

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$6.60 per line for institutions that are ACRL members, \$8.40 for others. Late job notices are \$15.95 per line for institutions that are ACRL members, \$18.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$295 to \$565 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U21808@UICVM.uic.edu.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual lifestyle, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

MATERIALS AVAILABLE

FREE MATERIALS AVAILABLE-HARDBOUND EDITIONS. Predicasts: F&S Index U.S. 1973-87; Forecasts 1984-92. Index to Legal Periodicals (v.20)9/80-(v.28)8/89. Business Periodicals Index 7/67-(v.29)7/87. Readers' Guide (v.43)3/83-(v.49)1989. P.A.I.S. Int'l 1980-89. Financial Times 1981-88. U.S. Tax Cases (CCH) (v.70-1)1970-(v.92-2)1992. New York Times Index 1981-82. Contact Irene Jernstedt, Dillon, Read & Co. Inc.-Library (212) 906-7768.

POSITIONS OPEN

ACQUISITIONS AND PROCESSING SYSTEMS LIBRARIAN. Management and implementation of the acquisitions, serials, and binding systems in a technical services environment reporting to the Head, Acquisitions and Processing Team. The Team is composed of three units: Acquisitions, Serials and Binding. These services are supported by 2 faculty and 27.5 FTE nonexempt staff members. The libraries' materials budget is approximately 3.6 million dollars with \$155,000 allocated for binding. The acquisitions function is currently automated using the Geac GLIS system running on a Geac 8000 computer. The process of searching for a new integrated library system is currently underway and client-server systems are being investigated. Additional responsibilities include the design and implementation of related online access and support systems, monitoring

expenditures, management report writing, approval plan management, liaison with teaching faculty, librarians and vendors, and management of the acquisition of materials in electronic format. Responsible for the Team in the absence of the Team Leader. Required qualifications: ALA-accredited MLS degree; several years of recent library experience applicable to the description and responsibilities outlined above; experience with microcomputer and mainframe-based systems; facility with microcomputer software management tools; strong service orientation; ability to work effectively in a transitional academic library environment; ability to meet promotion and tenure requirement. Preferred: Experience with the design and implementation of online systems; knowledge of a foreign language; technical services experience in an academic library; knowledge of effective acquisitions and other technical services management practices; programming language skills. Opportunities: This position will offer a unique opportunity to shape the UTK Libraries' acquisitions processes in a networked environment with a new generation system. As a new system is selected and implemented, there will be many occasions for applying creative thinking, problem solving, and exploring different networking possibilities. All library faculty have work stations with multinetwork capabilities. Benefits: Tenure-track position. Library faculty must meet university requirements for promotion and tenure. Twenty-four days annual leave, tuition remission, usual benefits. Assistant or Associate Professor rank. Salary: \$28,000 minimum. Send letter of application, current resume, and names, addresses, and telephone numbers of three recent references to: Joyce Jackson, Human Resources, The University of Tennessee Libraries, 1015 Volunteer Blvd., Knoxville, TN 37996-1000. Review of applications will begin January 15, 1994, and will continue until the position is filled. UTK is an EEO/AA/Title IX/Section 504/ADA employer.

ASSISTANT DOCUMENTS AND MAPS LIBRARIAN. Entry level or early career, Library Instructor rank. Under direction of Head of Documents and Maps, develops cartographic resources, coordinates activities of Map Room, including technical processing, and promotes use of cartographic information. As part of a team, provides reference and instructional services for U.S., Canadian, and U.N. documents; legal resources; and maps. Participates in library's and department's collection management activities. Performs other duties as required. Required Qualifications: ALA-accredited MLS or international equivalent. Commitment to high-quality public service. Ability and desire to develop an expertise in cartographic resources, including Geographic Information Systems. Possesses effective written and oral communication skills. Ability and desire to develop an expertise in cartographic communication skills. Ability to work in a demanding and rapidly changing environment. Familiarity with CD-ROM and microcomputer applications. Preferred Qualifications: Experience or coursework related to U.S. documents or maps. Academic background in geography or earth science. Minimum salary: \$24,000, depending on qualifications. Anticipated starting date: June 1994. Librarians at the University of Vermont (UVM) have non-tenure-track faculty status. Excellent fringe benefits include TIAA/CREF (or alternative plans), 22 days of annual leave, and tuition remission for 15 credit hours per year. Review of applications will begin upon receipt and continue until an appointment is made. Applications received prior to February 15, 1994, will receive first consideration. Members of search committee will conduct preliminary interviews at ALA Midwinter (Los Angeles). The library encourages applications from minorities, women, and disabled persons. Submit a letter of application; resume; the names of three references, with addresses and telephone numbers (and/or placement file); and graduate library school transcripts to: Chair, Documents & Maps Search Committee, Bailey/Howe Library, University of Vermont, Burlington, VT 05405-0036. UVM is an EEO/AA employer.

CATALOG LIBRARIAN. The John Carter Brown Library at Brown University is seeking candidates for the temporary position of Catalog Librarian. The library specializes in the collection of printed materials pertaining to the Americas, North and South, during the Colonial period, 1493 to ca. 1830. This is a three-year, grant-funded position to catalog French titles printed from 1588 to 1815 related to the original British North American Colonies and the U.S. Requirements: ALA-accredited MLS degree; 2-3 years of professional rare book cataloging experience using AACR2 Rev.; Descriptive Cataloging of Rare Books, LCSH, and MARC formats; familiarity with the RLIN or OCLC cataloging systems; reading knowledge of French and Latin. Minimum salary: \$26,050. Send letter of application, resume, and names and addresses of three references by December 31, 1993, to: Department of Human Resources, Brown University, Box 1879/B00085, Providence, RI 02912. Brown University is an equal opportunity, affirmative action employer.

SCIENCE REFERENCE AND BIBLIOGRAPHIC INSTRUCTION LIBRARIAN

St. Louis Community College at Florissant Valley

St. Louis Community College at Florissant Valley seeks a faculty rank-librarian to work with its 9,000 students and 150 full-time faculty in subject disciplines. Reference faculty are actively involved in instruction on the campus and participate in academic committees. Use NOTIS to provide online access to bibliographic information. Microcomputer and CD-ROM application also utilized.

Responsibilities: Leads collection development in science, engineering, and technology. Provides reference, bibliographic instruction, online, and CD-ROM services. Strong background in science or technology required. Some evening and weekend hours. **Qualifications:** BS or BA in science, engineering, or technology; ALA-accredited MLS; strong service orientation; team member; relate effectively with diverse users; strong communication skills. Prefer library instruction or teaching experience. Minimum salary: \$29,673/academic year.

Start date: Negotiable. Applicants are encouraged to address in-depth issues relevant to community colleges in their cover letter (e.g., lifelong learning, critical thinking skills, relationships with faculty, reference philosophy; their career goals and how they relate to community college goals and objectives). Applicants selected for an interview will be required to demonstrate teaching ability. Letter of application, resume, and list of three references must be received by closing date of **January 31, 1994**, at:

**The St. Louis Community College
Human Resources Department
300 S. Broadway St.
St. Louis, MO 63102
Fax: (314) 539-5170**

AA/EOE

COORDINATOR OF REFERENCE DEPARTMENT. The Cline Library at Northern Arizona University invites applications for: Coordinator of Reference Department. Under the direction of an Associate University Librarian, is responsible for the supervision and management of the Cline Library Reference Department (which includes 6 librarians and 7 classified staff). Services include reference, government documents and maps, interlibrary loan, bibliographic instruction, and computer searching. Coordinator is responsible for hiring, training, supervising, and evaluating departmental personnel. **Qualifications:** ALA-accredited MLS Demonstrated successful supervisory, organizational, and planning experience in academic library public services. Evidence of professional involvement in and awareness of current trends in academic librarianship and higher education. Familiarity with recent developments in electronic publishing and information transfer. Evidence of successful public services programming. Excellent interpersonal and communication skills essential. Cline Library is a new facility serving a comprehensive university population of 14,000 undergraduate and 4,400 graduate students. Northern Arizona University and Cline Library are currently involved in a variety of quality initiatives; an understanding of quality principles and practice would be very helpful. Send resume, letter of application, and the names and addresses of three references to: T. G. McFadden, Associate University Librarian, P.O. Box 6022, Northern Arizona University, Flagstaff, AZ 86011. Review of applications will begin on December 15, 1993, and continue until the position is filled. Northern Arizona University is committed to equal opportunity/affirmative action; Minorities, women, handicapped persons, and veterans are encouraged to apply.

HEAD, ARCHIVES AND SPECIAL COLLECTIONS. Health Sciences Library, Columbia University. Columbia University Health Sciences Library seeks an innovative and experienced individual for the position of Head, Archives and Special Collections. This position is responsible for planning and administering all operations of the Health Sciences Library's Archives and Special Collections Department. The collection includes rare and valuable books, pictures and photographs, memorabilia and artifacts, and manuscripts and archives, including the recently acquired archives of the College of

Physicians and Surgeons. Responsibilities include overseeing the acquisition, cataloging, and preservation of archives, manuscripts, rare books, and other special collections; providing reference services to users of these collections; preparing exhibitions; and coordinating donor relations. A key responsibility of the position will be working with the Columbia Presbyterian Medical Center community to build an archive documenting the history of the health sciences at Columbia University. The position supervises two support staff and reports to the Director of the Health Sciences Library. **Requirements:** An accredited MLS or equivalent degree; knowledge of archives and manuscripts techniques and skills; excellent written and oral communication skills; working knowledge of at least one Western European language, preferably German or Latin; 3-5 years of archival and/or rare book experience. Knowledge of the literature of the history of the health sciences is desirable. The Health Sciences Library is the primary library for the Columbia Presbyterian Medical Center, serving the schools of Medicine, Nursing, Dentistry, and Public Health, as well as Presbyterian Hospital and other affiliated healthcare and research programs. The library has a collection of over 460,000 volumes and 4,300 journal subscriptions, as well as a large media center and microcomputer lab. **Salary ranges:** Librarian I: \$30,600-\$39,780; Librarian II: \$35,600-\$44,010; Librarian III: \$35,600-\$51,620. Excellent benefits include assistance with university housing and tuition exemption for self and family. Send letter of application, resume, and names, addresses, and telephone numbers of three references to: Susan Jacobson, Director, Health Sciences Library, Columbia University, 701 West 168th St., New York, NY 10032. Applications will be accepted until the position is filled; early applications encouraged. Women and minorities are encouraged to apply. An affirmative action, equal opportunity employer

INFORMATION SERVICES TEAM LEADER (Academic Library). Description: Reporting to the Assistant Director for Academic Services, the position is a management position for the Information Services Unit at the James Branch Cabell Library (JBCL) serving the academic campus of Virginia Commonwealth University (VCU). The unit consists of four service units: government documents, media resources, reference and information, and special collections and archives. Responsible for leadership, administration, and services within Information Services, the

Team Leader will coordinate the operations of these units. The Team Leader will work with team members to guide the continued integration of information technology into the libraries' services. The Team Leader will coordinate training initiatives to meet unit needs and assist in providing reference and instruction and outreach services. The Information Services Team Leader services on the Academic User Services Management Team, with other Division Managers, (Access, Electronic Archives, Instruction and Outreach, and Media Support Services). This management group advises the Assistant Director on the whole range of user services issues. Qualifications: ALA-accredited MLS required. The following are preferred: Minimum of 3 years progressively responsible experience in reference and information services in an academic library; demonstrated successful ability to administer a complex dynamic unit; interest in working in an environment that emphasizes peer relationships and responsibilities; strong service orientation; familiarity with electronic resources; ability to work independently and in groups; initiative and creativity; flexibility in adapting to change; knowledge of trends in academic librarianship and higher education. Research, publication, and service to the library and university are expected to satisfy criteria for continuing appointment and promotion of library faculty at VCU. Experience working in a culturally diverse environment highly preferred. Environment: Virginia Commonwealth University is a publicly supported urban research university in Richmond, Virginia. It is the major urban university in the state and one of the three major research institutions in Virginia. It serves over 20,000 students on both the academic campus and at the Medical College of Virginia. The library has 1 million volumes, a budget of \$8.7 million, and an annual materials budget of \$5.1 million. University Library Services employs over 140 staff. The libraries use the NOTIS integrated library system, have locally mounted databases, and are aggressively building holdings of electronic resources. Salary: \$30,000-\$36,000. Benefits include 24 vacation days, choice health plans (including HMOs and dental plans), choice of retirement and annuity plan (including TIAA/CREF); reimbursed university coursework; and paid life insurance. Application: Submit resume and names and phone numbers of three references to: Sarah Watson, Assistant Director for Academic Services and Head, James Branch Cabell Library, University Library Services, 901 Park Ave., Box 2033, Richmond, VA 23284-2033. Review of application will begin January 15, 1994, and continue until position is filled. **Virginia Commonwealth University** is an equal opportunity, affirmative action employer. Women, minorities, and persons with disabilities are encouraged to apply.

LIBRARIAN/REFERENCE. As part of a team, provides reference, bibliographic instruction, online, and CD-ROM services to students, faculty, staff, and community members. Some evening and weekend hours. Qualifications: ALA-MLS; energetic, motivated, and flexible professional with a strong service orientation. Ability to work well as team member and independently; relate effectively with varied clientele. Strong oral and written communication skills. Familiarity with CD-ROMs. Must be able to meet responsibilities of a tenure-track appointment. Preferred: Library instruction or teaching experience. Training or experience in online searching and other microcomputer applications. Previous library experience desirable. Assistant Librarian Rank, \$26,250. Application deadline January 15. Send letter of application, resume, and names of three references to: Michele C. Russo, Chair, Search & Screen Committee, Franklin D. Schurz Library, **Indiana University South Bend**, P.O. Box 7111, South Bend, IN 46634. Indiana University is an AA/EEO employer and encourages women, minorities, and disabled individuals to apply.

LIFE SCIENCES LIBRARIAN. Oregon State University invites applications and nominations for a Life Sciences Librarian. Seeking individuals interested in a dynamic educational role as a member of the university faculty. Successful candidates would be expected to integrate all resources available in an environment which includes a comprehensive information network offering access to the OPAC, CD Network, Internet Gateways, and Gopher to deliver excellent reference service. Responsibilities: Provides general reference service with emphasis on the life sciences; also responsible for life sciences collection development, library course development and instruction, and liaison with faculty in the College of Science. Required: Advanced degree from an ALA-accredited program or foreign equivalent; strong academic background in one of the life sciences, and at least 2 years professional reference experience in a science-oriented library; strong interpersonal, oral, and written communication skills; demonstrated ability to develop and conduct seminars and instructional programs; ability to be a flexible member of a reference team in a changing and challenging environment; potential for continuing professional growth and scholarly accomplishment; willingness to serve on university and library committees. Preferred: Bachelor's or advance degree in a life

science; foreign language competency; proven ability for research and publishing. Appointment: Full-time, twelve-month faculty appointment, rank dependent on qualifications; second master's degree or Ph.D. required for tenure-track; rank and salary dependent on qualifications, minimum \$27,000; medical/dental insurance and retirement benefits; 22 days vacation. Anticipated start date March 1, 1994. Send letter of interest, resume, and names, addresses, and telephone numbers of three references to: Marcia Griffin, Search Committee, Kerr Library 121, **Oregon State University**, Corvallis, OR 97331-4501 (griffinm@ccmail.orst.edu). Application review will begin Monday, January 10, 1994. Women and minorities are encouraged to apply and to identify themselves. OSU is an AA/EEO employer and is responsive to dual-career needs.

MANUSCRIPTS LIBRARIAN. University of Georgia Libraries, Hargrett Rare Book and Manuscript Library. Duties: The Manuscripts Librarian is responsible to the Head, Hargrett Rare Book and Manuscript Library, for serving as coordinator for manuscripts, for supervision of two FTE library assistants and several student assistants, and for assisting in the provision of reference service. The Hargrett Library has three professional positions and six staff positions. The collection contains approximately five million manuscripts and focuses on Georgia and Southern history. Some weekend work required. Qualifications: Master's degree and ACA archival certification or ALA-accredited MLS with archival concentration, preferably with two years experience in a special collections setting; broad academic background and strong interest in history required, subject master's/

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers, and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989 issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *ARL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$28,900
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$21,588
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$24,200
New York	varies*
North Carolina	\$22,491
Ohio	\$25,198+
Pennsylvania	\$23,700*
Rhode Island	\$26,500
South Carolina	varies*
South Dakota	\$20,000
Texas	\$25,000
Vermont	\$22,500
West Virginia	\$22,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.
#Option for local formula

VICE PROVOST FOR INFORMATION TECHNOLOGY



Virginia Commonwealth University

Virginia Commonwealth University, a public, urban, research university in Richmond, Virginia, invites nominations and applications for the newly created position of Vice Provost for Information Technology. The Vice Provost will provide vision, leadership, and coordination for a comprehensive information technology environment including academic and health sciences computing, a university computing center, network planning, academic, and health sciences libraries, and a university media services unit, and will report directly to the Provost.

VCU enrolls over 22,000 students and has 13,000 employees on its academic and medical campuses, offering almost 140 degree programs ranging from fine and liberal arts to medicine and dentistry in its 12 schools and one college.

QUALIFICATIONS: The candidate must demonstrate a vision of the growing role of information technology in higher education, broad technical knowledge of the major issues related to information technology as it applies to higher education, and a strong record of management responsibility, preferably in a research university setting that includes an academic health center. Excellent oral and written communication skills are required. The candidate must possess an advanced degree in an appropriate discipline. Seven years of progressive information technology management experience preferred. Must be able to work well with a diverse population, including faculty, students, administration, and community leaders. Demonstrated administrative, interpersonal, and developmental skills, including the ability to attract external resources preferred.

APPLICATIONS: Submit a letter of application, curriculum vitae, and names and addresses of three references to:

**Shirley Richardson
Virginia Commonwealth University
Office of Academic Affairs - Box 2527
Richmond, VA 23284**

Applicant screening will begin January 4, 1994, and will continue until a successful candidate is identified.

Virginia Commonwealth University is an equal opportunity, affirmative action employer and encourages the application of women, minorities, and persons with disabilities.

advanced degree preferred; successful supervisory experience; demonstrated knowledge of processing manuscripts collections and familiarity with preservation standards; strong organizational ability; excellent written and oral communication skills; ability to establish and maintain effective working relationships with coworkers, donors, and patrons; working knowledge of historical research methodology and experience with standard bibliographic tools; familiarity with USMARC AMC and automated access to manuscript collections, and experience in working with IBM-compatible software desirable. Benefits: Standard benefits package includes life, health, and disability insurance and mandatory participation in the state or optional retirement system, 21 days annual leave, and 12 paid holidays. Salary minimum: \$23,200. Adjustments may be made commensurate with experience. Application procedure: Send letter of application by January 21, 1994, including a resume and the names of three references to: Florence E. King, Personnel Librarian, University of Georgia Libraries, Athens, GA 30602. This position will be filled only if suitable applicants are found. An equal opportunity, affirmative action institution.

PHYSICAL SCIENCES LIBRARIAN. Oregon State University invites applications and nominations are invited for Physical Sciences Librarian. Seeking individuals interested in a dynamic educational role as a member of the university faculty. Successful candidates would be expected to integrate all resources available in an environment which includes a comprehensive information network offering

access to the OPAC, CD Network, Internet Gateways, and Gopher to deliver excellent reference service. Responsibilities: Provides general reference service with emphasis on the physical sciences; also responsible for physical sciences collection development, library course development and instruction, and liaison with faculty in the College of Science. Required: Advanced degree from an ALA-accredited program or foreign equivalent; strong academic background in one of the physical sciences and at least 2 years professional reference experience in a science-oriented library; strong interpersonal, oral and written communication skills; demonstrated ability to develop and conduct seminars and instructional programs; ability to be a flexible member of a reference team in a changing and challenging environment; potential for continuing professional growth and scholarly accomplishment; willingness to serve on university and library committees. Preferred: Bachelor's or advanced degree in a physical science; foreign language competency; proven ability for research and publishing. Appointment: Full-time, twelve-month faculty appointment, rank dependent on qualifications; second master's degree or Ph.D. required for tenure-track; rank and salary dependent on qualifications, minimum \$27,000; medical/dental insurance and retirement benefits; 22 days vacation. Anticipated start date March 1, 1994. Send letter of interest, resume, and names, addresses and telephone numbers of three references to: Marcia Griffin, Search Committee, Kerr Library 121, Oregon State University, Corvallis, OR 97331-4501 (griffinm@ccmail.orst.edu). Application review will begin Monday, January 10, 1994. Women and minorities are encour-

Reference Librarian/Bibliographer

O'Neill Library

The Reference Librarian/Bibliographer will provide general reference desk service and orientation, including some evening and weekends, share in writing and research skills component of the undergraduate core curriculum; also serve as faculty liaison, provide specialized library instruction, and manage the humanities area collection and budget.

The successful candidate will have an ALA accredited MLS with at least two years' academic library experience, including reference and collection development. An advanced degree in one area of the humanities is preferred. This position requires extensive experience with electronic information sources and library instruction; demonstrated ability to work with faculty, students, and peers in a cooperative, participatory environment; excellent interpersonal, written, and oral communications skills; strong organizational, analytical, and planning skills; skills in adapting to changing technologies to assist users. Salary from \$30,000 depending on qualifications. Benefits include twenty-two days of vacation, tuition remission, and health and dental insurance plans.

Position available June 1, 1994. Applications received by January 21, 1994 will receive first consideration. To apply, send two copies of both a resume and a cover letter along with names of three references to: **Bonnie Newton, Personnel Officer, Department of Human Resources, Boston College, Chestnut Hill, MA 02167.** An Equal Opportunity/Affirmative Action Employer.

BOSTON COLLEGE

A Jesuit University

aged to apply and to identify themselves. OSU is an AA/EEO employer and is responsive to dual-career needs.

PRESERVATION LIBRARIAN/SELECTOR The Albert R. Mann Library seeks a librarian with experience in both collection development and preservation management. Collection development responsibilities include selection for preservation and, using expertise in full text digital publication, selection of full text electronic publications in agriculture, biology, and human ecology. Management of preservation requires leadership, creativity, and experience in library preservation and conservation. Mann's program is staffed by 5 FTE. Responsibilities include: 1) participation in national preservation planning for the literature of those disciplines served by Mann Library; 2) participation in sophisticated bibliographic projects (such as core literature identification) to set priorities for preservation of the literature of these disciplines; 3) writing funding proposals; 4) managing multiple grant-funded reformatting projects (producing microform, paper facsimile, and digital copies); 5) formulating preservation policies; 6) managing minor repair operations and expanding conservation treatment capabilities; and 7) acting as liaison to Cornell's central Department of Conservation and Preservation. Requirements: MLS; substantial experience in preservation management; demonstrated supervisory and management skills, including experience managing reformatting projects; excellent written, oral communication; experience with information management software. Desirable qualifications: Subject background in agriculture, biology, or human ecology; experience with use of digital technology in preservation; knowledge of conservation treatments; successful proposal writing; experience with cooperative and commercial contracts. Salary: \$28,000-\$44,000 dependent on experience and qualifications. Closing Date: Applicant screening will begin January 10 and continue until the position is filled. Apply to: Ann Dyckman, Director of Human Resources, 201 Olin Library, Cornell University, Ithaca, N.Y. 14853-5301. Submit a letter of application, names, addresses, and telephone numbers for 3 references and resume. Cornell University is an affirmative action, equal opportunity employer.

REFERENCE/CATALOGING LIBRARIAN. Southern California College, an evangelical Christian liberal arts college (970 students)

sponsored by the Assemblies of God, invites applications for the position of librarian. We are seeking a faculty member with firm Christian commitment who wishes to integrate faith and learning. Tenure-track, full-time beginning late August 1994. Responsibilities include collection development and cataloging; shares reference duties and user instruction with 2 other librarians; some evening and weekend hours. Requirements: ALA-accredited MLS; knowledge of current reference practice and cataloging standards; experience using OCLC; experience using electronic information technologies; ability to work as a team member; proactive attitude of service; demonstrated skills in written and oral communication and interpersonal relations; commitment to professionalism and the college community. Desirable qualifications: Second master's degree or a Ph.D.; academic library experience, management skills. Position may evolve into head librarian. Salary range from \$23,000 (Librarian I) to \$47,000 (Librarian IV). Send letter of interest, resume, and the names, addresses, and phone numbers of 3 references we may contact to: Mary Wilson, Chair, Search Committee, O. Cope Budge Library, Southern California College, 55 Fair Dr., Costa Mesa, CA 92626. Preliminary review of applications ends on December 20, 1993; applications accepted until position is filled. Women and minorities are strongly encouraged to apply.

REFERENCE/LIAISON LIBRARIAN, ASSISTANT PROFESSOR (tenure-leading). Central Reference Services Department, starting April 1, 1994. 1) Provide general reference/information desk service at Love Library, the main library at the University of Nebraska-Lincoln. 2) Serve as library liaison to the Department of Political Science and other departments as appropriate. 3) Develop library collections in the field of political science, including the following areas of study: American Government, Politics, and Law; Foreign and Comparative Government; International Relations; Political Theory, Methodology, and Behavior; and Public Administration. 4) Introduce users to library services; provide general instruction in library use; and provide in-depth instruction within specific liaison area(s). 5) Provide computer-based information services, including online searching, CD-ROM instruction, and Internet instruction. 6) Participate in other Central Reference and library activities as assigned. Required: MLS from

TWO POSITIONS

Temple University Libraries

REFERENCE LIBRARIAN

RESPONSIBILITIES: Provides reference service in an automated environment. Provides instruction in database searching and research techniques. Participates in selection of traditional and electronic information resources. Creates electronic and printed library fact-sheets and guides. Selects and maintains collections in anthropology and sociology, and serves as liaison with academic departments. (Assignment: Approximately 50% reference and 50% collection development.) In addition to the general qualifications listed below, we require the following: Reference and database searching experience; experience with information technology; and a broad social sciences academic background. A graduate degree in anthropology or sociology is desirable. Address application to: Martha Henderson, address below.

SPECIAL COLLECTIONS/RARE BOOK CATALOGER

RESPONSIBILITIES: Provides original and adaptive cataloging for book-form and other printed materials designated for the Special Collections. Monitors workflow and supervises copy catalogers. Serves as liaison between Bibliographic Services and Special Collections. In addition to the general qualifications listed below, we require the following: At least one year of rare book/special collections cataloging experience; knowledge of AACR2, LCSH, LC classification, USMARC formats; knowledge of standards for bibliographic description and citation forms in cataloging of rare materials; knowledge of RLIN or equivalent cataloging system; familiarity with local library integrated systems; and reading knowledge of German and/or Italian. Address application to: Laila El-Zein, address below.

GENERAL QUALIFICATIONS (FOR BOTH POSITIONS): MLS degree from an ALA-accredited program. Demonstrated oral and written communication skills, excellent interpersonal skills, and strong service orientation are essential.

SALARY: \$25,500 minimum, higher depending on qualifications and experience. 10-month appointment. (Additional month may be required for an added 9.6% of annual salary.) Fringe benefits include health, dental, and life insurance; tuition remission; TIAA-CREF.

APPLICATION PROCEDURE: Send letter addressing all qualifications stated above, resume, and names of 3 references to:

**Chair (named above)
Search Committee
C/O Administrative Services Department
Paley Library 017-00
Temple University
Philadelphia, PA 19122**

Review of applications will begin January 31, 1994, and continue until positions are filled.

An AA/EO employer.

an ALA-accredited library school; strong interpersonal skills; excellent oral and written communication skills. Preferred: Experience in reference service; background in political science or related field; knowledge of U.S., foreign, and international political science sources; graduate degree in the social sciences; reading knowledge of one or more foreign language(s); experience with computer applications to library reference services. \$24,500 minimum for a twelve-month contract. Salary may be higher depending upon the qualifications of the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by January 15, 1994, to: Kent Hendrickson, 106 Love Library, University of Nebraska-Lincoln, Lincoln, Nebraska 68588-0410. The University of Nebraska-Lincoln is committed to a pluralistic campus community through affirmative action and equal opportunity and is responsive to the needs of dual-career couples. We assure reasonable accommodation under the Americans with Disabilities Act; contact Larry Kahle at the above address for more information.

REFERENCE/LIAISON LIBRARIAN/MAP SPECIALIST, ASSISTANT PROFESSOR (tenure-leading). Central Reference Services

Department, starting April 1, 1994. 1) Provide general reference/information desk service at Love Library, the main library at the University of Nebraska-Lincoln. 2) Provide specialized reference service in the area of Geographic Information Systems. 3) Manage the Map Collection at Love Library. 4) Serve as library liaison to the Department of Geography and other departments as appropriate. 5) Develop library collections in the field of geography. 6) Introduce users to library services; provide general instruction in library use; and provide in-depth instruction within specific liaison area(s). 7) Provide computer-based information services, including online searching, CD-ROM instruction, and Internet instruction. 8) Participate in other Central Reference and library activities as assigned. Required: MLS from an ALA-accredited library school; strong interpersonal skills; excellent oral and written communication skills. Preferred: Experience in reference service; background in geography, maps, or related area; graduate degree in the social sciences; familiarity with geographic information systems and U.S. depository documents; experience with computer applications to the field of geography and to general reference service. \$24,500 minimum for a twelve-month contract. Salary may be higher depending upon the qualifications of

SOCIAL SCIENCE, HUMANITIES REFERENCE LIBRARIAN; ASSISTANT LIBRARIAN

Indiana University Purdue University Indianapolis

Indiana University Purdue University Indianapolis, (IUPUI) University Libraries is seeking qualified applicants for the following position. Available immediately.

Social Science, Humanities Reference Librarian; Assistant Librarian: Will report to the Head of Public Services. The incumbent will provide general and specialized reference services, conduct mediated and ready reference online searches, instruct library users, create bibliographies and guides, and select reference materials in subject area. The incumbent will serve as liaison to a school or department(s), and will select materials in assigned subject area. Some evening and weekend hours will be required.

QUALIFICATIONS: Required: ALA-accredited MLS, ability to work with a diverse group of library users and staff, strong oral and written communications skills, knowledge of computer applications in libraries, and ability to meet the responsibilities and requirements of a tenure-track appointment. Preferred: Two or more years of experience as a reference librarian in an academic library, advanced degree in relevant discipline, knowledge of modern foreign language, experience with electronic information in a networked environment, including knowledge of LANs, computer programming, multimedia, and Internet resources.

SALARY: \$26,135.

FRINGE BENEFITS: A month's vacation; sick leave; choice of medical plans available; dental plan; group life insurance; and TIAA/CREF retirement annuity plan. Librarians are eligible for sabbatical leave and other research support.

APPLY: Send letters of application, resume, and names, addresses and telephone numbers of four (4) references to:

**Jean Gnat
Associate Director
University Libraries
IUPUI
755 W. Michigan St.
Indianapolis, IN 46202-5195**

CLOSING: Applications or nominations received by **January 7, 1994**, will be guaranteed consideration. Position remains open until filled.

IUPUI is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

the successful applicant. Apply with full resume plus names and current addresses/telephone numbers of three references by January 15, 1994, to: Kent Hendrickson, 106 Love Library, **University of Nebraska-Lincoln**, Lincoln, Nebraska 68588-0410. The University of Nebraska-Lincoln is committed to a pluralistic campus community through affirmative action and equal opportunity and is responsive to the needs of dual-career couples. We assure reasonable accommodation under the Americans with Disabilities Act; contact Larry Kahle at the above address for more information.

SCIENCE AND ENGINEERING LIBRARIAN. Raymond H. Fogler Library. The University of Maine is seeking an innovative and talented librarian to join its Science and Engineering Center staff. Located within the Raymond H. Fogler Library, the Center has a staff of three professionals, one clerk, and student assistants. Duties include collection development, reference and geographic information services, computer literature searching, user education, and faculty outreach. Required: ALA accredited MLS; demonstrated knowledge of collection development, reference service, computer literature searches, Internet, and user education; excellent oral and written communication skills. Preferred: Degree in mathematics, physics, chemistry, computer science, food sciences, microbiology, or biochemistry; experience in a full-service, academic science library. Benefits: Ten-month contract (August 15 - June 15), continuing appointment-track, 17 working day annual leave.

TIAA/CREF, life and health insurance. Salary \$20,000-\$23,000, commensurate with experience. To apply: Send cover letter addressing position requirements, resume, and names of three references to: Maryjane Poulin, Chair, Search Committee, **University of Maine**, 5729 Fogler Library, Orono, ME 04469-5729. Applications will be accepted until a suitable candidate is found. University of Maine, the Land Grant University and Sea Grant College for the State of Maine, is the flagship campus for the UM System and offers a full range of programs in Engineering, Life Sciences and Agriculture, and Physical Sciences. Fogler Library has a staff of 21 professionals, an integrated library automation system, and an annual acquisitions budget of approximately \$2.2 million. An affirmative action, equal opportunity employer.

TECHNICAL SERVICES LIBRARIAN. Boehringer Ingelheim Pharmaceuticals in Ridgefield, CT, is seeking a Technical Services Librarian to manage its R&D library facility and a Technical Services staff of three. This position will be responsible for the supervision of the serials control function, interlibrary loan, acquisitions, cataloguing and circulation, and the development of automated applications associated with these functions. We require a MLS degree and 6 or more years professional experience in a scientific information center, including 2 years managerial experience and at least 4 years experience with automated information support systems. Excellent salary and benefits. For additional information, please contact Len Sierra at 203-798-5453.



University of California San Diego Libraries

Innovation in the use of information technology is the norm and is deeply integrated into the public services, technical services, and administrative operations of the **UCSD Libraries**. Network connectivity is ubiquitous and includes public access to the local INNOPAC system, to InfoPath (the campuswide and internet information system developed and operated by the Libraries), and to the University of California MELVYL system (UC systemwide catalog, abstract and index databases, and full text databases). Although a relatively young institution, the **University of California, San Diego** (UCSD) has developed distinguished academic programs. UCSD has an enrollment of approximately 16,400 and ranks fifth nationally in annual receipt of federal funds for research and development.

UCSD Libraries have the following five positions open for recruitment. UCSD is an equal opportunity, affirmative action employer and specifically seeks candidates who can make contributions in an environment of cultural and ethnic diversity.

HEAD, SCRIPPS INSTITUTION OF OCEANOGRAPHY LIBRARY. University of California, San Diego. Rank: Associate Librarian I-V, \$35,052 - \$43,992 or Librarian I-IV, \$47,124 - \$59,316. Under the general direction of the Associate University Librarian, Sciences, incumbent plans, develops, manages, and evaluates the Scripps Institution of Oceanography (SIO) Library's services, collections, operations and facilities; functions as primary liaison between the library and SIO faculty and administration; has lead responsibility for developing innovative services. Responsible for organizational and personnel planning for 14 FTE staff. Takes active role in developing funding sources outside the library. Provides reference and online search services and takes lead responsibility for collection development. Qualifications: Required: Substantial library experience, preferably in an academic research library, with at least three years in a science library. Demonstrated leadership ability and administrative skills, ability to work well with faculty. Knowledge of issues and trends related to automated library services and their implications for public and technical services. Strong online searching and microcomputer skills. Highly desirable: academic degree in a science discipline. Desirable: collection development experience, instructional experience. An appointee at the Librarian level is expected to bring to the position well-developed managerial skills and considerable expertise in science librarianship.

DOCUMENTS LIBRARIAN. University of California, San Diego. Rank: Assistant Librarian I-VI, \$28,668 - \$36,696 or Associate Librarian I - IV, \$35,052 - \$41,160. Under the general direction of the Assistant Head/Documents, provides both documents and general reference service, including some night and weekend hours; contributes to instruction and in-service training programs, especially in selected areas in documents; provides leadership for managing and providing access to electronic government information resources; and assumes a documents collection development assignment, depending on match of strengths with existing staff. Qualifications: Required: minimum two years experience in reference

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service for government documents, demonstrated effectiveness in carrying out public service responsibilities, and capability of working effectively in a highly automated environment. Preference will be given to candidates with strong microcomputer and online searching skills, experience retrieving and working with electronic government data, experience providing access to maps, and/or significant general reference experience.

INSTRUCTIONAL/OUTREACH SERVICES COORDINATOR, Biomedical Library, University of California, San Diego. Rank: Assistant Librarian I-VI, \$28,668 - \$36,696 or Associate Librarian I - IV, \$35,052 - \$41,160. Under the general direction of the Head of Public Services, the incumbent plans, implements and coordinates the library's very active instructional program. Provides innovative leadership for the library's expanding outreach program. Works collaboratively with biomedical faculty and library staff to assess information needs and design programs. Responsible for the development of library instructional materials. Shares responsibility for reference desk coverage and online searching. Qualifications: Required: minimum two years library experience with relevant instructional or training experience; strong microcomputer skills. Preferred: demonstrated achievement in the development of innovative programs; academic science library experience; strong online searching skills.

SOCIAL SCIENCES BIBLIOGRAPHER and LITERATURE AND LANGUAGE BIBLIOGRAPHER (2 positions), University of California, San Diego. Rank: Assistant Librarian I-VI, \$28,668 - \$36,696 or Associate Librarian I - II, \$35,052 - \$36,696. Responsible for the University Library's collections in a variety of social sciences (for Social Sciences Bibliographer) or English and European languages and literature (for Literature and Language Bibliographer) disciplines, including collection analysis, evaluation, management and development. Works closely with the faculty to identify needs and establish priorities. Provides reference service and bibliographic instruction in those fields, including instruction in use of computer-based tools and resources. Qualifications: Required: understanding of the nature of scholarly research and publication in the social sciences (for Social Sciences Bibliographer) or humanities (for Literature and Language Bibliographer), and the complexities of a large and rapidly changing research library environment. Preferred: competence in German and French; graduate degree in relevant field.

For all positions: MLS and excellent interpersonal and communication skills required. UCSD librarians are expected to participate in librarywide planning and to be active professionally. Appointment at the higher rank requires substantial relevant experience and superior qualifications. Applications received by **February 15, 1994** will be assured of consideration. To apply send a résumé, cover letter, and list of three references to:

University of California, San Diego
Janet Tait, Academic Personnel Coordinator
Library Personnel, 0175H-1
9500 Gilman Dr.
La Jolla, CA 92093-0175.

TWO LIBRARIANS (SOCIAL SCIENCE)

Kansas State University

Kansas State University Libraries has two openings for twelve-month tenure-track faculty positions.

1) SOCIAL SCIENCE CATALOG LIBRARIAN

Reports to the Chair of Bibliographic Control. The Bibliographic Control Department consists of 7 librarians and 14 support staff. The University Libraries are a member of OCLC and utilize the NOTIS system.

RESPONSIBILITIES: Original cataloging of social science monographs in a variety of formats and languages; participating in developing departmental policies and procedures; serving as a member of the Libraries Social Sciences Team, consisting of bibliographers, reference librarians, and catalog librarians.

QUALIFICATIONS: REQUIRED: MLS from an ALA-accredited library school; knowledge of AACR2, LC subject headings and classification and MARC formats; familiarity with a bibliographic utility, preferably OCLC; excellent oral and written communication skills.

PREFERRED: Undergraduate major and/or advanced study in the social sciences; cataloging experience in an academic library; experience with local automated cataloging systems; bibliographic knowledge of one or more foreign language.

2) SOCIAL SCIENCE REFERENCE LIBRARIAN

Reports to the Chair of Research and Information Services. The RIS Department consists of 10 librarian and 6 support staff. The University Libraries utilize the NOTIS system.

RESPONSIBILITIES: Participation in staff of the main reference desk (including evenings and weekends), online searching, development of computer-assisted reference services, some collection development, library instruction, liaison to faculty in assigned departments, and serving as a member of the Libraries Social Sciences Team, consisting of bibliographers, reference librarians, and catalog librarians.

QUALIFICATIONS: REQUIRED: MLS from an ALA-accredited library school.

PREFERRED: Undergraduate major, advanced study or work experience in the social sciences; interest, knowledge, and/or experience with library microcomputer applications; experience with providing reference service; demonstrated flexibility, innovations, and ability to work well with colleagues, faculty, staff, and students; experience or training in online searching.

Applicants may indicate in the letter of application a desire to be placed in both job searches.

SALARY: Mid-20's, depending upon qualifications. Vacation of 22 working days and excellent benefits. Librarians at KSU Libraries have faculty status and may earn tenure.

A 28-million dollar expansion/renovation of the Libraries is underway. Manhattan is a community of 45,000 situated in the rolling Flint Hills with a very moderate cost of living.

Review of applications will begin January 15, 1994. Position available immediately.

Kansas State University is committed to a policy of nondiscrimination on the basis of race, sex, national origin, disability, religion, age, sexual orientation, or other nonmerit reasons in employment.

Send letter of application, resume, names, addresses, and phone numbers of three references to:

M. Jean McDonald
Administrative Services
Kansas State University Libraries
Manhattan, KS 66506

KSU is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.



UNDERGRADUATE LIBRARIAN

University of Illinois at Urbana-Champaign

POSITION AVAILABLE: February 1, 1994. A full-time tenured faculty position.

DUTIES: Responsible for leadership in carrying out the mission of the Undergraduate Library and for the management and creative direction of its services. Acts as an advocate for undergraduate student library needs and services. Provides direction to the staff, and in cooperation from the Assistant Undergraduate Librarians, administers the materials and operating budget of the Undergraduate Library. Ensures that circulation, reserve, collection development, original cataloging, reference and bibliographic instruction services are provided.

QUALIFICATIONS: Required: A Masters's degree in Library Science from an ALA-accredited school or its equivalent; 5 years of academic library experience, including delivery of library service to undergraduates, with at least 2 years of successful administrative experience (i.e., supervising, budgeting, and planning); 2 years experience with reference; commitment to and experience with course-integrated bibliographic instruction. Candidate must be able to identify and direct programs that utilize electronic resources to deliver Undergraduate Library instruction and information services. Candidates are expected to demonstrate strong communication and interpersonal skills, flexibility, and the ability to accept and manage change. Must qualify for appointment at the rank of Associate Professor with tenure. Preferred: Experience with collection management; leadership and innovation in library services to undergraduates. Desired: Experience with service to diverse populations.

SALARY/RANK: Appointment at a salary of \$40,000 upward, and at the rank of associate professor or above, depending on qualifications and experience. Faculty must meet established university standards of job performance, research, publication, and university/professional/community service.

APPLY: Send letter of application and complete resume with the names, addresses, and telephone numbers of five references to:

Allen G. Dries
Library Personnel Manager
University of Illinois Library at Urbana-Champaign
1408 West Gregory Dr.
Urbana, IL 61801
Phone: (217) 333-5494.

Deadline: In order to ensure full consideration, applications and nominations must be received by **January 15, 1994.**

The University of Illinois is an affirmative action, equal opportunity employer.

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**REFERENCE LIBRARIAN
(PHYSICAL SCIENCES)
(Search Reopened)**

THE STATE UNIVERSITY OF NEW JERSEY

RUTGERS

John Cotton Dana Library on the Newark Campus seeks a Reference Librarian to provide general and specialized reference, collection development, library instruction, online database searching in physics, chemistry, math, geology, and in nonscience areas.

Liaison on campus and to joint doctoral and other science programs with New Jersey Institute of Technology. ALA-accredited MLS and three years relevant professional experience for three-year, tenure-track appointment required. Science background in a physical science and scholarly record preferred; strong database skills desirable. Position is available immediately.

SALARY: \$36,966 minimum, negotiable dependent upon experience and qualifications.

TO APPLY: Submit resume and three sources for current references no later than **January 14, 1994**, to:

**Sandra Troy (APP 104)
Libraries Personnel Officer
Rutgers University Libraries
169 College Ave.
New Brunswick, NJ 08903
Fax: 908-932-7637**

Rutgers, the State University, upholds a commitment to affirmative action and equal opportunity.

Late Job Listings

ASSISTANT TO THE HEAD, MONOGRAPHS PROCESSING SERVICES/B, Columbia University Libraries, temporary position for 1-2 years. Columbia University seeks an experienced original monographs cataloger, familiar with OCLC or RLIN and online library systems. The incumbent will assist the Department Head in resolving cataloging problems; write documentation; train and revise 16 support staff in new procedures; prepare statistical and written reports and other documents; and manage department in absence of Department Head. This position is temporary, for 1-2 years. The Monographs Processing Services Department/B, one the three monographs processing departments, processes approximately 36,000 new titles per year. In addition to an accredited MLS, requirements are: previous experience as an original monographs cataloger using AACR2; experience with LC classification; experience with OCLC or RLIN and other local bibliographic databases; working knowledge of one or more Western European languages (Slavic desirable); ability to work evening hours as needed. Excellent oral and written communications skills are essential. Desirable qualifications include: broad subject background with emphasis on humanities and social sciences; subject knowledge of art and architecture; and previous experience with word processing and/or statistical software. Salary ranges are: Librarian I: \$30,600-39,780; Librarian II: \$32,600-44,010. Librarian III: \$35,600-51,620. Excellent benefits include assistance with University housing and tuition exemption for self and family. Send resume, listing names, addresses, and phone numbers of three references, to: Kathleen M. Wiltshire, Director of Personnel, Box 35 Butler Library, **Columbia University**, 535 West 114th St., New York, NY 10027. Women and minorities are encouraged to apply. Applications will be accepted until position is filled. Preference will be given to applications received by January 30, 1994. An affirmative action, equal opportunity employer.

LIBRARY DIRECTOR. Episcopal Divinity School and Weston School of Theology seek a knowledgeable, innovative, dynamic Director of the EDS/WST Joint Library. Successful candidate will be expected to provide vision and advocacy for the library within the two schools and leadership within the library for budget planning and control, library-related fundraising, personnel management, and automation. Master's degree in Library Science from ALA-accredited school or its equivalent and at least five years administrative experience and success in an academic or research library required. Initial consideration of applications/nominations will begin January 15, 1994; appointment will begin July 1, 1994. Nominations and letters of application (with curriculum vitae) should be sent to: Fredrica Harris Thompsett, Academic Dean, **Episcopal Divinity School**, 99 Brattle St., Cambridge, MA 02138. EDS/WST is an equal opportunity, affirmative action employer.

LIBRARY DIRECTOR. The University of Minnesota-Duluth seeks a Library Director to plan, develop, coordinate, and administer all UMD Library programs, operations, and services. The UMD Library collection currently includes more than 400,000 volumes and 2,500 periodical subscriptions, 10,000 nonprint items, and over 100,000 government documents. Students and faculty access information about library holdings using the latest electronic technology, including an online catalog and a general periodical index in electronic form. In addition, the library subscribes to 30 electronic indexing and abstracting services, and to the FirstSearch database service. Responsibilities: The Library Director leads a staff of 30 full-time and approximately 100 part-time employees, and is responsible for efficient library operations. The Director prepares and administers a budget of \$2.4 million and is charged with raising funds from both public and private sources; developing new technologies and services; overseeing monograph, serial, electronic, and multimedia collection development; and planning and coordinating library renovation and building projects. As a representative of the library, the Director serves on the Council of Deans and Other Academic Administrators, as well as on other administrative committees, and reports to the Vice Chancellor for Academic Administration. Essential Qualifications: A master of library science degree from an ALA-accredited institution, significant experience in library administration, and at least five years service as a professional librarian, preferably in an academic setting. Please write for a complete position announcement, which lists other important criteria that the search committee will use. Salary: Commensurate with experience. Applications: The deadline for complete applications is February 18, 1994, and the position will be available on July 1, 1994. A complete application consists of a letter of interest, your resume, a copy of relevant transcripts, and three letters of reference. Address your complete application to: Roger Lips, Chair of Search Committee, English Department, **University of Minnesota-Duluth**, 10 University Dr., Duluth, MN 55812. The University of Minnesota-Duluth is an equal opportunity employer and educator.

HEAD LIBRARIAN. Philadelphia Museum of Art. Position available January 1, 1994, for librarian with responsibility for the care of a 130,000-volume art library, with supervisory responsibility for the slide library and the museum archives. Responsibilities include: Provision of reference and research services in support of museum staff and associated scholars; collection development, with particular regard to supporting the strengths of the museum's holdings and curatorial programs; preparation and implementation of library budget; supervision of 4 full-time and 1 part-time staff plus volunteers; planning new enlarged library space, scheduled for 1996. Requirements: MLS with ALA-accreditation plus graduate work in art history preferred; working knowledge of at least 2 European languages; familiarity with online systems and current developments in information technology; 5 years administrative experience in an art library. Leadership skills and the ability to work with many community groups are desirable. Competitive salary and excellent benefit package. Please send letter of application, resume, and list of three references (names, addresses, phone numbers) to: Suzanne Kalkstein, Manager of Human Resources, **Philadelphia Museum of Art**, Box 7646, Philadelphia, PA 19101-7646. EOE.

LIBRARY DEVELOPMENT AND COMMUNITY RELATIONS DIRECTOR. California State University, Sacramento. University Library seeking an individual with a minimum of three years in successful fundraising for a large academic institution who will work closely with the Dean/University Librarian and the University Affairs Development Office. Candidate must have an accredited bachelor's degree. Effective communication and interpersonal skills are essential for the solicitation of monetary and other gifts in support of the CSUS Library's educational programs. The Director will be a member of a campuswide team during a \$50 million campaign. Preferred is an individual skilled in the publication of informative promotional materials and the planning of fundraising events. An individual with appropriate computer skills and the ability to assist library faculty with preparing grants is sought. Salary: \$41,000-\$49,000, depending on credentials and experience. Submit resume, letter of application, and names of three references to: Faculty and Staff Affairs, Admin. Bldg., Rm. 173, 6000 J Street, Sacramento, CA 95819-6032. Position open until filled. An AA/EEO employer.

LIBRARY GRADUATE ASSISTANTS FOR 1994 ACADEMIC YEAR. Mankato State University Library is seeking individuals who possess either an MLS or MA in library science and who wish to work on a subject master's degree while gaining valuable professional experience in an academic library. MSU offers master's degrees in over 60 academic disciplines. Graduate assistantships are internships in the discipline—in this case, two disciplines—library science and the subject discipline of your choice. Graduate assistants supervise student workers and perform other professional services in the public and technical services of the library. Public service positions include reference, government publications, online database searching, interlibrary loan, educational resource center, media production, circulation, maps, periodicals, and bibliographic instruction. Positions in the technical services include acquisitions, cataloging, and library research. Successful candidates must show evidence of demonstrable working experience in one of the areas listed. A full assistantship averages 20 hours of work and pays approximately \$155 per week for 34 weeks of the academic year. Eleven-month assistantships are also available with additional compensation. Additionally, graduate assistants qualify for in-state tuition and for at least one-half tuition remission of 6 to 12 graduate credits per quarter during the academic year. Mankato State University Library, a dynamic information center for 15,000 students and area users, has a staff of 22 librarians, 24 classified staff, approximately 15 graduate assistants, and over 150 student workers. Memorial Library is home of the PALS total library system, a nationally known integrated library system featuring an online catalog, a circulation system, an interlibrary loan module, a serials control system, an acquisition system, and 20 external files such as ERIC and IAC, which are available online. A letter of application outlining your experiences in an academic library, your resume, and the names and telephone numbers of three current references should be sent by April 1, 1994, to: Thomas M. Peischl, Dean of the Library, **Mankato State University**, MSU Box 19 - P.O. Box 8400, Mankato, MN 56002-8400; telephone: (507) 389-5953. Applications from minorities are encouraged; Mankato State University is an equal opportunity university and employer.

SYSTEMS LIBRARIAN. North Carolina Central University, a constituent institution of the University of North Carolina University System, seeks a Systems Librarian to manage library automation; implement new technologies; serve as liaison with faculty, computing, and networking staff; coordinate staff training. Qualifications include an ALA-accredited MLS, and/or MIS or related degree. Experience with DRA in VAX environment preferred. For priority consideration, send resume and three letters of reference by December 15, 1993, to: Patrecia Lawton, Chair, Systems Librarian Search Committee, James E. Shepard Memorial Library, **North Carolina Central University**, Durham, NC, 27707. NCCU, an affirmative action, equal opportunity employer, complies with the Immigration Reform and Control Act of 1986.

Authority Control

Consistent and current authority headings are the key to the effectiveness of any library catalog. The *WLN MARC Record Service (MARS)*TM compares your headings to LC Name and Subject, LC Children's, NLM medical subject and/or WLN authority files; verifies or upgrades all headings to current, authorized forms; and supplies a complete and accurate set of matching USMARC authority records including notes and cross references. At WLN, we offer personalized service throughout your project, strict adherence to project schedules, comprehensive bibliographic record and authority heading upgrading programs, customized programming based on your specifications, auxiliary authority files for improved match rates, and three levels of manual review. Most of all, we offer authority control tailored to your needs at a price you can afford. Let the *MARS* team be your extra staff member, invisible yet indispensable.

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WLN Authority File Updating Service Other _____

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Signature _____

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