

THE CLASSIFIED ADS

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$6.60 per line for institutions that are ACRL members, \$8.40 for others. Late job notices are \$15.95 per line for institutions that are ACRL members, \$18.95 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$295 to \$565 based upon size. Please call for sizes and rates.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms faculty *rank* and *status* vary in meaning among institutions.

Contact: Jack Helbig, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: U21808@UICVM.uic.edu.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ARCHITECTURE LIBRARIAN Rensselaer Polytechnic Institute Libraries is seeking a creative, innovative librarian who is comfortable working in a computer-intensive environment and capable of applying new information technologies to the libraries' architecture services. Reporting to the Head of Collection Development/Reference Services, responsibilities include development of the libraries' collections and services (especially electronic) for the School of Architecture, reference service, database searching, bibliographic instruction, continued professional development, and service on library and university committees and task forces. Qualifications: An MLS from an ALA-accredited program, interest in, and ability to work with, architecture and technical materials, ability to work effectively with the public, excellent oral and written communications skills, familiarity with library automation applications, ability to work in a rapidly changing environment, and commitment to professional development. Preferred qualifications are architecture reference experience in an academic library; bachelor's or advanced degree in architecture, art history, or related discipline; experience in collection development and bibliographic instruction; and experience with online searching, CD-ROMs, and the use of Internet resources. Salary is \$25,000 minimum, dependent upon qualifications and experience. Application review will begin August 15. Send letter of application, resume, and the names of three references to: Barbara Lockett, Director of Libraries, Folsom Library, Rensselaer Polytechnic Institute, Troy,

LIBRARIAN I/II Wayne State University

Media Library and Computer Laboratory. This position is responsible for serving as Librarian for the Media Library and Computer Laboratory; collection development in nonprint formats, including software; collection management; implementation of Media booking system and course reserves for nonprint formats; and overseeing the operations of the Media Library desk and Computer Laboratory. Provides reference and other public services regarding the Media collections. Minimum requirements: Master's degree from an ALA-accredited library institution; demonstrated public service experience in an academic research library and experience searching online databases. Minimum salary: \$29,000. Submit a letter of interest, resume, and the names and addresses of at least three professional references to:

**Judith March-Adams
Director of Personnel
and Development
Wayne State University
134 Purdy Library
Detroit, MI 48202**

*Wayne State University is an equal opportunity/
affirmative action employer.*

NY 12180. Rensselaer is an AA, EEO employer. Applications of minorities and women are particularly encouraged.

ASSISTANT LIBRARIAN/DOCUMENTS REFERENCE LIBRARIAN/ARIZONA GOVERNMENT PUBLICATIONS LIBRARIAN Government Documents, University Libraries, Arizona State University. Position Description: This position reports to the Head of Government Documents Service; provides reference and instructional service and is responsible for collection development and acquisition activities for the Arizona government publications collection. Essential functions: Provide reference service in U.S. government publications, United Nations publications, Arizona state and local government agency publications; provide class instruction in the use of government publications; manage the development of the Arizona state and local government collection, including field collecting and acquisitions; supervise the technical processing of Arizona documents, including the supervision of clerical staff; prepare instructional tools and written guides to the collection; maintain in-depth knowledge of scope, direction, and problems of the collection as influenced by the dynamics of state and local government; provide leadership in promoting the statewide utilization of Arizona governmental publications; engage in professional development and service activities as required by the criteria for the continuing appointment and promotion of librarians. Qualifications: Required: ALA accredited MLS degree; experience or coursework in federal government publications; demonstrated interest in public service and professional self-development; effective interpersonal and communication skills and ability to engage in field collecting; aptitude for instruction and orientation. Preferred: General reference experience, preferably in an academic or research library; bibliographic instruction experience; training or experience with online databases; experience or coursework in state government publications. Application deadline: July 15, 1993, or the Friday of each week thereafter until filled. Salary: \$23,000 and up, dependent on qualifications and experience. Application procedure: Send letter, resume, and the names, addresses, and telephone numbers of four recent references to: Kurt Murphy, Assistant Dean for Personnel, Hayden Library,

PERSONNEL & ORGANIZATIONAL DEVELOPMENT LIBRARIAN

(search reopened)
Queen's University Library

The incumbent is accountable to the Chief Librarian for the development and management of personnel policies and procedures for all library staff, in consultation with the University Human Resources Department. An additional major responsibility is organizational planning and development, including analysis of library operations and working with library unit heads in the development and implementation of the effective staffing models and organizational structures. As a member of the senior administrative group, the incumbent participates actively in the overall management of the library system.

QUALIFICATIONS: An ALA-accredited MLS degree or equivalent; a record of successful administrative experience in an academic library, preferably in a unionized environment; demonstrated ability to deal with a wide range of library personnel functions. A thorough knowledge and understanding of academic library operations is essential; related training in human resource management is desirable. Also required are excellent interpersonal and communication skills; demonstrated management, organizational, analytical, and training skills; ability to handle sensitive employee relations issues; ability to manage change and to work in a consultative management style. Current salary range (under review): \$51,940-\$73,335.

Queen's University Library is a decentralized system consisting of the Douglas Library with 14 branches plus three faculty libraries (education, health sciences, law). Planning for the new Stauffer Library is well advanced, and upon completion will form a new central library complex in conjunction with a renovated Douglas Library. The library system has holdings well over 5 million items, a staff of 190, a budget of \$11.5 million, and serves an academic community of 800 faculty, 15,000 on-campus students, and 2,500 extension students enrolled in 11 faculties and schools.

In accordance with Canadian immigration requirements this advertisement is directed to Canadian citizens and permanent residents. Queen's University has an employment equity program and encourages applications from all qualified candidates, including women, aboriginal people, people with disabilities, and visible minorities. Applicants are requested to send a complete resume and the names of three references by **July 31, 1993**, to:

**Paul Wiens
Chief Librarian
Douglas Library
Queen's University
Kingston, Ontario, K7L 5C4**

Arizona State University, Tempe, AZ 85287-1006; telephone: (602) 965-3417. AA/EOE.

ASSOCIATE CURATOR FOR AMERICAN HISTORY AND AMERICAN LITERATURE. The University of Virginia, Special Collections Department, Rare Books Division. Reporting to the Curator of Rare Books, the Associate Curator for American History and American Literature will recommend the acquisition through purchase and gift of library materials in the fields of American history, American literature, and Virginia. The Associate Curator will evaluate and update collection development policies in these subject areas, apply for grant funding to support acquisitions, and work with the Special Collections public services unit to provide reference service. The Associate Curator will work closely with the Curator of Rare Books to identify and solicit funds from potential donors; and will contribute to the management of the division, department, and the library by advising the Curator of Rare Books, participating in projects and staff meetings, and serving on library and university committees. Other responsibilities include supervision of student assistants, preparation of publications and planning and mounting exhibitions, maintenance and upkeep of the collections, and representing and interpreting collections to the academy and the community at large. The University of Virginia Library is the 23rd largest library in ARL. The Rare Book collections comprise 207,000 volumes and include the Barrett Library of American Literature, the McGregor Library of Americana, the William Faulkner Collection, the Gordon Collection of French Renaissance Literature, and numerous other subject collections. Qualifica-

tions: MLS from an ALA-accredited library school; second master's degree in American history or literature desirable; knowledge of rare book librarianship; reading knowledge of Latin, French, or Spanish; knowledge of the antiquarian book trade; experience with microcomputers and skills in electronic information technology; demonstrated skills in oral and written communication; and a commitment to professional growth and development. Benefits: General faculty status, 22 days vacation, generous sick leave, Blue Cross/Blue Shield, state and TIAA/CREF retirement plans, research leave. Salary: \$26,000 or higher, depending on qualifications. Applications received before August 18 will be given first consideration. Send letter of application, resume, and names, addresses, and phone numbers of three references to: Gail Oltmanns, Director of Personnel and Planning, Alderman Library, University of Virginia, Charlottesville, VA 22903-2498. An equal opportunity, affirmative action employer.

CATALOG LIBRARIAN, Quinnipiac College, Hamden, Connecticut. Quinnipiac College is offering a faculty position reporting to the Library Director. Responsibilities include supervising, coordinating, and evaluating all online automation activities; following library goals and objectives; and managing a retrospective conversion project. This person will also function as the head of the Cataloging Department. This position requires supervision and staff development for the 1.5 FTE clerical Cataloging Department staff. Duties include original cataloging using LC classification in all applicable MARC formats for print and nonprint materials. Other responsibilities include participation in collection development, bibliographic instruction, reference

BIBLIOGRAPHER FOR SOCIOLOGY, PSYCHOLOGY, AND EDUCATION

The University of Chicago Library

The Bibliographer reports to the Assistant Director for Collection Development and Public Services for Humanities and Social Sciences. The Bibliographer for Sociology, Psychology, and Education is responsible for developing and maintaining the library's collections in these areas, in all formats, providing specialized reference service and bibliographic instruction for faculty and students in these areas, and advising technical services staff where appropriate on matters relating to the ordering and processing of materials. The Bibliographer is responsible for the oversight of both the textbook and test collections.

QUALIFICATIONS: Education: A graduate library degree, or a Ph.D. in an appropriate discipline is required. Graduate work in a related social science field is preferred. Experience: Significant experience in a research library, performing bibliographic, reference, cataloging, or acquisitions work is required. Skills: Candidates must be able to work effectively with faculty, students, and staff, and possess excellent oral, written, and interpersonal communication skills. Reading knowledge of Western European languages relevant to the subject fields is required.

COMPENSATION: Appointment salary will be based upon qualifications and experience. Salary range begins at \$32,790 per year. Benefits include a contributory retirement plan, health and life insurance, 22 vacation days, six university holidays, five personal holidays, and sick leave. There is a tuition benefit plan for college-age and younger children.

APPLICATION PROCESS: Review of applications will begin September 1, 1993, and continue until the position is filled. Letter of application including curriculum vitae and names, addresses, and telephone numbers of three references should be sent to:

**Denise Weintraub
Personnel Officer
The University of Chicago Library
1100 East 57th St.
Chicago, IL 60637**

The University of Chicago is an equal opportunity employer.

desk coverage, and contributing to library planning and policy decisions. Evening and weekend hours required. Required qualifications: MLS from an accredited ALA institution; thorough working knowledge of LC classification schedules, LC subject headings, AACR2 and OCLC cataloging procedures, including MARC format for monographs, serials, and nonprint materials, authority control, MARC codes, and bibliographic input standards; 3-5 years cataloging experience; minimum one year of professional experience using an automated library system; and supervisory experience. Preferred qualifications: Basic knowledge of DOS, spreadsheets, and word processing; reference experience; and 1-2 years of professional experience managing an online integrated catalog. Minimum salary: \$33,900, plus a liberal fringe benefits package. Review process begins July 20, 1993. Applications will be accepted until a suitable candidate is found. Quinnipiac College is an equal opportunity, affirmative action employer. Women and minority candidates are encouraged to apply. Please send letter of application, resume, transcript, and three letters of professional reference to: Janet Valeski, Chairperson, D.E.C., **Quinnipiac College** Library, Mount Carmel Avenue, Hamden, CT 06518.

CHEMISTRY LIBRARIAN. Requirements: MLS (ALA-accredited). Degree in chemical sciences (M.S. or higher). Minimum of 2 years experience at professional level. Research/publication and/or ser-

vice record of sufficient quality and quantity to be appointed at rank of assistant professor or above. Desired qualifications: Demonstrated ability to work effectively with students, faculty, members of academic community. Ability to work in collaborative manner in a team environment. Demonstrated interest and ability in providing service-oriented environment responsive to information needs of library users. Experience with collection development. Ability to carry out strong program of library instruction. Ability to utilize new technologies in managing day-to-day operations and in providing library instruction. Responsibilities: Administer the Chemistry Library; hire, train, supervise, and evaluate staff. Teach credit course in chemical literature. Participate in collection development. Provide instruction in library use, including information technologies. Provide reference service and some online searching. Act as libraries' liaison to Department of Chemistry. Meet Purdue requirements for promotion and tenure. Status and Benefits: Faculty status and responsibilities. Vacation of 22 days. Flexible benefit programs. TIAA-CREF retirement and Social Security. Salary: \$35,000 and up depending upon qualifications. For full position description send statement of interest, resume, references to: T. L. Haworth, Personnel Officer, 1530 Stewart Center, **Purdue University** Libraries, West Lafayette, IN 47907-1530. Review of applications commences August 31, 1993, and continues until position is filled. An equal opportunity, affirmative action employer.

COLLECTION DEVELOPMENT AND MANAGEMENT SERVICES LIBRARIAN

Mary Washington College

Mary Washington College seeks applications and nominations for the position of Collection Development and Management Services Librarian: administers a \$600K acquisitions budget for monographs and serials; monitors approval plans, vendor and subscription agency services, purchasing contracts compliance; coordinates collection development with faculty and library's instructional services department; oversight of VTLS acquisition and serials check-in modules and technical processing; supervises one professional librarian, four full-time support staff.

QUALIFICATIONS: ALA-accredited MLS or equivalent required. Preferred: previous experience in acquisitions, demonstrated ability to work effectively with faculty, students, and staff, supervisory experience, budget and planning; familiarity with microcomputer applications (DOS, Lotus, Excel, WordPerfect), automated acquisition and serials control (VTLS preferred).

Mary Washington College is a state assisted liberal arts college with 3,800 students; Simpson Library has a collection of 370,000. Salary: \$36,000 minimum, 12-month contract, state government benefit package, choice of retirement plan, medical benefits, 15 vacation days in addition to state holidays. Applications accepted until **5 p.m., August 27, 1993.**

Send letter of application, resume, names, and addresses to:

**Chair
Collection Development Librarian Search Committee
P.O. Box 615
Mary Washington College
Fredericksburg, VA 22401-5358**

Mary Washington Collect is deeply committed to affirmative action and encourages women and minorities to apply.

COLLECTION MANAGEMENT LIBRARIAN FOR ARTS AND HUMANITIES. Virginia Commonwealth University. Coordinates the selection of materials in the arts and humanities, and in several interdisciplinary programs, including African-American Studies and Women's Studies. Monitors budget in assigned areas. Reviews approval materials, monitors plans, and assists in preparing profiles. Assesses collection and gifts and assists in preservation decisions. Collaborates with librarians and faculty in developing collection goals, policies, programs, and budgets. Works closely with departmental faculty to maintain effective communication and coordinated collection growth. Assists in providing information and instructional services in the user services division. Position reports to the head of the Collection Management Services Department. Qualifications: ALA-accredited MLS required. Preferred: Academic background in one of the disciplines being selected, with an advanced degree strongly desired; experience in collection management in a research library; ability to provide a strong library image to university; experience with automation; strong service orientation and experience with public services; excellent oral and written communication; reading knowledge of Spanish, French, German, or Italian; flexibility; involvement in professional activities; ability to meet requirements for faculty advancement, including professional service and publication. Experience working in a culturally diverse environment highly preferred. Environment: Virginia Commonwealth University is a publicly supported, urban research university in Richmond, Virginia. It serves 20,000 students on both the academic campus and at the Medical College of Virginia campus. The library has approximately 1 million volumes and a materials budget of \$5.1 million. Salary: \$28,000 minimum. Benefits include 24 vacation days, choice of health plans (including HMOs and dental plans), choice of retirement and annuity plans (including TIAA/CREF); remuneration for university courses; and paid life insurance. Application: Submit resume and the names and phone numbers for three current references to: Suzanne Freeman, Head, Collection Management Services Department, Univer-

sity Library Services, Virginia Commonwealth University, VCU Box 2033, Richmond, VA 23284-2033. Review of applications will begin August 16, 1993. Pre-screening interviews may be conducted at the MLA and ALA annual meetings. Virginia Commonwealth University is an equal opportunity, affirmative action employer. Minorities, women, and persons with disabilities are encouraged to apply.

DIRECTOR Raymond Walters College Library, a two-year, branch campus of the University of Cincinnati. A full-time, tenure-track, faculty position. Responsible for the development and management of all library services and collections. Provides library technical services and coordinates library automation activities; participates in the delivery of public services, including reference and bibliographic instruction. Opportunity to teach in an associate degree program in Library/Instructional Media Technology. Required: MLS from an ALA-accredited program and a minimum of two years experience in technical services, preferably in cataloging; evidence of successful administrative and supervisory experience; demonstrated ability to work collaboratively with colleagues. Salary: Minimum of \$29,912. Send letter of application, resume, and names, addresses, and telephone numbers of three references to: Lesta Cooper-Freytag, Interim Associate Dean of Instruction, Raymond Walters College, 9555 Plainfield Road, Cincinnati, OH 45236. Review of applications will begin July 1, 1993, and will continue until the position is filled. The University of Cincinnati is an equal opportunity, affirmative action employer. Women and minorities are encouraged to apply.

DIRECTOR, HEALTH SCIENCE CENTER LIBRARIES The University of Florida Health Science Center seeks to identify potential candidates for the position of Director, Health Science Center Libraries. This library serves the colleges of Dentistry, Medicine, Nursing, Pharmacy, Veterinary Medicine, Health-Related Professions, and Shands Hospital, and has an annual budget of over two million dollars (\$2,000,000) with a staff of 15 full-time librarians and 38 support staff.

LIBRARIAN I/II/III Wayne State University

Purdy/Kresge Library. This position is responsible for serving as Librarian for the Purdy/Kresge Library and as liaison to the College of Education; implementing and coordinating collection development; participating in the bibliographic instruction program; providing reference and other public services to library patrons; performing online searching using DIALOG and BRS; and supervising, training, and monitoring subordinate staff. Minimum requirements: Master's degree from an ALA-accredited library institution required; demonstrated public service experience (two years preferred) in an academic research library and experience searching online databases. A subject M.A., Ph.D., or Ed.D. is desirable. Minimum salary: \$29,000. Submit a letter of interest, resume, and the names and addresses of at least three professional references to:

Judith March-Adams
Director of Personnel
and Development
Wayne State University
134 Purdy Library
Detroit, MI 48202

Position will remain open until filled.

*Wayne State University is an equal opportunity/
affirmative action employer.*

The library is a designated resource library within the National Library of Medicine's resource-sharing network and is a member of the Association of Research Libraries. A branch of the library is located on the University of Florida-Jacksonville campus and the library serves the North Florida Area Health Education Center program, serving students and practitioners in a 37-county area of northern Florida. The collection consists of 247,000 volumes, 4,600 microforms, 2,000 audiovisual titles, and over 2,300 journal subscriptions. The library operates a multifunctional computer network for staff and public users and as such is a major resource for health information in the state. Public services are delivered through the Florida Health Information Network and include database access and other standard computer applications. Staff network services include electronic mail, Internet access, and graphics. Candidates should have a master's or higher degree in library sciences from an ALA-accredited library school, and be a senior member, or above, in the Academy of Health Information Professionals. Such a person must be skilled in interpersonal communication while dealing with both the clinical and research aspects of a major medical center library and must have experience in the advancing role of informatics. The University of Florida is an affirmative action, equal opportunity employer, and welcomes inquiries from all interested individuals. Salary will be negotiable and commensurate with experience and educational background. Salary minimum: \$60,000. Candidates should submit their resume and names of potential references to: Ward D. Noyes, M.D., Chairman of the Search Committee, **University of Florida**, P.O. Box 100277, Gainesville, FL 32610-0277; phone: (904) 392-3301; fax: (904) 392-8530.

HEAD OF COPY CATALOGING AND DATABASE MANAGEMENT.

Harvard Law School. The Harvard Law School seeks a Head of Copy Cataloging and Database Management to manage the work of the copy cataloging and database management unit under the general direction of the Cataloging Services Librarian. This position currently supervises 4 FTE library assistants in copy cataloging of English and foreign language materials; oversees the search, production, and maintenance of bibliographic records on RLIN and maintenance of

bibliographic records in HOLLIS, Harvard University integrated processing system and online catalog; trains copy cataloging staff on an ongoing basis in the general principles of cataloging rules and local procedures; and catalogs new materials using AACR2, LC subject headings, LC classification, the local classification system, and the RLIN bibliographic utility. In conjunction with the Cataloging Services Librarian, Senior Monographs Cataloger and the Senior Serials Cataloger, the selected candidate will participate in the general management of the department and serve on committees in the Cataloging Services department, law library, Harvard University Library system, and national professional organizations as appropriate. Requirements: ALA-accredited MLS; two years of professional cataloging experience; minimum of one year supervisory experience and working knowledge of two foreign languages. Familiarity with automated cataloging and authority control procedures, RLIN or OCLC bibliographic utility, HOLLIS or other NOTIS-based systems preferred. Salary Minimum: \$32,000. Send a resume, cover letter, and the names of three references to: Harry S. Martin III, Librarian and Professor of Law, Langdell 206, **Harvard Law School**, Cambridge, MA 02138. Phone: (617) 495-3170. Harvard University upholds a commitment to affirmative action and equal opportunity. Women and minorities are encouraged to apply.

INFORMATION TECHNOLOGY LIBRARIAN, Washington State University Libraries. Currently open. Under the direction of the Assistant Director for Library Automation, is responsible for coordinating,

Salary guide

Listed below are the latest minimum starting figures recommended by state library associations and the North Carolina State Library for Professional library posts in these states. These recommendations are intended for governmental agencies that employ librarians. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. For information on librarian salaries, job seekers, and employers should consider these recommended minimums, as well as other salary surveys (such as the survey in the October 15, 1989, issue of *Library Journal*, the *ALA Survey of Librarian Salaries*, the annual *AFL Salary Survey*, or the annual *CUPA Administrative Compensation Survey*) when evaluating professional vacancies. For more information, contact the ALA Office for Library Personnel Resources.

Connecticut	\$28,900
Delaware	\$22,500+
Illinois	\$27,400#
Indiana	varies*
Iowa	\$21,588
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$27,554*
New Jersey	\$24,200
New York	varies*
North Carolina	\$22,491
Ohio	\$25,198+
Pennsylvania	\$23,700*
Rhode Island	\$26,500
South Carolina	varies*
South Dakota	\$20,000
Texas	\$25,000
Vermont	\$22,500
West Virginia	\$22,000
Wisconsin	\$25,830

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on such variables as comparable salaries for public school teachers in each community or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

+Salary minimums for public librarians only.
#Option for local formula

MUSIC LIBRARIAN

Washington University in St. Louis Olin Library System

The Olin Library System of Washington University in St. Louis is seeking a talented, dynamic, service-oriented Music Librarian to provide user-responsive leadership for the Gaylord Music Library. The Olin Library System consists of a large central library and eight satellite subject libraries.

Working closely with the faculty and students in the Department of Music, the Music Librarian oversees the administration and operation of the Gaylord Music Library. In addition to planning and supervision, principal responsibilities include providing electronic and traditional library services, training and educating library users, developing print and nonprint collections in music and related subject areas, and maintaining productive working relationships with library users, library staff, and the university community. The position reports to the Head of Departmental Library Services. A detailed job description is available on request.

MINIMUM SALARY: \$27,660; competitive and commensurate with qualifications and experience.

QUALIFICATIONS: MLS from an ALA-accredited library school; M.A. degree in musicology (Ph.D. preferred); reading knowledge of German, Italian, or French; supervisory, public service, and collection development experience in an academic/research library; demonstrated commitment to using electronic information technologies; proven ability to work effectively with a variety of people and groups in a decentralized environment; well-developed written and verbal communication skills; ability and interest in teaching.

For full consideration applicants should send a letter of application, resume, and three letters of reference to:

Virginia F. Toliver
Director of Administration and Planning
Olin Library
Campus Box 1061
1 Brookings Drive
St. Louis, MO 63130-4899

Position will remain open until filled; initial review of applications will begin August 9, 1993. Employment eligibility verification required upon hire.

Washington University is an equal opportunity, affirmative action employer.

monitoring, and evaluating library microcomputer, workstation, and networking applications; coordinates and assists in training of library staff in the use of microcomputer and workstation software and hardware; participates in automated systems development for the libraries; assists Assistant Director for Library Automation in budget preparation, grant writing, and analysis related to online systems. Librarians are appointed as members of the Washington State University faculty and are expected to participate actively in the university's instructional, research, and service programs. Librarians are ranked in grades 2, 3, and 4, equivalent to the academic ranks of Assistant Professor, Associate Professor, and Professor. Librarians are expected to help establish and maintain good working relationships with university departments, faculty, students, and other library users. A progressive record of professional/scholarly achievement is expected of all librarians. Required: ALA-accredited MLS or its equivalent; demonstrated knowledge of microcomputers and workstations and their applications in a library environment; familiarity with online library systems and local and wide area networks. Preferred: Experience in several library units in an academic or research library; familiarity with Windows, DOS, word processing, spreadsheet, data-

base, and other microcomputer software; knowledge of CD-ROM, multimedia, and/or desktop publishing applications in a library environment; experience teaching or training information technology; familiarity with CMS or PROFS. Salary: From \$25,000 commensurate with qualifications and experience. Rank: Librarian 2; faculty status. Benefits: TIAA/CREF, broad insurance program, 22 days vacation, 12 days/year sick leave. Application procedures: Send letter of application, resume, and names of three references to: Donna L. McCool, Associate Director for Administrative Services, Washington State University Libraries, Pullman, WA 99164-5610. Application review begins: August 15, 1993. Washington State University is an equal opportunity, affirmative action educator and employer. Members of ethnic minorities, women, Vietnam-era or disabled veterans, persons of disability, and/or persons between the ages of 40 and 70 are encouraged to apply.

LATIN AMERICAN REFERENCE LIBRARIAN. New position to provide reference services and assume other responsibilities in the Tulane University's Latin American Library (LAL), one of three free-standing Latin American collections in the U.S. LAL serves a faculty

TWO POSITION ANNOUNCEMENTS

University of North Carolina at Chapel Hill

The Health Sciences Library at the University of North Carolina at Chapel Hill seeks future-oriented individuals for two positions: Head of Reference and Access Services and Resource Management Librarian. These new positions were created as part of the library's reorganization, which has the goal of improving responsiveness to users' information needs and increasing the flexibility of staff roles.

THE LIBRARY. The Health Sciences Library serves the 10,000 faculty, students, and staff in the Division of Health Affairs' five professional schools of dentistry, medicine, nursing, pharmacy, and public health: a 600-bed teaching hospital; and the North Carolina AHEC, the statewide program for health professional education. The library's collections now include 268,000 volumes, 3,696 current serials subscriptions, and 3,200 audiovisual and microcomputer software titles. There are 25 professionals in a staff of over 60 FTE and an annual budget of over \$3 million.

The library supports networked access to a locally mounted MEDLINE and other databases and services. On-site access is through the recently remodelled electronic information center. Future plans call for developing a biomedical communications center that will use advanced instructional technologies in a multiplatform environment. A new generation integrated library system, shared by UNC, Duke University, and North Carolina State University, will be operational by fall 1993. Research and development projects are underway or planned for all of these systems.

HEAD, REFERENCE AND ACCESS SERVICES

RESPONSIBILITIES: The Head of Reference and Access Services is responsible for extending library services in response to user needs and technological opportunities. This individual will manage a newly formed department which combines references and other service desk activities, circulation, stacks maintenance, consultation for on-site and remote users, and cataloging and information retrieval. Specific responsibilities include administration of the department, incorporating the establishment and review of policies and procedures; selection, training, supervision, and evaluation of staff; design, implementation, and evaluation of reference and access services; participation in print and electronic collection development; and direct provision of service to library users.

The Head of Reference and Access Services participates in management teams having special responsibility for planning and implementing new services to instructional, clinical, and research-oriented users. These may include new approaches to quick reference and referral, information storage and retrieval, collection organization, bibliographic access, in-depth reference and consulting, help desk services and electronic reference, and other services designed to meet user needs for timely, high-quality information.

The Reference and Access Services Department consists of 11.5 FTE librarians, 15 FTE staff, and graduate assistants and other students. The department utilizes cross-departmental staffing to augment dedicated positions. The position reports to the Assistant Director for Information and Education Services.

QUALIFICATIONS AND EXPERIENCE: Education: MLS from an ALA-accredited program required. Additional graduate degree in a relevant field desirable. Experience: A minimum of 5 years in progressively responsible library positions with at least two years supervision and management at a departmental or equivalent level are required. Other desirable experience could include: reference, cataloging, use of bibliographic utilities, online searching, library instruction, and circulation systems. Experience in the provision of clinical or specialized research services is an advantage.

OTHER QUALITIES: Excellent communications and interpersonal skills, flexibility, initiative, energy,

(Cont. on next page)

of 80+ (who teach more than 50 Latin American-content courses each semester), as well as 80+ graduate students, 400-500 undergraduates, and visiting scholars from around the world. LAL collection includes more than 200,000 volumes relating to the social sciences and the arts (literature excluded), together with important collections of rare books, manuscripts, photographs, rubbings, maps, and newspapers. Reports to Head of LAL. Duties: Provide bibliographic and reference assistance in English and Spanish; develop the Latin American reference collection; plan for expansion of services and for installation of electronic databases; organize and service collections of maps and rubbings; oversee rare books collection; assist Head with

analysis of LAL collection; assume responsibility for office during absence of Head. Required qualifications: ALA-accredited MLS or equivalent; graduate-level background in Latin American social science specialty; complete fluency in Spanish; strong communication and organizational skills; ability to work with a multinational public. Preferred: M.A. in Latin American social science specialty; reference and online searching experience; fluency in Portuguese. Appointment at the rank of Librarian I or II, depending on experience. Minimum salary of \$24,500 (I); \$26,000 (II). Twelve-month academic appointment. Liberal benefits, including tuition waiver for self and undergraduate dependents. Review of applications will begin July 15, 1993.

problem-solving skills, interest in professional involvement, and a commitment to meeting the information needs of health professionals and students.

SALARY: Minimum \$35,000 based on qualifications and experience.

TO APPLY: Send letter of application, curriculum vitae, and names of three references to address at bottom:

To be assured of consideration, applications should be received by **August 6, 1993**.

RESOURCES MANAGEMENT LIBRARIAN

RESPONSIBILITIES: The Resources Management Librarian will be responsible for coordinating collection development of current and historic monographic materials in print, nonprint, and electronic formats. This position participates in the librarywide information resource development process including collection policy and procedure decisions. Oversight of binding, preservation, and conservation activities are also the responsibility of this position, including selection, training, evaluation, and supervision of staff in these areas.

The Resources Management Librarian reports to the Head of Resources Management Services and participates in departmental planning activities regarding acquisitions policies and procedures, interlibrary borrowing and lending, projecting budget needs and monitoring allocations, and use of related automated systems. This position will also work closely with other library staff on committees, task forces, or management teams having responsibility for services to instructional, clinical, and research oriented users. The Resources Management Services Department consists of 2.5 FTE librarians, 10 FTE staff, and student assistants.

QUALIFICATIONS AND EXPERIENCE: Education: MLS from an ALA-accredited program is required. An undergraduate or graduate degree in the life science is highly desirable. Experience: Minimum of two years experience in a health science library in collection development, acquisitions or reference. Preference given to candidates who have knowledge of preservation or binding, experience with automated acquisitions system and supervisory experience.

OTHER QUALITIES: Excellent communication and interpersonal skills, flexibility, initiative, energy, problem-solving skills, interest in professional involvement, and a commitment to meeting the information needs of health professionals and students.

SALARY: Minimum \$28,000 based on qualifications and experience.

TO APPLY: Send letter of application, curriculum vitae, and names of three references to:

Carol G. Jenkins, Director
Health Sciences Library
CB# 7585
University of North Carolina at Chapel Hill
Chapel Hill, NC 27599-7585

To be assured of consideration, applications should be received by **July 26, 1993**.

An affirmative action/equal opportunity employer.

and will continue until job is filled. Send letter of application, resume, and names, addresses, and telephone numbers of three references to: Melonie Hughes, Administrative Associate, Howard-Tilton Memorial Library, Tulane University, New Orleans, LA 70118. Tulane is an equal opportunity/affirmative action employer.

LIBRARIAN, SYSTEMS. Community College of Philadelphia is seeking a Systems Librarian to participate in the planning, selection, and implementation of an integrated online library system. Following implementation the librarian will: maintain the system; plan and carry out staff development training; support and coordinate stand-alone and networked CD-ROM systems, remote access services, and Internet resources; participate in collection development and public service activities. Qualifications: MLS (ALA), minimum of three years

library automation experience with MARC formats; experience with the implementation and operation of one or more integrated systems; current awareness of software and hardware options; academic library experience preferred. Excellent interpersonal and communication skills with demonstrated service orientation necessary. This twelve-month, tenure-track appointment available July 1, 1993. Minimum salary: \$35,056. Excellent benefits. Applications accepted until position is filled. Send resume to: Department Head, Library Services, Community College of Philadelphia, 1700 Spring Garden St., Philadelphia, PA 19130. As an affirmative action, equal opportunity employer, CCP eagerly encourages minority and women candidates.

REFERENCE/INSTRUCTION LIBRARIAN Transportation Library. The Transportation Library is a national resource for the study of transporta-

Stanford University Libraries and Information Resources

Music Cataloger

Assistant or Associate Librarian

Assistant rank: \$31,152-\$39,612

Associate rank: \$34,548-\$42,204

Stanford University seeks qualified candidates for the position of Music Cataloger, effective immediately.

The Libraries seek someone with an academic background in music to provide original descriptive and subject cataloging for music materials in all formats except serials. The Music Cataloger remains current on LC rule interpretations of AACR2 and LC subject heading practice, RLIN, OCLC and NOTIS procedures and tagging conventions, and local and national standards for cataloging scores and sound and video recordings. The music cataloger has regular and on-call reference duty in the Music Library. The cataloger acts as Head of Music Technical Services in the absence of the Head and meets monthly with the other music librarians to discuss and direct the activities of the Music Library.

QUALIFICATIONS: An MLS degree from an ALA-accredited graduate library school or the equivalent in training and experience is required. Subject knowledge of music history and theory as demonstrated by an undergraduate degree, or the recognized equivalent in experience is required. A graduate degree in music is preferred for appointment at the higher rank. A reading knowledge of Western European languages is required. Demonstrated knowledge of music cataloging using AACR2, LC classification and subject headings, and the MARC formats in an automated cataloging system is strongly preferred. A minimum of five years original cataloging experience or a combination of original music cataloging and other relevant professional library experience is required for appointment at the higher rank. Demonstrated ability to work well and communicate effectively with a diverse group of people in a dynamic environment is required. Knowledge of music reference and research tools is highly desirable.

The position reports to the Head of Music Technical Services.

APPLICATIONS: A letter of application, resume, and the names, addresses and telephone numbers of three references should be submitted by **August 1, 1993** to: **Kevin A. Freeman, Chair Music Cataloger Search Committee, Music Library, STANFORD UNIVERSITY LIBRARIES, Stanford, CA 94305-3076.** Stanford is committed to the principles of diversity and encourages applications from women, members of ethnic minorities and individuals with disabilities.

**STANFORD
UNIVERSITY**



COLLECTION DEVELOPMENT OFFICER



Northeastern University

University Libraries

Northeastern University Libraries seeks applications and nominations for the position of Collection Development Officer. Articulate, plan, coordinate, and provide leadership for all collection development, resource sharing, preservation, and disaster preparedness goals, strategies, policies, and programs for print, nonprint, and technology-based information resources for the university libraries. Oversee the preparation and currency of collection policy statements. Recommend allocations and monitor use of an increasing resource budget that currently approximates \$4 million. Perform qualitative and quantitative analysis of collections and budget. Identify prospective funding sources, prepare proposals and grant applications, and develop gifts programs. Coordinate and evaluate collection analysis and selection activities of 20 librarians who also serve as liaisons to academic disciplines. May serve as liaison to one or more academic disciplines and select materials for that area. Assure close working relationship with faculty and curriculum committees. Assess the adequacy of the collections and the materials budget for accreditation reviews and for new course and program proposals. Evaluate electronic access and delivery of information resources. Member of the library administration team. Represent the university libraries regionally and nationally in collection development, resource sharing, and preservation matters.

The libraries hold membership in OCLC, Neline, and the Boston Library Consortium. CARL Systems and Tandy computers are platforms for the public access Northeastern University Libraries Information System (NULIS) and for integrated processing services support. NULIS also serves as the libraries' primary network gateway to other information resources.

QUALIFICATIONS: ALA-accredited MLS degree. At least five years of demonstrated successful and increasingly responsible professional experience related to collection development, preferably in an academic library and including effective supervision, budgetary analysis and development, and faculty relations. Knowledge about collection preservation and disaster preparedness, about qualitative and quantitative collection analysis techniques, and about trends in higher education, research and curricular development. Strong planning, organization, interpersonal, analytical, and oral and written communication skills. Ability to set priorities and to articulate goals and innovative programs. Commitment to staff development. Prefer advanced subject degree, and familiarity with a matrix organizational structure and with technology-based information systems and services.

SALARY: \$43,000 minimum, depending upon qualifications and experience.

Review of applications will begin August 6 and continue until the position is filled. Please send letter of application, resume, and the names of three references to:

Lynda Leahy
Associate Dean, User Services & Collection Development
Northeastern University Libraries
320 Snell Library
360 Huntington Avenue
Boston, MA 02115

Northeastern University is an affirmative action, equal opportunity employer.

tion, and has an important law enforcement collection. Responsibilities: Manage all reference and online services; oversee document delivery unit; support teaching and research of NU's Transportation Center and Traffic Institute (some travel required); coordinate library instruction; provide faculty outreach; supervise students and document delivery assistant; participate in some technical services. Required: MLS and two years professional library experience, including reference and instruction; highly developed communication skills, experience with or strong interest in online searching, CD-ROMs, and networks. Transportation or related background desirable. Salary: \$27,000-\$32,000. Send letter of application, resume, and names and addresses of three references to: Peter Devlin, Personnel Librarian,

Northwestern University Library, Evanston, IL 60208. Applications received by July 30, 1993, will receive first consideration. Northwestern University is an equal opportunity/affirmative action employer. Employment eligibility verification required upon hire.

REFERENCE LIBRARIAN. Participates with the Head of the Reference Department in providing reference services and is the coordinator of electronic reference services. Also engages in cataloging for a portion of the work week. Provides reference service by assisting users in the use of the online catalog and by answering specific questions using the reference collections, off-site and on-site electronic databases, government documents, and general collections.

DIRECTOR OF INFORMATION SERVICES (FAO43)



THOMAS NELSON COMMUNITY COLLEGE

Thomas Nelson Community College is a comprehensive community college on the Virginia Peninsula. It is convenient to numerous historic and recreational sites. The college had a fall 1992 enrollment of 7,815 students and slightly more than 3,966 FTEs.

QUALIFICATIONS REQUIRED: Master's degree in library science or related field. Specialization in information systems management and/or instructional technology. Three or more years of increasingly responsible administrative experience. Demonstrated commitment to community college philosophy.

QUALIFICATIONS PREFERRED: Earned doctorate. Community college administrative experience. Work in two or more of the following support areas: library information services, instructional technology, or academic computing.

DESCRIPTION OF DUTIES: Reports directly to the Dean of Instruction and has responsibility for the operational units of the college that provide academic information and telecommunications and electronic-media support for the college's instructional programs. The support areas include the library, academic computing, telemedia operations, and other academic information services.

SALARY AND RANK: Salary range for 12 months: \$36,587-\$63,334. Rank and salary dependent upon qualifications and experience.

APPLICATION PROCESS: A letter of application, resume, personal copies of college transcripts, three references with current addresses and phone numbers, and a State of Virginia Employment Application must be received in the personnel office by **5:00 p.m., July 16, 1993**. Application packages are to be mailed to the following address:

**Thomas Nelson Community College
Personnel Office
P.O. Box 9407
Hampton, VA 23670**

A State of Virginia Employment Application may be obtained by calling (804) 825-2728 (voice or TDD) or by writing to the above address.

Thomas Nelson Community College is an equal opportunity, affirmative action employer. Members of ethnic minorities, women, and individuals with disabilities are encouraged to apply.

Serves as liaison with the Center for Computing and the reference staff. Maintains ongoing familiarity with technological advances in information science. Engages in bibliographic instruction. Shares coverage of the reference operation on nights and weekends. Participates in departmental planning and performs other professional assignments as needed. Qualifications: MLS from an ALA-accredited school, experience with library systems and end-user technology, experience with database searching, basic knowledge of cataloging. Salary from \$27,000 depending upon experience. Applications received on or before July 31, 1993, will be given priority. Send resume and names of three references to: James Cubit, Assistant College Librarian, **Williams College**, Williamstown, MA 01267. An EO, AA employer.

REFERENCE LIBRARIAN/BIBLIOGRAPHER A full-time, 12-Month, tenure-track appointment, available September 1, 1993, at the University of Kansas Regents Center Library, Overland Park, Kansas.

Requires MLS from an ALA-accredited program, excellent interpersonal and communication skills, experience in providing user instruction and assistance, demonstrated ability to apply new approaches to the delivery of information, demonstrated analytical and organizational skills, availability to work predominantly evening and weekend hours. Prefer public service experience in an academic library, recent experience conducting online database searches with utilities such as Dialog, academic preparation in social welfare or in one of the social sciences, experience in providing library services to nontraditional students, recent work experience with automated library systems, supervisory experience. Salary: \$23,000-\$28,000 dependent upon qualifications. Submit application letter, resume, copies of undergraduate and graduate transcripts, and names of three references to: Sandra Gilliland, Assistant to the Dean for Personnel, **University of Kansas Libraries**, 502 Watson Library, Lawrence, KS 66045-2800. Applications must be postmarked by July 31, 1993. AA, EOE.

AUTHORITIES/NONPRINT CATALOGER

University of Vermont

Under the direction of the Assistant Director for Collection Management Services, oversees authority control in an online environment (NOTIS) and performs original cataloging of library materials in non-print formats (e.g., video or sound recordings, maps, etc.). Serves as coordinator for the four-member Cataloging Enhancement/Database Maintenance Team. Approximately 55% time will be spent on authority control, 35% time on cataloging, and 10% time on coordinating activities.

REQUIRED QUALIFICATIONS: ALA-accredited MLS; reading knowledge of at least one language other than English. Experience in performing authority work in an online environment; demonstrated understanding of online indexing and cross reference structures; three years cataloging experience using an automated system; familiarity with nonprint MARC formats, experience using AACR2r, LCSH, LCRI, LC classification; ability to organize work efficiently; flexibility and ability to work harmoniously with colleagues. Preferred qualifications include: Experience with NOTIS; professional experience cataloging nonprint formats, especially audiovisual and computer formats; broad exposure to several languages, sufficient for cataloging purposes.

Seeking professional to work as part of a five-person management team which is responsible for the administration of collection development, acquisitions, cataloging, end processing, and preservation. Must have effective oral and written communication skills, ability to work in a demanding and rapidly changing academic environment, and a public service orientation. Contributes to the University in areas of educational mission, scholarship, creative activities, and service.

RANK AND SALARY: Library Assistant Professor, nontenure-track, 12-month appointment. Minimum salary: \$28,000.

BENEFITS: Several retirement options including TIAA/CREF; paid health insurance; generous sick leave; 22 days vacation; university holidays.

APPLICATION: Send letter of application, professional resume, names, addresses, and phone numbers of three references to:

**Chair
Authorities/Nonprint Cataloger Search Committee
Bailey/Howe Library
University of Vermont
Burlington, VT 05405-0036**

Applications received by **September 15, 1993**, will be given preference.

UVM is an EEO/AA employer and actively seeks applications from women and minorities.

REFERENCE LIBRARIAN/BIBLIOGRAPHIC INSTRUCTION COORDINATOR. Challenging and interesting position to provide reference services to students, faculty, and staff and coordinate the Bibliographic Instruction Program. Position requires master's degree in library science from an ALA-accredited institution, professional academic library experience, bibliographic instruction experience including new information technologies such as automated library systems and Internet. This full-time, twelve-month position is available September 1, 1993. Minimum salary: \$28,000. Interested applicants, please send cover letter and resume to: Personnel Department, Macalester College, 1600 Grand Ave., St. Paul, MN 55105. Priority will be given to resumes received by July 9, 1993. An equal opportunity, affirmative action employer.

SERIALS/DOCUMENTS COORDINATOR. George Washington University. Appointment salary minimum: \$29,000 (includes administrative stipend). Responsibilities: Coordinates processing and use of serials and documents throughout the library; acts as documents expert for public services staff; provides service liaison with Collection Management Services Department and subject specialists; supervises head of Serials/Government Documents Unit; monitors quality control of the automated serials database managed by NOTIS software within a consortium environment; participates in consortium

planning and implementation of NOTIS enhancements. Serves as the Gelman Library Coordinator for the GPO selective depository program including materials processing, acquisition of new selections, and public services liaison. As all librarians in the Gelman Library, the Serials/Documents Coordinator serves as a subject specialist for selected academic discipline(s) and participates on library committees. Reports to a senior subject specialist who confirms allocation of work hours to broad categories of activity and who evaluates overall performance with input from department head and relevant coordinators. Serves on the Washington Research Library Consortium (WRLC) Acquisitions/Serials Advisory Committee. Provides assistance to the Head of Acquisitions in general department leadership, staff development, and training. The Serials/Documents Coordinator serves as Acting Head of the department in the absence of the department head. Qualifications required: ALA-accredited master's degree in library science; a minimum of two years serials acquisitions experience, including a minimum of one year government documents experience; excellent oral and written communication skills. Qualifications desirable: Familiarity with MARC and experience with OCLC; experience with serials/acquisitions automated systems; serials bibliographic control experience; public service, collection development, or liaison (with faculty) experience; supervisory experience. Deadline for application: For full consideration please respond by September 15, 1993.

VISUAL ARTS LIBRARIAN, GENERAL REFERENCE

University of North Texas Libraries

DESCRIPTION: 12-month, full-time appointment. The Visual Arts Librarian provides reference assistance for students and faculty of the School of Visual Arts, the largest such school in the Southwest. Under the supervision of the Head of General Reference Services, provides reference services primarily in the field of the visual arts with additional responsibilities in collection development, bibliographic instruction, electronic database searching, and assistance at the general reference desk.

QUALIFICATIONS: MLS or equivalent from an ALA-accredited program, undergraduate major in the visual arts, and knowledge of electronic database searching. Preferred qualifications include three to five years experience in visual arts reference, additional graduate degree in an appropriate area, and familiarization with computer applications in libraries.

SALARY & BENEFITS: The position will be filled at the rank of Librarian II or III; \$26,000 minimum; competitive benefits package; choice of state or optional retirement plan; no state income tax.

UNIVERSITY: The University of North Texas is a state assisted comprehensive doctoral granting institution located in the Dallas/Fort Worth metroplex. UNT, with a student enrollment of over 27,000, is the fourth largest university in the state. The UNT Libraries have total collections over 1.5 million, a full-time staff of 105, and an operating budget of over five million dollars.

APPLICATION: Applicants should submit a letter of application, vita, and the names, addresses, and telephone numbers of three professional references to:

**Martha Tarlton
Search Committee Chair
Library Administrative Office
UNT Box 5188
Denton, Texas 76203-5188**

Screening of applicants will begin **July 23, 1993**, however, applications will be accepted until the position is filled.

The University of North Texas is an equal opportunity, affirmative action employer and encourages applications of women and minorities.

Please send current resume and names of three references to: Andrea Stewart, Executive Associate, The Melvin Gelman Library, **George Washington University**, 2130 H Street, NW-Room 201, Washington, DC 20052. The George Washington University is an equal opportunity, affirmative action employer.

SERIALS LIBRARIAN. George Mason University is seeking a Serials Librarian to provide technical and public services to the serials collection, using NOTIS, LINX, and OCLC. The Serials Librarian will work with liaison librarians on collection development, supervise the operations of the periodical/microforms public service desk, supervise the serials system conversion, and serve as a member of the library faculty. ALA-accredited MLS and experience with serials, preferably with automated systems such as OCLC, NOTIS, and LINX is required. Some supervisory and public service experience is desirable. Salary: \$25,250-\$30,000, commensurate with qualifications and experience; excellent benefits. Position available immediately. Deadline for applications is August 21, 1993. Send letter of application with resume and names and telephone numbers of three references to: Leslie LaBerge, Library Administration, **George Mason University**, 4400 Univer-

sity Drive, Fairfax, VA 22030-4444. George Mason University is an AA, EEO employer; minorities encouraged to apply.

TECHNICAL SERVICES LIBRARIAN. University of the South (Sewanee) seeks librarian to catalog all formats of library materials, to assist in maintenance of VTLS database (including authority work) and acquisitions processing, and to perform retrospective conversion. Required: ALA-accredited MLS; familiarity with OCLC; Two years cataloging experience; knowledge of MARC formats; ability to work in, and contribute to, a changing electronic information environment and to interact effectively with other staff. Preferred qualifications: Experience with LC classifications and subject headings, local online systems, acquisitions, serials, theological materials, and knowledge of Macintosh computers. Salary commensurate with experience. Excellent benefits. Applications considered until the position is filled. Send letter of application, resume, and names of three references to: Vanessa Jackson, Personnel Services, **University of the South**, 735 University Avenue, Sewanee, TN 37375. University of the South is an equal opportunity employer. Minorities and women are encouraged to apply.

Late Job Listings

TECHNICAL SERVICES, HEAD. Dawes Memorial Library, Marietta College, is seeking an energetic, experienced librarian to supervise technical services, including acquisitions, cataloging, government documents, serials control and binding, and to coordinate automation activities. Library is planning for the implementation of an integrated automation system in the summer of 1994. Duties include original catalog-

ing of all types of materials, managing staff (2.5 FTE support staff and 4-5 student assistants), and developing procedures for an automated system. Marietta College, a nationally recognized liberal arts institution, is located in an historic southeastern Ohio river town. Library maintains a collection of 250,000 volumes, nonprint materials, and CD-ROM products. Qualifications: ALA-accredited MLS required plus two years experience in the technical services area. Knowledge of LC classification and subject headings, AACR2, MARC format, and OCLC necessary. Experience with computers and their applications in a library required. Effective communication and interpersonal skills essential. Minimum salary is \$26,000 for 12 months with salary dependent on education and experience. Position carries faculty rank; 20 vacation days plus benefits package, including TIAA/CREF. Review of applications begins September 15 and will continue until position is filled. Please send current resume and names of three references to: Sandra B. Neyman, College Librarian, Dawes Library, **Marietta College**, Marietta, OH 45750. Marietta College is an equal opportunity and affirmative action educator and employer. Women and minorities are encouraged to apply.

EXECUTIVE DIRECTOR. Society of American Archivists, national professional organization headquartered in Chicago. Duties: Planning/administering \$1.2 million budget, supervising 11 staff, overseeing programs for member service, annual meeting, continuing education, publications, grants, and advocacy. Qualifications: Five years institutional or association management experience; knowledge of or willingness to learn about archives; and excellent communication skills. Salary: \$55,000 minimum. Available April 1, 1994. Application deadline: September 15, 1993. Request complete application packet from: J. Frank Cook, B134 Memorial Library, UW-Madison, 728 State St., Madison WI 53706; (608) 262-5629.

HEAD OF LIBRARY INSTRUCTION. Colgate University, a highly selective liberal arts college of 2,600 students. Responsibilities: Provides leadership and coordination for library instruction, working with other library faculty to plan, implement, evaluate, and review programs; participates fully in reference department activities; serves as liaison with one or more academic departments; participates in library and university governance. Qualifications: ALA-accredited MLS; two years professional reference experience in an academic library, including library instruction; demonstrated strong interest in instruction; ability to articulate and implement a coherent philosophy of service and instruction in a liberal arts college library; ability to write and speak effectively in a variety of contexts, including classroom instruction; demonstrable capacity for and commitment to working as a member of a team. Minimum salary of \$28,000 plus benefits. Applications from minority candidates especially welcomed; Colgate is an AA/EEO employer. Review of applications begins August 2, 1993. Address letter of application and resume, with the names of three references, to: Library Instruction Search Committee, Case Library, **Colgate University**, 13 Oak Drive, Hamilton, NY 13346.

DIRECTOR OF THE BLOUGH-WEIS LIBRARY AND COORDINATOR OF INFORMATION RESOURCES. Susquehanna University seeks a new Director of the Blough-Weis Library to continue a period of dynamic library development and to lead in planning for a future of converging information technologies. This senior administrative position carries faculty rank and reports to the Vice President for Academic Affairs. The Director supervises the operations of the Blough-Weis Library and its subsidiary units, Media Services and Tutorial Services; maintains strong ties to the academic program through membership on the Curriculum Committee and vigorous outreach to faculty and students; and represents the library effectively to its internal and external publics. In addition, the Director has responsibility, as leading partner in collaboration with the Director of Computing Services, for planning, implementing, and managing a comprehensive, campus-wide program of information services and resources. The successful candidate will have the following qualifications: ALA-accredited MLS degree (earned doctorate preferred); minimum 5 years' experience at the director or associate director level; demonstrated success in planning and

in the management of human and material resources; excellent communication and interpersonal skills and strong service orientation; significant professional contribution and involvement; substantial knowledge of and experience with automated library systems, instructional and information technologies; and understanding of the role of information resources in a residential, liberal arts environment. Susquehanna is a selective, independent, undergraduate university with a steady enrollment of approximately 1400 students. It is organized as three schools: Fine Arts and Communications; Arts and Sciences; and the AACSB-accredited Sigmund Weis School of Business. All academic buildings, including the library, have been renovated within the past 5 years. The library houses a collection of over 200,000 volumes, with distinguished special collections. It has a fully integrated automated system (innovative Interfaces, Inc.) in a LAN environment and strong cooperative agreements with other regional libraries. Located in the scenic Susquehanna river valley, the university is fifty miles north of Harrisburg, Pennsylvania, and within three hours drive of New York, Washington, D.C., Baltimore, and Philadelphia. Recognizing the importance of this position to the continued development of an outstanding undergraduate library, the initial appointment date is negotiable, beginning as early as September 1, 1993, but no later than July, 1994. The salary is competitive and depends upon credentials and experience; minimum is \$50,000; benefits package includes tuition remission and exchange programs. Applications should include a cover letter, current resume, and the names of at least three professional references. Susquehanna library personnel will be available to meet with interested parties at the ALA meeting in late June. Consideration of candidates will begin July 6 and continue until a well-qualified individual is hired. Send applications or nominations to: Dr. Jeanne Neff, Vice President for Academic Affairs, **Susquehanna University**, Selinsgrove, PA 17870. Susquehanna is an equal opportunity, affirmative action employer; women and minority candidates are especially encouraged.

DIRECTOR, RESEARCH INFORMATION CENTER. Large, prominent membership association has an excellent career opportunity for a professional to manage our Resource Information Center. We are seeking an innovative and experienced director to develop and manage domestic and international information services. Position requires strong leadership, ability to develop team-oriented work environment, excellent negotiating skills, a strong commitment to quality service, and effective communication and analytical skills. Demonstrated ability to establish effective working relationships with other organizational units. Expertise in assessing technological developments related to information sciences required. Responsible for managing \$3 million annual budget, 25-person staff, and 30,000+ volume collection. Minimum requirements include: Advanced degree, and eight years experience in one or more of the following areas: information or library science, business, international relations, social science and/or market research. We offer a competitive salary and excellent benefits package. Non-smoking work environment. Please send resume with salary requirement to: HRD-EW426-DC, P.O. Box 51040, Washington, DC 20091. EOE/AA.

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TECHNOLOGY FOR THE 90's AND FOR THE LIBRARIES OF TOMORROW

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FOR COLLECTION DEVELOPMENT

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BLACKWELL
NORTH AMERICA, INC.
TECHNICAL SERVICES DIVISION

There's More To Know.

Today's patrons expect easy access to information sources via our growing electronic networks. And they want full text and image capabilities. Advances in connectivity, the Z39.50 protocol, and the



Internet have created a global network from which to draw information.



There's More In Store.

Truly open systems, which provide access to this global network, are becoming a reality. Open systems utilizing client/server technology offer greater flexibility through the integration of components from multiple vendors. And easy-to-use graphical interfaces (GUIs) are increasing productivity for both patrons and staff. Open systems are reshaping the way we work.

There's More To NOTIS.

NOTIS Systems has been a leader in library automation for over 10 years, and today supports over 200 libraries. We're developing open systems that will help you provide expanded patron access and give you greater system flexibility and cost-effective solutions. NOTIS was the first to offer Z39.50-compliant products like *InfoShare*™, a database access server for UNIX platforms; *ProPAC*™, a windows-based client for PCs and workstations; and *PACLink/PACLoan*™, a collection sharing system. Keep an eye on the future. Keep an eye on NOTIS.



NOTIS
SYSTEMS, INC.
AN COMBITECH COMPANY
7 0 8 . 8 6 6 . 0 1 5 0