

# THE

# CLASSIFIED

# ADS

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space available basis after the second of the month.

**Rates:** Classified advertisements are \$6.60 per line for institutions that are ACRL members, \$8.40 for others. Late job notices are \$15.95 per line for institutions that are ACRL members, \$18.90 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$295 to \$565 based upon size. Please call for sizes and rates.

**Guidelines:** For ads which list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

**Contact:** Classified advertising manager, *C&RL News* Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: L3B398@UICVM.uic.edu.

**Policy:** ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

## GRANTS

**GRANTS OFFERED.** The Social Science Research Council (SSRC) and the American Council of Learned Societies (ACLS) announce the availability of awards of \$15,000-\$70,000 to universities and other research libraries in the United States for the purpose of making currently uncatalogued materials in major library collections accessible to users. Research materials eligible for inclusion in the program are those materials in the vernaculars of the territories of the former Soviet Union and Eastern Europe as currently constituted. Cost-sharing commitments are required and program support is subject to the availability of funds. The deadline is December 1, 1992. For information on application procedures, please contact: **Joint Committee on the Soviet Union and Its Successor States**, Social Science Research Council, 605 Third Avenue, New York, NY 10158; (212) 661-0280.

## POSITIONS OPEN

**NOTE:** *C&RL News* inadvertently listed the deadline date for application for Director/Division of Library Services for Tallahassee Community College as September 21, 1992. The correct deadline was August 21, 1992. We regret this error.

**ACCESS SERVICES LIBRARIAN.** (search extended). Eastern Washington University seeks a dynamic, innovative, experienced public services librarian to coordinate the work of newly formed Access Services unit; and to plan and coordinate programs to instruct users in the use of automated information systems. Reports the head of Collection Management and Access Services and participates in the governance structure of the Libraries' faculty. May include weekend reference assignments. Qualifications: ALA-accredited MLS; minimum three years' professional academic library public services experience, with at least two years of significant user education responsibilities; familiarity with online systems and other automated information tools, such as CARL, OCLC's EPIC or FirstSearch; excellent written and oral communications skills; demonstrated ability to meet requirements for faculty promotion and tenure; and ability to work independently, yet effectively with faculty and with colleagues. Supervisory experience, second master's degree in business or science and knowledge of one foreign language desired. Salary: \$29,000-35,000 annually, depending on degrees and experience. TIAA/CREF; comprehensive medical insurance; 24 days vacation and established holidays; generous sick leave; assistance with moving expenses; generous support of professional travel. No state or local income taxes. Twelve-month, tenure-track appointment. Start date: April 6, 1992. Review of applications will begin March 15, 1992, and will continue until position is filled. Submit letter of application, curriculum vitae, and the names, addresses, and phone numbers of three references to: Ted Otto, Chair, Access Services Librarian Search Committee, MS 84, Eastern Washington University, Cheney, WA 99004-2495. AA/EOE.

**ACQUISITIONS LIBRARIAN.** Arkansas College, an independent, four-year liberal arts college affiliated with the Presbyterian Church U.S.A. with a \$42 million endowment and a strong academic reputation, invites applications for a generalist librarian to join a staff of six. Primary responsibilities include supervising acquisitions, monitoring the budget, and sharing cataloging and reference duties. Required qualifications: ALA-accredited MLS and familiarity with computers. Desirable qualifications: experience with online systems, OCLC, and acquisitions. Minimum salary: \$20,000 over ten months. Review of applications will begin November 1 and continue until position is filled. Send letter of application, resume, and the names and phone numbers of three (3) references to: Dean Covington, Mabee Library, Arkansas College, P.O. Box 2317, Batesville, AR 72503. (501) 698-4206. TDD-(501) 698 4366 EOE.

**ASSISTANT DOCUMENTS AND ELECTRONIC INFORMATION SERVICES LIBRARIAN, REFERENCE AND INFORMATION SERVICES DEPARTMENT.** Assists with the formulation and implementation of computer services in the Reference and Information Services Department in the Perry-Castañeda Library, serves as an information resource for the department in emerging electronic access, networking, equipment, security, and developing technology, and communicates this information to and provides training for staff; monitors public computer information stations and provides technical support; assists with the administration of the Documents Unit (United States and United Nations depository) and serves as a specialist for United States government information in electronic formats. General reference service responsibilities include working with a team of librarians and support staff in delivering information services including electronic information, library use instruction, research support, collection development, and scheduled hours at the Reference and Information Desk. Night and weekend hours will be required. This position reports to the Documents and Electronic Information Services Librarian. The Perry-Castañeda Library is the main library of the University library system, with emphasis on the social sciences, humanities, business, and education. Required Qualifications: MLS from an ALA accredited graduate program and library experience. Preferred Qualifications: knowledge of and experience with a variety of computer equipment, software, networks, and electronic information resources; documents experience; experience providing reference service and library use instructions; demonstrated interest or experience in designing and providing staff training for accessing electronic information resources; excellent verbal and written communication skills; demonstrated strong service orientation. Salary range is \$24,000 to \$28,000 annually or more, depending on qualifications. No state or local income tax. Competitive benefits package. Retirement plan options. To ensure consideration, applications should be received by November 30, 1992, but will be accepted until the position is filled. Send letter of application and resume, including the names, addresses, and phone number of three professional references, and a statement of salary requirements to: Peggy Mueller, The University of Texas at Austin, The General Libraries, P.O. Box P, Austin, TX 78713-7330. An equal opportunity/affirmative action employer.

**ASSISTANT LIBRARIAN FOR PUBLIC SERVICES**, School of Theology Library, University of the South, Sewanee, Tennessee. Responsibilities include reference services, collection development, bibliographic instruction, and supervision of student assistants. Some night and weekend hours. Possibility of some teaching in Seminary. Theological and College collections have 425,000 volumes accessed through an integrated online system (VTLIS) wired to dormitories and offices. Required: MLS (ALA-accredited); M. Div. or equivalent; ability to provide excellent reference service; strong interpersonal and communication skills; facility with microcomputers; experience or training in online database searching, OCLC, and other computer reference services; and supervisory skills. Preferred: ability to use Biblical languages; knowledge of the Episcopal Church; previous theological reference experience. University is located 2000 feet above sea level on a 10,000-acre wooded campus between Nashville and Chattanooga. School of Theology is one of 11 accredited seminaries of the Episcopal Church. Excellent benefits. Salary commensurate with experience. Send letter of application, resume, and names of three references to the Very Rev. Guy Lytle, Dean, School of Theology, University of the South, 735 University Avenue, Sewanee, TN 37375. Review of applications began November 2, but additional applications are invited and will be considered until position is filled. Minorities and women are encouraged to apply. Sewanee is an equal opportunity employer.

**BIOLOGICAL SCIENCES REFERENCE LIBRARIAN**. The Reference Services Department of the John C. Hodges Library is committed to traditional reference service as well as the application of emerging technologies, including networked CD-ROMs, end-user searching, and public Internet workstations. Within the department, this position provides comprehensive assistance with an emphasis on biological sciences. Subject-focused liaison activities include extensive database searching, collection management, and library instruction. The Biological Sciences Librarian will share general reference desk service with approximately 20 faculty and staff. Some evening and weekend service required. As one of 4 faculty reporting to the Reference Services Coordinator for Science and Technology, the incumbent will contribute to developing and implementing services designed for users in these disciplines. Required qualifications: ALA-accredited MLS degree; several years of academic/special library experience, applicable to the description and responsibilities outlined above, or an additional graduate degree in the sciences; strong service orientation; ability to work effectively with faculty, students, and staff; excellent communication and interpersonal skills. Preferred: reference experience in biological sciences, including electronic reference sources; undergraduate major in the sciences; experience in general reference; familiarity with microcomputer applications. Assistant or Associate Professor rank. Salary: Assistant Professor: \$25,000 minimum; Associate Professor: \$30,000 minimum. Send letter of application, current resume, and names, addresses, and telephone numbers of three recent references to: Jill Keally, Human Resources, The University of Tennessee Libraries, 1015 Volunteer Boulevard, Knoxville, TN 37996-1000. Review of application will begin December 15, 1992, and will continue until the position is filled. UTK is an EEO/AA/Title IX/Section 504/ADA employer.

**CATALOGING/REFERENCE LIBRARIAN**. St. Lawrence University, a private, nondenominational liberal arts college located between the Adirondack Mountains and the St. Lawrence River, is seeking a dynamic, innovative person to assume a position with shared responsibilities in cataloging (2/3 time) and reference (1/3 time). The library has a fully integrated innovative Interfaces, Inc. library system which includes automated acquisitions, cataloging, circulation, serials control, and OPAC. Reporting to the University Librarian, the successful candidate will have primary responsibility for the cataloging of library materials, for managing the Cataloging Subsystem, and for bibliographic maintenance operations. Responsibilities will include: revising non-DLC contributed cataloging, supervising 3 FTE paraprofessionals, implementing OCLC and OPAC enhancements/changes which affect cataloging procedures, performing original cataloging, and establishing cataloging procedures and monographic cataloging policy. Reference duties will include participation in reference desk services (including some evening and weekend hours) and involvement in reference services planning and collection development with opportunities in online searching and instructional activities as time and interests allow. Required: ALA-accredited MLS; minimum of 1 year professional cataloging experience utilizing OCLC or another bibliographic utility; knowledge of AACR2, LCSH, and LC classification; original cataloging experience; evidence of commitment to providing high-quality reference services; effective communication, problem-solving, and interpersonal skills. Preferred: experience in an

OPAC environment; reference experience; academic library experience; supervisory experience; additional advanced degree; and a working knowledge of at least 1 foreign language. Twelve-month contract; liberal benefits; faculty status with one month's vacation. Starting date: on or before February 1, 1993, preferred. Salary range: \$25,000-\$27,000. Application: The Search Committee will begin reviewing candidate material on December 1, 1992; position will remain open until filled. Send letter of application, resume, and names and telephone numbers of 3 references to: Charlotte Slocum, Search Committee Chair, Owen D. Young Library, St. Lawrence University, Canton, NY 13617. St. Lawrence University is committed to fostering multicultural diversity in its faculty, staff, student body, and programs of instruction. As an equal opportunity, affirmative action employer, we officially encourage applications from women, persons of color, and the disabled.

**COLLEGE LIBRARIAN**. Reports to Provost; responsible for the overall functioning of the Madeleine Clark Wallace Library and the Audiovisual Services/Language Laboratory, supervising a staff of 32 professional and clerical employees and 150 student assistants. The Wallace Library has a collection of 300,000 volumes; 1300 periodical titles; a growing audiovisual department, with a satellite dish; a CD-ROM catalog; and sophisticated library search services. The College Librarian will be an experienced forward-looking individual, able to relate to library staff, faculty, students, and external constituencies including consortia, networks, alumnae, and foundations. Strong leadership skills and an appreciation of the role of the library in supporting teaching and research at an undergraduate institution will be valuable. The College Librarian is a member of the faculty, meets with department chairs and various student and faculty committees. This is a highly visible position both within and outside the college. Qualifications include MLS degree from an ALA-accredited institution; at least ten years of progressively responsible library experience, including experience with complex budgets; expertise in working with new technologies; ability to write and speak on behalf of the Library in a wide range of settings; or a combination of equivalent education and experience. Review of applications will begin on December 1, 1992, and will continue until the position has been filled. Each application must include a list of references, a current resume, accompanied by a statement of the role of the library in undergraduate education over the next decade. Applications should be sent to: College Library Search Committee, c/o Human Resources, Wheaton College, Norton, MA 02766. AA/EOE employer.

**COORDINATOR OF COLLECTION DEVELOPMENT**. Responsibilities: coordinates collection development policy and day-to-day operation including serials and nonserial items within Jerome and Science Libraries and in the specialized collections; supervises collection development activities of 20 library faculty; oversees operation of the approval plans; serves as collection development liaison to Library departments and specialized collections, the University community, and external library patron groups; coordinates collection assessments in all subject areas or new course approvals, new degree programs, and reaccreditation reviews; prepares statistical reports for the Dean; serves as Humanities Bibliographer to select, deselect, and evaluate collections in art, theater, and foreign languages. Environment: BGSU Libraries and Learning Resources holds 1.5 million volumes a Ph.D.-granting university of 16,000 undergraduate and 2,500 graduate students. The Library is a campus leader in efforts to promote a culturally diverse environment through programs, exhibits, and the appointment of a multicultural services librarian. The Library is part of an emerging, statewide, online catalog and materials-sharing network. BGSU is a short commute to/from Toledo. Minimum Qualifications: Required: ALA-accredited MLS; at least 2 years of collection development experience; excellent organizational and communication skills; evidence of commitment to research and publication. Preferred: advanced degree in the Humanities. Conditions of employment: minimum salary \$25,000. Assistant Professor. Twelve-month tenure-track appointment. BGSU librarians enjoy full faculty privileges which include opportunity to participate in library and university governance. Research and publication are required for tenure. We actively encourage minorities, women, handicapped, and veterans to apply. BGSU is an AA/EOE. Review of applications will begin in December 1992 and will continue until the position is filled. Send application letter, resume, and names, addresses, and telephone numbers of 3 references to: Search Committee, Jerome Library, Dean's Office 204, Bowling Green State University, Bowling Green, OH 43403.

**COORDINATOR OF ELECTRONIC RESOURCES**. Wesleyan University is seeking an individual to provide leadership for training students, library staff, and faculty in the use of electronic resources

available through the University Library. Under the direction of the University Librarian, the incumbent plans for, coordinates, and maintains library microcomputer and network applications; provides training for the library staff in the use of microcomputer software; and supervises an assistant who troubleshoots hardware and software problems. Additional responsibilities include assisting with general reference service. Qualifications: MLS, MIS, or equivalent; knowledge of electronic networks; extensive experience with microcomputer software applications; experience with or aptitude for hardware maintenance; knowledge of print and non-print reference resources; an understanding of the nature of scholarly research and the potential impact of technology on scholarship and teaching; outstanding interpersonal, communication and teaching skills. Salary: commensurate with education and experience. Minimum \$30,000. To apply send a letter of application, a current resume, and the names, addresses, and telephone numbers of three references to: J. Robert Adams, University Librarian, **Wesleyan University**, Middletown, CT 06457. Applications received by November 30 will receive priority consideration. Wesleyan University is an affirmative action, equal opportunity employer.

**CURATOR**, International Piano Archives at Maryland (IPAM). The University of Maryland College Park Libraries invites applications for the position: Curator, International Piano Archives at Maryland (IPAM), Music Library. Responsibilities: Under the direction of the Head of the Music Library, provides curatorial services for IPAM. Initiates and carries out preservation projects and serves as coproducer for IPAM historical recordings and other publications of the Archives. Travel and work on weekends and evenings will occasionally be required. Qualifications: Required: bachelor's degree in music plus a master's degree in music, audio technology, or library science. Thorough knowledge of the piano, its performers and performance practices, as well as piano literature. Preferred: knowledge of historical discography. Reading knowledge of German or French. Experience required: three years of professional experience in a music library, music research institution, a music sound archive, or similar agency. Demonstrated ability to communicate effectively and to establish and maintain positive working relationships with colleagues, scholars, donors, and vendors. Demonstration of responsibility and initiative in work assignments, ability to organize and schedule work, set priorities, make sound decisions, and work independently. Preferred: knowledge of personal computers and their applications as well as online automated systems. Knowledge of audio technology and sound recording preservation techniques. Experience in the areas of public relations and development. SALARY: \$29,702 minimum. Salary commensurate with experience. Excellent benefits. For full consideration, submit resume and names/addresses of three references by December 1, 1992. Applications will be accepted until the position is filled. Send resume to: Ray Foster, Personnel Librarian, Library Personnel Services, McKeldin Library, **University of Maryland**, College Park, MD 20742-7011. The University of Maryland is an affirmative action, equal opportunity employer. Minorities are encouraged to apply.

**HEAD, AUTOMATION SERVICES.** Cleveland State University Library seeks a well-qualified person to manage, plan, and coordinate its automation and networking activities. Successful applicant will serve as a member of the library management team and engage in formulating and implementing librarywide policy. Automation responsibilities include: maintain the integrated, online library system, local area network, other hardware and software, and computer-based technology for library services; manage Automation Services (one support staff) and coordinate automation-related work of eight other staff members; coordinate computer hardware and network software procurement, installation and troubleshooting, and orientation and training of staff in automated systems; liaison to campus departments, OhioLINK and other information systems; engage in scholarly and professional activities; collection management duties as assigned. Minimum qualifications: MLS from ALA-accredited program; experience with an integrated library system, networking, and computer technology; management or supervisory experience, including excellent project management and planning ability; effective communication and interpersonal skills; commitment to the delivery of electronic information to the campus community. Cleveland State University, located in the heart of the city, has more than 19,000 students, over 550 faculty, and offers a wide range of degree programs. The CSU Library has over 800,000 volumes and uses a NOTIS system with a move to Innovative Interfaces planned through OhioLINK. The Cleveland area is noted for its rich diversity of ethnic and racial backgrounds, superb cultural institutions, and attractive, affordable neighborhoods. Salary: \$35-40,000; liberal benefits. Starting date: on or before March 1, 1993. Application: Send letter of application, resume, and the

names, addresses, and telephone numbers of three references to: George Lupone, Search Committee Chair, **Cleveland State University Library**, E. 24th & Euclid Ave., Cleveland, OH 44115. Applications received before December 1 will receive first consideration. Equal opportunity employer, m/f/h.

**HEAD LIBRARIAN.** Randolph-Macon Woman's College, a selective liberal arts college for women, seeks a new Head Librarian, beginning in July 1993, to fill position open due to retirement. Candidates should have at least seven years of experience in a college or university with increasing responsibilities; hold an M.L.S. degree from an ALA-accredited graduate program (a second master's degree a plus); have experience with and understanding of library automation systems; have vision and an understanding of developing library issues; and possess strong management and interpersonal skills and a service orientation. Interested applicants are invited to send a vitae, letter of application, and the names, addresses, and telephone numbers of at least three references to Peter T. Marcy, Dean of the College, **Randolph-Macon Women's College**, Lynchburg, VA 24503. The Committee will begin reviewing applications on November 20, but will receive them until the position is filled.

## Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

<b>Connecticut</b>	\$28,900
<b>Delaware</b>	\$22,500+
<b>Illinois</b>	\$26,200#
<b>Indiana</b>	varies*
<b>Iowa</b>	\$21,588
<b>Louisiana</b>	\$22,000
<b>Maine</b>	varies*
<b>Massachusetts</b>	\$27,554*
<b>New Jersey</b>	\$24,200
<b>New York</b>	varies*
<b>North Carolina</b>	\$22,491
<b>Ohio</b>	\$20,024
<b>Pennsylvania</b>	\$23,700*
<b>Rhode Island</b>	\$26,500
<b>South Carolina</b>	varies*
<b>South Dakota</b>	\$20,000
<b>Texas</b>	\$25,000
<b>Vermont</b>	\$22,500
<b>West Virginia</b>	\$22,000
<b>Wisconsin</b>	\$25,830

\*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.  
#Option for local formula





# HAMPDEN-SYDNEY COLLEGE

## DIRECTOR: EGGLESTON LIBRARY AND FUQUA INTERNATIONAL COMMUNICATIONS CENTER

### *Search Re-opened*

Hampden-Sydney College is seeking candidates for Director of Eggleston Library and the Fuqua International Communications Center. The Director is in charge of management of the library and communications center; establishing a new automation system; coordinating staff and staff development; budgeting; planning; and public relations. The new director will help create a liberal arts college library for the twenty-first century.

**QUALIFICATIONS:** *Education:* MLS from an ALA accredited institution. *Experience:* Administrative experience in an academic library, and a record of increasing responsibility in academic library leadership. *Skill:* Broad understanding of the operations and concepts in public and technical services; experience in collection development; demonstrable experience in working with automated systems, telecommunications, and media programs; ability to work productively with faculty, administration, and staff; good communication and interpersonal skills; awareness of emerging trends in academic libraries.

**SALARY AND BENEFITS:** Appointment salary will be based on qualifications and experience. The projected salary range will be from \$44,382 to \$56,573. Benefits include a contributory retirement plan, a contributory health plan, life insurance, disability insurance, 22 vacation days, sick leave, and paid holidays. There is a tuition plan for college-age children.

**APPLICATION PROCESS:** Letter of application should include curriculum vitae and names, addresses, and telephone numbers of three references. Review of applications will begin December 30 and continue until the position is filled. Please submit application to Scott Colley, Provost and Dean of the Faculty, Hampden-Sydney College, Hampden-Sydney, VA 23943.

**HAMPDEN-SYDNEY COLLEGE:** Founded in 1776 and the nation's tenth oldest institution of higher education, Hampden-Sydney is a selective liberal arts college for men with an enrollment of 970, located in rural south central Virginia. The library of 185,000 volumes is staffed by five professional and six clerical and support personnel.

*Hampden-Sydney is an affirmative action/equal opportunity employer.*

**HEAD, MICROCOMPUTER SERVICES DEPARTMENT.** The University of Rochester Library is seeking qualified applicants for Head, Microcomputer Services Department. This position manages a department of 2.5 FTE plus student assistants; supports more than 100 public and staff microcomputers; manages a Novell LAN with 30 workstations and 56 CD-ROM drives; plans new microcomputer and network applications. Responsibilities: reports to the Assistant Director of Libraries for Computer Systems and Applications as Head and Manager of the Microcomputer Services Department. Works closely with the Assistant Director and the Head, Local Systems Department, in planning, development, implementation, and maintenance of automation systems. Serves as a primary resource person for microcomputer hardware and software selection and applications; manages local area network; troubleshoots microcomputer, network, and telecommunications problems; trains staff; maintains current awareness of technological advancements and recommends new programs, equipment, etc.; manages the library's services in the Computing Library and Resources Center, a joint operation with University Computing. Qualifications: ALA-accredited MLS; 3-4 years library experience, minimum 2 years experience directly working with microcomputer applications; experience with local area networks, preferably Novell; good communications skills; work effectively in a team setting with staff at all levels. Desire: knowledge of academic research

libraries; excellent analytical and creative problem-solving skills; coursework in Computer Science; experience with telecommunications; supervisory skills. The University of Rochester is a private research institution. The Library, an ARL, CRL, and RLG member, is comprised of a central library with six branches, serving 9500 undergraduates and graduate students and 1100 faculty. Salary: \$32,000+, depending on qualifications. Excellent benefits. Send letter of application, resume, and 3 references to: Head, Microcomputer Services Search Committee, Library Administrative Office, Rush Rhees Library, University of Rochester, Rochester, New York 14627. Application reviews begin mid November, 1992. EOE/M,F.

**HEAD OF CATALOGING.** This is a professional position to provide leadership and direction for library cataloging activities. Responsibilities include: managing the Cataloging Department; coordinating OCLC and LCS bibliographic control systems; original and non-traditional cataloging in all formats using AACR2R, LCSH, and LC classification; providing some reference service; and serving as a faculty liaison in assigned subject areas. Supervises five FTE para-professional staff. Some evening and/or weekend work required. Twelve-month, tenure-track position beginning approximately January 1, 1993. ALA-accredited master's degree in Library/Information Science, and experience with automated bibliographic control systems, staff supervision, and original cataloging required. A second master's degree/CAS required by year six to qualify for tenure. Salary range is \$2750 to \$3000 per month, depending on qualifications. Review of applications begins November 22, 1992, and will continue until the position is filled. Send letter of application, resume/vita, and names of three references to: Harvey Varnet, University Library, Governors State University, University Park, IL 60466. GSU is a publicly funded, upper division, and master's level university of 5,500 students located in a suburb 35 miles south of downtown Chicago. GSU is an Equal Opportunity, Affirmative Action university and encourages applications from members of minority groups and women.

**HEAD, REFERENCE DEPARTMENT,** Florida Atlantic University Library. Reports directly to the Assistant Director for Public Services. Supervises a staff of 5 librarians and 3 support staff. Responsibilities include management and development of reference collection and experience with OPACS/LANs/CD-ROMs; planning and developing effective methods of serving and educating users; acting as liaison for assigned subject areas. Qualifications: requires an ALA-accredited MLS; at least five years' professional library experience, including substantive supervisory experience. Excellent communication and interpersonal skills. Salary \$31,052. Application deadline: November 24, 1992. Submit letter of application, resume, and names, addresses, and phone numbers of three recent references to: Rita Pellen, Assistant Director for Public Services, Florida Atlantic University Library, P.O. Box 3092, Boca Raton, FL 33431. FAU is an affirmative action, equal opportunity employer.

**INDEXER/REFERENCE LIBRARIAN,** *The Avery Index to Architectural Periodicals.* Temporary position, one year. *Avery Index to Architectural Periodicals,* an operating program of the Getty Art History Information Program at Columbia University's Avery Architectural and Fine Arts Library, is seeking an Indexer/Reference Librarian. The librarian will spend approximately three quarters of time indexing articles to be entered in the *Avery Index* and the remaining time will be spent in assisting readers at the reference desk. Requirements are: an accredited MLS; indexing, cataloging, and/or database searching experience; and working knowledge of one or more European languages. Knowledge of the fields of architecture and architectural history highly desirable. This position is temporary for one year. Salary ranges are: Librarian I: \$30,000-\$39,000; Librarian II: \$32,000-\$43,200. Excellent benefits include assistance with University housing and tuition exemption for self and family. We are particularly interested in minority candidates for this position. Send resume, listing names, addresses and phone numbers of three references, to: Kathleen M. Wiltshire, Director of Personnel, Box 35 Butler Library, Columbia University, 535 West 114th Street, New York, NY 10027. Cover letter must specify "Indexer/Reference Librarian." Early applications are encouraged; applications will be accepted until position is filled. An affirmative action, equal opportunity employer.

**INTERLIBRARY LOAN LIBRARIAN.** Twelve-month faculty appointment. Qualifications: ALA-accredited MLS and a subject master's degree. Prior experience with OCLC online searching required, with ILL subsystem and networking preferred. Excellent communication skills and ability to work with microcomputer hardware and software essential. Research and publication required for promotion and tenure. Salary: \$23,000. Review of applications begins November 20 and continues until filled. Send letter of application, resume, tran-

## FACULTY POSITION

### SUNY at Stony Brook

Head, Marine and Atmospheric Sciences Information Center. Responsible for development of a Marine and Atmospheric Sciences Information Center with strong emphasis on information technology. This position requires a through knowledge of electronic information systems. An ALA-accredited master's degree and at least five years of experience in information technology or electronic information systems, or demonstrated equivalent experience are required. Knowledge of Marine Sciences is desirable. Salary: \$27,000-\$35,000 annually.

Twelve-month, faculty status, tenure-track appointment, generous benefits. In order to qualify for tenure and higher academic ranks, library faculty are expected to satisfy criteria including contributing to the advancement of the profession and performing university service as well as fulfilling specific library assignments. Send resume and names of three references to:

**Germain Hoynos**  
**Library Personnel Assistant**  
**Main Library**  
**SUNY at Stony Brook**  
**Stony Brook, NY 11794-3300**

Resumes will be accepted until the position is filled, but those received by December 1, 1992, will be given first consideration. SUNY at Stony Brook is an affirmative action/equal opportunity educator and employer. Women and minorities are encouraged to apply. AK225.

scripts, and the names, addresses, and telephone numbers of three references to: Office of Academic Affairs, Interlibrary Loan Librarian Search, **Western Kentucky University**, 1526 Russellville Road, Bowling Green, KY 42101-3576. Women and minorities encouraged to apply. Affirmative action, equal opportunity employer.

**LIBRARIAN I.** Head, Serials Unit. The University of Maryland College Park Libraries invites applications for the position: Librarian I, Head, Serials Unit, Acquisitions Department. Responsibilities: provides professional expertise in the acquisition and control of serials. Contributes in planning, developing, coordinating, and implementing procedures necessary to accomplish the acquisition, documentation, payment, and distribution of serials. Interacts with all levels of library staff and with publishers, agents, and dealers specializing in the supply of serials. Qualifications: Required: MLS from ALA-accredited Library School. Three years of professional experience, one of which must have been in a serials unit at a large university. Thorough knowledge of serials acquisition methods and procedures required. Thorough knowledge of the serials book trade required. Experience with automated systems, particularly as it applies to serials control, is highly desirable. Working knowledge of one foreign language desired. Salary: \$29,702, minimum. Salary commensurate with experi-

ence. Excellent benefits. For full consideration, submit resume and names/addresses of three references by December 1, 1992. Applications accepted until position is filled. Send resume to: Ray Foster, Personnel Librarian, Library Personnel Services, McKeldin Library, **University of Maryland**, College Park, MD 207427011. The University of Maryland is an affirmative action, equal opportunity employer. Minorities are encouraged to apply.

**MANUSCRIPTS LIBRARIAN.** Currently open. Under the direction of the Head of Manuscripts, Archives, and Special Collections, is responsible for the appraisal, accessioning, arrangement, description, processing, cataloguing, and conservation of manuscript and aural materials. Assists the head of the unit with the development of the collections and in fundraising to support the collections. Participates generally in unit reference services and provides specialized reference service for manuscripts, archives, and aural materials. Responsibilities also include curating exhibits, editing and producing informative, effective guides to the collections, and enhancing awareness and significance of the collections. Participates in the development and implementation of unit policies and procedures. Librarians are appointed as members of the Washington State University Faculty and are expected to participate actively in the University's instructional, research, and service programs. All privileges, obligations, and research responsibilities of faculty are inherent in such membership. Librarians are ranked in grades 2, 3, and 4, equivalent to the academic ranks of Assistant Professor, Associate Professor, and Professor. Librarians are expected to take part in the selection, organization, and preservation of library collections, and to contribute to the retrieval and interpretation of all library resources. They are also expected to help establish and maintain effective working relationships with University departments, faculty, students, and other library users. A progressive record of professional/scholarly achievement is expected of all librarians. Required: ALA-accredited MLS or foreign equivalent. Successful professional curatorial and/or processing experience. Excellent written and oral communication skills. Ability to work in concert with colleagues in and out of the unit. Preferred: subject master's/advanced degree (in addition to MLS); USMARC-AMC experience; knowledge of methods of historical research; knowledge of foreign language(s); supervisory experience; experience with oral history/sound recording collections. Salary: from \$23,000; commensurate with qualifications and experience. Rank: Librarian 2 or above; faculty status. Benefits: TIAA/CREF, broad insurance program, 22 days vacation, 12 days/year sick leave. Application Procedures: Send letter of application, resume, and names of three references to: Donna L. McCool, Associate Director for Administrative Services, **Washington State University Libraries**, Pullman, WA 99164-5610. Application review begins: December 15. Washington State University is an equal opportunity, affirmative action educator and employer. Members of ethnic minorities, women, Vietnam-era or disabled veterans, persons of disability, and/or persons between the ages of 40-70 are encouraged to apply.

**MANUSCRIPTS LIBRARIAN/ARCHIVIST**, Mandeville Department of Special Collections, University of California, San Diego. Assistant Librarian, \$28,668-\$36,696 or Associate Librarian, \$35,052-\$50,496. UCSD is an equal opportunity, affirmative action employer and specifically seeks candidates who can make contributions in an environment of cultural and ethnic diversity. Responsibilities: Under the general guidance of the Head of Special Collections, has responsibility for the appraisal, accessioning, arrangement, description, and processing of all manuscripts and archives materials. Assists department head with manuscript collection development and preparation of grant proposals to support the manuscript collections. Gathers and organizes selected noncurrent records of UCSD. Participates in departmental reference services and provides specialized reference service for manuscripts and archives. Supervises a unit that currently includes 2 FTE paraprofessionals and 4 students. Participates in the development of automated processes for the organization of, intellectual access to, and retrieval of manuscript holdings, including the development of effective guides and machine-readable files that describe the collections. Participates in the development and implementation of departmental policies and procedures. During the first year of this appointment, incumbent will help supervise the staff hired on a Department of Education Title IIC grant to process the papers of several scientists. Qualifications: MLS degree or equivalent training in archival management. Must have thorough knowledge of archival theory and practice, plus knowledge of methods of historical research. Minimum 3 years experience in manuscript/archival processing in special collections/archives facility. Excellent written and oral communication skills essential. Familiarity with AMC and other computer-based applications to processing are required. Supervisory experience as manuscripts librarian/curator or archivist is highly

## ATTENTION SUBJECT SPECIALISTS

### RESOURCE SERVICES LIBRARIAN FOR ROMANCE LANGUAGES AND LITERATURES

#### THE JOHNS HOPKINS UNIVERSITY COME JOIN A DYNAMIC LIBRARY

Two years ago the Milton S. Eisenhower Library reorganized the way it delivers the full range of reference and collection development services to the academic community. The new Resource Services department is composed of subject specialists, each of whom is responsible for building close working relationships with the faculty and students in the handful of disciplines he or she serves. Our commitment to transformation will be felt in our determination to make this excellent research library an equally excellent teaching library and in a major remodeling and programmatic reorientation of the library's service spaces.

The Eisenhower Library prizes energy, creativity, and professionalism and offers challenge, independence, and visibility to members of its Resource Services team.

Responsibilities: understand the work of the French and Hispanic and Italian Studies departments, and cultivate and maintain close working relationships with the members of those departments. Select materials to be added to the collection in assigned subject areas and manage the materials budget for each subject. Provide a variety of reference and research services to library patrons.

Qualifications: MLS from an ALA-accredited library school required, and an advanced degree in French, Spanish, or Italian or equivalent experience strongly desired. Two or more years' experience in collection, development, and/or reference in a research library preferred. Ability to conduct seminars and instructional programs in the use of the library and its resources. Reading knowledge of at least two romance languages. Willingness to work a flexible schedule (including some evenings and weekends) as part of a team.

The hiring range is \$30,000-\$36,000, depending on education and experience. The search will remain active until the position is filled. Personnel Benefits include twenty-two days vacation; free life insurance; retirement program including TIAA/CREF, and group health plan cost shared by individual and university.

To apply, send letter of application, indicating job #S92-541, a resume, and three letters of reference to:

**Edward Warfield**  
**The Johns Hopkins University**  
**Office of Personnel Services**  
**146 Garland Hall**  
**Baltimore, MD 21218**

*A.A./E.O.E*  
*Smoke-free and drug-free.*

desirable. Appointment at the Associate level requires extensive curatorial, processing, or cataloging experience. UCSD librarians are expected to participate in librarywide planning and be active professionally. Closing date: December 7, 1992. To apply send resume, cover letter, and list of three references to: **University of California, San Diego**, Janet Tait, Academic Personnel Coordinator, Library Personnel Office, 0175H-1, 9500 Gilman Dr., La Jolla, CA 92093-0175.

**MUSIC LIBRARIAN**, Louisiana State University Libraries, (new position). Reports to Head of Reference Services, consults with Head Original Cataloging and Associate Dean for CD as appropriate. Responsible for coordination of library music services and activities within public and technical services and collection development.

Responsible for cataloging music materials, reference service, music faculty liaison, user instruction, training staff, and overseeing Listening Room operations and staff. Required: ALA-accredited MLS degree; bachelor's degree in music; knowledge of AACR, AACR2, LC Rule Interpretations, MARC formats, LC class schedules and subject headings. Preferred: Advanced degree in music; music cataloging and reference experience desirable. Salary is competitive, commensurate with qualifications and experience: \$23,000 minimum. Tenure-track with faculty benefits and status. Applications: Send letter of application, vita, and the names, addresses, and telephone numbers of three references to: **Caroline Wire**, Reference Librarian Search Committee, The LSU Libraries, **Louisiana State University**, Baton Rouge, LA 70803. Preference will be given to applications received by November 30, 1992.

# UNIVERSITY LIBRARIAN

## Worcester Polytechnic Institute

Worcester Polytechnic Institute invites applications and nominations for the position of University Librarian. Worcester Polytechnic Institute, the nation's third-oldest college of engineering and science, currently enrolls 2868 undergraduates and 1056 part- and full-time graduate students. Its innovative project-based undergraduate program, the WPI plan, offers students a flexible, exciting, and academically challenging alternative to traditional engineering curricula. In 1992, for the second year in a row, *U.S. News and World Report* ranked the Institute No. 1 among regional colleges and universities in the North.

Situated in Worcester, the WPI campus is located in close proximity to many of the city's major cultural attractions, including the nearby American Antiquarian Society. Located in the center of New England, Worcester itself offers access to the diverse cultural and recreational resources of the region as well as the city, and provides opportunities for urban, suburban, or rural lifestyles.

The Librarian reports to the Provost and manages a facility with a collection of over 300,000 volumes and 1400 periodicals. The George C. Gordon Library has a staff of 22 including 8 professionals with an operating budget of \$1,600,000. The library is a fully automated facility which provides off-site access to its public access catalog through the campus computer network. Gordon Library is a member of the Worcester Area Cooperating Libraries and maintains other appropriate resource-sharing arrangements, such as Central and Western Massachusetts Automated Resources Sharing (CW/MARS) and NELINET.

We seek as our librarian an ALA-accredited MLS with a minimum of five years of progressively responsible administrative experience in an academic library. Qualified applicants should be able to demonstrate: contributions to the profession through publications or leadership in professional organizations; substantial experience with online public access catalogs and electronic information resources; knowledge of current trends and experience in application of automated and electronic information technology; ability to interact effectively with all segments of the university community; strong interpersonal skills, a service orientation, and a clear understanding of the role of a library in an educational institution. Additionally we expect candidates to be able to illustrate their commitment to: obtaining alternative funding for library development; service and participatory management; and professional and staff development.

It is the responsibility of the University Librarian to formulate and ensure the implementation of innovative, effective library services in support of WPI's instructional and research programs. Further, the University Librarian will be expected to provide vigorous guidance as the library adapts to new information technologies, ensuring that the library is at the forefront of these emerging technologies. Salary and benefits will be competitive and commensurate with qualifications and experience: minimum \$55,000.

Review of applications will begin January 11, 1993 and will continue until the position is filled. The preferred starting date is July 1, 1993. Please send letters of nomination or application, resumes, and the names, addresses, and telephone numbers of three references to:

**University Librarian Search  
Worcester Polytechnic Institute  
Human Resources Department  
100 Institute Road  
Worcester, MA 01609**

*WPI is an equal opportunity, affirmative action employer. Applications from minorities, women, and others are especially welcome.*

**PERSONAL INFORMATION MANAGEMENT SPECIALIST** (search reopened). The Welch Library is looking for a librarian to work with faculty, staff, and students of the **Johns Hopkins Medical Institutions (JHMI)** in the area of scientific communication. JHMI includes the Schools of Medicine, Public Health and Nursing, and the Johns Hopkins Hospital. The Welch Medical Library is a leader in the new area of knowledge management, which offers a new role for librarians in the scientific communication process. The personal information management specialist will be responsible for finding and/or designing tools to help scientists manage knowledge. This person will work

closely with clients to present current products and services, to teach and consult about how to use them, to gather feedback and measure product effectiveness. When needed, the specialist may also work to design new products. All activity is focused toward the goal of fostering effective scientific communication. The specialist will focus on the basic and biological sciences. Qualifications: Required: MLS, experience working with different computing platforms, applications, and the Internet; an understanding of research and academic environments and the role of information in such a setting is required; and excellent oral and written communication skills. Preferred: a graduate

# ATTENTION SCIENCE/ENGINEERING LIBRARIANS

## THE JOHNS HOPKINS UNIVERSITY

### COME JOIN A DYNAMIC LIBRARY

Two years ago the Milton S. Eisenhower Library reorganized the way it delivers the full range of reference and collection development services to the academic community. The new Resource Services department is composed of subject specialists, each of whom is responsible for building close working relationships with the faculty and students in the handful of disciplines he or she serves. Our commitment to transformation will be felt in three key ways: a determination to make this excellent research library an equally excellent teaching library; a major remodeling and programmatic reorientation of the library's service spaces; and programmatic changes in serving the science/engineering community based on a study conducted by King Research.

The Eisenhower Library prizes energy, creativity, and professionalism and offers challenge, independence, and visibility to members of its Resource Services team.

### TWO POSITIONS AVAILABLE

***Resource Services Librarian for Science and Engineering.*** Responsibilities: understand the work of a group of assigned academic departments, and cultivate and maintain close working relationships with the members of those departments. Select materials to be added to the collection in assigned subject areas and manage the materials budget for each subject. Provide a variety of reference and research services to library patrons.

***Science Reference Coordinator and Resource Services Librarian for Science and Engineering.*** The Science Reference Coordinator will play a key role in the creation and delivery of effective service to the renowned scientists and engineers at Johns Hopkins.

Responsibilities: coordinate the delivery of effective library service to the science/engineering community; chair the Science Librarians Group, building a coherent vision and shared understanding of a program of service; coordinate all Science Reference activity; manage the materials fund for Science Reference. Serve as Resource Services librarian for a small group of assigned academic departments: same responsibilities as position above.

Qualifications for both positions: MLS from an ALA-accredited library school required, and an advanced degree in a science or engineering field or equivalent experience strongly desired. Two or more years' experience in collection development and/or reference in a research library preferred. Ability to conduct seminars and instructional programs in the use of the library and its resources. Reading knowledge of at least two foreign languages. Willingness to work a flexible schedule (including some evenings and weekends) as part of a team.

Additional qualifications for coordinator position: demonstrated ability to design and implement programs. Demonstrated leadership qualities.

The hiring range for both positions is \$30,000-\$36,900, depending on education and experience. The search will remain active until the positions are filled. Personnel Benefits include twenty-two days vacation; free life insurance; generous retirement program, and group health plan cost shared by individual and university. To apply send letter of application, indicating Job #S92-314, a resume, and three letters of reference to:

**Edward Warfield  
The Johns Hopkins University  
Office of Human Resources  
146 Garland Hall  
Baltimore, MD 21218**

*A.A./E.O.E. Smoke-free and drug-free.*



degree in the biological sciences, experience developing information technology products, experience in an academic setting. The position is available immediately. Applications accepted until the position is filled. Minimum salary is \$31,000. Benefits include health insurance, 22 vacation days and 12 sick days/year, and excellent retirement plan. Send letters of application and curriculum vitae to Lyndie Vantine, 1900 E. Monument St., Baltimore, MD 21205-2113. EOE M/F/H.

**REFERENCE LIBRARIAN**, duPont Library, University of the South (also known as Sewanee), a selective liberal arts college of 1200 students and a graduate theological school (Episcopalian) of 75, with a 10,000-acre wooded campus on Cumberland Plateau between Chattanooga and Nashville, seeks energetic and resourceful librarian for general reference service, library instruction, online database searching, and collection development. Regular night and weekend hours. College and Theological collections have 425,000 volumes accessed through an integrated online system (VTLS) wired to dormitories and offices. Required: MLS (ALA-accredited); ability to provide excellent reference service; strong interpersonal and communication skills; facility with microcomputers; experience or training in online database searching, OCLC, and other computer reference services. Preferred: liberal arts background, subject master's degree, previous academic reference experience and familiarity with automation. Excellent benefits. Salary commensurate with experience. Send letter of application, resume, and names of three references to Vanessa Jackson, Personnel Services, University of the South, 735 University Ave., Sewanee, TN 37375. Applications considered until position is filled. Minorities and women are encouraged to apply. Sewanee is an equal opportunity employer.

**REFERENCE LIBRARIAN** (2 positions), Louisiana State University, with backgrounds in biological or physical sciences. User Instruction Librarian: will specialize in teaching credit course sections, course-related instruction, and developing innovative user instruction programs. Science Reference Librarian: will provide general and research reference assistance and faculty outreach. Duties for all reference librarians include reference desk service, online searching, bibliographic instruction, collection development, faculty liaison, and interlibrary loan assistance. Required: Both positions require an ALA-accredited MLS degree and an academic degree in either a life science or physical science field, or significant experience working with science research information resources. Preferred: reference or teaching experience, Internet/electronic database skills, familiarity with hypertext-type programs. Salary is competitive, commensurate with qualifications and experience: \$23,000 minimum. Tenure-track with faculty benefits and status. Applications: Send letter of application indicating position for which applying, vita, and the names, address, and telephone numbers of three references to: Caroline Wire, Reference Librarian Search Committee, The LSU Libraries, Louisiana State University, Baton Rouge, LA 70803. Preference will be given to applications received by November 30, 1992.

**SLAVIC MATERIALS CATALOGER**, The University of Pittsburgh is seeking a librarian with current cataloging skills and a strong desire to provide bibliographic access to library materials in the Slavic languages. The Slavic Materials Cataloger reports to the Head, Catalog Department, University Library System. The University of Pittsburgh libraries are supported by a NOTIS-integrated system,

OCLC, and participate in CONSER, NACO, and the OCLC Enhance Program for monographs. Qualifications: A MLS (or equivalent) from an ALA-accredited library school, fluent (reading) knowledge of Russian, good communication skills, experience with AACR2, LCSH, and current U.S. cataloging practices, and U. S. citizenship or legal right to work in the United States are required. Salary commensurate with experience, minimum \$25,000. Applications must be received in writing, including a resume and three letters of recommendations, by December 15, 1992. Address reply to: Secretary, Search Committee, Slavic Materials Cataloger, 271 Hillman Library, University of Pittsburgh, Pittsburgh, PA 15260. The University of Pittsburgh is an affirmative action, equal opportunity employer. Minorities are actively sought.

**TECHNICAL SERVICES COORDINATOR**, Northern Michigan University is a state university of 8,000 students and 900 employees serving Michigan's Upper Peninsula located on the shore of Lake Superior. The Lydia M. Olson Library contains over 480,000 volumes, subscribes to over 2,700 serials, and houses both A-V and depository documents. The Technical Services Coordinator manages the work processes of the unit and supervises and coordinates the support staff within the areas of acquisitions, cataloging, and serials control. Qualifications: ALA-accredited MLS; two years progressively responsible technical services experience, including acquisitions work; successful supervisory and organizational experience; familiarity with current standards applicable to technical services, such as AACR2rev., LC and Dewey classification systems, MARC format, LCSH; experience with OCLC and local integrated library systems; preferably NOTIS; good communication skills; a second master's degree is highly desirable. Salary: \$35,756 minimum; depends on experience; faculty status on a tenure-track. Submit letter of application with resume, three letters of recommendations, and copy of credentials and transcripts to: University Librarian, Olson Library, Northern Michigan University, Marquette, MI 49855. Application review begins after December 1, 1992. Starting date February 1, 1992. An AA/EOE.

**TECHNICAL SERVICES LIBRARIAN/CATALOGER**, Assistant Professor, twelve-month, tenure-track. Nicholls State University, Thibodaux, Louisiana. Responsibilities include original and copy cataloging with OCLC MARC formats, using AACR2 and Dewey classification for print and nonprint materials; participation in implementation of NOTIS automation for multicampus OPAC; supervision of support and student staff; collection development in selected areas. Qualifications Required: ALA-accredited MLS; at least three years of cataloging experience, preferably with Dewey; experience in and knowledge of automation, knowledge of OCLC, MARC and other cataloging formats. Preferred: NOTIS online system experience, strong interpersonal and communication skills, initiative and flexibility. Minimum salary \$27,000 with State of Louisiana benefits package. Faculty status requires that librarians meet faculty standards for appointment, promotion, and tenure. Send letter of application, resume, and names, addresses, and phone numbers of three references to: Nancy Powell, Associate Director, Ellender Memorial Library, Nicholls State University, P.O. Box 2028, Thibodaux, LA 70310. Applications accepted until position filled. Nicholls State University is an equal education institution, affirmative action employer.

## Late Job Listings

**SYSTEMS ANALYSIS/PLANNING LIBRARIAN**, Assistant/ Associate Professor. Under the general direction of the Dean of the University Libraries, plan, implement, and evaluate computerized library systems. Assist departments with the formulation of long-range plans involving automation, facilities, workflow, and advanced technologies. Participate in a multicollge consortial integrated system. Participate in various university automation initiatives and faculty/professional activities. Required: ALA-accredited master's degree; demonstrated programming ability; excellent interpersonal skills, including demonstrated ability to work effectively with faculty, staff, and students; a minimum of two (2) years relevant experience in an academic/research library or corporate information center. Preferred: experience with large bibliographic files and networking systems (Innovative Interfaces, Inc.); bachelor's degree in computer/management science or related discipline. Rank and salary commensurate with qualifications and experience; calendar-year appointment, minimum salary \$33,000. At the Associate Professor level, the candidate must have a demonstrated record of publication and service and seven years professional library experience. Position will

remain open until filled; applications will be reviewed beginning December 15, 1992. Submit letter of application, resume, and names of three references to: Barbara Brittingham, Search Committee Chair, Position #141013, **University of Rhode Island**, P. O. Box G, Kingston, RI 02881. An affirmative action/equal opportunity employer.

**LIBRARIAN II OR III.** University of the Virgin Islands. Duties: The University of the Virgin Islands is seeking qualified applicants for the position of Librarian II or III on the St. Thomas campus. Under the supervision of the Director of Libraries, the successful candidate will be responsible for cataloging materials and supervising the technical services staff, act as a systems administrator for the libraries' Dynix automated system, and perform other related duties as assigned by the Director. Qualifications: a master's degree in library science from an American Library Association accredited school, preferably with courses in computer science and information retrieval; three years experience in an academic library; expertise with OCLC including original cataloging; LC classification; AACR II, LCSH and library automated system, preferably Dynix and microcomputer applications; an understanding of campus-wide information systems and the virtual library concept. The position requires a highly motivated individual who will be able to work well with people of diverse cultural backgrounds. Salary Range: \$27,258.00-\$42,468.00. Application Process: A letter of application, up-to-date resume, official transcripts, and three letters of recommendation should be addressed to David Oettinger, Director of Libraries, **University of the Virgin Islands**, No.2 John Brewers Bay, Charlotte Amalie, Virgin Islands 00802-9990. Deadline: November 20, 1992 (late applications accepted until the position is filled). The University of the Virgin Islands is an equal opportunity, affirmative action employer.

**DIRECTOR, RESEARCH CENTER.** Responsible for planning, organizing, staffing, and managing all operations within the museum's research center. Develops and manages research collections relating to the history of the American West in fact and fiction. Designs goals and objectives, develops policies and procedures, and formulates and tracks budgets aimed at opening the center to the research community in the summer of 1995. Duties include: selecting books, serials, and special collections; evaluating collections; monitoring budget expenditures; leading reference and outreach activities; designing and implementing plans for automated system; coordinating technical services and collections management; and serving as institutional archivist. Supervises two professional librarians and one library assistant. Qualifications: relevant advanced degrees; thorough understanding of research needs and the organization of scholarly literature; significant achievement in developing and managing research collections; demonstrated interest in scholarly activities. Salary: from \$35,000. Send a letter of application, resume, and the names of three references by January 7, 1993, to Holly Chapman, Director of Personnel and Administration, **Gene Autry Western Heritage Museum**, 4700 Western Heritage Way, Los Angeles, CA 90027-1462.

**LIBRARIAN/PUBLIC SERVICES HEAD,** Glenville State College, Glenville, WV. Incumbent's retirement creates excellent opportunity for early-to-mid-career librarian to gain wide experience. Responsibilities include daily operation and long-term planning of reference, circulation, bibliographic instruction, and periodicals services, and supervision of four-person support staff. Requirements: MLS from an ALA-accredited library school, strong service orientation, and ability to provide departmental team leadership. Several years' experience in one or more areas of academic public services is highly desirable. Salary and faculty rank dependent on qualifications. Send letter of application, credentials, three letters of recommendation to: Evie McPherson, Personnel Office, **Glenville State College**, Glenville, WV 26351. (304) 462-4101. EOE/AA. Minorities encouraged to apply. Deadline for application: December 1, 1992.

**MUSIC LIBRARIAN,** Westminster Choir College, the School of Music of Rider College, seeks an associate director with administrative skills to oversee the operations of the Talbott Library, a performance and research library with a staff of 3.5 FTE librarians and 5 FTE support staff. ALA-accredited MLS and advanced music degree

required, as are three or more years professional experience in a music library with increasingly responsible administrative/supervisory duties, strong organizational and interpersonal skills, and a record of professional activities. Reports to director for multicampus library services. Twelve-month appointment; salary commensurate with experience, minimum \$36,000. Send letter of application, resume, and addresses and phone numbers of five professional references by December 31, 1992, to: Jane Nowakowski, Chair, Library Associate Search Committee, Westminster Choir College, the School of Music of **Rider College**, 101 Walnut Lane, Princeton, NJ 08540-3899. Rider College is an equal opportunity, affirmative action employer. Women, minorities, and the disabled are encouraged to apply.

**SOCIAL SCIENCES BIBLIOGRAPHER AND ASSISTANT CHAIR**, Smathers Library, University of Florida. Responsibilities: Administers, coordinates, and provides leadership for the social sciences collection development and management operations of George A. Smathers Library and has primary responsibility for developing and managing a specific social sciences collection. Analyzes University's social sciences programs; determines needs and priorities, and develops and implements plans to enhance library support of the research and instructional program. Assigns, trains, monitors, and evaluates staff assigned to the social sciences collection management program. Collaborates with librarians and the academic faculty to establish collection management policies and programs; and collaborates with library staff to develop public and technical service support for them. Participates in defining librarywide collection management goals, objectives, strategies, performance criteria, and materials budgets. Participates in the library's publications and fund-raising programs. Required: ALA-accredited MLS, advanced degree, preferably at the Ph.D. level, or commensurate experience in a social sciences field; knowledge of and commitment to the goals of collection management and public service units; significant professional accomplishment relevant to the responsibilities of the position; excellent human relations and communications skills. Minimum 5 years increasingly responsible experience, preferably in a research library management program. Preferred: background/interest in psychology collection management. Salary: negotiable depending on qualifications, minimum \$35,000 for twelve-months. Benefits: faculty status. Twenty-two days vacation, thirteen days sick leave annually. TIAA/CREF or other retirement options, usual insurance benefits, no state or local income tax. Send letter of application with resume and names, addresses, and telephone numbers of 3 professional references by December 15, 1992, to: Mari Bussell, Library Personnel Officer, George A. Smathers Libraries, 370 Library West, **University of Florida**, Gainesville, Florida 32611. An AA/EEO employer.

**HEAD, TECHNICAL SERVICES**. Challenging new position, responsible for consolidating acquisitions, cataloging, serials, and bindery functions. Will supervise 3 professionals, 16 staff, and student assistants; set and implement departmental objectives; train and evaluate staff; work with NOTIS subsystems; and coordinate projects with other departments. Requirements: ALA-accredited MLS; min. 5 yrs. professional exp., with at least 3 years as head of a technical services unit; strong leadership and supervisory skills; working knowledge of cataloging and acquisitions operations; exp. with OCLC or other bibliographic utility and automated systems, NOTIS preferred. Salary range: \$35,000-\$37,000. The University of Texas at El Paso is a commuter campus, with over 17,000 students and 700 faculty. Modern, six-floor Library building houses a centralized collection of over 800,000 volumes. Staff consists of 22 professionals, 48 support staff, and 100 student assistants. El Paso, located on the U.S.-Mexican border, offers a bicultural environment, year-round sunshine, mild winter climate, and easy access to Mexico, New Mexico, and Arizona. Send letter of application, resume, and names/phone numbers of 3 references to: Mary Keckley, Associate University Librarian, **University of Texas at El Paso**, Library, El Paso, TX 79968-0582; phone: 915-747-5683; fax: 915-747-5327. The position will remain open until filled. The University does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or provision of services.

**COORDINATOR OF ELECTRONIC RESOURCES.** The University of Houston Libraries are developing a state-of-the-art Electronic Information System. The Coordinator of Electronic Resources coordinates collection development for electronic resources, plans and implements program for outreach and training in the use of electronic information resources, and assists in preparing grant proposals for enhancing access to electronic resources. Serves as subject librarian for designated social science or science disciplines, including collection development, library instruction faculty liaison work, and provides reference services including some weekend and evening hours. The UH Libraries offer a dynamic, service-oriented, and highly automated environment in which major new funding for expansion of technology, collections, and services within the libraries has been achieved. Requires ALA-accredited Master's degree; two years of professional library experience including knowledge of electronic resources and the Internet; excellent written and oral communication and presentation skills; a strong commitment to responsive and innovative service; and the ability to work successfully with faculty, students, and staff as well as the public. Salary: \$30,000. Comprehensive benefits package; 88% of social security paid for first \$16,500 of salary; choice of retirement programs including TIAA-CREF; tax-deferred annuity program available; release time to take a class up to 3 hours/week; no state or local income tax. As the research library for a four campus system, the University of Houston Libraries holdings exceed 1.6 million volumes. Total staff currently includes 42 professionals and 155 support staff. The library is a member of ARL. Review of applications will begin immediately and continue until the position is filled. Send letter of application, names of 3 references, and resume to Dana Rooks, Assistant Director for Administration, **University of Houston Libraries**, Houston, TX 77204-2091. An equal opportunity employer.

**SPECIAL COLLECTIONS CURATOR-MANUSCRIPTS,** The Getty Center for the History of Art and the Humanities. Reports to the Head of Special Collections. Manages collections of manuscripts, archives, & architectural drawings. Selects, evaluates, and recommends special materials and their supporting reference tools for purchase, Provides specialized reference services & participates with other curatorial staff in supervision of Special Collections reading room. Oversees processing & preservation of special materials. Participates in development of & ensures compliance with security guidelines & special handling requirements. Participates in development of division policies & procedures. Qualifications: The following are required: Ph.D. degree in art history or related discipline, or ALA-accredited MLS degree *and* graduate degree in subject specialization, or equivalent combination of training & experience; fluency in at least one Western European language plus reading & writing abilities in at least two others; 3-4 years curatorial experience; proven ability to apply knowledge & research methods to the assessment of resource materials; experience with online databases. Outstanding written & verbal communication skills, including public speaking ability; excellent analytical & organization skills; outstanding interpersonal skills to work effectively with a wide range of international colleagues & professional contacts. Familiarity with AMC cataloging & supervisory experience preferred. Hiring Salary Range: \$40,700 - \$48,200. Excellent benefits. Send letter of application, resume, and names, addresses, and phone numbers of 3 references to: Personnel Coordinator, **The Getty Center for the History of Art and the Humanities**, 401 Wilshire Blvd., Suite 400, Santa Monica, CA 90401. No phone inquiries please.



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