

THE

CLASSIFIED

ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$7.10 per line for institutions that are ACRL members, \$9.00 for others. Late job notices are \$17.25 per line for institutions that are ACRL members, \$20.50 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$320 to \$610 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

Internet: *C&RL News* classified ads are now accessible on the Internet through the gopher server at the University of Illinois at Chicago. Ads will be placed on the gopher approximately 2-3 weeks before the printed edition of *C&RL News* is published. To reach *C&RL NewsNet* you can locate the University of Illinois at Chicago in the menu of all servers maintained on gopher at the University of Minnesota. Alternatively, you can connect your favorite gopher client directly to host "gopher.uic.edu 70". Select "The Library" from the menu and then select "C&RL NewsNet" from the next menu.

Contact: Jack Helbig, Classified Advertising Manager, *C&RL News* Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U21808@UICVM.uic.edu.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN The Cline Library at Northern Arizona University invites applications for Acquisitions Librarian. Under the direction of the Bibliographic Services Coordinator, is responsible for managing four FTE staff in all aspects of monographic, serial, and nonbook acquisitions. Formulates policy and procedures in automated acquisitions environment (INNOVACQ). Participates in department's management team and works with collection development personnel. Position includes subject specialist duties. Qualifications: ALA accredited MLS, minimum two years experience in academic library acquisitions; current knowledge of the book trade and serials acquisitions; successful supervisory experience; strong service orientation; excellent written and oral communication skills; ability to function well in changing environment. Cline Library is a new faculty serving a comprehensive university population of 14,000 undergraduate and 4,400 graduate students. Salary: \$30,000 mini-

INFORMATION SERVICES PROFESSIONAL

Bucknell University

Bucknell seeks creative librarian who thrives in a changing electronic environment to start August 1, 1994.

Responsibilities include: 1) design and delivery of user education services with emphasis on the first year experience; 2) collection development as part of faculty liaison; 3) reference desk services (some evening and weekend assignments).

Required: ALA-MLS, three years post-MLS experience, active involvement with innovative user education. Excellent communication and interpersonal skills.

Preferred: Management/economics, education/psychology, or life sciences background.

Salary range: Low- to mid-thirties.

For maximum consideration, submit letter, resume, and three references by **February 18, 1994**, to:

Ann de Klerk
Director of Library Services
Bucknell University
Lewisburg, PA 17837

Applications from women and members of minority groups are encouraged

imum. Send resume, letter of application, and the names and addresses of three references to: Claudia Bakula, Associate University Librarian, NAU Box 6022, Northern Arizona University, Flagstaff, AZ 86011. Review of applications will begin on January 15, 1994, and continue until the position is filled. Northern Arizona University is committed to equal opportunity, affirmative action, minorities, women, handicapped persons, and veterans are encouraged to apply.

ASSISTANT LIBRARIAN Summer 1994, tenure track, pending funding of position. Bibliographic instruction librarian to provide leadership in user education program; oversees the provision of instruction services, including orientations, general and subject classes, and tours; preparation of instruction materials; development of credit courses. Promotes library instruction to the campus community. Coordinates instruction efforts of other librarians. Assists in general reference service (including evenings), database searching, and collection development. ALA-accredited MLS; minimum of two years professional reference and instructional experience in academic library; experience with electronic resources such as OPAC, CD-ROM, online searching, Internet, and emerging technologies; strong interpersonal leadership and communication skills; demonstrated analytical, organizational, and planning skills; experience with online searching on BRS, DIALOG, etc., and with microcomputers in a LAN environment preferred. Credentials and experience comparable to the above will also be considered. Please send letter of application and resume with names, addresses, and telephone numbers of three references to: Jeanne Sohn, Director of Library Services, Elihu Burritt Library, Central Connecticut State University, New Britain, CT 06050-4010. Review of candidates will begin on March 1, 1994. Central Connecticut State University aggressively pursues a program of equal employment and education opportunity and affirmative action. People of color, women, veterans, and persons with disabilities are invited and encouraged to apply.

DIRECTOR OF LIBRARY

SEARCH EXTENDED

Jersey City State College invites applications for the position of Director of the Forrest A. Irwin Library. The College is located in the greater New York/New Jersey metropolitan area. It is an urban college with an urban mission. The College enrolls 8,000 undergraduate and graduate students on the main campus and has 241 full-time faculty. The College also has an extensive off-campus continuing education program.

The Director will supervise a professional staff of twelve, and a collection numbering 250,000 volumes, 1,400 current periodical titles, an extensive collection of audio and visual materials, and is both a federal and state depository library.

The Director will:

- Articulate a service-oriented vision of the library, recognizing that the main constituencies are students and faculty.
- Promote the library and its resources to the campus and beyond.
- Provide dynamic leadership as a member of the academic community.

The ideal candidate will possess the following experiences and qualifications:

- An ALA-accredited MLS degree. Preference given to candidates with a second masters degree and/or an earned doctorate in an appropriate discipline within the College.
- Minimum of five years of progressively responsible library administrative experience.
- Experience with library automation/technology systems.
- Strong communication skills; oral and written.
- Experience in library facilities planning.
- Strong interpersonal skills with a commitment to shared decision making.
- Experience in collection development.
- Commitment to and the ability to work in a multi-racial, multi-ethnic environment.

The position reports directly to the Vice President for Academic Affairs with a salary range of \$51,850 to \$75,177.50. Please send letter of application, current resume, and the names and telephone numbers of five references by January 31, 1994 to: **Office of the Vice President for Academic Affairs, Hepburn Hall, Room 309, Jersey City State College, 2039 Kennedy Boulevard, Jersey City, New Jersey 07305-1597**

JERSEY CITY STATE COLLEGE



Jersey City State College is an Affirmative Action, Equal Opportunity Employer, actively seeking applications from members of minority groups, women and individuals with disabilities.

ASSOCIATE LIBRARIAN/PUBLIC SERVICES. Millsaps College invites applications for the position of Associate Librarian/Public Services. \$25,000-\$28,000. Available July 1, 1994. Duties: Oversee all public services, report to College Librarian, serve in reference, instruction, interlibrary capacity. Qualifications: MLS from ALA-accredited program, five years experience in liberal arts setting in public services, familiar with automated resources, good personal skills. Millsaps College is a competitive, private Methodist-related institution of 1,300 students. The library has 270,000 volumes and a staff of 12. Position is a faculty appointment with good benefits. Contact: James F. Parks, Jr., College Librarian, P.O. Box 150148, Millsaps College, Jackson, MS 30210. (601) 974-1070. Parksjf@okra.Millsaps.edu. AA, EOE.

AUTOMATION SYSTEMS LIBRARIAN. Assistant Professor rank, tenure track, 12-month, faculty status. Reports to the Dean of Library Services and is responsible for planning and operation of the library's various automated systems. Duties include systems manager for the library's automated circulation system (ULISYS), online library catalog (CATTRAX), and cataloging system (OCLC); troubleshooter for all computer systems in the library; leader in training and use of library automation for optimizing library service. Qualifications: Minimum: ALA-accredited MLS, or equivalent; five years professional academic library experience, or equivalent experience at other large library (preference will be given for academic experience); substantial experience in a variety of library automation applications including mainframes, microcomputers, and local and wide-area networks; proven organizational and interpersonal skills; effective skills in written and verbal communication; and ability to work in a team setting. Desirable: Advanced degree in computing/information systems; experience with OCLC, automated circulation systems, VAX systems, CD-ROM technology, and the Internet; participation in professional organizations. Annual salary, depending upon qualifications, \$36,766-\$42,621. TIAA-CREF, 22 days vacation. Applications must be postmarked by Friday, March 11, 1994. This position is contingent upon funding. Send letter of application, resume, and the names, addresses, and telephone numbers of three current professional references to: Jennifer Jaques, Search Committee

Chair, Reference Department, **Central Washington University** Library, 400 E. 8th Ave., Ellensburg, WA 98926-7548. AA, EEO, Title IX Institution.

CATALOG/ARCHIVES LIBRARIAN. Duties: Management of cataloging operations and university archives; original cataloging of monographs, serials, and nonbook materials; some reference desk duties; some subject liaison responsibilities including collection development and bibliographic instruction; participation in library policy formulation; and campus and professional services. Required: MLS from an ALA-accredited library school; at least three years library cataloging experience; knowledge of LC classification and subject headings, AACR2 and MARC formats, OCLC or other bibliographic utility. Desirable: Supervisory experience; familiarity with integrated systems, especially DYNIX. Salary: Minimum \$29,000 for a 12-month appointment, tenure track. Benefits: Full benefits package, including retirement, and 22 days vacation. Application: Send letter of application outlining qualifications for the position, a resume, and the names and addresses of three references to: Rita Hug, Head of Technical Services, Library, **University of Colorado at Colorado Springs**, P.O. Box 7150, Colorado Springs, CO 80933-7150. Application deadline is February 28, 1994. Position available July 1, 1994. The University of Colorado is an affirmative action, equal opportunity employer. Applications from women and minorities are encouraged.

CATALOG LIBRARIAN. St. Olaf College, Northfield, Minnesota. Ten-month, half-time, and tenure-track appointment with faculty status beginning September 1, 1994. Responsibilities include original and copy cataloging of currently received and retrospective materials; emphasis on currently received monographs, serials, and other items in Norwegian, Danish, and German from the St. Olaf and Kierkegaard Libraries and the Norwegian-American Historical Association. Cataloging is done on OCLC in accordance with AACR2, LCSH, and LC classification standards for input into PALS online system. Other responsibilities as assigned. Required: ALA-accredited MLS; cataloging and language skills sufficient for original cataloging of materials in Norwegian, Danish, and German; ability to work well in collegial environment with shared decision-making procedures; evidence of or interest in

professional activity. Desirable: Interest/ability in rare book cataloging. Salary: In upper-teens. Send letter, resume, and names of three references to: Kris Huber, College Librarian, **St. Olaf College**, 1510 St. Olaf Ave., Northfield, MN 55057-1097 by February 15, 1994. St. Olaf is a college of the church in the Lutheran tradition. EEOE, AA.

CATALOG LIBRARIAN. St. Olaf College, Northfield, Minnesota. Ten-month, tenure-track appointment with faculty status, beginning September 1, 1994. Responsibilities include original and complex copy cataloging of monographs in English and other languages on OCLC in accordance with AACR2, LCSH, and LC classification standards for input into PALS online system; cataloging or assisting with cataloging of materials in other formats such as serials and videos; participating in the development, maintenance, and implementation of PALS subsystems; participating in technical services projects; participating in the reference rotation; other duties commensurate with candidate's interests, abilities, and the needs of the library. Required: ALA-accredited MLS; original cataloging experience; experience with integrated online catalog and authority control subsystem; ability to work well in collegial environment with shared decision-making procedures; evidence of or interest in professional activity. Desirable: Bibliographic knowledge of at least one language other than English, with slight preference for Norwegian, Danish, German, or Latin; willingness to initiate and accept a diversity of assignments and responsibilities. Salary: In low thirties. Send letter, resume, and names of three references to: Kris Huber, College Librarian, **St. Olaf College**, 1510 St. Olaf Ave., Northfield, MN 55057-1097 by February 15, 1994. St. Olaf is a college of the church in the Lutheran tradition. EEOE, AA.

CATALOGER—SCIENCES, MATHEMATICS, TECHNOLOGY. Duties: Catalog (original/member copy) in sciences, mathematics, technology; adhere to prescribed input standards for online cooperative cataloging; maintain appropriate authority files and train users of same; supervise departmental projects, paraprofessional staff, and assignments, as needed; participate in library faculty programs. Qualifications: Minimum: ALA-accredited MLS; training/experience using OCLC; academic degree in science/technology field. Preferred: Cataloging experience on OCLC, additional subject-area graduate

Library Director

Mills College, a liberal arts women's college in the San Francisco Bay Area, seeks a College Librarian with a strong commitment to supporting the academic curriculum. The Library Director will coordinate all library programs and operations; engage in effective strategic planning, fiscal management, funding and resource development activities; develop and expand automated library services; direct a staff of 5 librarians and 6 support staff; and participate in reference desk rotation. Requires MLS or equivalent from ALA accredited program. Significant library administration experience that has included responsibilities for strategic planning, fiscal management, funding and resource development. Knowledge of major library automation systems and emerging information technologies. Superior communication and interpersonal skills.

To ensure consideration, apply by Jan 31, 1994. Preliminary interviews may be held at the ALA Midwinter meeting in Los Angeles. Send resume, names and phone numbers of three references and cover letter addressing strategic planning experience, familiarity with automated services and leadership philosophy to: Search Committee for Library Director, c/o Office of the Provost, Mills College, Oakland, CA 94613. People of color and women encouraged to apply. EOE/AA

degree, training/experience using online library systems. Rank and salary: Instructor or Assistant Professor (tenure-track) 12-month appointment. Salary and rank dependent upon qualifications and experience, from a minimum of \$22,000. Benefits: Includes: 24 days vacation and 12 days sick leave, per year; state-paid retirement (state or TIAA); group health insurance. The university is located in the largest urban center in the state of Tennessee and mid-South region. The enrollment in the university is approximately 20,000 students. The MSU Libraries (main library and 6 branches) has 28 faculty and 78 support staff. A new main library structure is to be occupied in mid-1994. Review of applications will begin February 1, 1994, and continue until position is filled. Send letter of application, resume, names and addresses of three (3) references, and official undergraduate and graduate transcripts to: Jackie Fry, Library Personnel Clerk, Room 101, **Memphis State University Libraries**, Memphis, TN 38152. Memphis State University is an equal opportunity, affirmative action employer. We urge all qualified applicants to apply for this position. Appointment is based on qualifications as they relate to position requirements without regard to race, color, national origin, religion, age, sex, disability, or veteran status. Successful candidates must meet guidelines of the Immigration and Reform Control Act of 1986.

COLLEGE ARCHIVES AND RECORDS MANAGEMENT COORDINATOR, Davidson College. Reporting to the Library Director, the College Archives and Records Management Coordinator is responsible for all aspects of the department including: selection, description, preservation, reference assistance, and promotion of collection.

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers, and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual CUPA Administrative Compensation Survey) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$28,900
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$21,588
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$24,200
New York	varies*
North Carolina	\$22,491
Ohio	\$25,198+
Pennsylvania	\$23,700*
Rhode Island	\$26,500
South Carolina	varies*
South Dakota	\$20,000
Texas	\$25,000
Vermont	\$22,500
West Virginia	\$22,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.

#Option for local formula

UNIVERSITY LIBRARIAN

Virginia Polytechnic Institute & State University

Virginia Polytechnic Institute and State University (Virginia Tech) invites applications and nominations for the position of University Librarian.

The University Librarian reports to the Vice President for Information Systems and is part of the Information Systems management team. The University Librarian is responsible for providing leadership in all library-related programs. The University Libraries have a budget of over \$9,000,000. The University Libraries include approximately 50 professional librarians and 100 paraprofessional staff.

The successful candidate should have significant achievement in areas relevant to the development and delivery of information resources; a demonstrably strong commitment to excellence in scholarship and research; knowledge of collection development, public and technical services, and information technology. The successful candidate should be able to articulate a vision for the future, as well as demonstrate leadership in shaping and managing change. The successful candidate should have a firm grasp of current issues in higher education and the ability to forge effective links with faculty and academic programs. Minimum preparation will include an appropriate advanced degree or equivalent experience.

Letters of application with an accompanying vita will be reviewed beginning **February 1, 1994**, and continue until position is filled. Nominations are also invited. Communications should be addressed to:

**Search Committee for University Librarian
Office of the Vice President for Information Systems
Virginia Tech
Blacksburg, VA 24060-0152**

VPI&SU is an equal opportunity, affirmative action employer and particularly encourages applications from women, minorities, and individuals with disabilities. Those individuals desiring accommodations in the application process should notify Muriel Flynn, Personnel Services, phone: (703) 231-7777; TDD: (703) 231-6258, by the application deadline.

The coordinator will begin a campus-wide program of records management, supervised by the library. The Coordinator will participate in librarywide activities, including some evening and weekend reference duty. Qualifications: ALA-MLS, additional graduate degree in history desirable; knowledge of research methodology; successful completion of recognized program in archives management and records management; appropriate experience in electronic recordkeeping and automated library systems. \$25,000 minimum. TIAA/CREF, BC/BS, EOE. Candidates may submit letter of application, resume, and names, addresses, and phone numbers of three professional references to: Leland M. Park, Library Director, E. H. Little Library, Davidson College, P. O. Box 1837, Davidson, NC 28036.

CURATOR. The Rosenbach Museum & Library seeks Curator to manage special collections comprising 300,000 manuscripts, 30,000 rare books (principally English & American literature, American history), and fine and decorative arts collections. Reports to the director and supervises professional and support staff of five. Responsible for collections access, care, development, and interpretation, and for exhibition program. Represents the Rosenbach at professional meetings. Curator will participate in all aspects of planned capital campaign and new building program. Distinguished academic record, advanced degree, experience with special collections and with exhibition planning and installation, demonstrated research and writing skills, computer literacy, ability to work cooperatively with a sense of humor required. Familiarity with American, English, and Continental fine and decorative arts desirable. Start date: ASAP; applications considered until position is filled. Send letter, resume, and names of three references to: Stephen K. Urice, Director, **The Rosenbach Museum & Library**, 2010 DeLancey Place, Philadelphia, PA 19103. EOE.

EDUCATIONAL/CURRICULUM MATERIALS LIBRARIAN. Full-time, tenure-track faculty position available Spring 1994. Responsibilities: Coordinating the Curriculum Materials Center (two FTE staff, four FTE students); providing reference service; providing collection

development/faculty liaison in education; providing library instruction. Qualifications: ALA-accredited MLS and second master's degree required. Demonstrated interpersonal and communication skills and public service commitment required. Two years relevant experience strongly preferred. Minimum salary: \$31,000, Assistant Professor. Full description available on request. Review begins February, 15, 1994, and will continue until position is filled. Send letter of application, resume, and the names, addresses, and phone numbers of three references to: Library Administration Office, Ronald Williams Library, **Northeastern Illinois University**, 5500 N. St. Louis Ave., Chicago, IL 60625. AA, EOE.

HEAD, AGRICULTURE-VETERINARY MEDICINE LIBRARY. The Agriculture-Veterinary Medicine Library is the primary information resource for the faculty, students, and staff of the University of Tennessee, Institute of Agriculture. Components of the institute include the College of Veterinary Medicine, the College of Agricultural Sciences and Natural Resources, the Agricultural Experiment Station, and the Agricultural Extension Service. Research activities of the institute exceed \$25 million each year. Degrees granted included the D.V.M. in veterinary medicine and the Ph.D. in several agriculture and veterinary programs. The library is a major branch of the university libraries system which is located on the Agriculture Campus of the University. Responsibilities: Provides the full range of information services to the various elements and programs of the Institute of Agriculture. Manages the overall operations of the branch including the supervision of one librarian and four staff. Serves as the primary library liaison with administration of the Institute of Agriculture. As a team leader, the Head is involved in overall libraries' operations and planning. Represents the branch in regional and national circles. Provides leadership in developing innovative branch services. Advises and reports to the Associate Dean for Access Services. Required qualifications: ALA-accredited MLS degree; substantial professional public services experience in an academic or research library; broad knowledge of reference sources; and demonstrated ability to provide effective leadership in a climate of change. Strong

DIRECTOR OF THE UNIVERSITY LIBRARY

Governors State University

Governors State University is one of two upper division public universities in the State of Illinois offering junior and senior level courses leading to the bachelor's degree, and graduate courses leading to the master's degree. Governors State University, currently serving over 5,000 learners in the greater Chicago area, aspires to become a premiere teaching, student-centered university of the 21st century. Under the leadership of its new President and with strong and active support of faculty, administrators, students, staff, and the community, Governors State is poised for a new era in its accomplished history of serving a high percentage of nontraditional learners. The university is now recruiting a Director of the University Library to join its management team.

THE DIRECTOR: Governors State University is seeking an experienced, innovative, dynamic leader, reporting to the Provost/Vice President of Academic Affairs, to administer the university library. The successful candidate will manage a staff of 33, and will be responsible for planning, coordinating, and administering all library programs, operations, services, and budget. The ideal candidate will possess the following characteristics: strong commitment to service; superior communications and interpersonal skills; and excellent team-building skills with colleagues, faculty, students, staff, and the community. The Director will serve as an advocate for the library and its mission and will have knowledge of current developments and trends in library automation.

QUALIFICATIONS: A Master of Library Science degree from an ALA-accredited institution plus either a master's degree in a subject discipline, a sixth-year certificate in Library Science, or an advanced degree. Successful well-rounded supervisory experience in an academic library. Demonstrated record of leadership. Demonstrated ability to plan and implement budgets. Demonstrated ability to administer automated library systems.

APPLICATION AND NOMINATION PROCEDURE: The position is available March 1, 1994, and will remain open until filled. Review of applications will begin **January 24, 1994**. Salary is competitive. Applicants should send a letter of interest addressing qualifications, a current curriculum vitae, and the names, addresses, and telephone numbers of three references to:

**Chairperson
Search and Screening Committee for Director
University Library President's Office
Governors State University
University Park, IL 60466**

Governors State University is committed to achieving excellence through diversity. The university encourages applications from women, persons with disabilities, and ethnic/racial minorities. Governors State University is an affirmative action, equal opportunity employer.

commitment to providing quality service; clear and demonstrated knowledge of new technologies and their applications to enhancing user services; excellent communication skills; effective interpersonal skills including the ability to work with students, faculty, administrators, and library staff. Evidence of professional and scholarly activity. Preferred: Advanced degree in agricultural, medical, or biological sciences. Experience in an academic branch library. Supervisory experience in a large academic or research library. Benefits: Tenure-track position. Library faculty must meet university requirements, for promotion and tenure. Twenty-four days annual leave, tuition remission, usual benefits. Assistant or Associate Professor rank. Salary: \$35,000 minimum. Send letter of application, current resume, and names, addresses, and telephone numbers of three recent references to: Joyce Jackson, Human Resources, **The University of Tennessee** Libraries, 1015 Volunteer Boulevard, Knoxville, TN 37996-1000. Review of applications will begin April 15, 1994, and will continue until the position is filled. Interviewing at ALA, Mid-winter, Los Angeles. UTX is an EEO, AA, title IX, section 504, ADA employer.

HEAD OF REFERENCE SERVICES. Responsible for administration of the Tulane University Howard-Tilton Memorial Library Reference Department including desk coverage, collection development and maintenance of reference materials, database searching, and bibliographic instruction. Participate in all phases of reference activities including evening and weekend rotation. Responsible for the Interlibrary

Loan office. Supervise a staff of 5.5 FTE librarians, 5.5 FTE support staff, and several student employees. The Reference Department is in a transitional phase in response to changes in staffing patterns and an emphasis on public services in an era of rapidly developing technologies. The Head of Reference will work closely with the Assistant University Librarian for Public Services and other public services department heads to institute changes in functions and duties during a reorganization of services. The position reports to the Assistant University Librarian for Public Services. The library operates on the NOTIS system and the Reference Department supports a CD-ROM LAN. Qualifications: MLS degree from an ALA-accredited library school or equivalent; several years of progressively responsible experience in reference services; knowledge of and experience with information technology as it applies to academic libraries; and ability to work effectively with faculty, students, staff, and the general public in a busy urban environment. Experience in collection development is highly desirable as is supervisory and management experience. Appointment will be at the Librarian II or III level, depending upon experience. Minimum salary: \$30,000. Generous fringe benefits including immediate tuition waiver for self and dependents. Deadline for application is Monday, January 31, 1994. Send letter of application, resume, and names, addresses, and phone numbers of three references to: Melonie Hughes, Administrative Assistant, Howard-Tilton Memorial Library, **Tulane University**, New Orleans, LA 70118. Tulane University is an equal opportunity, affirmative action employer.

SERIALS DEPARTMENT HEAD



Dartmouth College Library

The Dartmouth College Library seeks an innovative leader who can creatively develop and manage the library's serials operations in a time of transformation and change.

RESPONSIBILITIES: Reporting to the Director of Collection Development and Bibliographic Control, directs and manages the acquisitions, fiscal control, receipt, bibliographic maintenance and binding of serials in an innovative and technically sophisticated environment utilizing INNOPAC, RLIN, and the Dartmouth Online Catalog. The Serials Librarian is responsible for planning, setting goals and priorities, formulating policies, designing and monitoring workflow, allocating staff, and providing leadership for the continuing development of serials automation in order to provide effective access to the library's serial collections. As a member of the Department Heads group, the Serials Librarian participates in the general administration of the library and serves on other committees as appropriate.

QUALIFICATIONS: The successful candidate will be familiar with current trends in serials management and control, including computer applications and national standards for bibliographic control; have demonstrated experience in managing technical operations; have experience with RLIN or OCLC; be able to provide strong leadership in a climate of change; and possess effective communications, interpersonal, and problem-solving skills. The position requires an ALA/MLS and six years of progressively responsible experience in an academic or research library with at least two years in serials.

RANK AND SALARY: Rank and salary commensurate with experience and qualifications with a minimum salary of \$40,000 for Librarian III. Full benefits package including 22 vacation days; comprehensive health care; TIAA/CREF; and relocation assistance.

APPLICATION: Applications received by **January 31, 1994**, will be given first consideration; applications will be considered until the position is filled. Please send resume to:

Phyllis E. Jaynes
Director of User Services
115 Baker Library
Hanover, NH 03755

Dartmouth College is an AA,EEO, M/F employer.

HEAD, SCIENCE COLLECTION DEVELOPMENT. Directs collection development programs in the sciences; serves as member of Collection Management Division management team; participates in overall planning, goal setting, and budget allocation for Collection Management; serves as chief science bibliographer; advocates for the sciences; directs collection development and assessment programs; provides supervision/evaluation for science selectors; selects in appropriate areas; leads in development of liaison relationships with appropriate colleges, departments and programs. Reports to Associate Director, Collection Management Division. Required: ALA-accredited MLS; five years progressively responsible and successful experience in academic library with emphasis in the sciences; substantial collection development experience; extensive knowledge and understanding of research and publication trends in the sciences; management experience; demonstrated ability to promote teamwork and to work effectively with faculty, staff, and students; excellent communication skills. Desired: Educational background in the sciences; experience in science reference, including database searching and bibliographic instruction; familiarity with emerging electronic information delivery systems. Salary: \$35,000 minimum. Submit letter

of application, resume, names, and addresses of three references to: Carole S. Armstrong, Assistant Director Libraries, Human Resources, E 108 Library, **Michigan State University**, East Lansing, MI 48824-1048. Applications received prior to January 15, 1994, will receive priority.

HEAD, U.S. GOVERNMENT DOCUMENTS. Kansas State University (KSU) Libraries is seeking applicants for the position of Head of the Government Documents Unit. This is a twelve-month, tenure-track position. Reporting to the Chair of Research and Information Services, the Head of Government Documents is responsible for the operation of the U.S. and Kansas depository documents areas, as well as the map and atlas collection. Kansas State University is a selective depository of GPO documents, receiving approximately seventy percent of the available publications. The Head of Documents provides direction and leadership to the Government Documents Unit and promotes the use of government publications to the university and general community. This position provides reference service, collection development, bibliographic instruction, and adherence to depository laws and regulations; assigns and supervises the duties and responsibilities of two FTE documents personnel; serves as an active

UNIVERSITY LIBRARIAN

San Francisco State University

Nominations and applications are invited for the position of University Librarian. San Francisco State University is a large urban university that serves a diverse student body of more than 18,000 FTE in the liberal arts and professional programs. Its faculty number 1,500 and teach within 67 academic departments and programs. As a comprehensive university, SFSU offers a full range of academic programs and degrees at the baccalaureate and master's levels, and one joint-doctoral program in Special Education.

The J. Paul Leonard Library has a faculty of 25 and a staff of 60. It contains approximately 750,000 volumes and more than 3,500 periodical subscriptions, is a depository for the publications of the U.S. government and the State of California, and houses a number of special collections. In addition to these traditional library print materials, the library teaches students and faculty about information resources; provides access to remote information systems; maintains and supports a heavily used computer lab; maintains an extensive video collection; and disseminates information throughout the campus, the state, the nation, and the world through telecommunication links. The University Librarian reports to the Vice President for Academic Affairs and serves as a member of the Council of Academic Deans.

The University Librarian is directly responsible for all units under his/her jurisdiction in matters of personnel, programs, facilities, budgets, and equipment. He/she is responsible for balancing traditional library services with emerging technologies. He/she is a member of the Information Technology Team, along with the Executive Director of Computing Services and the Director of Audio Visual/Instructional Television, and works closely with team members to coordinate and improve information resources at the university. The University Librarian must be able to engage in mid- and long-range planning in a number of areas: the development, access, and storage of collections; the remodeling or replacement of facilities; the assignment of personnel; and the library's responsiveness to student and faculty curricular needs.

Candidates for this position should have a minimum of five years of library administrative experience, preferably in an academic setting, and knowledge of national trends in planning, research, automation, networks, and resource sharing. In addition to a graduate degree from an ALA-accredited institution, a strong record of scholarly and professional achievement is required. Candidates should possess current knowledge about print, media, and electronic resources. They must be able both to supervise and to work effectively with others as a member of a team.

This position is available August 1994. The salary for this position is competitive, commensurate with experience and qualifications. The position is included in the California State University Management Personnel Plan, and a liberal benefits package is provided. The university has a strong commitment to affirmative action and encourages women, members of all ethnic groups, and people with disabilities to apply.

APPLICATION DEADLINE: Applications should be in the form of a letter with names and addresses of at least three references, a curriculum vitae, and a brief statement reflecting the applicant's educational and administrative philosophy. Applications and supplementary materials should be forwarded to:

Chair, University Librarian Search Committee
c/o Office of the Vice President for Academic Affairs
San Francisco State University
1600 Holloway Avenue
San Francisco, CA 94132

*Review of applications and nominations will begin on **February 21, 1994.***

member on both the Social Sciences Team and Science Team; and will oversee the implementation of MARC records for Government Documents into the online catalog. This position also serves as bibliographic and library liaison to the Hazardous Substance Resource Center, maintains the Center's database, and furnishes reference and collection development service for that area. Required qualifications: A master's degree from an ALA-accredited library school; strong course work in federal government publications or work in a documents reference area of a college, university, government, or large public library. Preferred qualifications: Supervisory experience; knowledge of CD-ROM technology; a minimum of one year's experience in an

academic or special library; familiarity with MARC records, especially in a NOTIS environment. Salary: Mid-20s depending upon qualifications. Review of applications will begin February 1, 1994 with the position to begin July 1, 1994. Vacation of 22 working days and excellent benefits. Librarians at KSU Libraries have faculty status and may earn tenure. A \$28 million expansion/renovation of the libraries is under way. Manhattan is a community of 45,000 situated in the rolling Flint Hills with a very moderate cost of living. Kansas State University is committed to a policy of nondiscrimination on the basis of race, sex, national origin, disability, religion, age, sexual orientation, or other nonmerit reasons in employment. Send letter of application, resume, names addresses, and phone

COLLEGE LIBRARIAN MOUNT HOLYOKE COLLEGE

Mount Holyoke College invites applications and nominations for the position of College Librarian. The College seeks a person with respect for the traditional role of the library and with the imagination and energy to meet the challenges which information technology offers today.

Founded in 1837, Mount Holyoke is an undergraduate liberal arts college for women with a student body of about 1,900 and a faculty of about 200. Located in the Connecticut River valley of western Massachusetts, it is a member of the consortium of Five Colleges, Inc., consisting of Amherst, Hampshire, Mount Holyoke, and Smith Colleges, and the University of Massachusetts.

The College Librarian reports to the Dean of the Faculty/Provost, and is responsible for a collection of over 600,000 volumes, for the audiovisual center, and for the college archives. The library staff, about 35 FTE, includes 13 professional librarians who hold faculty status. A recently completed \$15 million building project provides Ethernet access to the wired campus, to the Internet, and close proximity to, and cooperation with, the College's Computer and Information Systems staff.

Students and faculty have free borrowing privileges among the libraries of the five college consortium; library directors and staff meet frequently; a recent contract with Innovative Interfaces, Inc., projects into a second generation of automation a cooperatively supported integrated library system.

QUALIFICATIONS: An MLS degree from a ALA-accredited program. A second master's degree in an academic discipline is desirable. Candidates should have broad intellectual and scholarly interests; exhibit administrative competence, including strong interpersonal and leadership skills and effective oral and written communication capabilities; a comprehensive knowledge of all library operations; and familiarity with emerging information technologies and automated library systems.

Salary will be commensurate with experience and qualifications. Review of applications and nominations will begin on **February 15, 1994**. Applications should include a CV and the names of at least three references. Send nominations or applications to:

Peter Berek
Dean of the Faculty and Provost
Chair, College Librarian Search Committee
Mount Holyoke College
South Hadley, MA 01075

Mount Holyoke College is committed to fostering cultural diversity and multicultural awareness in its faculty, staff, and students and is an affirmative action, equal opportunity employer. Women and minorities are especially encouraged to apply.

numbers of three references to: M. Jean McDonald, Administrative Services, **Kansas State University** Libraries, Manhattan, KS 66506. KSU is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

INFORMATION ACCESS LIBRARIAN (Science emphasis). Full-time tenure-track academic year faculty position starting August 1994 including some evening and weekend hours. Provide reference, information access services in an electronic library environment with emphasis on supporting students and faculty in the sciences; participate in the library instruction program, including the use and analysis of print and electronic resources; participate in collection development and analysis primarily in the sciences; serve as liaison librarian to academic departments in the sciences; and pursue continued professional development to secure tenure and promotion. Required: An ALA-accredited master's degree in library or information science; two years of professional reference, information access experience in an academic library; demonstrated knowledge of the electronic library environment; demonstrated oral and written communication skills; demonstrated teaching ability; awareness of current trends in library instruction; and a demonstrated knowledge of research methods and strategies. Preferred: An undergraduate or graduate degree in the sciences; reference, information access experience using science resources including database searching and the Internet; library instruction; and collection development. Salary range: \$27,125-

\$34,619 for the academic year with possible additional summer employment. Rank: Instructor/Assistant Professor dependent upon qualifications. Applications received by February 15, 1994, will receive full consideration. Submit letter of application, curriculum vitae, copies of all transcripts, and three current letters of recommendation to: Barbara Hunsberger, Search Committee Chair, Library Department/CRL194, **Millersville University**, P.O. Box 1002, Millersville, PA 17551-0302. AA, EOE.

INFORMATION LIBRARIAN. Come join a dynamic library. This position is responsible for reference and library use instruction along with some collection development. Will serve as a member of the Information Coordination of Resources Team. Qualifications required: Demonstrated ability to work in a team environment in a climate of continuous improvement; an ALA-accredited MLS degree; two-three years academic library experience preferred. Willingness to work a flexible schedule, including some evenings and weekends. Faculty status, nontenure-track appointment. Salary \$24,000 minimum, dependent upon qualifications. Review of applications will begin February 1, 1994. Please submit a letter of application, resume, and the names, addresses, and telephone numbers of three current references to: Human Resources Office, **Northwest Missouri State University**, 800 University Drive, Maryville, MO 64468-6001. AA/EOE. Northwest encourages women and minorities to apply.



COLLECTION DEVELOPMENT LIBRARIAN

Henry E. Huntington Library, Art Collections, and Botanical Gardens

The Huntington Library invites applications for the position of Collection Development Librarian to coordinate and manage collection development activities and policies and to supervise acquisitions procedures. This position reports to the Associate Director for Technical Services.

RESPONSIBILITIES: In collaboration with other library staff, has primary responsibility for developing and maintaining written collection development policies; works with rare book and manuscript curators to coordinate overall acquisitions program; selects materials for the support collection and coordinates the activities of other selectors; supervises an acquisitions staff of three full-time library assistants; maintains and evaluates relationships with vendors; monitors acquisitions budget; establishes procedures for reviewing gifts, backlogs, and serial subscriptions; represents library in cooperative collection development and resource-sharing programs.

QUALIFICATIONS: ALA-accredited MLS or equivalent; three years collection development experience in a research library or equivalent; knowledge of current collection development and acquisitions practices; familiarity with new and antiquarian book trades; working knowledge of at least one European language; excellent oral, written, and interpersonal skills. Highly desirable: Supervisory experience; advanced degree in British or American literature or history; experience with OCLC or RLIN. Preferred: Experience with automated acquisitions and serials systems (Innovative Interfaces preferred); familiarity with electronic publishing in the humanities.

SALARY: Salary commensurate with experience and qualifications; \$30,900 minimum.

BENEFITS: Include TIAA/CREF, medical and life insurance, dental plan, 15 days paid vacation, plus holidays, sick leaves, and personal time.

Send letter of application, resume, and the names, addresses, and telephone numbers of three references to:

**Carl Foote
Manager of Personnel
Huntington Library
1151 Oxford Road
San Marino, CA 91108**

Primary consideration will be given to applications received by **February 1, 1994**. Interviews will be conducted at ALA Midwinter in Los Angeles.

LIBRARIAN-COORDINATOR OF REFERENCE SERVICES Eleven months/full time; provide leadership and coordination for reference and information services, including online and CD-ROM database access; share reference desk coverage; participate in bibliographic instruction, collection development, departmental liaison responsibilities. Requires: Masters's degree in library science, information studies, or equivalent; background and strong interest in electronic information access; effective interpersonal and teaching skills. Preferred: Additional master's or doctorate; background in natural or social sciences or education. Whitworth College, a Christian college affiliated with the Presbyterian Church (USA), has an ecumenical faculty and seeks individuals committed to its educational mission, the integration of faith and learning, and equal opportunity for women, persons of color, and persons with physical limitations. Salary dependent on experience and rank/degrees. Send letter of interest, resume, and placement file or three references to: Librarian Search Committee, Office of Human Resources, **Whitworth College**, Spokane, WA 99251-0103. Applications accepted until February 15, 1994. Whitworth College reserves the right to extend the search proceedings beyond those dates identified in order to assemble an adequate number of qualified applicants.

LIBRARIAN II (Pro 109), Electronic Reference Services Coordinator, Public Services Division. Responsible for planning and implementing electronic references services and resources; develops plans for

integrating electronic resources into information services; facilitates access by staff and the public and evaluates electronic references services as new products become available; develops policies, programs, training materials; coordinates online search services; serves as liaison between reference services, systems and collection management in selecting, implementing, and maintaining electronic resources. Reports to the Associate Director, Public Services Division. Required: an ALA-accredited MLS; minimum three years professional experience; successful record of involvement with electronic reference and resources; reference and instruction experience. Salary: \$30,000 minimum. Submit letter of application, resume, names, and addresses of three references to: Carole S. Armstrong, Assistant Director Libraries Human Resources, E 108 Library, **Michigan State University**, East Lansing, MI 48823-1048. Applications received prior to January 15, 1994, will receive priority.

LIBRARY DIRECTOR, Episcopal Divinity School and Weston School of Theology seek a knowledgeable, innovative, dynamic Director of the EDS/WST Joint Library. Successful candidate will be expected to provide vision and advocacy for the library within the two schools and leadership within the library for budget planning and control, library-related fundraising, personnel management, and automation. Master's degree in Library Science from ALA-accredited school or its equivalent and at least five years administrative experience and success in an academic or research library required. Initial consideration of

DIRECTOR OF THE LIBRARY

The American University in Cairo

The American University in Cairo (AUC) is inviting applications for the position of Director of the Library. AUC is an independent private institution founded in 1919 on American educational principles and primarily dedicated to serving the educational needs of Egypt and the Middle East. Incorporated and fully accredited in the United States, AUC offers bachelor's and master's degrees in some 25 fields in the liberal arts and professional disciplines.

The Director has overall responsibility for the university's library of nearly 250,000 volumes, both the largest English-language library in Egypt and including one of the world's finest rare books and special collections on Islamic art and architecture. Located on AUC's campus in downtown Cairo and staffed by 16 librarians of multicultural background, the library serves a full-time student population of 4,200, over 5,000 part-time students and visitors, and a faculty of 250.

Required qualifications include an MLS degree, with a doctorate preferred; administrative experience with American library practices; demonstrated leadership in library management and development; and familiarity with mainstream library computerization systems preferably including DOBIS/LIBIS. Prior overseas work experience highly desirable.

Three-year (renewable) appointment should begin no later than August 1, 1994. Salary will be commensurate with qualifications and experience. AUC offers a competitive package of salary and benefits including, for expatriates, furnished housing, roundtrip air travel, home leaves, and school tuition for two children. Review of applications will begin **January 31, 1994**.

Send letter of application, resume, and three reference names and addresses to:

Andrew Kerek
Senior Vice President and Provost
The American University in Cairo
866 United Nations Plaza, Suite 517
New York, NY 10017

AUC is an AA/EEO employer.

applications/nominations will begin January 15, 1994; appointment will begin July 1, 1994. Nominations and letters of application (with curriculum vitae) should be sent to: Fredrica Harris Thompson, Academic Dean, **Episcopal Divinity School**, 99 Brattle St., Cambridge, MA 02138. EDS/WST is an equal opportunity, affirmative action employer.

LIBRARY MONOGRAPHIC CATALOGER. Responsibilities: Reporting to the Head of Cataloging prepares original cataloging and classification for monographs in English and other Western European languages, including state and international documents. Edits and upgrades RLIN member copy, especially for backlog, state and international documents, gift and Western European language materials. Catalogs rare books and manuscripts for the libraries' special collections. Acts as resource person for copy catalogers on questions of cataloging and classification. Supervises descriptive cataloging and provides subject analysis for University at Albany theses and dissertations. Assists in the maintenance of tables in the cataloging subsystem of the local online system. Does rush cataloging for materials upon request. May be assigned projects which relate to areas of primary responsibility. Performs the committee duties and other responsibilities expected of a member of the university academic faculty. Qualifications: Required: ALA-accredited MLS; two years of professional experience in cataloging on a bibliographic utility (RLIN or OCLC preferred) using AACR2. Knowledge of at least one Western European language in addition to English is preferred. Salary: Commensurate with education and experience. Minimum: \$26,500. Apply to: Christine M. Travis, Library Personnel Officer, University Libraries—UL 139, **University of Albany, State University of New York**, 1400 Washington Avenue, Albany, NY 12222. Deadline: Review of letters of application and resumes will begin January 24, 1994. Please include the names, addresses, and phone numbers of three references whom we can contact. The University of Albany, State University of New York is an equal opportunity, affirmative action employer. Applications from women, minority

persons, handicapped persons, special disabled, and Vietnam-era veterans are especially welcome.

MANAGEMENT REFERENCE LIBRARIAN. Under the direction of the Head of the Reference Department, and in collaboration with the other management specialist in the Reference Department, plans and carries out a multi-faceted service program to meet the reference and instructional needs of the students and faculty of Northwestern University's J. L. Kellogg Graduate School of Management. Takes a leadership role in developing service programs in one or more fields related to management. Participates in and helps develop a full range of reference and bibliographic instruction services. Northwestern University Library is largely centralized and management materials are integrated into the main library and Reference Department collections. The Reference Department, a fast-paced, service-oriented department comprised of nine professional librarians, four classified staff, and over forty student assistants, provides information and educational services to undergraduates, graduate students, and faculty in all areas of the social sciences and humanities. Qualifications: MLS from an ALA-accredited library school required. Academic background in the social sciences, especially in a business-related discipline preferred. Experience in business reference in an academic setting especially desirable. Previous professional experience in an academic library reference department strongly preferred. Experience with Dialog, BRS, Lexis/Nexis, RLIN, and OCLC also especially desirable. Familiarity with government-produced resources, especially those in electronic format, desirable. Good oral and written communication skills and the ability to work effectively with colleagues and library users required. Some evidence of research or participation in professional organizations desired. Available immediately. Send letter of application and resume, including names of three references, to: Peter Devlin, Personnel Librarian, **Northwestern University Library**, 1935 Sheridan Road, Evanston, IL 60208. Applications received by February 4, 1994, will be considered. Northwest-

DIRECTOR OF HUMAN RESOURCES, GENERAL LIBRARIES

Emory University

AVAILABLE: Summer 1994

RESPONSIBILITIES: A senior management position reporting to the Vice Provost and Director of Libraries and responsible for administering all aspects of the General Libraries' personnel program. Serve as member of libraries' management group. Responsibilities include these specific areas: recruitment, appointment, and retention policies and programs; employee orientation; salary and benefits programs; staff performance review and librarian review and promotion process; affirmative action and equal opportunity; staff development and training and career development. Serves as liaison with University Human Resources. Supervises General Libraries' personnel staff.

QUALIFICATIONS: MLS from an ALA-accredited library school or a degree in human resources management with at least five years experience in personnel management and supervision, preferably in a large research library, or an equivalent combination of education and experience; demonstrated strength in managerial, interpersonal and written and oral communication skills; experience and demonstrated strength in staff development and training; understanding of academic library personnel and management issues; familiarity with government regulations affecting employment; demonstrated sound judgment and effective organizational and planning skills.

EMORY LIBRARIES: The General Libraries, comprising three separate facilities, support graduate and undergraduate programs in arts and sciences and business. The staff includes 45 librarians, 112 general staff, and 135 student staff. Emory is a member of the Association of Research Libraries, the Research Libraries Group, the Center for Research Libraries, and the University Center in Georgia. In addition to the General Libraries, there are separate libraries for law, health sciences, theology, and Oxford College. University libraries hold 2.3 million volumes with total expenditures of more than \$15 million.

BEGINNING SALARY: Salary dependent upon qualifications and experience, but not less than \$45,000 per annum. Comprehensive benefits package, including TIAA/CREF.

APPLICATION PROCEDURE: Send letter of application, resume, and the names, addresses, and telephone numbers of three references to:

**Linda Matthews
Administrative Office
Robert W. Woodruff Library
Emory University
Atlanta, GA 30322-2870**

Applications received by **March 1, 1994**, will receive first consideration.

Emory University is an equal opportunity, affirmative action employer and encourages women and minority candidates.

ern University is an equal opportunity, affirmative action employer. Hiring is contingent upon eligibility to work in the United States. Salary range: \$25,000-\$28,000 depending on qualifications.

MUSIC LIBRARIAN, Davidson College. Under the general supervision of the Library Director, the Music Librarian has overall responsibility for the general maintenance of the Music Library collection, performing original and complex copy cataloging on OCLC for scores, recordings, and other items added to the collection; provides reference service and bibliographic instruction for music collections and other disciplines; participates in collection development. Coordinate with the Chairman of the Music Department the development of basic library services. Serves as a member of the College Library professional staff, including some duties in the main library. Some evening/weekend reference duty. Qualifications: ALA-MLS with bachelor's degree in music or musicology (master's degree preferred); two or more years experience in a library serving music faculty and students preferred. Experience with OCLC cataloging and DRA (or comparable automated system); working knowledge of at least two modern languages preferred; excellent interpersonal and communication skills. Salary: \$22,000 minimum. TIAA/CREF. BC/BS, EOE. Candi-

dates may submit letter of application, resume, and names, addresses, and phone numbers of three professional references to: Leland M. Park, Library Director, E. H. Little Library, Davidson College, P. O. Box 1837, Davidson, NC 28036.

PERIODICALS AND GOVERNMENT DOCUMENTS LIBRARIAN, Mark O. Hatfield Library, Willamette University. Under the direction of the Associate University Librarian for Technical Services, the Periodicals and Government Documents Librarian is responsible for coordinating, evaluating, and developing the periodicals and government documents collections. The librarian develops policies and procedures; supervises and evaluates 1.5 FTE paraprofessional employees; independently catalogs serials in all formats, including electronic resources; is responsible for post-cataloging authority control; and participates in reference, library instruction, collection development, faculty liaison activities, and academic governance. Some evening and/or weekend hours. Required: Graduate degree in library science from an ALA-accredited institution. Minimum two years recent experience in an academic library, preferably in periodicals or documents; working knowledge of AACR2R, OCLC, LC classification and subject headings; ability to work effectively in a rapidly changing environment;

SERIALS/DOCUMENTS COORDINATOR

The George Washington University Washington, D.C. The Gelman Library

The George Washington University announces a search for Serials/Documents Coordinator.

Appointment salary minimum: \$29,000 (includes administrative stipend)

RESPONSIBILITIES: Coordinates processing and use of serials and documents throughout the library; acts as documents expert for public services staff; provides service liaison with Collections Management Department and Subject Specialists; supervises Head, Serials/Government Documents Unit; monitors quality control of the automated serials database managed by NOTIS software within a consortium environment; and participates in consortium planning and implementation of NOTIS enhancements.

Serves as the Gelman Library Coordinator of the GPO selective depository program including materials processing, acquisition of new selections, and public services liaison. As all librarians in Gelman Library, the Serials/Documents Coordinator serves as a subject specialist for selected academic disciplines and participates on library committees. Reports to a senior subject specialist who confirms allocation of weekly hours to broad categories of activity and who evaluates overall performance with input from department head and relevant coordinators. Serves on the Washington Research Library Consortium (WRLC) Acquisition/Serials Advisory Committee. Provides assistance to the Head of Acquisitions in general department leadership, staff development, and training. Serves as Acting Head in the absence of the department head.

QUALIFICATIONS REQUIRED: ALA-accredited master's degree in library science; a minimum of two years post-MLS library experience including a minimum of two years serials acquisition and/or government documents experience; excellent oral and written communication skills.

QUALIFICATIONS DESIRABLE: Post-MLS serials acquisition experience; familiarity with MARC and experience with OCLC; experience with serials/acquisition automated systems; serials bibliography control experience; public service, collection development, or liaison (with faculty) experience; experience working with serials vendors; supervisory experience.

REVIEW OF APPLICATIONS: Review of applications will begin **March 15, 1994**, and will continue until the position is filled. Please send current resume and names of three references to:

**Andrea Stewart, Executive Associate
The Melvin Gelman Library
The George Washington University
2130 H Street, NW - Room 201
Washington, DC 20052**

The George Washington University is an equal opportunity, affirmative action employer.

aptitude for independent problem solving; and excellent interpersonal communication skills, both oral and written. Preferred: Automated serials system experience, preferably Innovacq; collection management experience; knowledge of federal depository guidelines; degree in the sciences. Salary: \$25,000. The Mark O. Hatfield Library serves the College of Liberal Arts, which includes a graduate program in teaching, and the Atkinson Graduate School of Management. The library is a selective depository for federal documents. Submit letter of application, resume and names, addresses, and telephone numbers of three professional references to: Larry R. Oberg, University Librarian, Mark O. Hatfield Library, Willamette University, Salem, OR 97301. Application deadline: January 20, 1994. Willamette University is an affirmative action, equal opportunity employer.

PUBLIC SERVICES LIBRARIAN/ARCHIVIST. Division of Rare and Manuscript Collections, Carl A. Kroch Library. The Division of Rare and Manuscript Collections includes 250,000 printed books, more than seventy million manuscripts, and another million photographs, paintings, prints, and other visual media. The collection chronicles such fields as medieval and Renaissance studies, the Reformation, eighteenth-century France and England, American history, Anglo-American literature, Icelandic history and culture, and the history of

science. Other collections focus on medicine, witchcraft, women's studies, ornithology, human sexuality, graphic arts, and architecture and city planning. Located in the newly constructed Carl A. Kroch Library, the division also houses the Cornell University Archives. The Public Services Librarian/Archivist will lead an ambitious program to expand access and use of primary sources in research and instruction campuswide. Duties and responsibilities: The Public Services Librarian/Archivist will coordinate public service activities in the Division of Rare and Manuscript Collections: providing reference service onsite and by correspondence; overseeing reading room and paging operations; conducting classes and workshops for undergraduates, graduate students, and other researchers; working with Cornell faculty and staff to promote use of the collections. Under the general direction of the Director, and in cooperation with other division staff, the Public Services Librarian will manage an integrated public services program for enhanced access and use of rare books, manuscripts, and archival and audiovisual materials. Qualifications: Required: Graduate degree in library/information science, humanities/social sciences, or archival administration; evidence of excellent written and oral communication and interpersonal skills; and a minimum of three years professional experience in a research library or an archival program. Preference will be given to candidates with significant public service and/or

MONOGRAPHIC CATALOGER

University of California, Los Angeles

Under the general supervision of the Head of the URL Cataloging Department, Cataloger works on West European literature, languages, and assigned subject area(s) in the Humanities and Social Sciences in all West European languages. Create bibliographic records in an online database following USMARC standards, Anglo-American Cataloging Rules, Library of Congress Subject Headings, and LC classification. Train and supervise paraprofessional and student staff as necessary. Participate in developing policy and procedures for the section and department. Like all professional librarians at UCLA, the incumbent is expected to contribute to general library and university service, and is encouraged to be active within the profession.

QUALIFICATIONS: Working knowledge of two or more West European languages; German, French, or Spanish preferred. A general background in the humanities or social sciences as demonstrated by college course work and a degree in one of these areas. Good interpersonal and communication skills and an ability to work in a team environment. Ability to work in a rapidly changing, increasingly automated environment. Familiarity with library automation systems such as OCLC or RLIN. Interest in training and supervision is preferred.

SALARY RANGE: \$28,668-\$59,316 (salary range November 1, 1993-June 30, 1994 is \$27,923-\$57,774 to reflect temporary 2.6% salary reduction).

Send application letter, a full resume, and the names of at least three references to:

Rita A. Scherrei
Associate University Librarian
Administrative and Personnel Services
University Research Library
UCLA
405 Hilgard Ave.
Los Angeles, CA 90024-1575

Candidates applying by **February 28, 1994**, will be given first consideration. Preliminary interviews may be arranged at the Midwinter ALA Conference in Los Angeles.

UCLA is an EOE, AA employer.

special collections experience, program management and supervisory experience, proficiency in online bibliographic searching including RLIN AMC, familiarity with microcomputers and emerging technologies for networked access, experience with audiovisual collections, and knowledge of western European languages. Salary: Minimum \$27,800. Closing: Requested by March 1, 1994, but accepted until position is filled. Apply to: Ann Dyckman, Director of Human Resources, 201 Olin Library, **Cornell University** Library, Ithaca, NY 14853-5301. Send cover letter, resume, and the names, addresses, and phone numbers of three references.

PUBLIC SERVICES LIBRARIAN/GOVERNMENT DOCUMENTS. Principal assignment managing Government Documents section; additional duties in Public Services, including general reference desk. Provide reference service using print/nonprint sources; participate in collection development and user education; organize materials; supervise personnel. Evening/weekend hours required. Reports to Head of Public Services. Minimum qualifications: ALA-accredited MLS; three years recent federal documents experience at regionally accredited college/university or large public library. Strong service orientation and interpersonal/communication skills; initiative, flexibility, ability to plan and implement services to users from diverse backgrounds; commitment to professional growth. Desirable: Supervisory experience; proficiency in user education/CD-ROM applications; nondocuments reference experience; second master's degree. Marshall University, one of West Virginia's two state universities, is committed to high quality undergraduate and graduate education. Morrow Library's selective federal depository serves the WV-OH-KY area. Appointment will be at the Asst. Prof./Librarian II or Assoc. Prof./Librarian III level depending on qualifications; nontenure-track faculty

status. Salary \$25,627 minimum, dependent on qualifications; twelve-month appointment. Available Feb. 15, 1994. Send application letter, resume, and three current professional references to: Timothy A. Balch, Chair, Search Committee, Morrow Library, **Marshall University**, 400 Hal Greer Blvd., Huntington WV 25755-2060. Write for complete position description or request from LIB007@MARSHALL.WVNET.EDU. Screening begins Jan. 31, 1994; applications accepted until position is filled. Women and minorities are encouraged to apply; EEO/AA employer.

REFERENCE AND INSTRUCTIONAL SERVICES LIBRARIAN. Duties: Work in a centralized Reference Department which emphasizes electronic reference and instructional services (including online catalogs, CD-ROM, online and end-user searching, Internet access, Nexis). Will help maintain general reference desk, assist in Reference collection development, conduct course-related instructional sessions, and perform other duties as assigned. Emphasis on class, small group, and individual instruction which includes new information technologies. Evening/weekend rotation required. Qualifications: Minimum: ALA-accredited MLS; coursework and experience in bibliographic instruction; ability to carry out a strong program of library instruction; excellent interpersonal and communication skills; demonstrated interest in public service and professional self-development. Preferred: Additional subject-area graduate degree; training and experience in online searching of databases and networks. Rank and salary: Instructor or Assistant Professor (tenure-track) 12-month appointment. Salary and rank dependent upon qualifications and experience, from a minimum of \$22,000. Benefits: Includes: 24 days vacation and 12 days sick leave, per year; state paid retirement (state or TIAA); group health insurance. The university is located in the

WESTERN EUROPEAN BIBLIOGRAPHER

University of California, Los Angeles

Responsible for developing and managing collections in the humanities and social sciences pertaining to the Germanic and Romance language areas of Europe. The specific subject and language responsibilities assigned to this position will be influenced by the strengths of the successful candidate.

Responsibilities include selecting library materials, monitoring approval plans and budget expenditures, evaluating collections, making preservation decisions, developing and maintaining working relationships with the book trade, and working closely with faculty and students. The bibliographer provides advanced reference service and participates in library instruction for faculty and graduate students from a wide range of departments.

Graduate-level study (or equivalent) in the humanities or social sciences relating to Western Europe is required. Command of several Western European languages, including German and French, and knowledge of Western European literatures or history are required. A thorough understanding of research needs and the organization of scholarly literature is essential. Training in librarianship or experience in library collection development is preferred. Demonstrated interest in scholarly activities (research, publications, or teaching) is desirable.

The successful candidate is expected to be energetic and flexible and to work effectively with faculty, students and library staff in a culturally diverse environment.

SALARY RANGE: \$28,668 - \$59,316 (salary range 11/01/93 - 06/30/94 is \$27,923 - \$57,774 to reflect temporary 2.6% salary reduction).

Send application letter, a full resume, and the names of at least three references to:

Rita A. Scherrei
Associate University Librarian
Administrative and Personnel Services
University Research Library
UCLA
405 Hilgard Ave.
Los Angeles, CA 90024-1575

Candidates applying by **February 28, 1994**, will be given first consideration. Preliminary interviews may be arranged at the Midwinter ALA Conference in Los Angeles.

UCLA is an EOE/AA employer.

largest urban center in the state of Tennessee and mid-South region. The enrollment in the university is approximately 20,000 students. The MSU Libraries (main library and 6 branches) has 28 faculty and 78 support staff. A new main library structure is to be occupied in mid-1994. Review of applications will begin February 1, 1994, and continue until position is filled. Send letter of application, resume, names and addresses of three (3) references and official undergraduate and graduate transcripts to: Jackie Fry, Library Personnel Clerk, Room 101, **Memphis State University** Libraries, Memphis, TN 38152. Memphis State University is an equal opportunity, affirmative action employer. We urge all qualified applicants to apply for this position. Appointment is based on qualifications as they relate to position requirements without regard to race, color, national origin, religion, age, sex, disability, or veteran status. Successful candidates must meet guidelines of the Immigration and Reform Control Act of 1986.

REFERENCE LIBRARIAN, University of Georgia Libraries, Main Library. Duties: Reference Librarians are responsible for assisting students, faculty, staff, and others in making effective use of library resources in the social sciences and humanities. To achieve this goal, Reference Librarians provide general reference, instructional, and referral services using print and electronic sources; conduct formal library instruction through general tours and specialized presenta-

tions; prepare bibliographies and guides; and perform computerized database searches. In addition, each Reference Librarian contributes to the development of a reference collection in the social sciences and the humanities through selection and weeding. The libraries use GALIN (Georgia Academic Library Information Network), an in-house, automated, and integrated system which includes the online catalog and a variety of periodical indexes. The libraries also support a local area network and a number of stand-alone CD-ROM stations. The department is composed of 11 librarians and four support staff. Reference Librarians report to the Head of the Department. Qualifications: ALA-accredited MLS; working knowledge of basic reference sources; advanced reference courses in the social sciences or humanities or relevant experience; ability to conduct user education sessions; experience with searching electronic databases; working knowledge of one foreign language; effective oral and written communication skills; ability to establish and maintain effective working relationships with the public and colleagues; undergraduate degree in the social sciences or humanities preferred. Benefits: Standard benefits package includes life, health, and disability insurance, mandatory participation in the state or optional retirement system, and 21 days annual leave, plus 12 paid holidays. Entry level position. Salary minimum: \$23,200. Small adjustments may be made commensurate with experience. Application procedure: Send letter of

LIBRARIAN

Bates College

Bates College, a highly selective liberal arts college, invites nominations and applications for the position of College Librarian. Founded in 1855, located in southern Maine, Bates has 1,515 students and 145 faculty.

The George and Helen Ladd Library, designed by TAC and completed in 1973, has won architectural awards. It has more than 600,000 volumes and 1,850 periodical subscriptions, is a selective government documents depository, and has a staff of 23. In a consortium with Colby and Bowdoin Colleges, the library has an Innovative Interfaces catalog that provides access to other databases; it has numerous CD-ROM products and supports online searching by students and faculty. The college's current comprehensive capital campaign includes significant support for the library.

Bates seeks a person with broad intellectual interests and progressively responsible experience in academic library administration who understands the importance of undergraduate teaching and learning and the library's creative role in that process. Candidates should have an MLS from an ALA-accredited program; strong interpersonal and leadership skills; familiarity with emerging technologies, bibliographic instruction, and collection development; and the ability to communicate well in both speaking and writing. A second master's degree in an academic field is desirable.

Salary is competitive. Review of applications and nominations will begin **January 15, 1994**, for this appointment which will begin in July, 1994. Bates College values a diverse college community and seeks to assure equal opportunity through a continuing and effective affirmative action program. We welcome applications from women and minorities. Please send letters of nomination or applications to:

College Librarian Search c/o Secretarial Services

7 Lane Hall

Bates College

Lewiston, ME 04240

application by February 18, 1994, including a resume and the names of three references to: Florence E. King, Personnel Librarian, **University of Georgia** Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

REFERENCE LIBRARIAN FOR WORLD HISTORY. New York University Libraries. Subject specialist for world history, excluding U.S., Latin American, and Near Eastern history. Duties include reference assistance, orientation, bibliographic instruction, management, selection of research materials and information sources for all historical periods, liaison with faculty and students. Requires ALA-accredited MLS, subject master's required for tenure; two years successful public service and/or collection development experience in an academic library; graduate study in history preferred; working knowledge of one or more foreign languages desired. Faculty status; excellent benefits include five weeks annual vacation. Minimum: \$31,000, commensurate with experience and background. To ensure consideration, send resume and letter of application, including names, addresses, and telephone numbers of three references by January 31, 1994, to: Alice Deich, Library Personnel Director, **New York University** Libraries, 70 Washington Square South, New York, NY 10012. NYU encourages applications from women and members of minority groups.

SERIALS CATALOGING LIBRARIAN. West Virginia University Libraries is seeking a librarian to assume responsibility for serials cataloging. Duties include original cataloging and classification of serial publications; updating and revising existing serial cataloging records; retrospective conversion of records into the NOTIS system; training and supervision of support staff. In addition, the serials cataloging librarian may work up to four hours per week in the Reference Department. Qualifications: MLS from an ALA-accredited library school; a minimum of three years professional experience in serials cataloging; working knowledge of AACR2r, LC and Dewey classification systems, LCSH, MARC formats for serials and authorities, ANSI standards for serials holdings and similar guides; experience in using OCLC; reading knowledge of one or more Western European languages; experience with automated library systems. Salary and rank: \$27,000 minimum; appointment as Assistant Librarian/Adjunct Assistant Professor or higher, depending on experience.

Benefits: TIAA/CREF, state health insurance system with extensive optional programs, 24 days annual leave, 18 days annual medical leave. Application deadline: Screening of applicants will begin February 15, 1994, and continue until the position is filled. Send letter of application, resume, and names, addresses and telephone numbers of at least three references to: George H. Libbey, Associate Dean for Administration and Planning, Wise Library, P.O. Box 6069, Morgantown, WV 26506-6069. Female and minority candidates are encouraged to apply. **West Virginia University** is an equal opportunity, affirmative action employer.

SERIALS LIBRARIAN, (search reopened). Mississippi State University Libraries seek applications for a Serials Cataloger/Librarian. ALA-accredited MLS degree and two (2) years professional cataloging experience in an academic library preferred; one (1) year serials cataloging experience desirable. Additional requirements: knowledge of AACR2; LC subject headings and classification; LC rule interpretations; MARC format, experience with a bibliographic utility (OCLC preferred), experience with automated cataloging systems; reading knowledge of at least one foreign language; effective oral and written communication skills; and the ability to work effectively with faculty and students. Duties include: Cataloging of serial titles in all languages, subjects, and formats. Works with other catalog staff in recommending and implementing policies and procedures in the Cataloging Department. Assists with special projects as needed. Serves as subject bibliographic/liaison with one or more academic departments. Faculty rank, tenure track, 12-month appointment. Retirement plan options including state and/or other plans; comprehensive medical insurance coverage; 18 days annual leave; 12 days health care leave per year, plus more university holidays. Salary: \$23,000, dependent on qualifications and/or experience. Letter of application should include resume and names, addresses, and telephone numbers of three work references. Review of applications to begin January 21, 1994. Send application to: Frances Coleman, Assistant Dean of Libraries, **Mississippi State University** Libraries, P. O. Box 5408, Mississippi State, MS 39762. Applications will be received until suitable applicant is found. Mississippi State University is an AA, EEO employer.

TWO POSITIONS

Indiana University Purdue University Indianapolis

Indiana University Purdue University Indianapolis (IUPUI) University Libraries is seeking qualified applicants for the following two positions. Available January 1, 1994.

1) Monograph Cataloger, Assistant Librarian and 2) Serials/Monograph Cataloger, Assistant Librarian Both positions are under the direction of the Head of the Cataloging Department. The Monograph Cataloger is responsible for original cataloging of monographs, and the performance of other tasks related to bibliographic control of monographs. The Serials/Monograph Cataloger is responsible for original cataloging of serials and monographs, and the performance of other tasks related to bibliographic control of serials and monographs. Both positions are responsible for subject analysis and classification of library materials; participation in cataloging groups for the recommendation and maintenance of bibliographic control policies, standards, and procedures.

QUALIFICATIONS: Required: Master's degree from an ALA-accredited library school and a minimum of three years of online cataloging experience using a bibliographic utility and a local automated library system; knowledge of cataloging rules, Library of Congress classification and subject headings; ability to analyze and classify library materials on a variety of subjects; effective communication skills; and ability to meet the responsibilities and requirements of a tenure-track appointment.

Preferred: Monograph Cataloger: Working knowledge of German, French, and/or Spanish; familiarity with NOTIS and OCLC. Serials/Monograph Cataloger: Online cataloging experience with both serials and monographs; working knowledge of German, French and/or Spanish; familiarity with NOTIS and OCLC.

SALARY: \$26,136.

FRINGE BENEFITS: A month's vacation; sick leave; choice of medical plans available; dental plan; group life insurance; and TIAA/CREF retirement annuity plan. Librarians are eligible for sabbatical leave and other research support.

APPLY: Send letters of application, resume, and names, addresses, and telephone numbers of four (4) references to:

**Jean Gnat, Associate Director
University Libraries
IUPUI
755 W. Michigan St.
Indianapolis, IN 46202-5195**

CLOSING: Applications or nominations received by **January 31, 1994**, will be guaranteed consideration. Position remains open until filled.

IUPUI is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

SYSTEMS LIBRARIAN, ASSISTANT PROFESSOR. The University of New Hampshire Library invites applications for the newly created Systems Librarian position. This is a 12-month, tenure-track position with appointment at the rank of Assistant Professor. The successful candidate will be expected to meet university reappointment, promotion, and tenure requirements. Responsibilities: Reports to the University Librarian and in conjunction with the library faculty and staff develops services and programs that integrate information technology and resources for the support of the instructional and research missions of the university. The UNH library is expanding its electronic information resources and migrating to a second-generation integrated library system. The new system will support locally mounted databases and utilize networked PCs and terminals. The systems librarian will coordinate planning, installation, training, and operational support for computer hardware, software, and networks dedicated to library functions, including the integrated system, stand-alone, and networked CD-ROM systems, Internet resources and remote services, and library office automation. Qualifications: Requires ALA-accredited master's degree; three years experience with integrated library systems; electronic information resources, and microcomputer hardware and software; excellent analytical and communications skills; a strong commitment to responsive and innovative service; the ability to work effectively in a demanding and

rapidly changing environment; and academic training in information technology. Highly desired: Advanced degree in a subject area and working knowledge of CD-ROMs, LANs, multi-user systems, and the Internet. Minimum starting salary: \$33,000. Application deadline: January 15, 1994. Send letter of application, resume, and the names and addresses of three references to: Diane R. Tebbetts, Associate University Librarian, **University of New Hampshire Library**, 18 Library Way, Durham, NH 03824-3592. Women and minorities are encouraged to apply. UNH is an AA, EOE employer.

TECHNICAL SERVICES LIBRARIAN. Millsaps College invites applications for the position of Technical Services Librarian. \$20,000-\$22,000. Available January 1, 1994. Duties: Assist Head of Technical Services in catalog, system (DRA) maintenance, other duties including public service regularly. Qualifications: MLS from ALA-accredited program, experience preferred in technical services and academic setting, ability to work with electronic resources, good personal skills. Millsaps College is a competitive private Methodist-related institution of 1,300 students. The library has 270,000 volumes and a staff of 12. Position is a faculty appointment with good benefits. Contact: James F. Parks, Jr., College Librarian, P.O. Box 150148, **Millsaps College**, Jackson, MS 39210. (601) 974-1070. Parksjf@okra.Millsaps.edu. AA, EOE.

Late Job Listings

SYSTEMS COORDINATOR. Manage KeyNotis integrated library system. Monitor daily operations; resolve problems; prepare reports; represent library on state, national NOTIS user groups; coordinate staff training and implementation for related new technologies; backup to Library Microcomputer Applications coordinator. Participate in reference (occasional weekend shifts), bibliographic instruction, collection development, library department governance. Requires ALA-accredited MLS, three years professional library experience including implementing and/or operating integrated library system (prefer NOTIS), excellent interpersonal, communication skills. Twelve-month academic staff position. Salary from \$40,000. Send application letter, resume, and three references to: Karin Sandvik, Chair, Murphy Library Department, **University of Wisconsin-LaCrosse**, LaCrosse, WI 54601. Applications must be received by March 1, 1994. Unless confidentiality is requested in writing, lists of applicants must be released upon request. Finalists cannot be guaranteed confidentiality. Women and minorities are encouraged to apply. AA/EOE.

TECHNICAL SERVICES DEPARTMENT HEAD. DePaul University provides graduate and undergraduate degree programs for over 16,000 students on four campuses. We now seek a skilled librarian who will manage and direct our newly consolidated Technical Services Department, which includes acquisitions, serials, and cataloging functions. The position will analyze cost and efficiencies of overall operations and implement changes in workflow. We require an MLS from an ALA-accredited library school and 5+ years progressively responsible supervisory experience in an automated technical services environment. A thorough knowledge of AACR2, LCRI, MARC formats, DDC, and LCSH is essential, as is familiarity with other automated and microcomputer-based systems and software. The position manages all automated technical services systems (OCLC and INNOVACQ, ILLINET Online) as well as one catalog librarian and eleven full-time assistants. Excellent benefits include free tuition, medical/dental benefits package, four weeks vacation, and a pension plan. For prompt consideration, please send your resume and cover letter to: Don O'Boyle, **DePaul University**, 243 S. Wabash, Room 600, Chicago, IL 60604. DePaul University practices equal opportunity in employment and education.

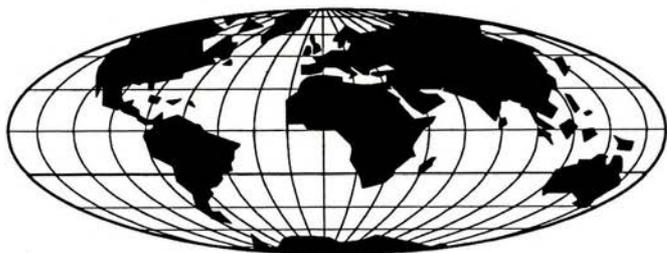
HELLENIC STUDIES LIBRARIAN, New York University Libraries, search reopened. Specialist in Hellenic Studies includes classical literature and history, the Byzantine Empire, modern Greece, and Balkan Studies. Technical services responsibilities include acquiring, cataloging, and classifying monographs and serials, in print and microform, in all appropriate languages and subject fields using AACR2, LC classification and subject headings, and RLIN cataloging system. Collection development responsibilities include selection and evaluation, faculty liaison, providing specialized reference service. Requires ALA-accredited MLS, subject master's degree required for tenure; working knowledge of ancient and modern Greek. Advanced degree with an emphasis on Hellenic Studies and facility with south Slavic languages, minimum two years experience cataloging and classifying materials on a national bibliographic utility using AACR2 and LC classification and subject headings, familiarity with automated cataloging systems preferred. Faculty status, attractive benefits package. Minimum: \$33,000. Send resume and letter of application including the names, addresses, and phone numbers of three references by January, 31, 1994, to: Alice Deich, Personnel Director, **New York University Libraries**, 70 Washington Square South, New York, NY 10012. NYU encourages applications for women and members of minority groups.

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