

NOTICES

• Working paper number 8 of the African Studies Center of Boston University consists of: *African Newspapers Currently Received by American Libraries* compiled by Daniel A. Britz. This union list updates the preliminary list compiled in 1976 by James C. Armstrong. It lists in one alphabetical sequence 276 titles received by one or more libraries of twenty cooperating institutions.

Copies of this working paper are available from Boston University, African Studies Center, 10 Lenox St., Brookline, MA 02146.

• *Alternative Catalog Newsletter*, a publication of the Milton S. Eisenhower Library of the Johns Hopkins University, Baltimore, Maryland 21218, includes news, meeting reports, reproduced source documents, and other items pertaining to the future of bibliographic control. Published in microfiche only, on a 12-issue basis, a subscription for nos.15-26 is \$10 prepaid. Publication is irregular.

• The *B. I. Handbook*, prepared by the ACRL Bibliographic Instruction Task Force (1971-77) and the Policy and Planning Committee of the ACRL Bibliographic Instruction Section (1977-79), is a practical guide for the establishment and design of bibliographic instruction programs for academic libraries. The *Handbook* is divided into eight sections beginning with "Guidelines for Bibliographic Instruction in Academic Libraries," a statement approved by the ACRL Board of Directors in January 1977. Subsequent sections include a revised set of model objectives, a suggested program timetable, a checklist of points to cover in an information needs assessment of the academic community, and a discussion of administrative considerations affecting a bibliographic instruction program. Other documents included are a chart of the pros and cons of various instructional modes, a glossary of bibliographic instruction terms, and a pathfinder for conducting a bibliographic instruction literature search. The *Handbook* concludes with an evaluation sheet requesting reactions from users. The 69-page book is available from ACRL, 50 E. Huron St., Chicago, IL 60611. Enclose an addressed mailing label along with prepayment: \$5 for ACRL members, \$6 for non-ACRL members.

• The proceedings of the 1977 ACRL Rare Books & Manuscripts Section preconference, *Book Selling and Book Buying: Aspects of the Nineteenth-Century British and North American Book Trade*, edited by Richard C. Landon, have

been published as no.40 in the ACRL Publications in Librarianship. Copies are available for \$10 from the American Library Association, Publishing Services, 50 E. Huron St., Chicago, IL 60611.

• *Cumulative Index to Farber's "Periodicals for College Libraries in Choice, September 1974-October 1978"* provides rapid access to the more than 500 periodicals that Evan I. Farber and his colleagues (Tom Kirk, Leo Chang, Nancy Van Zant, and Elizabeth Frick) evaluated and/or brief-listed without recommendation in the first fifty issues of a column in *Choice*. Compiled by a professor (Wiley J. Williams) and two students (Anna Bruce Neal and Kathy Grenga) at the School of Library Science, George Peabody College for Teachers, this booklet costs \$2, postpaid. Checks should be payable to George Peabody College for Teachers. Send prepaid orders to the School of Library Science, George Peabody College for Teachers, Nashville, TN 37203.

• The *Directory of Online Databases* describes 275 bibliographic and nonbibliographic data bases that are publicly available on-line. A single subscription includes two complete editions per year and two update supplements. The directory may be ordered for \$48 from Cuadra Associates, Inc., 1523 Sixth St., Suite 12, Santa Monica, CA 90401; (213) 451-0644.

• *The Expected Role of Beginning Librarians: A Comparative Analysis from Administrators, Educators, and Young Professionals* has been published as number 9 in the J. W. Brister Library Monograph Series of the Memphis State University Libraries. It is a collection of papers presented at conferences held February 25, 1978, in Cookeville, Tennessee, and on March 4, 1978, in Jackson, Tennessee. The meetings were sponsored by the Education Section of the Tennessee Library Association and the proceedings were edited by R. Wilburn Clouse, School of Library Science, George Peabody College for Teachers, Nashville, Tennessee. Copies of the monograph are available for \$5 each from the Director's Office, Memphis State University Libraries, Memphis, TN 38152.

• The Graduate School of Library Science of the University of Illinois has just released no.138 in its *Occasional Papers* series, "Factors Affecting Administration in United States Academic Libraries during the Period 1971-75," by Anne Marie Allison. Copies may be ordered for \$2 from the Graduate School of Library Science Publications Office, 249 Armory Building, University of Illinois, Champaign, IL 61820.

• The Western Michigan University Libraries have issued the *Filing Rules for Author and Title Catalogs*. This work offers twenty rules for the author and title sections of a three-way divided catalog, along with extensive examples and procedural statements (rules for a subject catalog are not included). To order, send a check for \$10 made out to Western Michigan University, to Paul M. Knudstrup, Head, Library Business Operations, Western Michigan University Libraries, Kalamazoo, MI 49008.

• K. G. Saur (formerly Verlag Dokumentation), Munich, has just published *Index to Festschriften in Librarianship, 1967-1975*, by Professor J. P. Danton, School of Library and Information Studies, and Dr. Jane F. Pulis, associate librarian in the General Library, University of California, Berkeley. The volume contains entries for editors and honorees, an author and subject index to articles, a historical account of the festschriften, an analysis by date and country of publication, and a user guide in English, French, German, Italian, Russian, and Spanish.

The volume covers approximately 1,500 articles in 143 works. Twenty-three countries and nineteen languages are represented. Some 200 articles on academic and research libraries, not covered in *Library Literature or Library and Information Science Abstracts*, are analyzed.

• The *Journal of Library Administration*, a new quarterly periodical devoted to library management, is designed to be a "working tool" for library administrators and middle management. It will deal with the broad array of new management theories, techniques, research, and applications that can be used by libraries and information services.

The *Journal of Library Administration* will be edited by John R. Rizzo, professor of management at Western Michigan University and for the past twelve years conference director of the annual Library Administrators Development Program sponsored by the University of Maryland.

Manuscripts are now welcome for review and possible publication. Papers are invited from a variety of disciplines, including library and information science, management, operations research, and the behavioral sciences. Before submitting manuscripts, authors should request the brochure "Instructions for Authors," available on request from Dr. John R. Rizzo, Editor, *JLA*, Department of Management, Western Michigan University, Kalamazoo, MI 49008.

Subscriptions are available from The Haworth Press, Inc., 149 Fifth Ave., New York, NY 10010. Subscriptions cost \$36 per volume; Vol. 1, no. 1 is scheduled for publication January 1980. Canadian orders must add \$5 postage and handling; other foreign orders, add \$10.

• The Kansas State University Libraries' first annual conference on library technology, May 21-22, featured the following presentations: "The

Impact of Automation on the Library Director: An Overview" by William Axford; "Opening the Catalog" by Maurice Freedman; "Don't Throw out Your Electric Erasers—They Ain't Here Yet but They're Comin'" by John Kountz; and "Automated Circulation Systems: Evaluation, Selection, and Implementation" by Michael Bruer. Cassettes of these talks may be ordered from Jean Bean, Kansas State University Libraries, Manhattan, KS 66506.

• The *New Magazine Review* is a monthly newsletter that reviews new periodicals as they begin publication. Subscriptions are \$42 annually. For a free sample copy, write New Magazine Review, P.O. Box 3699, N. Las Vegas, NV 89030.

• The University of Illinois Graduate School of Library Science has released the *Proceedings of the 1978 Clinic on Library Applications of Data Processing*, "Problems and Failures in Library Automation," edited by F. W. Lancaster, professor of library science at the University of Illinois. Copies of the proceedings are available from the Publications Office, 249 Armory Building, University of Illinois Graduate School of Library Science, Champaign, IL 61820 for \$9 each.

• *Resource Notebooks on Staff Development* (130 pages, Jan. 1979), *Organization* (147 pages, Jan. 1979), and *Planning* (153 pages, Feb. 1979) are available for \$15 each (prepayment preferred) from: ARL, Office of Management Studies, 1527 New Hampshire Ave., NW, Washington, DC 20036.

• *SPEC Kit/Flyer #56 on External Communication in ARL Libraries* (July-August 1979, 110 pages) is available for \$7.50 to ARL members and SPEC subscribers and for \$15 to all others, prepayment required from: SPEC, Office of Management Studies, 1527 New Hampshire Avenue, NW, Washington, DC 20036.

• The *Urban Academic Librarian* is a new professional journal sponsored by the Library Association of the City University of New York. Articles on all aspects of academic librarianship, particularly those with an urban focus, are invited. Manuscripts should be sent to Editor Marguerite Iskenderian, Brooklyn College Library, Bedford Ave. and Ave. H, Brooklyn, NY 11210.

AACR Cross-Index

Where's That Rule?, published by the Canadian Library Association and distributed by ALA in the United States, is a cross-index of the two editions of the *Anglo-American Cataloguing Rules* designed to assist catalogers in learning and using AACR 2. It is available for \$5 from the American Library Association, 50 E. Huron St., Chicago, IL 60611.

RECEIVED

(Selected items will be reviewed in future issues of *College & Research Libraries*.)

• James W. Clasper and M. Carolyn Dellenbach are the authors of the *Guide to the Holdings of the American Jewish Archives*. The archives, on the campus of the Hebrew Union College-Jewish Institute of Religion in Cincinnati, Ohio, were set up "to gather, process, preserve, and make available for study personal papers and organizational records which document the Jewish heritage in the Western Hemisphere." Available from: Ktav Publishing House, Inc., 75 Varick St. (431 Canal St.), New York, NY 10013. Price: \$20.

• Carolyn Clark Morrow is the author of *A Conservation Policy Statement for Research Libraries*, which presents her guidelines for library adoption. Issued as no. 139 in the *Occasional Papers Series* by the University of Illinois Graduate School of Library Science. Price: \$2 (prepaid).

• *Model Continuing Education Recognition System in Library and Information Science* (K. G. Saur, \$29) is the title of a report of a research and demonstration project to present a plan "of a system for recognition of individual participation in continuing education activities" and to "develop and demonstrate a prototype home study program." The authors are Elizabeth Stone, Eileen Sheahan, and Katherine J. Harig.

• K. G. Saur is now the American publisher for *Studies in Library Management*, edited by Anthony Vaughan, volume 5 of which has recently been released. The volume includes eight essays, all but one by British Commonwealth authors. Louis Kaplan, University of Wisconsin, is represented by his paper on "Professionalism, Decision-Sharing and Bureaucracy." Price: \$12.

• The Libraryworks, a division of Neal-Schuman Publishers, has issued the first two volumes in its new Bibliographic Instruction Series. Carla J. Stoffle is the series editor and serves as the senior author for these first two volumes: *Materials & Methods for History Research* and *Materials & Methods for Political Science Research*. The library edition (\$14.95 plus \$1 for postage and handling) is divided into two parts—an instructions manual and a workbook for student use. Workbooks are separately available (\$4.95 each, minimum order five copies).

• Beta Phi Mu has issued as number thirteen in its Chapbook series Wayne A. Wiegand's *The History of a Hoax*, in which he recounts the story of the writing and publishing of *The Old Librarian's Almanack*. Available from: Beta Phi Mu Publications Office, College of Library Science, University of Kentucky, Lexington, KY 40506. Price: \$4.

• Cornell University has published the *Proceedings of the SPINDEX Users Conference*, held on its campus March 31 and April 1, 1978. SPINDEX (Selective Permutation Indexing) is "a

system designed to produce a variety of computer-generated bibliographic aids for archival holdings." H. Thomas Hickerson, associate archivist at Cornell, edited the proceedings. Available from: Office of Budget and Accounting, 234 Olin Library, Cornell University Libraries, Ithaca, NY 14853. Price: \$5.

• Linda Hall Library, Kansas City, Missouri, has issued the 1979 edition of its *Serial Holdings* (\$30). A letter from the library announces the list includes "all the titles in the library's serial collection and will be the final issue in the present format." By 1981 or 1982, the library hopes to have available a holdings list of current titles, with entries based on AACR 2. "*Serial Holdings*, 1979, will, in the foreseeable future, remain the basic source for identifying the library's retrospective serial titles."

• *Library Computer Equipment Review* is a new journal from Microform Review, Inc. It is published semiannually, and the first issue covers January-June 1979. Subscription rates vary according to combined book and periodical budget, ranging from \$85 to \$150. Editor William Saffady, in an opening editorial, states the journal was developed to fill a void in the literature and "to serve as an informative and authoritative selection aid to library administrators, information center managers, and other planners requiring the latest information about EDP equipment on a regular basis." Each issue is to have a central theme, the first focusing on teleprinters (printing terminals).

• Frederick Ungar has published the first volume (\$45) of a four-volume biographical work: *American Women Writers: A Critical Reference Guide from Colonial Times to the Present*. Lina Mainiero is editor. The guide will include not only literary authors but also writers in other fields as well. The remaining three volumes are to follow at six- to eight-month intervals.

• Peter Snow is the editor of the *Proceedings of the American Studies Library Conference*, held at the U.S. Embassy in London in February 1978. Papers presented discussed not only the state of American studies in the U.K. but also library resources to support the studies, policies, and problems in acquiring this material, and a proposal for an American studies library group. Price: £2.50. Available from: Iain Wallace, John Rylands University Library of Manchester, Oxford Road, Manchester.

• The proceedings of the eighth annual conference on library orientation at Eastern Michigan University have been published by Pierian Press under the title *Improving Library Instruction: How to Teach and How to Evaluate* (\$8.50). Carolyn A. Kirkendall edited the papers given at this conference in May 1978.

• K. G. Saur has recently published the first edition, dated 1978, of the *American Publisher's Directory* (\$19.50), designed to present a "complete yet inexpensive directory of American pub-

lishing activity. Consisting of over 25,000 entries, the directory lists areas of specialization, addresses, telephone and telex numbers, and the ISBN publisher's prefix where applicable."

• **Film Study Collections: A Guide to Their Development and Use**, by Nancy Allen (Frederick Ungar, \$14), presents a description of the literature on film broken down by form and subject—monographs, periodicals, nonprint, scripts, dealers, major U.S. archives, and reference services—and includes a chapter by Michael Gorman on cataloging and classification.

• Bowker has published a second edition of Marshall Lee's **Bookmaking: The Illustrated Guide to Design/Production/Editing** (\$25). When the first edition was published in 1965, "the advanced equipment and processes that now dominate bookmaking existed in elemental form or were in experimental states," and the new edition describes these new "computer-controlled machines that have transformed most bookmaking processes from mechanical to electronic-optical systems."

• **Libraries Designed for Users: A Planning Handbook**, by Nolan Lushington and Willis N. Mills, Jr. (Gaylord Professional Publications, \$22.50), emphasizes the role of the library as an information center and is intended primarily to assist in the planning of public libraries for communities of 10,000 to 100,000.

• The American Association for State and Local History has published Edward P. Alexander's **Museums in Motion: An Introduction to the History and Functions of Museums** (\$12.95 cloth, \$7.95 paper). This new history not only covers various kinds of museums—art, natural history, science and technology, history, botanical gardens, and zoos—but also looks to their several roles—collection, conservation, research, exhibition, interpretation, and cultural center—and the function of the museum professional.

• Esther Stineman, former women's studies librarian-at-large for the University of Wisconsin system, is the author of **Women's Studies: A Recommended Core Bibliography** (Libraries Unlimited, \$27.50 U.S. and Canada; \$33 elsewhere), which presents an annotated bibliography of 1,763 books concerning women and periodicals to support a college program on women's studies.

• The summer 1979 issue of **Library Trends** (separate issues available for \$5 from the University of Illinois Press) is devoted to "The Economics of Academic Libraries." Issue editors are Allen Kent, Jacob Cohen, and K. Leon Montgomery.

• **Collection Management** is the title of number 11 in the LJ Special Report series (\$5; cash with order, \$3.95). Most of the authors are from academic libraries, and their articles, covering a wide range of subjects, are grouped in three sections, "Buying on a Budget," "The New Special Collections," and "Periodicals: Needs/Cost/Uses." ■■

Classified Advertising

NOTICE

Respondents to advertisers offering faculty "rank" and "status" are advised that these terms are ambiguous and should inquire as to benefits involved.

All advertisements for the "Positions Wanted" and the "Positions Open" classifications will be edited to exclude direct or indirect references to race, creed, color, age, and sex as conditions of employment. The American Library Association requires a salary range for all "Positions Open."

Classified advertising orders and copy, and cancellations, should be addressed to the Association of College and Research Libraries, American Library Association, 50 E. Huron St., Chicago, IL 60611, and should reach that office before the second of the month preceding publication of issue desired. Copy received after that time may be held for the next issue. To insure that readers have sufficient lead time to respond to "Positions Open," advertisers must list closing dates no sooner than the end of the month of publication.

Telephone orders for classified advertising, while not encouraged because of the increased risk of copy error, will be accepted. Calls should be directed to the ACRL office at (312) 944-6780. A confirming order should be mailed to ACRL as soon as possible following the call, along with typewritten copy to be used in proofreading the ad.

Rate for classified advertising is \$1.80 per printed line to ACRL members; \$2.25 per printed line to non-ACRL members. Individuals who advertise on behalf of organizations will be charged according to the organization's membership status.

FOR SALE

CHINA. Major Collection—Reasonable. All Topics. Write M. Frazin, Box 110, Farmington, CT 06032. Inquiries invited.

MARV BROADBENT, Box 6, Beltsville, MD 20705. Government publications. Standing, subscription, single, or search orders. No prepayment. No foreign surcharge. (301) 937-8846

SEARCH SERVICE. Ex-librarians locate titles or subject, plus 150,000 indexed stock. PAB 2917 Atlantic, Atlantic City, NJ 08401. Phone: 609/344-1943.

POSITIONS OPEN

ARCHITECTURE BRANCH LIBRARIAN. Arizona State University Available January, 1980. Qualifications: ALA-accredited M.L.S., demonstrated administrative ability and professional library experience required. Desire background (preferably graduate degree) in one of the following: architecture, art history, planning or design-related discipline. Salary: \$16,430 minimum, 12-month contract, 22 days' vacation, other benefits. Librarian is responsible for the programs of the Howe Library of Architecture, Planning and Design Science, for supervision of the staff (1 library assistant and 1.6 FTE student employees), for collection development, and is the liaison with the college and the main library. Send letter of application addressing the qualifications listed above, a resumé, and the names of three references to Constance Corey, Acting Assistant University Librarian, Arizona State University, Tempe, AZ 85281, no later than 1 November. Arizona State University is an EEO/affirmative action employer.

ASSISTANT DIRECTOR FOR PUBLIC SERVICES. Required: doctoral degree or advanced candidacy in library science or subject field, ALA-accredited M.L.S., experience in public services (including computer-assisted). Faculty appointment. To manage all public service areas/coordinate activities of four professionals and their assistants. Minimal salary \$17,500 to 19,000. Apply to L. Miles Raisig, Director, Mary Livermore Library, Pembroke State University, Pembroke, NC 28372. Affirmative action/equal opportunity employer. Constituent of Univ. North Carolina.

ASSISTANT CATALOGER. Librarian, Assistant Catalog, University of the Pacific, Stockton. Search reopened. Duties: descriptive and subject cataloging (principally) monographs. Participates in other cataloging activities, including catalog maintenance. Some reference work. Required: ALA-accredited M.L.S.; 2-3 years LC cataloging experience, plus M.A. or equivalent for an appointment with tenure. Preferred: subject specialization in the physical sciences; experience with on-line cataloging data base (RLIN) desirable. Languages: Spanish, German, or French. Salary \$15,000 or higher depending on experience and qualifications. Faculty status and full