

lunch, is \$6.50 for members and \$10 for non-members. Contact: Roger Phillips, Taylor University, Upland, IN 46989.

17-18—Maryland: Annual conference, Maryland Library Association, Sheraton Fontainebleau, Ocean City. Program title: "Serving More in '84." Contact: Diana Cunningham, Division of Library Development & Services, Maryland State Department of Education, 200 W. Baltimore St., Baltimore, MD 21201; (301) 659-2123.

20-23—ASIS: 13th Mid-Year Meeting, American Society for Information Science, Indiana University, Bloomington, Indiana. Theme: "The Micro Revolution." Contact: ASIS, 101 16th St., N.W., Washington, DC 20036; (202) 659-3644.

30-31—Women's Studies: "Preserving Women's History: Archivists and Historians Working Together," sponsored by the Sophia Smith Collection of Smith College and the Schlesinger Library of Radcliffe College, will be held at Smith College, Northampton, Massachusetts. Contact: Virginia Christenson, Sophia Smith Collection, Northampton, MA 01063.

30-July 3—Religion: Information Sources in Religion, a new course offered by the St. John's University Division of Library and Information Science, Jamaica, New York. It will meet three times a week in the evenings and be conducted by Bella Weinberg. Contact: Bella Weinberg, Division of Library & Information Science, St. John's University, Jamaica, NY 11439; (212) 990-6161, ext. 6200.

June

4-15—Archives: 18th annual Archives Institute, sponsored by the Emory University Division of Library and Information Management and the Georgia Department of Archives and History, will be held at Emory University, Atlanta. Ann Pederson, senior lecturer in archives administration at the University of New South Wales, is principal instructor. Apply by April 16, as registration is limited. Contact: Archives Institute, Division of Library and Information Management, Emory University, Atlanta, GA 30322; (404) 329-6840.

August

12-17—Book Trade: The Sixth Annual Out-of-Print and Antiquarian Book Market Seminar/Workshop, co-sponsored by the University of Denver Graduate School of Librarianship and Information Management and *AB Bookman's Weekly*, will be held at the University of Denver. This is an introductory course for librarians and bookdealers. Topics include pricing and appraisals, bibliographic description, the auction market, and book dealer/librarian relationships. Fee: \$290. Contact: OP Program Coordinator, GSLIM, University of Denver, University Park, Denver, CO 80208-0270; (303)

871-2557.

19-24—Photographic Archives: Second Conference on the Preservation of Black-and-White Photographic Images, Rochester Institute of Technology, Rochester, New York. Major conference themes include: image deterioration, requirements for storage and display, and photographic reproduction methods. Contact: Barbara Reimherr, T&E Center Seminar Coordinator, Rochester Institute of Technology, One Lomb Memorial Drive, P.O. Box 9887, Rochester, NY 14623-0887; (716) 475-2757. ■■



Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g. September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$4.00 per line for ACRL members, \$5.00 for others. Late job notices are \$10.00 per line for members, \$12.00 for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

Guidelines: For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A pre-recorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. This service lists job postings received at ACRL headquarters four weeks before they appear in *CR&L News*, as well as ads which, because of narrow deadlines, will not appear in *CR&L News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

Contact: Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

FOR SALE

INTROSTAT, a behavioral sciences oriented statistical package is now available for the Apple II, Apple III, IBM-PC, and Atari 800 micro-computers. Individual or Institutional software license. Information/order forms: Ideal Systems, P.O. Box 681, Dept L, Fairfield, IA 52556; (515) 472-4507.

OLD PRINTS, MAPS AND BOOKS. Related reference books, collection consulting, paper restoration, hand book binding, collections or individual items bought and sold. Write for a catalogue from The Philadelphia Print Shop, 8405 Germantown Ave, Philadelphia, PA

POSITIONS OPEN

ARCHIVIST. Hoover Institution at Stanford University, a specialized library and archival repository and research center on 20th century social, economic, and political change, announces an opening for the position of Archivist. Responsible for the administration of archival programs, including acquisitions, arrangement and description of materials, reference and access, public programs and publications, security, and preservation. Qualifications include six years administrative experience at major archival repository; MLS and graduate degree in modern U.S., European, or Russian history, or their equivalent in training and experience; demonstrated effective management skills; thorough knowledge of archival theory and practices; familiarity with archival automation; and established professional record. Salary negotiable. Complete vacancy listing available upon request. Send letter of application, resume, and names of three references to: Dennis L. Bark, Associate Director, Hoover Institution, Stanford, CA 94305. Application deadline: April 30, 1984. Stanford University is an equal opportunity employer through affirmative action.

ART LIBRARIAN (search reopened). Cataloging and collection development duties in the Frick Fine Arts Library with occasional refer-

ence work. Qualifications required are an MLS degree from an ALA-accredited program, graduate level courses in art history, knowledge of European languages and of automated cataloging systems. Salary dependent on experience and qualifications; minimum \$15,700. Apply by May 4, 1984, including a resume and three letters of reference to: Fine Arts Search Committee, 826 Cathedral of Learning, University of Pittsburgh, Pittsburgh, PA 15260. The University of Pittsburgh is an affirmative action, equal opportunity employer.

ASSISTANT DEAN. Bowling Green State University seeks applications and nominations for an Assistant Dean. The Assistant Dean will have responsibilities for systems and departmental libraries of music, government documents and maps, popular culture, science and health, and curriculum. The assistant will work with the Dean in implementation of systemwide policies in representing the library and learning resources to the university community. An ALA-accredited MLS degree or equivalent and at least 5 years academic library experience is required. A Ph.D is desirable. The successful applicant must be able to meet the university requirements for tenure at the Associate Professor rank. The salary will be at least \$38,000, and depend on qualifications. Position available July 15, 1984. BGSU is an equal opportunity, affirmative action employer. Send a letter of application, resume, and names of references by May 4, 1984, to: Dwight Burlingame, Dean of Libraries and Learning Resources, Jerome Library, Bowling Green State University, Bowling Green, OH 43403.

ASSISTANT JAPANESE LIBRARIAN. A permanent position available August 21, 1984. Performs original descriptive and subject cat-

ASSISTANT DIRECTOR FOR TECHNICAL SERVICES

Iowa State University Library

Full-time, 12-month, tenure-track faculty position. Faculty are expected to meet promotion and tenure requirements of the university. **Description:** coordinates and develops the activities of the Library's Monographs, Order, and Serials Departments. Provides overall administrative supervision of 19 professional and over 50 classified staff, with 35,000 titles cataloged annually on OCLC and 19,000 serial titles currently received. Participates in the evaluation, selection, and implementation of an integrated online system. Represents the library at national, state and local levels for technical service concerns. Reports directly to the Dean of Library Services and, together with the 3 other assistant directors, assists in general library administration and participates in the planning and development of overall policies and operations. **Qualifications:** MLS; minimum of 5 years' successful administrative experience, preferably in a large academic or research library; substantial knowledge of automated processes; demonstrated organizational abilities with strong leadership qualities; effective communication skills; ability to work with a wide variety of groups and individuals; understanding of academic teaching and research needs; evidence of commitment to the public service mission of the Library. **Rank:** dependent on qualifications. **Starting salary:** \$35,000 minimum, depending upon qualifications. **Benefits:** TIAA/CREF; excellent group medical and life insurance; 24 working days' vacation and 18 days' sick leave per fiscal year.

The Library and Iowa State: a leader in innovative library services, Iowa State offers an unparalleled environment for career growth and challenge. Major building expansion/renovation includes ultra-modern library addition, plans for integrated library computer system. Staff of 179; nationally recognized collection in science and agriculture totaling 1.5 million volumes, 19,000 serial titles currently received, 1.4 million microforms, strong archival holdings; new media center; conservation laboratory; nation's oldest continuing program of undergraduate library instruction. Member of ARL, CRL, BCR, OCLC. Budget of \$6.2 million, acquisitions over \$2.5 million. \$5 million library fund campaign now in second successful year. Serves campus of 7 college, 25,000 students. Located in Ames, Iowa, community of 50,000, 35 miles from Des Moines, the state capital. Ames is site of U.S. Energy and Mineral Resources Research Institute, National Tilth Center, USDA National Animal Disease Center, Veterinary Biologics Laboratory. Designated an all-American city, Ames has excellent schools, outstanding cultural attractions, and close access to recreational areas.

Available: immediately. **Application deadline May 1.** To apply, submit a complete resume with the names of 4 references, to: **Paul M. Gherman, Assistant Director for Administrative Services, Iowa State University Library, Ames, IA 50011.**

Iowa State University is an equal opportunity, affirmative action employer.

aloging and classification (LC system) of all types of library materials in the Japanese language. Supervises other cataloging-related work performed by non-professional staff. Assists in Japanese bibliographic work and participates in collection development and reference services in Japanese and Asian studies. This position reports to the Japanese librarian. Required: master's degree in Library Science from an ALA-accredited library school, or its equivalent; ability to read Japanese. Preferred: familiarity with AACR2, LC classification, and major reference works in Japanese studies. Desired: experience in dealing with Korean language materials. Librarians have faculty status. Salary competitive, \$14,500 and upward, depending on qualifications and experience. Librarians must meet general university requirements for promotion and tenure (research, publication, and university/community/professional service) in addition to performing specific library assignment. Send complete resume with names and addresses of five references to: Allen G. Dries, Library Personnel Manager, University of Illinois Library at Urbana-Champaign, 127 Library, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-8169. For maximum consideration, applications and nominations should be received no later than May 1, 1984. The University of Illinois is an affirmative action, equal opportunity employer.

ASSISTANT LIBRARIAN. Responsible for supervision of all cataloging and processing and for card catalog. Will monitor reference collection and supervise periodicals. Shares reference work, nights and weekend duties. Required MLA from ALA-accredited school and at least two years experience in an academic library. Must be familiar with OCLC, AACR2 and techniques of online bibliographic searching. Faculty status. Minimum salary \$18,000. Send letter, resume and names of three references to: Carl Stockton, Academic Dean, Indiana Central University, 1400 East Hanna Avenue, Indianapolis, IN 46227. Position available July 1, 1984.

ASSISTANT LIBRARIANS. The University of Miami School of Law currently has two openings at the Assistant Librarian level, available July 1, 1984. 1) *Assistant Librarian for Technical Services.* Responsible for planning and directing the activities of the Technical Services

Department. Current operations include online cataloging using OCLC, acquisitions, serials, binding and preservation. A retrospective conversion project is underway, and an accelerated acquisitions program is planned. Other aspects of the position will include participation in the Library's collection development program and in the evaluation, selection and implementation of automated library systems. Qualifications: MLS from an ALA-accredited library school; extensive technical services experience in a law library or large academic library; familiarity with AACR2 and LC classification and subject headings; comprehensive knowledge of technical services operations and an awareness of automated applications; previous supervisory experience; effective administrative and communication skills; experience with OCLC and/or RLIN. Familiarity with the substance and sources of legal materials and facility with Spanish and other Romance languages are highly desirable. 2) *Assistant Librarian for Foreign and International Law.* Responsible for the continued development of the Library's collection of materials on international, comparative and foreign law. Duties will include developing an acquisitions policy, reviewing the current collection, and selecting and acquiring new materials. Equally important will be the provision of reference service to faculty, students, members of the bar, and the staff of the *Lawyer of the Americas*. Reflecting the strategic location of South Florida, the collection of approximately 55,000 volumes emphasizes the law of Latin America and the Caribbean area. Other areas of concentration include ocean and coastal law and inter-American law. Qualifications: American or foreign law degree and MLS from an ALA-accredited library school (equivalent experience may be substituted for one of the two degrees); comprehensive knowledge of international, comparative and foreign law materials; familiarity with international documentation; extensive experience in a law library or in an academic or special library; effective administrative and communication skills; fluency in Spanish and a working knowledge of Portuguese. Reading ability in German or French highly desirable. Salary and rank for both positions: salary commensurate with qualifications and experience, minimum \$28,000; faculty rank (non-tenure). Applications: please submit, by May 1, 1984, a letter of application and resume (including names, addresses and telephone numbers of three references) to: Kathryne B. Stokes, Act-



ASSOCIATE UNIVERSITY LIBRARIAN FOR PUBLIC SERVICES Arizona State University

The Arizona State University Libraries are seeking qualified candidates for the newly created position of Associate University Librarian for Public Services. The successful candidate will report to the University Librarian, be responsible for the leadership and management of all public service units and participate in overall library planning and policy formulation.

Required qualifications include an ALA-accredited MLS degree; five years' successful administrative experience at the department head level or above in public services in a university library; a minimum of seven years' progressively responsible experience in an academic/research library; demonstrated leadership qualities; strong analytic, communication and interpersonal skills; knowledge of bibliographic instruction and online systems; evidence of university service, research and/or participation in professional associations. Preferred: administrative experience in two or more public service areas; experience in supervising a large staff; experience in working with both undergraduate and graduate programs in an ARL library.

The ASU Libraries are reorganizing their administrative structure, testing a Data Phase (Tandem) circulation system, and preparing for the implementation of a patron access online catalog, among other exciting developments. Salary: \$38,000 minimum, depending on qualifications. **Closing date for applications: April 30, 1984 (postmark accepted).**

Applicants must include documentation or evidence of specific qualifications and short statements (no more than 2 pages each) concerning (a) their philosophy of public service and (b) what they consider to be the major issues and trends in academic librarianship. Send letter of application, resume, supporting documents, and a list of four recent references to: **Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287.** A copy of the complete job description is available upon request.

ASU is a committed equal opportunity, affirmative action employer. Minorities are encouraged to apply.



ing Law Librarian, University of Miami School of Law, P.O. Box 248087, Coral Gables, FL 33124. Questions may be directed to Kathy Stokes at (305) 284-2250, or to Wes Daniels (Law Librarian as of July 1984) at (203) 436-3426. The University of Miami is an equal opportunity, affirmative action employer.

ASSOCIATE UNIVERSITY LIBRARIAN FOR SERVICES. University of California, Santa Barbara. Responsible for administering Acquisitions, Cataloging, Circulation, Government Publications, Reference, and Serials Departments, Arts and Sciences-Engineering Libraries, and Map and Imagery Laboratory. AUL for services serves as member of Administrative Group, Library's Policy and Planning Team, and is closely involved in medium and long range planning, resources allocation, personnel planning, and proposal formation and review. Applicants will be expected to have: graduate degree from ALA-accredited program; substantial library experience, preferably in large research library; demonstrated managerial ability in complex organization; understanding of library operations and procedures; familiarity with national trends in academic research librarianship; understanding of automation issues in research libraries; a commitment to consultative/participative managerial style; knowledge of personnel concerns/issues, preferably in collective bargaining setting; ability to work effectively and harmoniously with colleagues at all levels of campus and systemwide administration; commitment to excellence in providing library service to university community. Annual salary range is \$33,000-\$51,000. Applicants should apply in writing, including resume and names of three references, by April 20, 1984, to: Margaret Deacon, Associate University Librarian, Personnel, UCSB Library, Santa Barbara, CA 93106. UCSB is an equal opportunity, affirmative action employer.

CATALOGER. Entry level cataloger position to perform serials cataloging under the supervision of the Catalog Unit Supervisor. Position will require some monograph cataloging as time permits. Qualifications: MLS degree, familiarity with current cataloging rules, LC classification and subject headings, education or experience with current library catalog automation. Salary: minimum \$14,000; negotiable depending upon qualifications and experience; 12 month appointment; faculty rank; liberal fringe benefits. Application deadline, April 30, 1984. Send letter of application, resume, transcripts, and three letters of reference to: Office of Academic Affairs, Library Search, Western Kentucky University, Bowling Green, KY 42101. An affirmative action, equal opportunity employer.

CATALOGING/REFERENCE LIBRARIAN. This is a 12 month, full time position serving the Joint Library of the College of Saint Benedict and Saint John's University. The work involves all responsibilities normally associated with Cataloging (half time) and Reference (half time). Reference duties may be expanded to include database searching and/or library instruction. Requirements are an MLS from an ALA-accredited school, working knowledge of at least one western European language, LC classification and AACR2, and familiarity with online cataloging. Preference will be given to the candidate with a strong science or social science background and a second foreign language. Full benefits; salary, \$15,000-\$17,000. Send letter of application, resume and 3 letters of reference to: Kathy Flynn, Wage and Benefit Coordinator, College of Saint Benedict, St. Joseph, MN 56374, postmarked no later than April 30, 1984. M/F/H EOE 503 Handicapped Act.

DEAN OF ACADEMIC SUPPORT PROGRAMS. University of Wisconsin-Stevens Point. The University invites applications and nominations for the position of Dean of Academic Support Programs. Academic Support Programs has a staff of 60 faculty, academic staff, and classified personnel, and consists of seven units: University Library (called the Learning Resources Center), University Archives, Academic Advising Center, Writing Lab, Reading and Study Skills Lab, Minority and Student Services and Academic Support Programs, and New Student Programs. The Learning Resources Center is the largest of the seven units and has a major building expansion and automation project in progress. The collection exceeds 300,000 volumes. The other units are vital supports to the academic enterprise as a whole and help meet the university's commitment to minority and disadvantaged students. The Dean reports to the Vice Chancellor for Academic Affairs. He/She is responsible for the supervision of the seven units and all matters relating to their budgets, personnel, and physical facilities. The Dean participates in the formulation of university academic policies. In addition, the Dean facilitates development of programs to assist the seven units in meeting their service responsibilities to the institution. The Dean may hold

a concurrent appointment in an academic department. Qualifications: candidates should have an earned doctorate in an appropriate field from an accredited college or university. Library training and/or experience is required. They also must have experience in management decision-making and academic leadership, and have the ability to communicate effectively with faculty, students, classified staff, and the community. Experience in student service programs and in university classroom teaching is preferred. Starting date: beginning as soon as possible after July 1, 1984, but no later than January, 1985. Salary range: \$37,500-\$50,000. Application deadline: applications received after May 14, 1984, may not be considered. A letter of interest and complete resume with the names, addresses, and phone numbers of five references should be mailed to: Barbara J. Paul, Chairperson, Search Committee for Dean, 202 Old Main, University of Wisconsin-Stevens Point, Stevens Point, WI 54481. The University of Wisconsin-Stevens Point is an equal opportunity, affirmative action employer.

DIRECTOR OF LIBRARIES, Xavier University, Cincinnati, Ohio. Xavier University, a Jesuit institution with an enrollment of 7,000 in a broad range of liberal arts, professional, and master's programs, seeks a Director of Libraries, to be responsible, under the Academic Vice President, for the management and development of library collections, personnel, and facilities. The library system is composed of three buildings and an audio-visual center, and is staffed by nine professional librarians and thirteen library assistants. Candidates should have at least five years of academic library administrative experience (at the departmental level or above), possess an ALA-accredited MLS (second advanced degree desirable), have an understanding of library trends, budget procedures, and space planning, be interested in library development in all subject areas, and be able to communicate effectively. Salary range: \$31,000-\$38,000. Preferred starting date: Sept. 1. Letter of application, resume, and supporting documents (including letters of reference) should be sent by May 1, 1984, to: Milton Partridge, Chairman, Library, Director Search Committee, Xavier University, 3800 Victory Parkway, Cincinnati, OH 45207. Xavier University is an equal opportunity, affirmative action employer.

DIRECTOR OF THE LIBRARY (search reopened). Frostburg State College, a four-year college offering twenty-nine undergraduate majors and seven master's degree in liberal arts and professional studies seeks a director to provide creative leadership in keeping the library at the center of the educational program. Excellent facilities,

COLLEGE LIBRARIAN

Juniata College

Responsible for administering total operation of Library, including budget preparation, personnel administration, policy development, collection building, and public relations. Also oversees campus audio-visual services.

ALA-accredited master's degree required; second graduate degree in an academic discipline, preferably doctorate, desirable. Salary, in the 20s, is competitive and based on experience.

Wanted by July 1, 1984. Screening will continue until position is filled. Send application and three letters of recommendation to:

Donald T. Hartman
Vice President and Dean
of Academic Affairs
Juniata College
Huntingdon, PA 16652

Affirmative action, equal opportunity employer.

200,000 volumes plus government document depository and multimedia materials, staff of 31 and annual budget approaching \$800,000. Twelve month appointment, salary \$29,574-\$39,576, open now. ALA-accredited MLS and seven years administrative experience in academic librarianship required. Commitment to library use promotion and working familiarity with library automation, networking and budgeting required. Send application letter, resume, and three confidential reference letters by May 1, 1984, to: James Cotton, Library Director Search Committee, Frostburg State College, Frostburg, MD 21532. Equal opportunity, affirmative action employer.

HEAD LIBRARIAN, Moravian College, 4 year liberal arts program, Continuing Studies Division, Theological Seminary. Total enrollment: 1900. Library collection: 175,000. OCLC and cooperative exchange with Lehigh University and 4 area colleges. Staff: 4 professional librarians; 6 support staff. Qualifications: ALA-accredited MLS and a minimum of 7 years library experience, proven management skills, and knowledge of technological developments in library services. Graduate study in a subject area and experience with theological bibliography helpful. Salary: mid to high 20's. Starting date: July 1, or as soon thereafter as possible. Interested persons should send letter and resume to: James J. Heller, Vice-President for Academic Affairs, Moravian College, Bethlehem, PA 18018.

DEAN OF THE LIBRARY

Mankato State University

Mankato State University invites nominations and applications for the position of Dean of the Library.

Position description: chief administrative officer of the library with responsibility for planning, organizing, directing, and evaluating all budget, personnel, services, and activities of the library. Serves as an institutional academic officer participating in institutional policy making.

Qualifications: a doctor's degree and a minimum of 5 years experience in higher education library and media administration. Demonstrated competence as an academic leader in a library and a broad university community. Experienced with and knowledge of automated library systems is highly desirable.

The University and its Library: Mankato State University is the largest of seven State Universities in the System and enrolls 14,000 students. It is located in south central Minnesota in an attractive river valley community of 44,000 people. The library is extensively automated with 640,000 volumes including films, video, computer software and other non-print materials as well as an extensive collection of government documents and maps. Also included are audio-visual services and a microcomputer laboratory.

Salary range is from \$42,500 to \$53,400 (tentative), based on qualifications and experience. For application form and a more complete description of the position, contact: **Personnel Office, P.O. Box 47, Mankato State University, Mankato, MN 56001. Application deadline is April 23, 1984.** Direct inquiries to Dean Winston Benson. Telephone: (507) 389-2321.

M.S.U. is an Equal Opportunity Employer.

HEAD OF LIBRARY INSTRUCTION at Arizona State University, which is in the initial stages of implementing a patron access online catalog and designing the related orientation and training programs. Reports to the Associate University Librarian for Public Services and provides leadership for all instruction and orientation programs within the ASU Libraries. Required qualifications include the ALA-accredited MLS; substantial experience in library instruction and orientation; three years' public service experience in an academic library; demonstrated managerial, communication and interpersonal skills; ability to develop, implement and evaluate programs; experience with various types of instructional media; knowledge of the teaching/learning process. Preferred: successful classroom teaching experience; knowledge of online systems. Salary: \$22,000 minimum, depending on qualifications. Closing date for applications: April 30, 1984 (postmark accepted). Applicants must include documentation or evidence of specific qualifications and a short statement of their philosophy of library instruction. Send letter of application, resume, supporting documents, and a list of four current references to: Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287. A copy of the complete job description is available upon request. ASU is a committed equal opportunity, affirmative action employer. Minorities are encouraged to apply.

HEAD OF TECHNICAL SERVICES. Administers the technical processing operations of the university libraries; including acquisitions, cataloging and periodicals. Coordinates retrospective conversion project. Supervises five full-time and three part-time staff members. Qualifications: MLS from an ALA-accredited library school; 1-3 years experience in cataloging; experience with OCLC and LC MARC formats; experience with automated systems desirable. EOE M/F. Faculty status. Salary: \$18,000 minimum. Send resume, 3 letters of reference to: Jill M. Alexander, Acting Head of Technical Services, Florida Institute of Technology Library, P.O. Box 1150, Melbourne, FL 32901.

HEAD, RESERVE/PERIODICALS/NON-PRINT SERVICES. Supervises the operations of Film Service, Microforms, Periodicals Room and Reserve. Selects, trains and evaluates first-line supervisors and staff. Serves as a resource person on non-print machinery and technology. Evaluates services, develops policies and procedures on collections and services. Coordinates library service to the disabled and selects special format materials. Qualifications: MLS from an ALA-accredited library school. At least two years appropriate supervisory experience. Candidates with public service experience in an academic library may be given preference. Experience with and knowledge of microforms highly desirable. Salary and rank: commensurate with education and experience; salary from \$17,000, depending on qualifications. Send letter of application, current resume and names of three references to: Meredith Butler, Assistant Director, University Library, Room 108, State University of New York at Albany, 1400 Washington Avenue, Albany, NY 12222. Inquiries should be received by April 30, 1984. SUNY at Albany is an equal employment opportunity, affirmative action employer. Applications from women, minorities and handicapped are especially welcome.

LIBRARIAN. The Library Company of Philadelphia, founded in 1731, is seeking a new Librarian. Scholarship, institutional leadership, and administrative experience will be favored. Candidates should address inquiries before May 1, 1984, to: Anthony N. B. Garvan, Chairman of the Search Committee, 301A College Hall/CO, University of Pennsylvania, Philadelphia, PA 19104. The Library Company of Philadelphia is an equal opportunity employer.

MONOGRAPHS CATALOGER, CATALOGING DEPARTMENT. Librarian responsible for the original cataloging of monographs in German and other Western European languages, primarily for the Perry-Castaneda Library (the Main Library), Undergraduate and branch libraries of the University of Texas at Austin General Libraries. Departmental needs and priorities may vary the responsibilities of the position, providing additional opportunities for professional development. One of four departments in the Bibliographic Control Division, the Cataloging Department comprises a permanent staff of 55 FTE. Cataloging Department staff provide original monographs cataloging, serials cataloging, music cataloging, catalog maintenance and bindery preparation for the General Libraries. Salary: dependent on qualifications; (range) \$16,000-\$20,000. No state or local income tax. Competitive benefits package. Retirement plan options. Attractive local economic and cultural climate. To insure consideration, applications should be received by April 30,

1984. Send letter of application and resume, including the names of three professional references and a statement of salary and salary requirements to: Linda Vice, General Libraries, PCL 3.200, The University of Texas at Austin, Austin, TX 78712. The University of Texas at Austin is an equal opportunity, affirmative action employer.

PROJECT LIBRARIAN, Harvard College Library. Reporting to the Associate Librarian of Harvard College, the Project Librarian will plan and manage a two-year project to survey, collect information and catalog over 7,500 manuscript and archival collections located in more than 50 repositories at Harvard University and Radcliffe College. The Project Librarian will be responsible for hiring, training, and supervising a staff of five. In coordination with a University Planning Committee, he/she will devise a survey form and develop a schedule for the two-year project. Other responsibilities include working with the Systems Office to develop procedures and a format for entering the descriptions and cataloging into machine-readable form, editing collection descriptions, and planning for a series of printed indexed guides, compiling survey information and issuing reports on preservation needs and cataloging in each repository, and planning and coordinating the distribution of Harvard's manuscript cataloging to national utilities and databases. The Project Librarian is also responsible for explaining and publicizing the project and its various products to the Harvard community, as well as other users. Qualifications: MLS or equivalent experience, at least four years significant archival, manuscript and/or research library experience, proven managerial and communication skills, and good knowledge of the MARC Manuscript Format required. Graduate degree in history or humanities desirable. The ability to work in a decentralized system with the cooperation and support of a diverse group of archivists, curators and librarians will be important to success of this project. Rank and Salary: Librarian II: \$19,950 minimum, or Librarian III: \$24,150 minimum, depending on qualifications. Available: 1 May 1984. Good benefits package. Resumes to: Karen N. McFarlan, University Personnel Librarian, Harvard University Library, Cambridge, MA 02138. An equal opportunity, affirmative action employer.

PUBLIC SERVICES LIBRARIAN. Primary responsibility will be reference service in all disciplines, principally to undergraduates. Other



PUBLIC SERVICES COORDINATOR

Penrose Library University of Denver

Position available September 4, 1984. Requirements: ALA/MLS and a minimum of 2 years professional experience in public services in an academic library with some administrative experience. Working knowledge of library automation and technical development. Coordinates areas of circulation, reserve, stacks maintenance, current periodicals and microforms. Assists in reference desk service. Salary: minimum of \$19,500. TIAA/CREF.

Send letter of application, resume, and names of three references to:

**Director, Penrose Library
University of Denver
2150 East Evans Avenue
Denver, CO 80208**

Applications received **by May 20, 1984**, will receive first consideration. Initial interviews will be held at ALA Annual Meeting.

The University of Denver (Colorado Seminary) is an equal opportunity, affirmative action employer.



DIRECTOR

Milton R. Merrill Library & Learning Resources Center Utah State University

Utah State University invites applications for the position of director of the Milton R. Merrill Library and Learning Resources Center. The successful candidate will direct the development, operations, and services of the library and learning resources center. Provide leadership in developing the policies and procedures to fully support university instruction, research and extension goals. Provide assistance for future planning in information technology as it relates to campus communication, and solicit extramural funding to supplement state appropriations.

Qualifications include a terminal (doctorate) degree which may be in a discipline other than library and information science. University administrative experience, innovation, and leadership in the conception and management of academic and academic-support programs must be evident. Ability to communicate and work with, and to maintain the confidence of faculty, administration, and students. Knowledge of principles and practices of management, planning and budgeting; a record of scholarly research and/or creative activity and knowledge of the fields of library, information management and learning resources, including future directions and trends, are required.

Application deadline: April 15, or until a suitable applicant is identified. Position available July 1. Letters of inquiry may be addressed to the Search and Screening Committee at the address below. A letter of application including a professional visa and names of three persons who may be contacted for appropriate professional and personal information should be received by April 15. Contact:

**Bartell C. Jensen
Chair, Search and Screening Committee
UMC 14, Utah State University
Logan, UT 84322**

An affirmative action, equal opportunity employer.



HEAD, SERIALS DEPARTMENT

The University of Texas at Dallas

The Library: The University of Texas at Dallas is a dynamic and innovative upper-division University located in the North Dallas suburb of Richardson. With a strong, research-oriented faculty, the University offers doctoral and master's degrees in the sciences, business, humanities, political economy, special education and communication disorders. The library contains more than half a million volumes and employs a staff of 17 professional librarians. The Serials Department processes approximately 2900 serial subscriptions and employs 8 paraprofessional and clerical staff members, including student assistants. The department has recently assumed the public service function of answering patron questions concerning serials.

Qualifications: a master's degree in Library Science from an ALA-accredited institution and at least two years appropriate library experience. Experience in serials as well as in supervision is highly desirable. Excellent communications skills and a commitment to public service from the serials perspective are essential.

Responsibilities: the position is responsible for overall direction of the serials check-in and shelving, preparation of material for binding, preparation of payment vouchers, location of serial replacement copies, and reports to the Assistant Library Director for Collection Development.

Librarians at UTD have a twelve-month appointment. Minimum salary is \$18,660. This position is available June 15, 1984. Interested candidates should submit a letter of interest and resume (indication of sex and ethnicity for Affirmative Action statistical purposes is requested but is not required) **by May 1, 1984**, to: **Personnel Office, The University of Texas at Dallas, P.O. Box 830688, Richardson, TX 75083-0688.**

The University of Texas at Dallas is an equal opportunity, affirmative action employer.

duties will include participation in library instruction program, including a one-credit course, and reference collection development. Will also supervise the Science Reading Room and work with science faculty on collection development and maintenance, reference service, and user instruction. An accredited MLS and excellent communication and interpersonal skills are required. An academic background in the sciences is strongly preferred. Reference experience and online searching skills are desirable. Application deadline is April 30, 1984; position is available July 1, 1984. Minimum salary is \$15,000; 12-month contract. Send letters of application, resume, and names, addresses, and phone numbers of three references to: W. Robert Woerner, Director, Ithaca College Library, Ithaca, NY 14850. Ithaca College is an equal opportunity, affirmative action employer.

PUBLIC SERVICES LIBRARIAN (sabbatical replacement), responsible for general reference, bibliographic instruction and online searching. Requires: MLS from accredited library school, equivalent of one year full-time experience in library public services including background in DIALOG searching. Faculty status with compensation at \$15,579 for academic year. Position available late August 1984. Send letter of application, resume, unofficial transcripts and three written professional recommendations by April 30, to: Larry D. Humphrey, Personnel Officer, Yavapai College, 1100 E. Sheldon, Prescott, AZ 86301. Include position title in your letter. EOE.

REFERENCE AND TECHNICAL SERVICES LIBRARIAN, Science-Engineering Library. Expands bibliographic instruction and library orientation, concentrating on developing wide use of online

MANAGER OF CORPORATE INFORMATION SERVICE

fairleigh dickinson university

\$18,324-\$22,905. Initial appointment 7/1/84-6/30/85. Responsible for the development and implementation of the Dept. Plan, organize and coordinate the Library Corporate Information Service. Functions will also include marketing and managing the service. Perform functions necessary to meet the needs of the patrons. Evaluation of the progress of the service through statistics and personal contacts with the patrons.

Graduate degree in library or information science. Experience as an information consultant or professional. Expertise in online searching in business and science related databases. Proficiency in verbal and written communications. Send resume **by May 4, 1984**, to:

Lew Castiglia
Campus Personnel Services Manager
Fairleigh Dickinson University
217 Montross Avenue
Rutherford, NJ 07070

Equal opportunity, affirmative action employer.

indexing and abstracting services in science and technology directed toward doctoral and other graduate students. Serves as the primary liaison with the Technical Services Division of the University Library. Training in the functions of the online technical processing system (NOTIS) will be provided by the Division. Qualifications: MLS from an ALA-accredited library school. Experience in a scientific or technical library and/or in technical services is desirable. Salary: \$16,000-\$17,000. Send letter of application and resume, including names of three references, to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. Applications received by April 30, 1984, will be considered. Northwestern University Library is an EEO/AA employer.

REFERENCE LIBRARIAN/BIBLIOGRAPHER, 12-month, tenure-track appointment, available June 1, 1984. Primary responsibility is general reference service to undergraduate and graduate students and faculty in the humanities, social sciences, and in related professional fields. Participates in library orientation and instruction and may conduct online searches. Also responsible for collection development in German language and literature and one or more other areas of the humanities including linguistics, philosophy, and classics. The Reference Department offers a collegial environment with independent working situations and flexibility in future assignments. Requires an ALA-accredited MLS; strong subject background in the humanities other than history; strong knowledge of German language and literature; ability to work effectively with library users and staff; knowledge of at least one Western European foreign language in addition to German. Prefer research library experience in reference and collection development; advanced study in the humanities. Salary: \$15,000-\$18,000, dependent upon qualifications. Benefits: vacation of 22 days per year, 1 day of sick leave per month, participation in TIAA/CREF retirement program, individual group health insurance provided. Application deadline: applications must be postmarked no later than May 1, 1984. To apply, submit letter of application, resume, transcripts, and three letters of reference to: Sandra Gilliland, Assistant to the Dean, University of Kansas Libraries, Lawrence, KS 66045-2800. Qualified minorities are encouraged to apply. An equal opportunity, affirmative action employer.

REFERENCE LIBRARIANS. The University of Texas at Dallas Library announces two Reference Department openings. *Reference Librarian II:* Responsibilities include: coordinating the growth and maintenance of the reference collection, monitoring the serials/annuals and standing orders purchases, general reference service, assistance in the development of the reference collection, online database searching, and bibliographic instruction and orientation. *Online Search Coordinator/Reference Librarian II:* Responsibilities include: coordination of online search services for the library, general reference service, assistance in the development of the reference collection, and bibliographic instruction and orientation. Proficiency in online database searching is essential. Expertise in Dialog and familiarity with BRS, SDC, and/or Lexis systems is desirable. Ability to search technical databases covering science and technology is required. Qualified candidates must have a MLS from an ALA-accredited institution; two years appropriate library experience, and excellent verbal and interpersonal skills. An advanced degree and/or experience in humanities, government documents, or science and a working knowledge of a foreign language is preferred. UTD Librarians are appointed to a 12 month contract: minimum salary is \$18,660. Interested candidates should submit a letter of interest and resume (indication of sex and ethnicity for Affirmative Action statistical purposes is requested but not required) by May 15, 1984, to: Personnel Office, The University of Texas at Dallas, P.O. Box 830688, Richardson, TX 75083-0688. The University of Texas at Dallas is an equal opportunity, affirmative action employer.

REFERENCE LIBRARIANS (2). University with enrollment over 12,000. Centralized reference department responsible for bibliographic instruction, database searching, and collection development. Require MLS (ALA-accredited). Specialization preferred: 1) Master's in pure or applied sciences, 2) Master's in social science or liberal arts. Faculty rank. Salary from \$17,000, commensurate with education and experience for 10.5 months. Deadline for receipt of credentials May 1, 1984, or until filled. Apply to: Maxine Johnston, Library Director, Lamar University, Box 10021, LU Station, Beaumont, TX 77710. An equal opportunity, affirmative action employer.

SCIENCE REFERENCE/INTERLIBRARY LOAN LIBRARIAN, Owen Science and Engineering Library, Washington State University, Pullman, WA. Administers Interlibrary Loan/USDA Document Delivery Unit. Duties include reference, including machine assisted reference; liaison/collection development in specific subject disciplines, and bibliographic instruction. Opportunity to participate in the further development and implementation of an online public access catalog. Required: MLS from ALA-accredited library school. Desirable: experience in a science/engineering/health sciences library and/or subject background; interlibrary loan and database searching skills. Beginning professional salary is \$17,200, TIAA/CREF, faculty status, excellent fringe benefits, tenure track. Send letter of application, current resume, and 3 original letters of reference to: Allene F. Schnaitter, Director of Libraries, Washington State University, Pullman, WA 99164-5610. Review of applications begins May 10, 1984. WSU is an equal opportunity, affirmative action employer.

SERIALS LIBRARIAN. To catalog a periodical collection of over 4,000 titles, supervise participation in state-wide union list of serials using OCLC, and upgrade a local periodicals database. As time allows, other cataloging may be assigned. Qualifications: ALA-accredited MLS; working knowledge of AACR2, LC classification and subject headings as applied to serials; experience with an automated cataloging system, preferably OCLC; previous serials cataloging and supervisory experience preferred. Salary commensurate with education and experience. Temporary 2-year term contract with faculty status. Send letter of application, resume and 3 letters of reference to: Director's Office, Olson Library, Northern Michigan University, Marquette, MI 49855. Please describe relevant experience and coursework. Deadline: May 1, 1984. Starting date: July 1, 1984. An AA/EO employer.

UNIVERSITY LIBRARIAN/DIRECTOR OF LEARNING SERVICES at Northeastern Illinois University, an accredited, public, urban, commuter university of 10,000 students. The University Librarian/Director of Learning Services reports to the Provost. Responsibilities: administers all library services, the Media Service/Production Department, two branch libraries; manages a collection of 475,000 volumes, 5,000 active serials, a full range of non-print materials; directs a staff of 23 faculty and 51 civil service employees. Non-tenurable faculty rank. Start July 1, 1984. Salary: \$39,000-\$42,500. Required: ALA-accredited MLS and additional graduate degree; 5 years of responsible administrative experience in an academic library (including budget preparation, personnel administration, policy development, collection development, public re-

SYSTEMS ENGINEERS, PROGRAMMER

Northwestern University

In support of the development, marketing, and service of Northwestern University Library's computer software, Northwestern Online Total Integrated System (NOTIS), we are accepting applications for: **Systems Engineer** (2 positions). One requires at least two years experience as a systems engineer. Knowledge of libraries preferred for both positions. Some travel required. Salary: \$26,000-\$33,000. **Programmer.** Salary: \$17,000-\$24,150.

All positions require a knowledge of IBM Assembler and IBM operating systems. Apply to:

Lance Query
Director of Library Research & Analysis
Northwestern University Library
Evanston, IL 60201

Northwestern is an EEO/AA employer.

lations, resource sharing and networking); experience in public and technical services and automated systems management and development; knowledge of media technology, demonstrated ability to work effectively with faculty, staff, administration, students and donors; evidence of professional and scholarly achievement. Send let-

ter of application and resume with names and addresses of three professional references by April 30, 1984, to: John Cownie, Provost, Academic Affairs, Northeastern Illinois University, 5500 N. St. Louis Ave., Chicago, IL 60625. AA/EOE.

LATE JOB LISTINGS

CATALOGER. Affiliate, Assistant, or Associate Librarian. Indiana University-Bloomington. Responsible for general original cataloging in humanities and social sciences using Anglo-American Rules (2nd edition), Library of Congress classification and subject headings, and OCLC cataloging systems. Qualifications include: ALA-accredited master's degree in library science; facility in at least one European language; knowledge of Anglo-American Cataloging Rules (2nd edition), MARC formats, Library of Congress classification and subject headings, current developments in cataloging, OCLC cataloging system; ability to deal with materials in a variety of subjects, solve problems, work with great attention to detail; ability to communicate effectively orally and in writing, work well independently and with wide variety of people, and meet responsibilities and requirements of tenure-track position. Salary dependent on qualifications and experience, (salary floors observed: Affiliate Librarian, \$14,500; Assistant Librarian, \$15,800; Associate Librarian, \$18,500). Fringe benefits: vacation of 22 working days; Blue Cross/Blue Shield, major medical and dental insurance; group life insurance; TIAA/CREF annuity plan. Apply to: Anne Rimmer, Personnel Officer, Indiana University Libraries, Bloomington, IN 47405. The closing date is no earlier than April 30. EEO/AAE.

CATALOGER: Northwestern University Library. Performs original and complex copy cataloging of monographs, including descriptive and subject cataloging, classification and authority work, using AACR2, LCSH, DDC 19, and the MARC bibliographic and authorities formats. Works cataloged may be on any subject, and in a variety of languages. Cataloging and authority work are performed on Northwestern's NOTIS (Northwestern Total Online Integrated System) library automation system, for inclusion in the union online catalog, and forwarding to the RLIN database. Some authority work may be performed for the Library of Congress' Name Authority Cooperative (NACO) Program. Qualifications: MLS from an ALA-accredited library school, working knowledge of one or more foreign languages, preferably including German or a Romance language. Experience in library technical services, using an automated system preferred. Salary: \$16,000-\$18,000. Applications received by May 31, 1984, will be considered. Send application and resume, including names and references to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. An EEO/AA employer.

COORDINATOR OF ILLINOIS RESEARCH AND REFERENCE ACTIVITIES. An annual appointment available August 21, 1984. Reports to the University Librarian. Has direct responsibility for the organization and management of the Research and Reference Center in the provision of quality interlibrary loan, photoduplication, and reference services to the residents of Illinois. Prepares budget requests, maintains required statistics, supervises staff, presents written and oral reports and participates in training of University and network staff. Maintains working relationships with other units of the Library to expedite the provision of materials and services to users in Illinois outside the immediate academic community of the University. Must attend and actively participate with the broader statewide library community in appropriate meetings and workshops as the representative of the University of Illinois Library. Required: master's degree in library science from an ALA-accredited library school, or its equivalent; three to five years of professional library experience of which at least two must include

managerial/supervisory experience; demonstrated facility in written and oral communications. Preferred: experience in networks, Research and Reference Centers of interlibrary loans. Desired: demonstrated ability to function in large complex library organizations. Librarians have faculty status. Salary \$22,000 minimum and faculty rank dependent upon qualifications and scholarly credentials. Librarians must meet general university requirements for promotion (research, publication, university/community/professional service) in addition to specific library assignments. Send complete resume with names and addresses of five references to: Allen G. Dries, Library Personnel Manager, University of Illinois Library at Urbana-Champaign, 127 Library, 1408 West Gregory Drive, Urbana, IL 61801. Phone (217) 333-8169. For maximum consideration, applications and nominations should be received no later than May 15, 1984. The University is an AA/EO employer.

HEAD OF SCIENCE/ENGINEERING SERVICES. Manages Science/Engineering Services which provides library services to users in the School of Engineering and the Departments of Biology, Chemistry, Earth and Planetary Sciences, Physics and Mathematics. Plans and recommends programs for the delivery of library services; organizes, implements, and evaluates science/engineering services and programs. Supervises all personnel in the unit which includes interviews, selections, recommendations and performance evaluations; responsible for collection management of the Science/Engineering Unit. Qualifications: MLS from an ALA-accredited library school; degree in science or engineering or substantial relevant experience required; online searching and at least 3 years of supervisory experience required. Minimum salary \$24,732. Send letter of application, resume and 3 letters of reference, to: Virginia F. Toliver, Director of Library Planning, Budget and Personnel, Olin Library, Washington University, St. Louis, MO 63130, by April 30, 1984.

HEAD, SCIENCE LIBRARIES, Librarian IV, MIT Libraries, search reopened. Under the Assistant Director for Public Services, administers the MIT Science Library and its branches, Lindgren (Earth and Planetary Science, EPS) Schering-Plough (Health Sciences), and the Chemistry Reading Room. Supervises a staff of 8 librarians and 8 support staff. Participates in and oversees the provision of reference services and bibliographic instruction, and the development of collections in astronomy, biology, chemistry and chemical engineering, earth and planetary sciences, meteorology, neuroscience, nuclear engineering, nutrition, oceanography, and physics. Serves as a member of the Divisional Librarians Group, which coordinates the public service of the MIT Libraries and as a member of Library Council. Qualifications: MLS from an accredited library school required. Minimum of 5 years increasingly responsible professional experience in a research library required, preferably in a science or engineering library. Demonstrated effective management skills required. Experience in reference services and collection management in a science or engineering research library as well as demonstrated knowledge of the applications of technology are essential. Graduate or undergraduate degree in science highly desirable. Hiring range: \$25,500-\$32,500, depending on experience. Interested individuals should send resumes, including the names of 3 references by May 7, 1984, to: Search Committee for Science Librarian, The Libraries, Room 14S-216, Massachusetts Institute of Technology, Cambridge, MA 02139. MIT is an equal opportunity employer, with an affirmative action plan and welcomes applications from qualified women and minority candidates.

HISTORY AND SOCIAL SCIENCES BIBLIOGRAPHER (temporary appointment, September 1, 1984, to August 31, 1985). Responsible for selection of material to support instruction and research in history, economics, geography, and psychology. Responsible for collection evaluation and weeding in the above fields and for

acquisition fund budget management (\$163,000 in 1983-84). Also responsible for specialized bibliographic instruction or other teaching. Qualifications: MLS from an ALA-accredited library school; advanced degree(s) in one of the selection areas; commitment to bibliographic instruction or research, preferably to both; strong communication skills. Salary: \$16,000-\$17,000. Send application and resume, including names of three references, by May 31, 1984, to: Lance Query, Director of Library Research, Analysis, and Personnel, Northwestern University Library, Evanston, IL 60201. An EEO/AA employer.

INFORMATION STUDIES LIBRARIAN in the Hagerty Library of Drexel University. The requirements for this position are a master's degree in library science from an ALA-accredited library school; at least 2 years of professional experience in reference work, including database searching; and an acceptable subject background or interest. The Information Studies Librarian works closely with the faculty and students of the College of Information Studies. Reference work, bibliographic assistance, and collection development form the principal responsibilities of the position. The starting salary is \$15,000 per year with academic status, retirement, and illness benefits. A higher salary may be available depending on qualifications. Deadline for applications is April 30, 1984. Interested persons should address their correspondence to: Lucille R. Jones, Head of Administrative Services, Hagerty Library, Drexel University, Philadelphia, PA 19104. An equal opportunity, affirmative action employer.

JOURNALISM LIBRARIAN: The University of Missouri-Columbia is seeking a librarian responsible for the management of the Journalism and Newspaper Morgue Branch Libraries, both of which serve the University of Missouri's distinguished School of Journalism. Duties include providing library services, serving as liaison with journalism faculty, collection development, supervising and evaluating staff, providing database searching, and providing bibliographic instruction and lectures for journalism classes at the request of faculty. Requirements include an ALA-accredited master's degree in library science, strong journalism or social science background (journalism preferred), second master's degree preferred; three years of professional library experience in a university or research library environment in most of the areas of responsibility defined above, particularly database searching and bibliographic instruction; ability to communicate well verbally and in writing; strong service orientation and interpersonal skills; ability to market library services; creativity and initiative; supervisory experience preferred. Minimum salary: \$16,500 for 12 months with usual fringe benefits. Available: June 1, 1984. Send letter of application, names of three references and resume to: Pat Burbridge, Personnel Coordinator, 104 Ellis Library, University of Missouri-Columbia, Columbia, MO 65201. Deadline for applications: May 1, 1984.

ORION USER SERVICES HEAD. UCLA. Responsible for coordinating all user-related functions of the online information system, ORION, including soliciting staff input, specification writing, documentation, training. (ORION currently includes monograph acquisitions, serials processing, fund accounting, bindery authority control, and MARC-based public catalog modules; a circulation module and additional line authority capabilities are being planned). Broad management responsibilities for departmental operations, including personnel and budget management; short- and long-range planning; public relations and communication within the library and with other institutions and individuals. Qualifications include excellent managerial, planning, leadership, communication and interpersonal skills; experience in a complex library network environment; ability to analyze and synthesize information quickly. Knowledge of cataloging rules, MARC record formats,

technical processing functions, online library computer systems and telecommunications are highly desirable. MLS or equivalent normally required. Salary range: \$22,560-\$38,172. Send letter, resume, names of 3 references by April 30, to: Rita A. Scherrei, Director of Administrative Systems and Personnel Services, University Research Library, UCLA, Los Angeles, CA 90024. A full job description is available upon request. UCLA is an equal opportunity, affirmative action employer. Librarians are represented by an exclusive bargaining agent, the American Federation of Teachers. This position is exempt from the bargaining unit.

ORION USER SERVICES LIBRARIAN. UCLA. Responsible for coordinating all functions (ordering, check-in, claiming, fund accounting, bindery) of the ORION online serials processing module, including soliciting staff input, writing specifications, documentation, and training. Leads Serials User Group discussions and responds to staff questions. Participates in planning for overall system development and may be assigned responsibility for enhancement to other modules. Qualifications: experience in serials technical processing functions in a large library environment; working knowledge of the MARC Serials format; excellent communication and interpersonal skills; ability to analyze and synthesize information quickly and to teach complex concepts. Working experience with online cataloging or library automation systems is highly desirable. Salary range: \$18,456-\$32,484. Send letter, resume, names of 3 references by April 30, to: Rita A. Scherrei, Director of Administrative Systems and Personnel Services, University Research Library, UCLA, Los Angeles, CA 90024. A full job description is available upon request. UCLA is an equal opportunity, affirmative action employer. Librarians are represented by an exclusive bargaining agent, the American Federation of Teachers.

REFERENCE LIBRARIAN. Bucknell University is recruiting for a Reference Librarian. Required: MLS from ALA-accredited school; ability to work in dynamic changing environment and strong organizational skills necessary. Experience desirable. Preferred: knowledge of public services-related automation, and a subject background to support Bucknell's strong programs in business and economics. Responsibilities include general reference, bibliographic instruction, database searching, and collection development. Minimum salary: \$16,000. Starting date: August 1, 1984. Send resume with names and telephone numbers of three references to: Ann de Klerk, University Librarian, Bucknell University, Lewisburg, PA 17837, before April 30, 1984. An equal opportunity, affirmative action employer.

REFERENCE LIBRARIAN. Responsibilities include general reference, interlibrary loan, and collection development. Qualifications: MLS from an ALA-accredited library school, ability to work independently and with others, ability to communicate effectively both orally and in writing. Desirable: general reference and interlibrary loan experience, undergraduate degree in the sciences or social sciences. Indiana University Northwest is a five thousand student campus of Indiana University located 25 miles from Chicago. Position available: July 1. Salary: \$14,500-\$16,000, attractive fringe benefits. Send application, resume, and the names of 3 references by April 30, to: Robert F. Moran, Jr., Director of Libraries Services, Indiana University Northwest, 3400 Broadway, Gary, IN 46408. An equal opportunity, affirmative action employer.

SCIENCE LIBRARIAN. Science librarian for joint appointment at Carleton College and St. Olaf College, Northfield, Minnesota, two liberal arts colleges with a combined enrollment of 4500. The colleges seek a professional to work with librarians and science faculties in developing programs of bibliographic instruction, coordinating the science collections, and providing reference

service, including database searching. The science librarian will also administer daily operations of the science libraries, with a half-time non-professional assistant and student assistants in both libraries. (Technical services are provided by main libraries.) The position requires maturity, diplomatic skills and imagination. Accredited MLS and undergraduate science major or equivalent science background essential; further science graduate study desirable. Academic library experience essential, preferably with science concentration. Appointment effective September 1, 1984. Salary negotiable; 10 month working schedule. For detailed job description, write: T. John Metz, College Librarian, Carleton College, Northfield, MN 55057. Send resume, names of three references, and statement explaining qualifications for this special position by May 1, 1984. Equal opportunity, affirmative action employers.

INSTRUCTIONAL SERVICES LIBRARIAN. Point Loma Nazarene College, a liberal arts college, has an opening September 1, 1984. Responsibilities include reference desk duty (1 evening and some weekends), database searching, and serving as liaison for bibliographic instruction and collection development with several academic departments. Requirements: MLS from an accredited library school, academic library experience and a background in the natural sciences is desirable. Evidence of Christian commitment and active membership in an evangelical church. Preference is given to members of the Church of the Nazarene. Faculty rank, fringe benefits, TIAA/CREF, salary (\$14,800-\$33,000.) Send letter of application, resume, and 3 current references, to: James D. Newburg, Acting Director, Ryan Library, Point Loma Nazarene College, 3900 Lomaland Drive, San Diego, CA 92106-2899.

SCIENCE REFERENCE LIBRARIAN/SUBJECT SPECIALIST for Chemistry and Geology at Arizona State University's beautiful new Daniel E. Noble Science and Engineering Library. Responsibilities include science reference service, online literature searching, library instruction, collection development, faculty liaison, research assistance and bibliographic instruction. Required qualifications: ALA/MLS or foreign equivalent; strong background in science (academic training and/or experience); demonstrated oral and written communication skills. Preferred: undergraduate or graduate degree in chemistry or geology; experience in academic reference service and in collection development; training in and/or experience with DIALOG, BRS, SDC. Salary: from \$16,300, dependent on qualifications. Closing date: May 15, 1984 (postmark accepted). Send letter which addresses all of the qualifications listed, a current resume, and the names, addresses and telephone numbers of four recent references to: Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287. A copy of the complete job description is available on request. ASU is a committed equal opportunity, affirmative action employer. Minorities are encouraged to apply.

DIRECTOR OF LIBRARY SERVICES. Kean College of New Jersey is seeking candidates for the position of Director of Library Services. The Director reports to the Vice President for Academic Affairs and is responsible for general administration of the Nancy Thompson Library. Kean College of New Jersey is a multi-purpose state college with graduate and undergraduate programs and an enrollment of approximately 13,000 students. It is located on a 150 acre campus in Union Township. The Director of Library Services has primary responsibility for maintaining the Library's educational role central to the college's academic mission. The Director is responsible for policy development and planning relating to the various units within the Library. Candidates must hold the minimum of 2 master's degrees, one of which must be in library science, preferably from an ALA-accredited institution. A doctoral

degree is desirable. Administrative experience at a policy level in a library within a public 4-year college or university setting and a commitment to participative management are desirable. Salary range \$34,439-\$46,490. Comparable fringe benefits. Salary range is negotiable based upon qualifications, experience, and previous salary. Position is available July 1, 1984. Applicants should submit resume and statements describing their qualifications, administrative philosophy, and views on major issues in higher education. They should also have 3 letters of reference and graduate transcripts sent to: Howard Rubin, Chairperson, Search Committee for the Director of Library Services, Room T130, Kean College of New Jersey, Union, NJ 07083. All materials must be received by April 23, 1984. Minority and women candidates encouraged to apply. An equal opportunity, affirmative action employer.

(Washington Hotline, cont'd)

government support of language training, funding of translations, government cooperation in sharing translations, plus subsidizing the acquisition, announcement, and dissemination of Japanese STI.

JOB LISTING OPTIONS FOR EMPLOYERS

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Option	Rates		Extra Charges	Deadlines	
	ACRL Members	Non-members		Applications	Submissions
C&RL News Classified Ads	\$4.00/line	\$5.00/line	\$10 over phone	No sooner than end of month of issue	2nd of month preceding mo. of issue
C&RL News Late Job Notices	\$10.00/line	\$12.00/line	none	No sooner than end of month of issue	2nd-19th of month*
Fast Job Listing Service	1-15 lines \$25	1-15 lines \$30	\$10 over phone	No sooner than 15th of month of issue	2nd of month of issue
	16-25 lines \$30	16-25 lines \$35			
	26-35 lines \$35	26-35 lines \$40			
Telephone JOBLINE	\$30 (All Jobline ads run 2 wks.)	\$35	\$10 over phone; \$5 for non-prepayment	No sooner than 1 day after end of that wk.	1 p.m. each Thursday
C&RL News Display Ad**	1/2 page \$255 3/8 page \$220 1/4 page \$185		none	No sooner than end of month of issue	2nd of month preceding mo. of issue

NOTES: Telephone orders, while not encouraged due to increased risk of copy error, will be accepted. A confirming order should be mailed to ACRL as soon as possible following the call, along with a typewritten copy of the ad. All job announcements will be edited to exclude discriminatory references. All Positions Open ads should include a salary or range. For display ads: page consists of 2 columns, each 2³/₈" x 7¹/₂".

*Space usually available before the 9th; from 10th-19th, accepted on space available basis.

**Camera-ready copy preferred.

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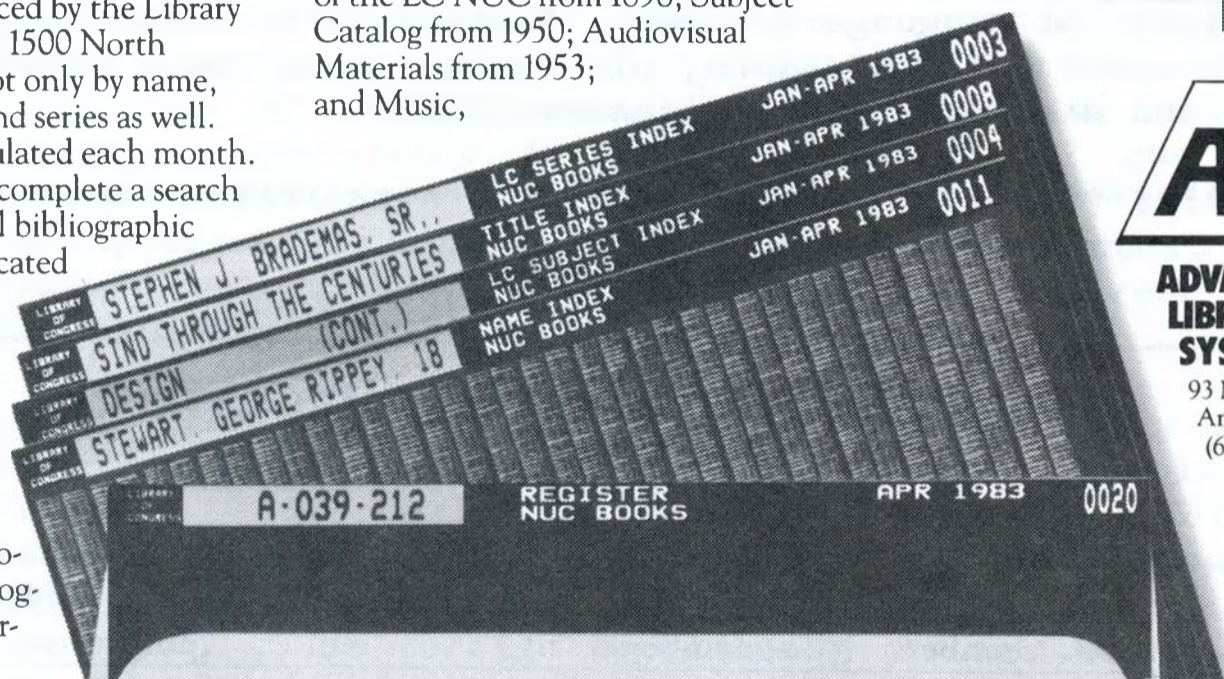
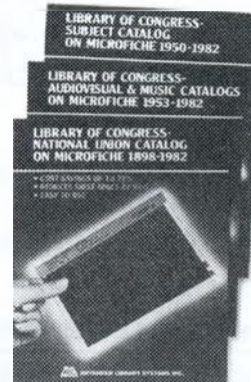
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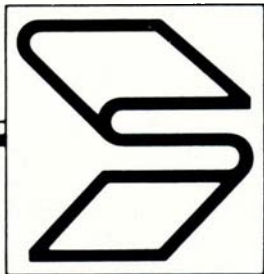
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