership position in the development, application, and delivery of innovative information services.

Candidates should have demonstrated expertise in: Building a high-performance senior management library team; forming partnerships within the campus community, with corporate partners, and with other universities; providing distributed library services; and managing an academic research library.

The George Mason University Library System has actively participated in the creation and maintenance of the Washington Research Library Consortium (WRLC) and the Virtual Library of Virginia project (VIVA). The successful candidate will have significant experience and proven leadership in consortial development and activities.

The successful candidate should have the vision to lead the libraries into the 21st century, stature in the profession, sustained achievement in scholarship, and a record of innovation. Experience with fundraising and distance learning will enhance the candidacy. A master of library science degree or its equivalent from an accredited program is required; an additional advanced degree is desired.

The Director reports to the Vice President for Information Technology and serves as a member of the senior management team of the information technology unit comprising the libraries, university computing, the instructional development office, and television services. To learn more about George Mason Libraries, visit: <http://library.gmu.edu/lib>.

George Mason University is the fastest-growing university in the Commonwealth of Virginia. A public doctoral institution of more than 24,000 students, its academic units include the College of Arts and Sciences, the College of Nursing and Health Sciences, the School of Law, the School of Information Technology and Engineering, the School of Management, the Graduate School of Education, New Century College, and a number of acclaimed research institutes. George Mason has campuses in the counties of Fairfax, Arlington, and Prince William, Virginia.

For consideration, submit letter of application, and current vita by **December 15, 1997**, to:

**George Mason University
Office of the Vice President for Information Technology
Mailstop 3B4
4400 University Dr.
Fairfax, VA 22030-4444**

Affirmative action, equal opportunity employer. Minorities are encouraged to apply.

reference/research needs, which range from routine reference/SDI to special projects. Performs brief reference service for users outside Northwestern and more extensive technical reference in collaboration with the Technical Reference Specialist as part of the Transportation Library's fee-based information service. Oversees, maintains, and teaches a unique library instruction program for law enforcement research, including possible travel around the country when the regular offsite instructor is not available. Plans and provides instruction to graduate students in transportation and civil engineering. Supports teaching and research agenda of two nationally renowned research institutes, the Transportation Center and the Traffic Institute. Supervises document delivery assistant. Supervises and trains six student aides assigned to reference desk and circulation activities. Represents library at local, regional, and national professional meetings related to transportation. Environment: The Transportation Library, a branch of Northwestern University Library, is a national resource for the study of transportation, supporting the research and teaching needs of the faculty and students of the Transportation Center and the Traffic Institute. The library contains one of the largest transportation collections, emphasizing management, operations, finance, planning, regulation, and safety. Qualifications: MLS from ALA-accredited library school and at least two years library experience, including reference and bibliographic instruction, required.

Library experience must show evidence of an increasing level of responsibility. Highly developed communication skills with strong service orientation. Demonstrated experience with computer technology, online searching (LEXIS/NEXIS, Dialog a plus), CD-ROM technology, Internet, and networks is required. Must be willing to travel to teaching sites around the country when the regular instructor for the offsite law enforcement program is not available. Experience with supervising students is highly desirable. Transportation or related background (business or management, social science, public policy, engineering, urban studies) also desirable. Must be eager to work in an entrepreneurial environment with a collegial team. Salary: \$27,500, minimum. To apply: Send letter of application and resume, including the names of three references, to: Peter J. Devlin, Personnel Librarian, Northwestern University, 1935 Sheridan Rd., Evanston, IL 60208-2300. Applications received by November 1, 1997, will receive first consideration. Northwestern University is an equal opportunity, affirmative action employer. Employment eligibility verification required upon hire.

PUBLIC SERVICES LIBRARIAN. The University of Arkansas at Monticello seeks applications for a Public Services Librarian, which is a tenure-track, faculty position. Responsibilities: Providing reference assistance using print and electronic resources; and supervising

ASSISTANT DEAN FOR INFORMATION MANAGEMENT SERVICES

The University of Rochester

The University of Rochester is seeking a dynamic and innovative individual to share the leadership of the River Campus Libraries. The Assistant Dean provides vision and leadership to the newly created Information Management Services (IMS) division. The six IMS departments are responsible for acquisitions, cataloging, circulation, interlibrary loans, microcomputer services, preservation, reserves, serials, stack maintenance, and systems. These departments work in close partnership with each other and with public services departments. The Assistant Dean serves as advisor to IMS department heads in setting goals in an environment of changing technologies, and contributes to the evolution and growth of the libraries through strategic budgetary and personnel decisions.

The University of Rochester is a private, Carnegie I research university with 4,000 undergraduate and 1,600 graduate students on the River Campus. The River Campus includes the College (Arts & Sciences, School of Engineering & Applied Sciences), the William E. Simon Graduate School of Business Administration, and the Margaret Warner Graduate School of Education and Human Development. The UR Medical Center and the Eastman School of Music are on nearby campuses. All campuses are supported by Endeavor's client-server integrated library information system, Voyager, installed in January 1997. The library network, a multiplatform environment based on Netware and Windows NT, provides access to CD-ROMs, Microsoft Office software, electronic mail, the Internet, etc. The library maintains memberships with: OCLC, RLG, ARL, and CRL. The combined libraries' collections include nearly three million volumes and 10,000 active serial titles.

QUALIFICATIONS: Required are an ALA-accredited MLS or other appropriate graduate degree, seven years of related professional experience, and a record of success in progressively responsible positions. Candidates should possess a collaborative and open management style, proven problem-solving abilities, and an understanding of information retrieval and image-based applications. The successful candidate will have demonstrated management experience in some combination of the following: Library systems management, networking, technical services, and access services; and will possess a general understanding of the other areas of responsibility.

S/he will also have evidenced signs of leadership within the library profession and possess superior verbal and written communication skills.

Salary is competitive with similar ARL library positions. Benefits: Medical, major medical, dental, and long-term disability insurance; life insurance, retirement & investment options; sick leave; 20 days paid vacation; five floating and seven calendar holidays; tuition benefits.

Send letter of application, resume, and the names and addresses of three references to:

**Assistant Dean Search Committee
Dean's Office
Rush Rhees Library
University of Rochester
Rochester, NY 14627-0055
phone: (716) 275-4461
fax: (716) 244-1358**

Review of applications will begin **October 15, 1997**, and continue until the position is filled.

For further information, see the university's and the library's homepages: <http://www.rochester.edu> and <http://rodent.lib.rochester.edu>.

The University of Rochester is an equal opportunity employer.

sion, selection, and application of local and remote online resources. Some night and weekend hours expected. Qualifications: MLS from ALA-accredited program; experience with academic reference and online assistance; knowledge of electronic information sources and services, including CD-ROM and WWW resources. Familiarity with archives/special collections desirable. Salary dependent upon qualifications. Excellent fringe benefits package. Submit letter of application; resume; and names, addresses, and telephone numbers of three current references to: Sandra Dupree, Associate Librarian,

University of Arkansas at Monticello, Monticello, AR 71656. Review of applications will begin October 15, 1997, but position will remain open until filled. UAM is an affirmative action, equal opportunity educator and employer.

REFERENCE/INSTRUCTION LIBRARIAN. Lafayette College, a distinguished undergraduate institution with challenging, broad-based curricula in the liberal arts, sciences, and engineering, seeks applications for the position of Reference/Instruction Librarian. Responsibili-

**THE JOHNS HOPKINS UNIVERSITY
MILTON S. EISENHOWER LIBRARY**

**SCIENCE LIBRARIAN
(LIBRARIAN III)**

The Milton S. Eisenhower Library seeks an outgoing and enthusiastic librarian to work as part of a team to transform the Science/Engineering Library into a client- and technology-centered information service. The Science/Engineering Library is a newly renovated floor in the main library, with a collection of 332,000 volumes, 2,700 current periodicals, and a large and expanding collection of electronic resources. The team will select library resources and provide reference, instructional, and liaison services to the 20 science and engineering departments on the Homewood campus. The Science/Engineering Library is a unit within the Resource Services Department of the Milton S. Eisenhower Library.

RESPONSIBILITIES: Develop and deliver a range of traditional and innovative library services that facilitate the research and teaching needs of the science and engineering faculty and students, including selecting traditional and electronic resources for the collection, providing consultative and instructional service, communicating effectively with the client group to facilitate awareness of the rich array of available services, and developing Web-based resources in assigned subject areas. A high level of interaction between faculty and students and the librarian is essential. As a member of the Resource Services Department, will provide general reference service and participate in departmental activities, and will work with librarywide groups and other science library groups in the Hopkins system to coordinate services, initiate projects, and implement programs.

QUALIFICATIONS: MLS from an ALA-accredited library school and two to three years experience in collection development and/or reference is required. Demonstrated ability to conduct seminars and instructional programs; excellent interpersonal skills, including the ability to interact effectively at all levels. Experience in a special or science/engineering library; experience working with information and networked technologies, including designing and creating Web sites and pages; and reading knowledge of German highly desired. Must be willing to work a flexible schedule, including evenings and weekends as required.

THE MILTON S. EISENHOWER LIBRARY: The Milton S. Eisenhower Library is the main research library of the Johns Hopkins University, with a collection of 2.4 million volumes, 3.5 million microforms, and nearly 14,000 current serial subscriptions. The library's primary constituency is the students and faculty in the schools of Arts & Sciences, Engineering, and Continuing Studies. In the coming academic year, the library will implement a new integrated library system, complete a \$4.6 million renovation of its key service floors, and implement diversity and organization development programs. The library prizes initiative, creativity, professionalism, and teamwork. For more information on the library, please consult our Web site at: <http://milton.mse.jhu.edu:8001/libinfo.html>. Starting salary range is \$33,700 - \$45,785. Please send letter of application, resume, and three letters of reference, indicating Job #S97-6750, by **November 15, 1997**, to:

**The Johns Hopkins University
Homewood Human Resources
119 Garland Hall
3400 N. Charles St.
Baltimore, MD 21218**

Excellent benefits including tuition remission. Smoke free and drug free.

AA/EEO.

ties include offering information services with an emphasis on the use of networks and digital collections and participating in an ambitious library instruction program. The position also involves managerial responsibilities relating to consortial activities (particularly the new Pennsylvania Academic Library Connection Initiative), library renovation and facilities use, student employee training, access services, and collection management. Weekend and evening duty required. Lafayette College offers a small-college environment with large-college resources. (Endowment per student is ranked among the top two percent of all U.S. colleges and universities.) The library strongly encourages and supports professional development, the exercise of individual initiative, and the creation of innovative approaches to user services. For more information about the

library, including its extensive collection of electronic resources and support program for instructional technology, see <http://www.lafayette.edu/library/homepage.html>. Qualifications: ALA-accredited MLS or equivalent graduate degree. Competence in the use of computing and telecommunications technology for teaching, learning, and the delivery of scholarly information. Experience in planning and supervising a training program for student employees. Ability to work effectively with different constituencies and partners on projects requiring careful analysis and coordination, such as consortial resource sharing and library space planning. Excellent oral and written communications skills and strong teaching ability. Compensation: Salary commensurate with qualifications; excellent benefits, including college tuition support for chil-

AMERICAN INDIAN STUDIES CENTER LIBRARIAN

UCLA Library

DUTIES: Administration: Under the general direction of the Director of the AISC, responsible for the planning and operations of the library, including the supervision of public services and processing operations. Collection development/preservation: Coordinate the selection and purchase of materials for the AISC Library. Administer a program to preserve the various resources within the collection. Cataloging: Using modified LC classifications, catalog the AISC Library collections (includes supervising the creation of collection finding aids). Public service: Provide reference, instructional, and bibliographic assistance to students, faculty, and staff associated with the AISC and UCLA, and to community members at large. Provide tours, lectures, and orientations.

QUALIFICATIONS: Required: Working knowledge of and experience with the many American Indian cultures and American Indian community in the United States. Knowledge and experience in handling special collections and manuscript materials. Familiarity with the preservation requirements of library and archival materials in various formats. Ability to work effectively in a team environment with students, staff, librarians, and faculty. Ability to work with faculty, students, researchers, and grant writers to provide bibliographic and reference information. Ability to speak and write effectively. Strong commitment to public service and library instruction. Experience in supervising staff. Strong knowledge in the use and optimization of Apple Macintosh. Knowledge of electronic resources. Experience in cataloging the USMARC formats.

DESIRABLE: Experience with writing grant proposals for library development. Experience with HTML and the designing of Web pages.

SALARY RANGE: \$31,032-\$50,988. Anyone wishing to be considered for this position should write to:

**Director
American Indian Studies Center
UCLA
3220 Campbell Hall, Box 951548
Los Angeles, CA 90095-1548**

The application letter should include a complete statement of qualifications, a full resume of education and relevant experience, and the names of at least three persons who are knowledgeable about the applicant's qualifications for this position. The hiring committee will start considering applications soon after **November 1, 1997**, and will hope to hire a librarian by January 1998.

Children, women and minorities are encouraged to apply. Qualified individuals should send letter of application, resume, and the names, addresses, and phone numbers of three references to: Chair, Library Search Committee, c/o Library Director's Office, David Bishop Skillman Library, Lafayette College, Easton, PA 18042. Consideration of applications will begin on October 15, 1997. An equal opportunity employer.

REFERENCE LIBRARIAN. The American University Library invites applications for a tenure-track appointment as Reference Librarian. Responsibilities: Provide research assistance in an active department with a busy reference desk and in-demand outreach programs and services. Support and assist in user access to the online library system of the Washington Research Library Consortium, World Wide Web resources, networked and stand-alone compact disc databases, LEXIS/NEXIS, mediated databases, and other electronic resources. Design and teach library instruction sessions, prepare publications, participate in departmental planning processes. Build the collection as a subject selector and perform other reference responsibilities as assigned. Evening and weekend service required. Professional development and service to the university community expected. Requirements: ALA-accredited MLS. Reference experience and experience with electronic information resources. Excellent communication skills. Ability to work independently and collegially in a dynamic environment. Preferred: Academic reference experience and library instruction experience. All subject backgrounds considered. Salary: Commensurate with experience and qualifications. Position available: January 1, 1998. American University, incorporated in 1893, offers a wide range of undergraduate and graduate programs, many with international focus, to over 11,000 students. Its proximity to

centers of politics, justice, world affairs, communication, science, business, and art in Washington, D.C., enhances the learning environment. The university library serves the university through a collection of over 670,000 volumes, 23 library faculty, 51 full-time staff plus over 150 student assistants, and a budget of over \$5.2 million. The university is an active member of the Washington Research Library Consortium, with a shared Endeavor client system that includes an online public catalog and numerous bibliographic databases and a document delivery option. The Reference Department employs nine full-time library faculty and two support staff. Review of applications will begin October 15, 1997, and continue until position is filled. Send letter of application, resume, and names, addresses, and telephone numbers of three references to: Michele Mikkelsen, Library Personnel Officer, American University Library, 4400 Massachusetts Ave., NW, Washington, DC 20016-8046. The American University is an AA/EEO university committed to a diverse student body, faculty, and staff. Minority and women candidates are encouraged to apply.

REFERENCE LIBRARIAN (ELECTRONIC SERVICES). Penn State Harrisburg, the Capital College, is seeking an experienced, service-oriented librarian to provide reference service and leadership in the use, development, and maintenance of all aspects of electronic services within the library. This is a tenure-track position. Responsibilities: Reference desk coverage, with evening and weekend hours; development and presentation of course-related library instruction and workshops; maintenance of the computer-based resources in the library; collection development in an assigned subject areas; liaison duties with an assigned academic unit and university computing services; and research and service activities in accordance with tenure requirements. Qualifications: MLS from an ALA-accredited

DEAN OF LIBRARY & INSTRUCTIONAL SERVICES (LIS)

Ferris State University

RESPONSIBILITIES: The Dean of LIS reports to the Vice President for Academic Affairs, and is a member of the Deans Council. S/he has administrative responsibility for librarywide planning and policy direction as well as centralized library services such as budget, personnel, systems development, archives, information services, and fundraising initiatives. The Dean plays a universitywide leadership role in the development and implementation of information access and in integrating emerging technologies and electronic resources with traditional library collections and services. S/he will help plan and oversee the construction and development of FLITE, a new highly digitalized, technologically advanced university library facility.

QUALIFICATIONS: Required: A master's degree in library/information sciences from an ALA-accredited program. Five years progressively responsible administrative experience in an academic library, which includes successful personnel, budget and resource planning, and management experience. Demonstrate effective organizational, interpersonal, and oral and written communication skills. The candidate must also demonstrate the ability to develop and maintain positive relationships with a culturally diverse staff and student body.

PREFERRED: Advanced subject degree; Ph.D. highly desirable. One or more years of experiences as a public or technical services librarian. Demonstrate understanding of and a commitment to resource sharing/networking, library automation, new information technologies, and faculty and staff development. Successful grant acquisition and administration. Experience in a work environment which includes collective bargaining.

SALARY: Salary and benefits are competitive and commensurate with experience and qualifications.

APPLICATIONS: Apply with letter addressing qualifications as related to the responsibilities of the position, curriculum vitae, and the names of three references from supervisors or colleagues. Please include their current addresses and telephone numbers with your application. Transcripts will be required for candidates invited to interview at FSU.

Nominations may be sent to the Chair. Apply to:

**Isabel J. Barnes, Chair
LIS Search Committee
200 Ferris Dr., VFS 200-B
Big Rapids, MI 49307**

APPLICATION DEADLINE: Review of applications will begin **October 15, 1997**, and conclude when a qualified candidate is chosen, or November 14, 1997, whichever is sooner. The preferred starting date is January 15, 1998, unless otherwise negotiated.

Affirmative action, equal opportunity employer.

program; experience in library computing; experience in academic reference service, collection development, and bibliographic instruction; knowledge of computer networking (Novell CD-ROM LAN and Windows 95/NT), Internet, Web page development, and general computer troubleshooting; and evidence of scholarly and professional activity. Campus facts: Penn State's Capital College, with campuses in Middletown and Schuylkill Haven and two centers in Harrisburg, has over 4,500 students. The college offers baccalaureate degrees in 26 academic majors, 19 master's degree programs, and the D.Ed. in adult education and the Ph.D. in public administration. The Heindel Library includes 250,000 volumes, 1.1 million microforms, and 1,560 print periodical subscriptions. Construction of a new library is currently scheduled to begin in the summer of 1998. The new library will include state-of-the-art instruction facilities, 180 computers, and network access for 92 percent of user seating. For more information about the college and Heindel Library, connect to <http://www.hbg.psu.edu>. Salary and academic rank dependent on qualifications, minimum \$35,000. Benefits include liberal vacation; excellent insurance; state or TIAA/CREF retirement; educational privileges; and tax-sheltered annuity plans. Send letter of application or nomination, current vita, and the names, addresses, e-mail ad-

resses, and telephone numbers of four references to: Chair, Reference Librarian Search Committee, c/o Dorothy Guy, Manager of Human Resources, Penn State Harrisburg, 777 W. Harrisburg Pike, Middletown, PA 17057. Review of applications will begin November 17, 1997, and will continue until the position is filled. Review of applications will begin November 17, 1997, and will continue until the position is filled. An affirmative action, equal opportunity employer. Women and minorities encouraged to apply.

REFERENCE SERVICES AND COORDINATOR OF DISTANCE LEARNING SERVICES LIBRARIAN. E. H. Butler Library, Buffalo State College. Buffalo State College is seeking applicants for a 12-month, tenure-track librarian position in the Reference Services Department of E. H. Butler Library at the rank of Senior Assistant Librarian. Salary and benefits are competitive. The college is a comprehensive institution, located in the city of Buffalo, New York, offering arts and science and professional programs at the bachelor's and master's levels to a diverse student population. Responsibilities: The librarian in this position will provide general reference services to students, faculty, staff, and other library patrons at the public desk in Reference Services six to 16 hours per week, including some evening

MUSIC LIBRARIAN

University of California, Santa Barbara

The University of California, Santa Barbara, is seeking a Music Librarian to manage its Music Collection. Principal contents of the collection are monographs, serials, scores, and audio and video recordings. The collection supports programs in historical musicology, composition, theory, musical performance, and ethnomusicology. It serves the research needs of some 33 faculty, as well as undergraduate and graduate students, visiting scholars, and a diverse group of community users.

RESPONSIBILITIES: The Music Librarian serves as collection development manager and resource librarian for faculty and students, providing information on research and instructional needs. Responsible for preservation, storage, weeding decisions, and resource sharing. Provides traditional and electronic reference services that may include some evening and weekend hours. Initiates and participates in an active library instructional program; provides tours, lectures, and orientations. Maintains the music subject Web page. Hires, trains, supervises, and evaluates library staff and graduate assistants. Serves as Assistant Department Head for the Arts Library. Represents the library in local, state, and national activities.

REQUIRED QUALIFICATIONS: ALA-accredited MLS. Knowledge of music resources and collection development experience. Experience in providing reference and bibliographic instruction. Demonstrated ability to supervise. Excellent management and leadership skills as well as the ability to plan, develop, and implement new programs and services. Strong commitment to public service. Knowledge of and sustained interest in keeping abreast of emerging technologies and their applications for improving information retrieval and service to users. Preferred qualifications: Master's degree in music. Reading knowledge of one or more western European languages.

SALARY RANGE: \$35,916 to \$54,636. Applications will be reviewed starting **December 15, 1997**.

Send resume and names and addresses of three references to:

Detrice Bankhead
Assistant University Librarian, Personnel
University of California
Santa Barbara, CA 93106

An equal opportunity, affirmative action employer.

and weekend hours; teach in the Library Instruction Program; participate in materials selection, library governance, grant development, and campus and professional activities. This position also carries primary responsibility for developing, planning, and delivering library services related to distance education, including library instruction using computer networks and/or interactive television; specialized reference assistance by telephone, through electronic mail, in Butler Library, and at remote sites; and liaison with the distance education programs on campus. Qualifications: The successful candidate must have a Master of Library Science degree from an ALA-accredited institution, reference experience in an academic library, demonstrated experience and proficiency with electronic library resources, ability to work with a diverse student population, and excellent oral, written, and electronic communication skills. Traveling to remote sites will be necessary. Experience with distance education services is preferred. Application procedure: Submit letter of application, resume, and names of three references to: Randolph Gadikian, Chair, Search Committee, E. H. Buller Library, Room 134, **Buffalo State College**, 1300 Elmwood Ave., Buffalo, NY 14222-1095. Deadline: October 13, 1997. Buffalo State College is an AA/EOE employer.

VILLA I TATTI, THE HARVARD UNIVERSITY CENTER FOR ITALIAN RENAISSANCE STUDIES, a postdoctoral research institute with an international academic community of some 30 scholars in Flo-

rence, Italy, seeks an experienced, innovative person for the position of Nicky Mariano Librarian to head its library, the Biblioteca Berenson. The Mariano Librarian, who reports to I Tatti's Director, has responsibility for budget, planning, personnel, automation, development of collections and services. This individual also assists in fundraising for the library, entertaining potential donors, and takes part in planning I Tatti's scholarly activities. I Tatti has a leading role in a consortium of Florentine libraries (IRIS), which are connected to an integrated library system for catalog sharing and coordinated collection development. The Mariano Librarian may be asked to coordinate all consortium activities. Qualifications: MLS or equivalent library experience; second advanced degree or Ph.D. in a humanistic discipline also desirable; fluency in both Italian and English essential; significant administrative and management experience; ability to establish and maintain effective, collaborative relationships with scholars, staff, and other libraries; strong appreciation of excellence in scholarship and research; experience in initiating and implementing new services and strategic directions compatible with the library's purpose and vision; broad knowledge of and contacts in the library and information sciences field; effective oral and written communication skills. Salary is negotiable based on experience and qualifications. To apply, write with CV and the names of three references to: Walter Kaiser, Director, Villa I Tatti, **Harvard University**, 124 Mount Auburn St., Cambridge, MA 02138; fax: (617) 495-8041; or to: Walter Kaiser, Director, Villa I Tatti, Via di Vincigliata 26, 50135 Florence, Italy; fax: +39 55 603 383.

Late Job Listings

LIBRARIAN, ELECTRONIC RESOURCES. Position responsible for providing effective interface with campus Information Technology (IT) unit for computer, software, and network support, maintenance, and selection of equipment; evaluating electronic resources and selecting databases and products to support the curriculum in business, international studies, and modern languages; planning for program enhancements and participating in problem solving; providing reference assistance to graduate students and faculty; managing Thor, the library's automated system, using Sirsi's *Unicorn* software; and developing and maintaining the library's Web site. Required: MLS; two years of experience in reference and library systems support, or equivalent combination of additional education and experience; knowledge of computer hardware, library technology and systems; skill in working with staff in technical support and users in a reference setting; and knowledge of business sources. Preferred: Familiarity with *Unix*. Salary commensurate with experience. Info about school available at <http://www.t-bird.edu>. For additional information or questions, contact Carol Hammond, Director, at (602) 978-7234 or hammond@c@t-bird.edu. To apply: Send letter of application describing qualifications for duties as specified above, resume, and four professional references to: Human Resources, **Thunderbird, The American Graduate School of International Management**, 15249 N. 59th Ave., Glendale, AZ 85306. Review of applications will begin immediately; open until filled. EOE.

GET CONNECTED!

***C&RL News now on
the World Wide Web***

<http://www.ala.org/acrl/c&rlnew2.html>

RECRUIT THE BEST

Reach a group of outstanding professionals by listing your open positions in *C&RL News*. Academic librarians count on *C&RL News* for the latest job information.

Contact **Jack Helbig**, classified ad manager, at **1-800-545-2433 ext. 2513** for help in placing your ad. Or you can fax your ad to us at **(312) 280-7663**.

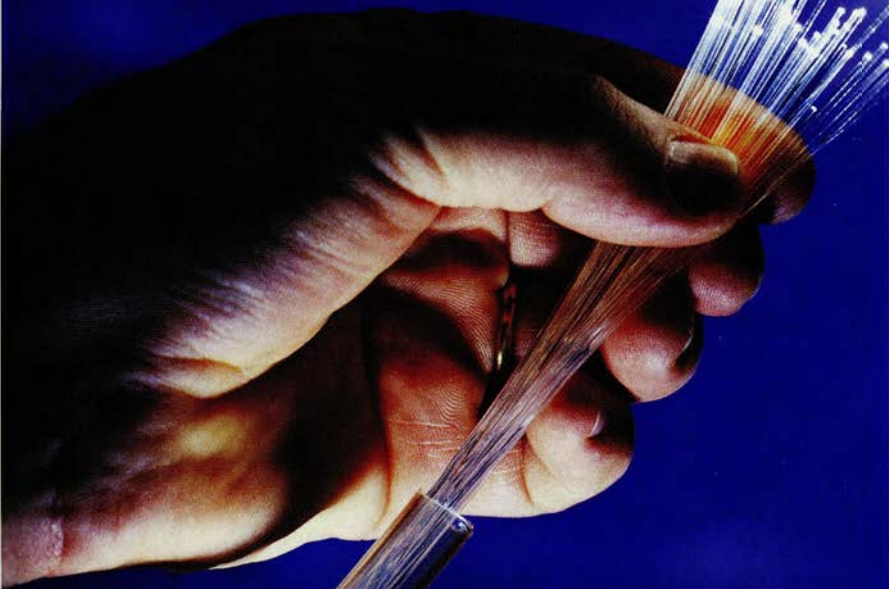
Or e-mail your ad to JHelbig@ala.org and get a 10% discount.

**Advertise your job openings
in C&RLNews**

Coming
Soon!

No loose ends.

No faulty wiring • No incomplete circuits
No promises we can't keep



With EBSCO Online™, our newest subscription service, you get access to Web-based electronic journals from many different disciplines. Tested. Approved. Ready to read. With only one URL to remember.

EBSCO Online brings with it EBSCO's guarantee of personalized customer service, access to our specialized management reports and the security of knowing all your subscription needs can be handled by one company. With no loose ends. Just superior service.

*All the subscription formats you need and want
from a name you already know and trust.*

(205) 991-6600 • Fax (205) 995-1636 • <http://www.ebsco.com>
P.O. Box 1943 • Birmingham, AL 35201-1943

EBSCO
SUBSCRIPTION SERVICES

A part of the EBSCO
Information Services group.

In The Torrent Of Technological Changes...

We Are The Calm During The Storm.

"Take shelter with VTLS.
Our knowledgeable and caring people
will make your transition to 3rd
generation technology a smooth one."

John Espley, Director of Customer Services, VTLS Inc.



John Espley has served the library community for almost 25 years. He actively participates in numerous ALA committees including MARBL. As head of customer services and principal librarian for VTLS, John has earned the respect of the entire VTLS staff and of his colleagues in the industry.



Rediscover VTLS Inc., a founder of library automation.
Discover *VIRTUA* **The New Era in Library Automation.**

VTLS Inc. 1800 Kraft Drive, Blacksburg, VA 24060 U.S.A.
Toll Free: 1-800-468-8857 / Internet: www.vtls.com