

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$9.50 per line for institutions that are ACRL members, \$11.50 for others. Late job notices are \$22.00 per line for institutions that are ACRL members, \$26.75 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$435 to \$820 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/adver2.html>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude discrimi-

natory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/c&rlnew2.html>. Ads will be placed approximately 2-3 weeks before the printed edition of C&RL News is published.

Contact: Nicole Wheatley, Editorial Assistant, Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnewsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ACCESS SERVICE LIBRARIAN. The Oregon Institute of Technology Library is seeking a creative, service-oriented Access Services Librarian to manage the operations of Circulation, Interlibrary Loan, Document Delivery, and Reserves. This is a full-time, 12-month, fixed-term position with faculty rank. Responsibilities: This position reports to the Director of the Library. The successful candidate will supervise one full-time support staff and several student assistant positions. The Access Services Librarian will promote cooperation with other libraries, manage relations with commercial document delivery suppliers and work with other staff to develop policies that improve and enhance access to OIT Library's collections and services. The librarian will be responsible for collection development in selected curriculum area, including government documents. This position requires teaching library-related classes and rotating hours, including evenings and weekends, at the reference desk. The librarian will also provide leadership in providing and developing service to distance learners, including maintenance of the Library's Web pages. Requirements: Master's degree from an ALA-accredited program or equivalent; demonstrated technical skills related to Internet technologies (e.g., managing Web pages or Web sites); strong public services attitude; the ability to work independently and in collaboration with others; excellent oral, written, interpersonal, and public relations skills; flexibility; the capacity to learn quickly and constantly; and the ability to work effectively in a changing environment. Preferred: Supervisory experience; two years' experience in an academic library access services department; knowledge of electronic requesting and delivering technologies; experience with Innovative Interfaces and ARIEL technology. Application review will begin July 20, 2000, and continue until position is filled. To apply, send a letter of application, resumé, and the names, addresses, and phone numbers of three professional references to: Office of Human Resources - #99-33011, Oregon Institute of Technology, 3201 Campus Drive, Klamath Falls, OR 97601. For further information, contact: Tom Leonhardt, Search Chair, at (541) 885-1770, or visit OIT's Web site at www.oit.edu. OIT is an affirmative action, equal opportunity, ADA employer.

ANGLO-AMERICAN BIBLIOGRAPHER. The Columbia University Libraries seek an Anglo-American Bibliographer to be responsible for development of a strong research collection of materials in all formats in the history and literatures of the United States, Canada, and Britain. The Bibliographer also provides information services within Butler Library, Columbia University's main history and humanities library. The Bibliographer will select books and serials in the above fields for Butler Library's stack collections and participate in selection of electronic and microform materials in those fields for the University Libraries. S/he will also serve as the Libraries' liaison to appropriate academic departments and will work closely with faculty and graduate students, assisting them in the use of library resources and assuring that the

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

Connecticut	\$34,172
Delaware	\$22,500**
Illinois	\$30,096*
Indiana	varies*
Iowa	\$23,911
Louisiana	\$22,000
Maine	varies*
Massachusetts	\$31,362*
New Jersey	\$33,785
North Carolina	\$27,641**
Ohio	\$25,198**
Pennsylvania	\$28,120*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$28,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,240

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

collections are developed consistent with the research and teaching needs of the University community. Reporting to the Director, Humanities and History Libraries, and working closely with the Associate University Librarian, who coordinates collection development systemwide, the Bibliographer will work with other units of the Libraries in processing and provision of access to the materials in the above fields. The Bibliographer will also play an active role in the preservation of these collections and assist in selection of materials for location at the Libraries' offsite storage facilities. Working with the Butler Reference




EDUCATIONAL TECHNOLOGY LIBRARIAN

Reporting to the Head of Instructional Services for the Harvard College Library (HCL), the Educational Technology Librarian acts as a resource within HCL for technical and pedagogical issues in electronic library instruction. Responsibilities include: managing the Electronic Learning Facility 1, (the main end-user electronic instructional facility for the Harvard College Library), participating extensively in the HCL Instructional Services Program, developing Web-based instruction, guides, and tutorials. In consultation with the Head of Instructional Services, identifies, evaluates, and recommends instructional information technology software and hardware. Trains librarians in the application of new technologies in the library, the classroom, and on the Web. Maintains an up-to-date knowledge of the techniques for assessing the impact of technology use on teaching and learning, and is familiar with current research on effective uses of various technologies in libraries. Acts as liaison to the Instructional Computing Group for the Faculty of Arts and Sciences. As a member of the Research Services Department, serves at public service desks and may have liaison responsibilities for instruction, research assistance, and consultation to one or more departments in the humanities.

The successful candidate will have a Master's degree from an ALA-accredited program and a minimum of 5 years' professional library experience. Required knowledge, attributes, and skills include: experience with educational and relevant computer technologies, including the Web and multimedia applications; familiarity with HTML and Web authoring tools and instructional design; teaching experience as well as experience creating Web pages and/or Web tutorials; flexibility and adaptability; skill at fostering change; creativity and ability to identify opportunities and solve problems; excellent oral and written communication skills (including the ability effectively to convey complex technical concepts to lay persons); ability to work effectively in a team environment and with diverse users. An educational background in the humanities is desired.

Harvard University offers a competitive program of benefits. Appointment salary dependent on qualifications. The review of applications will begin immediately and continue until the position is filled. Interested parties are invited to submit a letter of application addressing position qualifications, a resume, and the names, addresses, telephone and fax numbers of three references to: **Resume Processing Center, Harvard University, Requisition #5217, 11 Holyoke Street, Cambridge, MA 02138. Or apply on-line to www.hr.harvard.edu/employment/jobs.html**

HARVARD UNIVERSITY UPHOLDS A COMMITMENT TO AFFIRMATIVE ACTION AND EQUAL EMPLOYMENT OPPORTUNITY.

H A R V A R D  U N I V E R S I T Y

Department, which provides reference service to Columbia's undergraduate and graduate students, faculty, and researchers, the Bibliographer will serve limited hours at the Butler Reference Desk and provide consultation service to researchers as appropriate. Requirements are: advanced degree in a relevant subject field (Ph.D. and MLS are preferred); significant experience as a bibliographer in the field of history and/or literature at a research library or comparable academic experience; intimate knowledge of the literature and culture of the United States, Canada, and Great Britain; intimate knowledge of the literature and culture of the United States and Western Europe; demonstrated oral and written communications skills; and ability to work effectively with colleagues and users at all levels in a complex academic setting. Reading knowledge of Spanish or French is desirable. Salary ranges (which will increase July 1, 2000) are currently: Librarian I: \$37,500-\$46,875; Librarian II: \$39,500-\$53,325; Librarian III: \$42,500-\$63,750. Excellent benefits include assistance with University housing and tuition exemption for self and family. Send letter of application, résumés, and names, addresses, and phone numbers of three references to: Robert Reiter, Human Resources Office, Box 18 Butler Library, Columbia University, 535 West 114th Street, New York, NY 10027. Cover letter must specify Job #UJL70100012; please include e-mail address in cover letter. Screening of applications will begin July 31, 2000. Columbia University is an equal opportunity, affirmative action employer. Minorities and women are encouraged to apply.

ASSISTANT ARCHIVIST/SOUTHWEST COLLECTION. Texas Tech University Libraries. Responsibilities: Reporting to the Assistant Dean of the Southwest Collection/Special Collections Library, this continuing-appointment-track position collects and manages archival materials, including assessment, accessioning, arrangement and description of collections, identification of materials for conservation/preservation, maintaining use and processing statistics, reference work, participation in professional activities of archival, historical, and library communities, and public outreach. Qualifications: MA in history or related field with preference given to knowledge of Texas and the American Southwest; or MLS from an ALA-accredited library school. Formal archival course work required. One year's experience in archives or manuscript repository. Knowledge of archival procedures for manuscript processing essential. Familiarity with processing procedures for photographic and oral history collections. Strong organizational ability. Computer profi-

ciency and knowledge of automation as it applies to archival control including MARC and EAD. Strong oral and written skills. One year supervisory experience. Salary/Benefits: Hiring range \$29,916-\$42,156, depending on qualifications. Benefits include choice of group medical and retirement programs; 15 state holidays, 10 days' vacation; developmental leave opportunities; partial moving expenses and no state or local income tax. General Information: Texas Tech University is a state-supported institution with an enrollment of 25,000. It is the newest of four major comprehensive state universities in Texas. A wide range of academic programs is offered in nine colleges and Schools of Law, Medicine, and Allied Health/Nursing, including nearly 100 degree offerings at the master's level and 50 at the doctoral level. The University Library has 2.1 million volumes, an annual budget of over \$9 million and is a member of the Association of Research Libraries. The Lubbock area (population 225,000) is the West Texas center for education, agriculture, health care, banking, and business. Additional information about TTU and its libraries is available at <http://www.lib.ttu.edu>. To Apply: Send letter of application, current résumé, and names of three references familiar with the applicant's job history, including mail/e-mail addresses, phone and fax numbers to: SWC Archivist Search Committee, Texas Tech University, Southwest Collection/Special Collections Library, Box 41041, Lubbock, TX 79409-1041. Telephone: (806) 742-3749. Fax: (806) 742-0496. Applications received by July 31, 2000, will be given first consideration and position will remain open until filled. Texas Tech University is an EEO/AA/ADA employer.

BIBLIOGRAPHIC INSTRUCTION COORDINATOR/REFERENCE LIBRARIAN. The Auburn University Montgomery (AUM) Library seeks a qualified individual for a tenure-track position. Required: An ALA-MLS degree or equivalent; one year's experience relating to reference and bibliographic instruction; good communication, interpersonal, organizational, and written skills; knowledge of basic reference sources. Desirable: Experience with computer-assisted reference service, and collection development. Responsibilities: Coordinates the operations of the bibliographic instruction program, including teaching library instruction courses and giving orientations to user groups. Assists in the provision of reference services. May participate in some collection development activities based upon subject interest. Salary: \$30,000, plus standard benefits. To apply, send a letter of application, résumé, and the names, addresses, and phone numbers of three references to:

ASSISTANT ARCHIVIST

Amherst College

Amherst College, a private undergraduate liberal arts college for men and women, with 1,600 students and 165 faculty, invites applications for the position of Assistant Archivist at the Robert Frost Library. Located in western Massachusetts, Amherst participates with Hampshire, Mount Holyoke, and Smith Colleges and the University of Massachusetts in the Five College Consortium.

Reporting to the Archivist of the College and Special Collections Coordinator, the candidate will participate in all aspects of the College Archives and Special Collections operations. Position will have primary responsibility for providing reference services to collections, and for overseeing the records management component of the department, and will participate in the appraisal, arrangement, and description of collections, including electronic information resources.

QUALIFICATIONS: Graduate degree or equivalent experience in an historical, library, or related discipline or from a formal program of archival education required; minimum 5 years of post-advanced degree experience in a professional archival position with increasing responsibility required, preferably in an academic setting; knowledge of current archival and records standards and practices required; and ACA certification desirable. Demonstrated experience with standard desktop software applications and network electronic resources required; related experience with MARC-AMC cataloging, HTML, SGML, and EAD coding, and Web applications highly desirable. Candidate must possess strong interpersonal skills and service orientation; effective oral and written communication skills; and the ability to lift, move, and shelve packed record storage boxes weighing up to 40 lbs.

This is a full-time position with competitive salary and benefits. Candidates should submit a letter of application, curriculum vitae, and the names of three references to:

**Librarian of the College
Robert Frost Library
Amherst College
P.O. Box 5000
Amherst, MA 01002-5000**

Applications/résumés will be accepted until the position is filled.

Amherst College is an equal opportunity, affirmative action employer and encourages women, minorities, and disabled persons to apply.

ASSISTANT DEAN FOR LIBRARY SERVICES

Indiana State University

12-month, tenure-track position. Primary responsibilities include working closely with Associate Dean for Library Services in a management team structure. Provide creative leadership in planning, implementing, coordinating, evaluating day-to-day library operations including personnel, budget, facilities.

REQUIREMENTS: ALA-accredited master's in Library Science, in Information Science, or equivalent degree. Minimum 5 years of demonstrated achievement and progressively responsible administrative experience in an academic library. Proven ability to solve problems creatively and communicate effectively. Outstanding oral, written, interpersonal communication skills.

SALARY: Dependent on faculty rank for which candidate qualifies; ranging in the \$50s.

Send names/addresses/phone numbers of 3 references to:

**Marsha Miller
Search Committee Chair
ISU Library
Terre Haute, IN 47809**

Indiana State University, located in west central Indiana, invites applicants to access <http://odin.indstate.edu/level1.dir/job.dir/jobs.html> for complete requirements and position descriptions. Review of applications begins immediately and continues until positions are filled.

ISU is an equal opportunity, affirmative action employer.

Chair, BI Coordinator Search Committee, **Auburn University Montgomery** Library, P.O. Box 244023, Montgomery, AL 36124-4023. The Committee will begin reviewing applications August 24, 2000, and will continue until the position is filled. AUM is an EEO/AA employer. Women and minorities are encouraged to apply.

BUSINESS AND ECONOMICS REFERENCE LIBRARIAN. Washington State University Libraries. Currently open. Background: Seek energetic, versatile, service-oriented librarian with a business or economics background to join the dynamic and collegial Humanities/Social Sciences Public Services department. Responsibilities: Provides the full range of reference, collection development, and instructional services to faculty and students in departments of the College of Business and Economics. Offering BA through Ph.D. degrees, the college is accredited by AACSB—The International Association for Management Education. Duties include cultivating and maintaining strong relationships with faculty and students, communicating effectively to facilitate awareness of resources and services, selecting print and electronic resources for assigned departments, and developing Web-based resources. Essential to the position is a high level of consultation between faculty and students and the librarian. The person in this position also provides reference service in humanities/social sciences disciplines, law and government information; participates in the Libraries' general library instruction program. Performs some weekend and evening work. Reports to the Head, Humanities/Social Sciences

RESOURCE MANAGEMENT LIBRARIAN

Florida Gulf Coast University

FGCU, located in southwest Florida, seeks a creative professional to manage resource development in a team-based, technology-rich environment with complex outsourcing relationships. This is an exciting opportunity to contribute to a new institution in the State University System that is committed to using the latest information technology for teaching and learning and supporting innovation and professional development.

The Resource Management Librarian will foster a content-based approach to materials evaluation and acquisition, integrating traditional and electronic formats. Determines collection development (CD) needs and priorities; maintains and implements CD policy, coordinates collaborative CD efforts, represents FGCU on a statewide electronic collections committee, working with other library teams regarding access to resources and management of the library materials budget; coordinates the technical and business arrangements for electronic resources; works closely with the Technical Services and Systems Teams on issues such as product trials, licensing agreements, user authentication, and tracks renewals and price increases. Develops and leads the library liaison program, including evaluating the program, coordinating and supporting the work of library liaisons, facilitating communication with the campus community about library services and collections. Contributes to the Reference Team and to librarywide policy development as a member of the library leadership team. Contributes to a collegial atmosphere with library and across the University and participates in service to the University and the community. Shared responsibility for faculty governance. Stays abreast of changes in the electronic management of information through scholarship and professional development activities.

REQUIREMENTS: MLS from an ALA-accredited institution, CD experience, knowledge of e-resources and CD issues/trends, experience managing complex projects, strong service orientation. Prefer excellent leadership skills and the ability to facilitate group decision-making and planning processes, to work in a collegial and collaborative manner; effective problem-solving skills; ability to meet challenging situations with flexibility and tact. Understanding national trends in scholarly communication, library policy issues, and information technologies related to higher education.

APPOINTMENT: At faculty rank and salary on a 12-month, multiyear basis: Assistant University Librarian with 3 years experience; Associate University Librarian with 5 years experience; University Librarian with 8 years experience. Salary: \$35,000–\$50,000.

TO APPLY: Submit two packages, one original and one photocopy, including letter of interest, curriculum vitae, and a list of 5 references postmarked by **July 28, 2000**, to:

**Florida Gulf Coast University
Position #10172
Director, Human Resources
10501 FGCU Boulevard S.
Ft. Myers, FL 33965-6565**

Finalists will be required to provide official transcripts.

FGCU is an EO/EA/AAI.

Public Services. Qualifications: Required: ALA-accredited degree. Degree in business or economics or demonstrated knowledge of business or economics through combination of educational background and experience. Experience with print and electronic resources in business and economics. Excellent oral and written communication skills. Desired: Reference experience in an academic or research library. Teaching or instruction experience. Familiarity with statistical software. Related second advanced degree. Knowledge of learning technologies. Ability to design and create Web sites and pages. Strong commitment to public service. Salary: From \$30,000, commensurate with qualifications and experience. Rank: Librarian 2, faculty status. Benefits: TIAA-CREF, broad insurance program, 22 days vacation and 12 days' sick leave per year. To Apply: Send letter of application, résumé, and names of three references with complete mailing addresses, telephone numbers, and e-mail addresses to: Bonny L. Boyan, Washington State University Libraries, P.O. Box 645610, Pullman, WA 99164-5610; or e-mail: boyan@wsu.edu. Application review begins July 21, 2000. Open until filled. Washington State University Libraries' homepage is: <http://www.wsulibs.wsu.edu>. WSU is an EEO employer. Protected group members are encouraged to apply.

CATALOG LIBRARIAN. The Appalachian State University Library seeks a creative and enthusiastic individual for the position of Catalog Librarian. Responsibilities: In a collegial, team-based environment, this individual will catalog audiovisual materials (videos, spoken and popular music sound recordings, kits, and other formats as needed, including print materials) using AACR2R, MARC formats, and Library of Congress subject headings and rule interpretations; classify library materials using LC and Dewey classification systems; perform database maintenance and catalog enrichment functions; and participate in the development, documentation, and evaluation of cataloging unit procedures. Twelve-month faculty appointment. Library faculty are expected to take leadership roles within the Library and the University, and to be active in scholarship and professional service. Minimum Qualifications: Master's degree from ALA-accredited program at time of appointment; knowledge of MARC formats, AACR2R, LC subject headings and classification and Dewey classification; knowledge of automated cataloging using a national bibliographic utility such as OCLC or RLIN; strong service orientation; excellent oral, written, and interpersonal communication skills; the ability to work effectively in a team-

TWO POSITIONS AVAILABLE

California State University, Stanislaus

The University Library seeks two energetic and enthusiastic reference librarians for tenure-track (12-month) positions.

Reference Librarian

RESPONSIBILITIES: Participates as an integral member of the reference team, including service at the reference desk, instruction, collection development, and liaison work with assigned academic departments. Some night and weekend work required. Some travel to CSU Stanislaus-Stockton off-campus center may be required. Reports to the Dean of Library Services; collegial relationship with other library faculty. Participates in library faculty and university governance. To be recommended for promotion and/or tenure, library faculty must demonstrate proficiency in the areas of librarianship; research, scholarship and/or creative activities; and participation in university affairs.

QUALIFICATIONS: Required: ALA-accredited graduate degree; knowledge of a wide range of digital and print reference sources; evidence of commitment to service excellence; good interpersonal and communication skills; ability to maintain effective working relationships with colleagues and students in a culturally diverse academic community; ability to be flexible and to adapt to a changing work environment. Preferred: Professional reference experience in an academic library; advanced degree in subject discipline; Web authoring skills.

APPOINTMENT: Senior Assistant Librarian. Salary Range: \$46,488-\$48,720, depending upon experience and qualifications. The position is now open. Applications received by **September 29, 2000**, will be assured consideration.

Reference/Instruction Librarian

RESPONSIBILITIES: Coordination of an expanding program of instruction both on- and off-campus that includes course-related library instruction, working with faculty to implement newly approved General Education requirements, assisting with new Honors program, continuing close working relationship with Faculty Development Center, and assessing the instruction program. Participates as an integral member of the reference team, including service at the reference desk, instruction, collection development, and liaison work with assigned academic departments. Some night and weekend work required. Some travel to CSU Stanislaus-Stockton off-campus center may be required. Reports to the Dean of Library Services; collegial relationship with other library faculty. Participates in library faculty and university governance. To be recommended for promotion and/or tenure, library faculty must demonstrate proficiency in the areas of librarianship; research, scholarship, and/or creative activities; and participation in university affairs.

QUALIFICATIONS: Required: ALA-accredited graduate degree; minimum of three years' reference/instruction experience in an academic library; demonstrated skills in instruction, both one-on-one and in a classroom with groups of various sizes; demonstrated knowledge of a wide range of digital and print reference sources; evidence of commitment to service excellence; outstanding interpersonal, communication, and organizational skills; ability to maintain effective working relationships with colleagues and students in a culturally diverse academic community; ability to be flexible and to adapt to a changing work environment. Preferred: Knowledge of instructional theory and assessment techniques; subject background in business; Web authoring skills.

APPOINTMENT: Senior Assistant Librarian to Associate Librarian. Salary: \$46,488-\$60,144, depending upon experience and qualifications. The position is available as of December 2000. Applications received by **September 29, 2000**, will be assured consideration.

California State University, Stanislaus is a liberal arts university with programs in applied and professional studies. Additional information is available at <http://www.library.csustan.edu/>.

Apply to Reference Librarian Search Committee or Reference/Instruction Librarian Search Committee. Please submit a complete résumé and arrange to have three letters of reference sent directly to the Search Committee.

c/o Dean of Library Services
California State University, Stanislaus
801 West Monte Vista Avenue
Turlock, CA 95382

An equal opportunity employer. Women and minorities are encouraged to apply. CSU Stanislaus hires only individuals lawfully authorized to work in the United States.

HEAD OF REFERENCE & INSTRUCTIONAL SERVICES

Columbia College Chicago

Columbia College Chicago Library seeks a dynamic, experienced librarian for a newly restructured position as Head of Reference and Instructional Services. The position is responsible for reference and information services, library instruction, and faculty outreach. Reports to Library Director.

RESPONSIBILITIES: Develop vision, goals, and strategies for the provision and assessment of reference and instructional services; manage an active library instruction program and work with other librarians, college faculty, and administrators to develop a future vision for information literacy and instructional programs; guide proactive reference services; actively participate in the electronic reference collection development. Supervise 4 FTE librarians and coordinate participation in reference services by 5–6 other librarians.

QUALIFICATIONS: MLS from ALA-accredited program and a minimum of three years' experience in a service management position. Demonstrated ability to envision, plan, implement, and assess new services. Strong and enthusiastic user-centered philosophy. Experience with Web page development desired. A second master's degree and/or background in the arts or communications preferred.

Columbia College is a diverse, open admissions, urban institution of 9,000 undergraduate and graduate students emphasizing arts and communications in a liberal education setting. Visit the library's homepage at: <http://www.lib.colum.edu/library>.

Application will be reviewed as received and will continue until the position is filled. Send a letter of application, résumé, and names of three references with contact information to:

Mary Schellhorn
Library Director
Columbia College Chicago
600 S. Michigan Avenue
Chicago, IL 60605
EOE M/F/D/V

ASSISTANT UNIVERSITY LIBRARIAN FOR THE SCIENCES

University of California, Riverside

The University of California, Riverside is seeking a dynamic and energetic Assistant University Librarian (AUL) for the Sciences to administer library programs and services offered in the sciences. The Science Library opened in 1998 and includes 1,500 reader stations, an NT-based computer network, 25 group-study rooms, and fully equipped library instruction rooms. The Science collections include over 450,000 volumes, 3,000 current serials, and over 100,000 maps, atlases, and aerial photographs that support over 20 departments and interdisciplinary programs in the physical sciences, life sciences, agriculture, and engineering.

QUALIFICATIONS: Graduate library degree. Increasingly responsible administrative experience in an academic, special, or public library with significant science holdings. Demonstrated skills in organizational leadership, planning, and supervision. Proven communication skills, extensive experience in Science Librarianship including reference service and collection development, and management. Strong grasp of current state of information technology.

The successful candidate will be appointed to the AUL series at a salary level appropriate to the candidate's qualifications and experience. Appointment Range: \$55,600–\$103,200. AULs are academic appointees and accrue vacation at the rate of two days/month and sick leave at the rate of one day/month. The University offers a broad range of benefits and an excellent retirement program.

Applicants should send letter of application, complete résumé, and the names and addresses of three references by **July 31, 2000**, to:

Advanced Information Management
900 Wilshire Blvd., Ste 1424
Los Angeles, CA 90017

LIBRARIAN—TWO POSITIONS AVAILABLE

Dallas Baptist University

Catalog Librarian

Responsible for cataloging and classifying print and nonprint materials, original and copy cataloging using a bibliographic utility, working in an automated library system, and utilizing OCLC, MARC, AACR2, LC, DDC, LCSH.

Distance Education Librarian

Responsible for extending all library services to off-campus sites and distance learners/faculty, developing distance-learning library instruction tools, participating in traditional reference and instructional services using print and electronic resources, preparing traditional and online documentation, and ability to develop Web pages desired.

CRITERIA DESIRED: Dedicated Christian; member of a Baptist church; strong communication skills; ALA-accredited MLS or MLIS; committed to faith, quality, and servant leadership.

Applicants should send résumé along with a cover letter to:

Dr. Gail Linam
Dallas Baptist University
3000 Mountain Creek Parkway
Dallas, TX 75211-9299
kathys@dbu.edu

Dallas Baptist University complies with all applicable state and federal nondiscrimination laws. DBU does not discriminate in employment or the provision of services on the basis of age, sex, disability, race, color, or national origin.

based environment; and commitment to professional service and scholarship. Preferred Qualifications: Cataloging experience in an academic library; experience with an automated library system, preferably Innovative Interfaces; knowledge of emerging technologies, especially the automation of library technical services functions; reading knowledge of one or more foreign languages; project management experience; knowledge of standard Web authoring tools; experience in reference and/or collection development; experience or training in a multicultural environment; second advanced degree. The Library strongly encourages applications from members of ethnic and racial groups representative of Appalachian's student minorities, principally African Americans, Hispanic Americans, Native Americans, and Asian Americans. Appalachian is a member of the Western North Carolina Library Network, a consortium of three state universities sharing an Innovative Interfaces, Inc. system. The University has an enrollment of 12,500 and offers undergraduate and graduate degrees in more than 200 majors. It is part of The University of North Carolina System. Boone is located in northwest North Carolina in the scenic Blue Ridge Mountains and is a year-round resort area. Completed applications must be received by August 14, 2000. This is a tenure-track faculty position. Salary and rank are nationally competitive and commensurate with qualifications. For appointment at the rank of Assistant Professor or higher, a second advanced degree is required. Send letter of application, curriculum vitae,

Administrative Librarian

(Chief, Serial Records Division)

Vacancy Announcement: 000122

SL-1410-00 (11416) \$101,566 - \$130,200*

*Salary reflects locality pay adjustment.

The Library of Congress is seeking a Senior Manager to lead, direct and oversee its Serial Records Division. The selected individual will serve as the Library's leading expert in the technical processing of serial publications; ensure effective and timely delivery of services related to serial publications; provide administrative oversight of the work of the the National Serials Data Program; and recruit, supervise and evaluate division staff.

Applicants must obtain a copy of this vacancy announcement in order to apply for this position. For a copy of Vacancy Announcement 000122 and an application form, please visit the Library of Congress web site at www.lcweb.loc.gov or call the Employment Office at (202) 707-4315 or (202) 707-5627. One can also obtain a copy by visiting the Library of Congress Employment Office in Room LM-107, 101 Independence Avenue, SE, Washington, DC, Mon-Fri 8:30am - 4:30pm. Applications must be received no later than July 7, 2000.



THE LIBRARY OF
CONGRESS

The Library of Congress is an EOE/AA Employer.

and the names, addresses, telephone numbers, and e-mail addresses of three references to: Dr. Mary Reichel, University Librarian, Appalachian State University, Carol Grotnes Belk Library, P.O. Box 32026, Boone, NC 28608-2026. Appalachian State University is an affirmative action, equal opportunity employer.

CATALOGING/REFERENCE LIBRARIAN. Cameron University, Lawton, Oklahoma (<http://www.cameron.edu/admin/personnel>) is accepting applications for a Cataloging/Reference Librarian with faculty status, tenure track. Responsible for cataloging all library materials, database maintenance, and authority control using AACR2r, LCSH, LCC, USMARC using OCLC in a VTLS environment. Provides reference service on a rotating basis, including some weekends and evenings. Supervises cataloging assistant. Minimum Qualifications: ALA/MLS, two years of professional cataloging experience or substantial paraprofessional cataloging experience. Preferred Qualifications: Good oral and written communications skills, supervisory and reference desk, demonstrated cataloging experience in an integrated library system with an online bibliographic utility. To Apply: Send cover letter indicating specific experience applicable to position, current résumé, transcripts (unofficial), and three references (including current addresses and telephone numbers) to: Library Search Committee, Cameron University, 2800 West Gore Blvd., Lawton, OK 73505-6377. Deadline: July 31, 2000, or until filled. EOE/AA

COORDINATOR OF PUBLIC SERVICES, LEARNING RESOURCE CENTER. Faculty – 12-Month, \$34,500 to \$48,000. Responsible for assisting the Director of Library Services with the public service operations of the LCCC Library. These include information services, such as reference services and assistance to users of public access computer systems and assistance with off-campus users, circulation services, audiovisual services, interlibrary loan, reserves and periodicals. Assists the Director with managing a staff of librarians and support staff in the provision of services in his absence. MLS in Library or Information Science required from an ALA-accredited school preferred. Three years' experience in the reference services area of a college library with at least one year in a supervisory role. Ability to plan, organize, and implement projects; broad knowledge of library trends in information services and use of technologies; commitment to making the library a learning organization. Excellent communication and presentation skills. Must have strong interpersonal skills. Qualified applicants should submit a letter of application, résumé, and names of three professional references to: Linda Greenwald, Vice President for Administrative Services, **Lehigh Carbon Community College**, 4525 Education Park Drive, Schnecksville, PA 18078. EOE/AA

DATABASE MANAGEMENT LIBRARIAN. Tenure-track, nine-month position available beginning August 28, 2000. The Library seeks a creative, future-oriented, flexible individual, who is experienced in an integrated online academic environment to maintain the Library's Voyager database as a gateway to all forms of information to which the library has access. As head of the Database Management Unit, the individual must be knowledgeable about current standards and practices in acquisitions and cataloging, including the integration of both individual and aggregate collections of Web-based resources into the library database. The successful candidate will be responsible for creating metadata records for all types of materials except serials using OCLC, MARC, LCSH, and LC and Dewey classification as well as acquiring library materials utilizing the Voyager Acquisitions Module, vendor Web-based databases, and the local automated purchasing system. Information Services activities include proactive, innovative participation in developing methods of ensuring that the library database will meet the needs of campus, off-campus, and consortial constituencies. Participation in

reference rotation and liaison activities with academic departments as designated will also be an aspect of this position. The complete position description is posted at: <http://www.sru.edu/depts/library/libhome.htm>. Required: ALA-accredited MLS. Proven professional cataloging experience utilizing an online integrated library system, AACR2, LC, LCSH, OCLC. Outstanding analytical and problem-solving skills for initiating strategic plans and carrying out projects; skills in fostering a cooperative work environment and managing change. Supervisory experience. Preferred: Academic library experience; reference or bibliographic instruction experience; experience cataloging audiovisual and electronic formats; experience with Dewey classification; experience with Cataloging and Acquisitions Modules of Voyager; acquisitions experience; experience with and/or study of Metadata standards. Web page creation; MS Access. Successful performance in an on-campus interview, including a presentation and excellent written and oral communication skills required. Perceived ability to work productively with students and colleagues required. Send letter of application, résumé, graduate and undergraduate transcripts (official transcripts will be necessary before hiring), three references, and the names, addresses, and phone numbers of three references (one of which must be from a current or previous supervisor) to: Jane Smith, Co-Chairperson, Database Management Librarian Search Committee, Bailey Library, **Slippery Rock University**, Slippery Rock, PA 16057; (724) 738-2664; e-mail: jane.smith@sru.edu. Slippery Rock University is located one hour north of Pittsburgh in the rolling hills of western Pennsylvania. Review of applications will begin July 17, 2000. Slippery Rock University of Pennsylvania is a member of the State System of Higher Education and is an affirmative action, equal opportunity employer building a diverse academic community and encourages minorities, women, veterans, and persons with disabilities to apply. You can learn more about us on our Web page at www.sru.edu.

DIGITAL COLLECTIONS LIBRARIAN. The University of Connecticut Libraries (Search # 00A432). The University of Connecticut Libraries seeks a forward-thinking, energetic individual to build upon an already strong existing program and to help lead the Libraries into an increasingly electronic future. Working in a team environment and under the general direction of the Area Head of Archives and Special

ASSOCIATE DEAN

Drexel University Library

The W.W. Hagerty Library of Drexel University seeks innovative, dynamic candidates for Associate Dean. Reporting directly to the Dean of Libraries, the Associate Dean is a key member of the management team responsible for formulating and implementing the Library's overall vision. The Associate Dean is responsible for administration of the Systems and Technical Services departments, and continually enhances services and resources in response to the changes, challenges, and opportunities that are part of the Library's current environment.

QUALIFICATIONS: MLS from an ALA-accredited program and a minimum of ten years' increasingly responsible supervisory experience, at least part in an academic library. Ability to communicate well verbally. Strong writing skill essential. Broad and in-depth understanding of information technology as it applies to libraries. Record of professional involvement and publication desirable. See <http://www.library.drexel.edu/facts/adeanjob/default.html> for the complete job description.

The Hagerty Library administration is committed to using technology to improve service. The entire technological infrastructure was upgraded recently to state-of-the-art equipment for staff and patrons. The Library has about 400,000 volumes and an extensive and rapidly growing number of electronic resources which includes 5,000 electronic journals, and the first Oracle implementation of the Innovative library system. See <http://www.library.drexel.edu/>. Drexel is a technologically-based urban university that is part of a large academic community near center city Philadelphia. See <http://www.drexel.edu/>.

APPLICATION DEADLINE: Screening of applications will begin **July 20, 2000**, and will continue until the position is filled. Send cover letter, résumé, and the names, addresses, phone numbers, and e-mail addresses of 3 references to montgoch@drexel.edu or to:

Carol Hansen Montgomery, Ph.D.
Dean of Libraries, Drexel University
32nd and Chestnut Streets
Philadelphia, PA 19104

Drexel University is an EEO/AA employer.

MUSIC AND LANGUAGE LIAISON/ REFERENCE LIBRARIAN

Georgia State University

Georgia State University, a dynamic urban university in the heart of Atlanta, is seeking an energetic, knowledgeable, and forward-thinking individual to join a team charged with implementing refocused, client-centered services. Successful candidate will focus on liaison activities with the School of Music and the Department of Modern and Classical Languages in addition to reference services, library instruction, and collection development. Subject areas include music theory, history, industry, education, performance, and composition, and the foreign languages Spanish, French, and German. The Library's Music area is participating in OCLC's CORC Project, and this position plays an important role.

REQUIREMENTS: An ALA-accredited master's degree in library science; library experience; major coursework or experience in one of the music subject areas; familiarity with resources in a variety of formats; skilled in use of technology; ability to perform library instruction and use Web applications; ability to work in a progressive organizational environment; excellent communication and interpersonal skills.

PREFERRED: Second master's degree and/or extensive experience in assigned subject area; experience in an academic library; knowledge of collection development issues and trends; reading knowledge in one of the noted foreign languages; demonstrated interest in research and professional activities; evidence of creativity and initiative.

AVAILABLE: Immediately.

SALARY AND RANK: \$31,000-\$38,000.

TO APPLY: Send letter addressing above qualifications and stating subject specialty area. Include résumé and names, addresses, and phone numbers of three references to:

Carmen R. Newton
Human Resources Officer
Georgia State University
100 Decatur Street, SE, Room 205
Atlanta, GA 30303-3202

Materials received by **August 11, 2000**, will receive priority. For more information, please visit our Web site at: www.lib.gsu.edu.

Georgia State University is an equal opportunity educational institution and affirmative action employer strongly committed to cultural diversity.

Collections, the Digital Collections Librarian is responsible for: planning, developing, and implementing an infrastructure that enhances access to the intellectual resources of the University Libraries through local digitization projects; collaborating with appropriate digitization efforts at other institutions; integrating digital content and access tools into a coherent set of library services. As leader of the University Libraries' digital initiative, the Digital Collections Librarian provides vision that moves the University Libraries toward a content-rich and coherent suite of electronic products and services that complement traditional library print services. She/he identifies potential digital collections and potential partners on campus and off campus and coordinates with subject Liaisons and Library teams responsible for acquiring and organizing digital content. The Digital Collections Librarian works closely with system and server administrators and cataloging staff to select technical solutions that integrate digital collections with appropriate access tools and with other digital resources already supported by the Libraries. The Digital Collections Librarian also seeks an integrated approach that involves all Library areas in the digital effort, resulting in programs and projects that meet the widest needs of the academic community. The complete job description is available at: <http://www.lib.uconn.edu/jobpps/>. Required Qualifications: MLS with a minimum of two years' pre- or post-MLS experience using technology for the delivery of digital information; knowledge of concepts and application of standards and practices for organizing information; an understanding of the scholarly use and development of library collections and services and laws governing intellectual property in the digital environment; excellent oral/written communication skills; ability to prepare reports and procedural documentation; ability to work in a team environment with diverse groups of library staff and faculty

to build consensus for new programs, ability to plan, coordinate, implement and evaluate projects; and to communicate effectively and openly with colleagues and customers in a variety of settings and presentation modes. Desirable Qualifications: Experience with different computer operating systems, digital imaging, differing file formats and Internet protocols, and a variety of software applications; knowledge of SGML, HTML, PERL, scripting, database programming, and the ability to learn new mark-up languages such as XML; ability to initiate and adapt to change; analyze/solve problems and work collaboratively. University Setting: The University of Connecticut, established in 1881, is a Carnegie Research I University. It was recently cited as one of the top 20 public national universities and is engaged in UConn 2000, an ambitious ten-year, \$1 billion campus building project. The main campus, situated in Storrs on 3,100 acres of woodland and rolling hills, is located approximately 30 miles from Hartford, the state capital, and midway between Boston and New York City. There are approximately 21,750 students systemwide. University Libraries: As a member of the Association of Research Librarians, the Libraries are technologically advanced and recognized as an exciting center of intellectual life on campus. The Librarians are organized in team-based structures and are engaged in ongoing strategic programs. The Librarians operate in a heavily electronic environment with approximately 25% of the acquisition budget spent on information in electronic form. The Libraries are currently involved with Mystic Seaport Museum and the Connecticut Historical Society in an imaginative digitization project with support from an IMLS grant to deliver electronically 15,000 photographic images with metadata to students at UConn and across the state. Compensation: Anticipated hiring salary \$36,500 to \$49,488, depending upon experience. University benefits include 22 paid vacation days/year, 12

SIX POSITIONS

Boston Public Library

Coordinator of Services to Adults

The Boston Public Library plans to fill the vacant position of Coordinator of Services to Adults. Under the direction of the Coordinator of Community Services and in close coordination with other appropriate staff, the Coordinator of Services to Adults assumes functional responsibility for ongoing development and coordination of services to adults and seniors in the Central library and neighborhood branch libraries, in liaison with related institutions and organizations throughout the City of Boston. Minimum Qualifications for this position are as follows: A bachelor's degree from a recognized college or university, and a master's degree in library science from an ALA-accredited library school, seven years of related library experience, including three years of work in adult service at a supervisory and/or management level, and the proven ability to interpret and apply library policy. Successful experience in serving diverse populations, and productive collaborations with a significant number and variety of community groups and organizations, including cultural institutions, is desirable. Also desirable are specific experience and broad knowledge in related collection development, technology, public programming, outreach services, and staff development. Salary ranges from \$46,550 to \$62,841 annually.

Branch Librarian I

The Boston Public Library intends to fill a vacant Branch Librarian position. Under direction of the Director of Public Services and the Director of Operations, the Branch Librarian assumes responsibility for the administration and programs of a branch library. Minimum Qualifications are as follows: A bachelor's degree from a recognized college or university and a master's degree in library science from an accredited library school. In exceptional instances, specialized education, training, and/or experience may be substituted for part or all of the educational requirements. Four years of pertinent professional library experience and/or any equivalent combination of education, training, and/or experience sufficient to indicate ability to do the work. Administrative insight and broad professional outlook; demonstrated progressive, professional development; broad knowledge of library policies, practices, and procedures and willingness and ability to execute them effectively; extensive knowledge of book and non-book materials; comprehensive knowledge of bibliographical tools and sources; demonstrated knowledge of appropriate technology; broad knowledge of library collections; proven skills in oral and written communications; superior ability and willingness to assume responsibility; initiative in generating new ideas; proven ability to plan and supervise the work of others; continuing interest in and ability to improve existing work techniques and procedures; demonstrated ability to work successfully with staff and public alike; commitment to library leadership within the neighborhood served; willingness and proven ability to work with patrons of all age groups; professional demeanor; tact, dependability, good judgment, and courtesy. Salary ranges from \$38,140 to \$52,482 annually.

Children's Librarian I

The Boston Public Library intends to fill a vacant Children's Librarian position. Under supervision, and within the framework of Library policies and practices, the Children's Librarian participates in services to a diverse population characteristic of an urban setting with emphasis on service to children and to perform professional work requiring application of professional knowledge of literature, bibliographic sources, and services with a concentration on children. Minimum Qualifications are as follows: A bachelor's degree from a recognized college or university and a master's degree in library science from an accredited library school. Courses in children's literature and/or work, taken for credit, at an accredited library school. Storytelling courses and/or experience is desirable. In exceptional instances, specialized education, training, and/or experience may be substituted for part or all of the educational requirements. Knowledge of children's literature including bibliographic tools and sources pertaining to children's literature and work; knowledge of the techniques of programming for children; interest in children and in library work with children; willingness and ability to develop strong interactive community relationships; willingness to assume responsibility and carry out assignments independently; good oral and written communication skills as well as the ability to search the Internet and other electronic databases; ability to work well with staff and public; initiative, dependability, good judgment, tact, courtesy. Salary ranges from \$31,388 to \$43,369 annually.

Children's Librarian II

The Boston Public Library intends to fill the vacant Children's Librarian (P2) position. Under supervision and within the framework of the Library policies and practices, the Children's Librarian assumes responsibility for the effective execution of the Library's programs of service to a diverse population

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characteristic of an urban setting with emphasis on children and to perform professional work requiring application of substantial professional knowledge and experience. Minimum Qualifications are as follows: A bachelor's degree from a recognized college or university. A master's degree in library science from an accredited library school. Courses in children's literature and children's work taken for credit from an accredited library school. Storytelling courses and/or experience desirable. In exceptional instances, specialized education, training, and/or experience may be substituted for part or all of the educational requirements. Two years of pertinent professional library experience or any equivalent combination of education, experience, and training sufficient to indicate ability to do the work. Broad knowledge of Library policies, practices, and procedures; extensive knowledge of children's literature including bibliographic tools and sources pertaining to children's literature and work; demonstrated knowledge of the techniques of programming for children; demonstrated interest in children and in library work with children; demonstrated ability and willingness to develop strong, interactive community relationships; demonstrated ability and willingness to assume responsibility and to carry out assignments independently; proven oral and written communication skills as well as the ability to search the Internet and other electronic databases; demonstrated ability to work well with staff and public; initiative, dependability, good judgment, tact, and courtesy. Salary ranges from \$34,594 to \$47,706 annually.

Generalist Librarian I

The Boston Public Library plans to fill a vacant Generalist Librarian (P1) position. Under supervision, and within the framework of Library policies and practices, the Generalist Librarian participates in services to a diverse population characteristic of an urban setting and to perform professional work requiring application of professional knowledge of literature, bibliographic sources, and services. Minimum Qualifications are as follows: A bachelor's degree from a recognized college or university and a master's degree in library science from an accredited library school. In exceptional instances, specialized education, training, and/or experience may be substituted for part or all of the educational requirements. Knowledge of popular literature including bibliographic tools and sources; knowledge of the techniques of programming for the general public; interest in community and library work; willingness and ability to develop strong interactive community relationships; willingness to assume responsibility and carry out assignments independently; good oral and written communication skills as well as the ability to search the Internet and other electronic databases; ability to work well with staff and public; initiative, dependability, good judgment, tact, courtesy. Salary ranges from \$31,588 to \$43,369 annually.

Generalist Librarian II

The Boston Public Library intends to fill a vacant Generalist Librarian (P2) position. Under supervision and within the framework of the Library policies and practices, to assume responsibility for the effective execution of the Library's programs of service to a diverse population characteristic of an urban setting and to perform professional work requiring application of substantial professional knowledge and experience. Minimum Qualifications are as follows: A bachelor's degree from a recognized college or university. A master's degree in library science from an accredited library school. In exceptional instances, specialized education, training, and/or experience may be substituted for part or all of the educational requirements. Two years of pertinent professional library experience or any equivalent combination of education, experience, and training sufficient to indicate ability to do the work. Broad knowledge of Library policies, practices, and procedures; extensive knowledge of popular book and non-book materials including bibliographic tools and sources; demonstrated knowledge of the techniques of programming; demonstrated interest in community and library work; demonstrated ability and willingness to develop strong, interactive community relationships; demonstrated ability and willingness to assume responsibility and to carry out assignments independently; proven oral and written communication skills as well as Internet and other electronic database searching experience; demonstrated ability to work well with staff and public; initiative, dependability, good judgment, tact, and courtesy. Salary ranges from \$34,594 to \$47,706 annually.

To apply for any of these positions, specify job title and send résumé to:

**Boston Public Library
c/o Human Resources
700 Boylston St.
Boston, MA 02116
Fax: (617) 266-4673**

THREE POSITIONS

The Huntington Library, Art Collections and Botanical Gardens

The Huntington Library invites applications and nominations for three professional positions. Located about 15 miles northeast of downtown Los Angeles, the Huntington was created in 1919 as an independent private library for advanced scholarly research in English and American history and literature, combined with public art galleries and botanical gardens. The Library collections, comprising 385,000 rare books, 4 million manuscripts, and large collections of historical prints, photographs, and ephemera, are consulted annually by nearly 1,800 scholars from around the world.

Principal Rare Book Cataloger

Manages Rare Book Cataloging Unit; supervises staff of 2 FTE and several grant-funded catalogers. Reports to head of Technical Services.

QUALIFICATIONS: Required: ALA-accredited MLS or equivalent. 3–5 years' professional experience in academic or research library; 2–3 years' special collections cataloging experience. Familiarity with rare book and archival cataloging standards, including thorough knowledge of MARC, AACR2, LCSH, DCRB, and special thesauri. Experience with an integrated library system and a bibliographic utility (Innopac and RLIN preferred). Knowledge of the principles of bibliographic description and the characteristics of early printed books. Preferred: Management and/or supervisory experience. Demonstrated knowledge of current developments in the field; experience with microcomputer applications. Working knowledge of at least one modern European and one classical language. Minimum of range: \$36,750.

Systems Librarian

Coordinates Librarywide systems activities: to standardize intellectual access to the Library's collections; to automate Library operations; and to organize access to electronic resources. Member of the executive administrative team; reports to Director of the Library.

QUALIFICATIONS: Required: ALA-accredited MLS or equivalent; 3–5 years' technical services or systems experience in academic or research setting. Demonstrated knowledge of library and information technology standards and functions of library automated systems. Familiarity with metadata standards, digital libraries, and microcomputer applications. Experience in the creation and management of digital information; Web site development; software development/customization in a networked environment. Excellent communication skills. Preferred: Experience with Innopac and RLIN. Knowledge of licensing and patron access issues; preservation of digital information; CD-ROM technology; HTML, SGML, and EAD. Management experience. Familiarity with library practices with regard to primary research materials. Minimum of range: \$46,900.

Catalog Librarian/Database Manager

Responsible for maintenance of Library's bibliographic database, both current cataloging and post-conversion cleanup. Reports to Chief Catalog Librarian. This is a 2-year, grant-sponsored position, with possibility of renewal.

QUALIFICATIONS: Required: ALA-accredited MLS or equivalent. Demonstrated knowledge of current national cataloging standards, such as AACR2, LC classification, LCSH, MARC, and principles and procedures of authority control. Experience with an integrated library system and a bibliographic utility (Innopac and RLIN preferred). Preferred: 2–3 years' technical services experience in academic or research library. Working knowledge of at least one modern European language. Minimum of range: \$32,840.

BENEFITS include medical and life insurance, flexible spending accounts, access to a credit union, and paid vacation, holidays, and sick leave.

Letters of application, curricula vitae, and the names (with contact information) of three references to:

Carl Foote
The Huntington Library, Art Collections and Botanical Gardens
1151 Oxford Road
San Marino, CA 91108

Review of applications will begin July 31, 2000, and will continue until positions are filled.

For more information about The Huntington, visit: <http://www.huntington.org>.

DIRECTOR OF LIBRARY SERVICES

Lamar University

Lamar University invites nominations and applications for the position of Director of Library Services. The Director reports to the Executive Vice President for Academic Affairs and is responsible for administering library services and programs. Functions include policy making, planning, staffing, directing, coordinating, and budgeting library programs and activities. The Director is a member of the Academic Council of Deans and participates actively in University affairs in order to make library programs responsive to institutional goals and the goals of higher education.

QUALIFICATIONS: Ph.D. (strongly preferred). MLS from ALA-accredited institution is required. Four years of experience as a Dean/Director or Assistant/Associate Director is required. Candidate must have previous budgeting experience and excellent communication and interpersonal skills, as well as proven leadership abilities. Experience in the application of new technologies to library services is required.

RESPONSIBILITIES: The successful candidate must be able to achieve consensus and articulate a clear vision of the library's role in supporting the endeavors of faculty and students. The Director provides the leadership for formulating library goals, objectives, and policies. Additional responsibilities include: personnel and resource management, faculty and staff evaluation, budget development and administration, collaboration with internal and external support and community organizations and assist with the agenda for external funding.

SALARY: Negotiable, commensurate with qualifications.

STARTING DATE: January 2001 is the expected starting date. The starting date is negotiable.

APPLICATION: Review of the applications will begin on September 15, 2000, and conclude when the position is filled. A letter of application detailing qualifications, a vita, and the names, addresses, phone numbers, and e-mail addresses of five references should be sent to:

**R. Carl Westerfield, Dean
College of Education & Human Development
Chair, Search Committee
P.O. Box 10034
Lamar University
Beaumont, TX 77710**

Lamar University is an EEO/AA institution and employer.

paid slate holidays, excellent health and retirement plans, and tuition waivers. Application Procedures: Submit a letter of application that addresses how previous experience and personal qualities meet the requirements for the position; a résumé; and the names, addresses, and telephone numbers of three professional references to: Deborah Stansbury Sunday, Administrative Librarian, University of Connecticut Libraries, Box U-1005A, 369 Fairfield Road, Storrs, CT 06269-1005. Screening will begin immediately and continue until the position is filled. The University of Connecticut has a strong commitment to diversity. We actively encourage minorities and people with disabilities to apply.

DIRECTOR OF LIBRARIES. Bluffton College seeks a full-time Director of Libraries beginning January 2001. Responsibilities include leadership and coordination of planning, budgeting, managing the collections, and staffing of Musselman Library, including the Mennonite Historical Library, the Bluffton College Archives, and other collections on campus. Direct the library's integration of technology through its participation in the OPAL and OhioLink consortia. Represent library matters to administration, serve as liaison with library publics, and interact effectively with faculty and others in promoting the mission of the library. Graduate degree from an ALA-accredited program required; Ph.D. preferred. Administrative and supervisory experience in an academic setting expected. Review of applications will begin August 1, 2000, and continue until an appointment is made. Bluffton College is a growing, Mennonite-related college committed to and shaped by that historical peace church's traditions (see www.bluffton.edu/acadaffairs/employment.htm). Review of applications will begin August 1, 2000, and continue until the position is filled. Send letter of interest, curriculum vitae, three letters of reference, and official transcripts to: Dr. Robert Peiffer, Associate Dean, Bluffton College, 280 West College Avenue, Bluffton, OH 45817-1196. EOE. Members of underrepresented groups are encouraged to apply.

ELECTRONIC RESOURCES LIBRARIAN. Drexel University, W.W. Hagerly Library seeks full-time Electronic Resources Librarian to manage an extensive and growing array of Web-based databases, journals, reference works and e-books. As part of an interdepartmental team, plays a pivotal role in the selection and acquisition of electronic resources. Acts as primary contact with publishers, aggregators, and consortia for price and licensing issues. Sets up e-resources access and troubleshoots access problems. Serves as content editor of the Library Web site. Qualifications: MLS from an ALA-accredited program. At least two years' relevant experience. Excellent communication and interpersonal skills. Experience with HTML, indexing, and developing Web content. The Hagerly Library administration is committed to using technology to improve service. The entire technological infrastructure was upgraded recently to state-of-the-art equipment for staff and patrons. The Library has about 400,000 volumes and an extensive and rapidly growing number of electronic resources, which includes 5,000 electronic journals and the first Oracle implementation of the Innovative library system. See <http://www.library.drexel.edu/>. Drexel is a technologically based urban university that is part of a large academic community near center city Philadelphia. See <http://www.library.drexel.edu/>. See <http://www.library.drexel.edu/facts/eresources/job/default.html> for the complete job description. Application Deadline: Screening of applications will begin July 20, 2000, and will continue until the position is filled. Send cover letter, résumé, and the names, addresses, phone numbers, and e-mail addresses of 3 references to: whitham@drexel.edu or to: Bruce Whitham, Head, Information Services, W.W. Hagerly Library, Drexel University, 32nd and Chestnut Streets, Philadelphia, PA 19104. Drexel University is an EEO/AA employer.

ELECTRONIC RESOURCES LIBRARIAN. Longwood College invites applications for the position of Electronic Resources Librarian. This

INSTRUCTIONAL SERVICES LIBRARIANS (2)

Raymond Fogelman Library New School University

The New School University seeks innovative, service-oriented, and energetic librarians to work with an exciting academic community.

RESPONSIBILITIES: Design, implementation, and assessment of information literacy programs; provision of reference assistance to undergraduate and graduate students and faculty; creation of instructional materials; and collection development, as well as other duties including supervisory responsibilities and staff training.

REQUIRED QUALIFICATIONS: MLS degree from an ALA-accredited program; sound background in the social sciences or humanities including academic degree in an appropriate subject; 2-3 years' professional library reference or instructional experience, preferably in an academic library; knowledge of a wide range of traditional and electronic resources; working knowledge of HTML and Web page development, and instructional technologies; excellent written and oral communication skills; the ability to maintain effective working relationships with colleagues and students in a culturally diverse academic community; ability to prioritize tasks; and working knowledge of one or more foreign languages (preferably German, French, or Spanish). Second master's degree in a social science or humanities subject preferred as well as prior supervisory experience.

Excellent benefits package; mid-\$30s. Interested applicants should submit a résumé, cover letter and list of three references by **July 15, 2000**, to:

Gail Persky
University Librarian and Director
Raymond Fogelman Library
New School University
65 5th Avenue
New York, NY 10003

The New School, as well as its individual academic divisions, is committed to a policy of equal opportunity in all its activities and programs including employment and promotion. The New School does not discriminate on the basis of race, color, national or ethnic origin, citizenship status, religion, sex, sexual orientation, age, physical handicap, veteran or marital status.

position is primarily responsible for acquisition and cataloging of electronic resources. Employee serves as library liaison to one or more academic departments, shares in collection development, participates in reference services including night and weekend rotation, offers bibliographic instruction, shares in training and supervision of student assistants and part-time workers and other duties as needed. Qualifications for the position include MLS from ALA-accredited program and recent cataloging experience or familiarity with AACR2 and USMARC format gained through academic training. Acquaintance with OCLC and automated library system(s). Ability to work effectively and congenially with public and coworkers and to manage multiple priorities. Excellent oral and written communication skills. This is an entry-level, 12-month, non-tenure-track position with a starting annual salary between \$33,000 and \$37,000, commensurate with qualifications and experience. Information about Longwood College and Library can be found at: <http://www.lwc.edu>. Review of applications will begin immediately and continue until the position is filled. Forward letter of application, résumé, and complete addresses and phone numbers of three references to: Human Resources, Longwood College, 201 High Street, Lancaster 335, Farmville, VA 23909; fax: (804) 395-2635. AA/ EOE

GIS SPECIALIST. Librarian III-III. Sterling Memorial Library, Research Services and Collections, Yale University. The Yale University Library seeks an energetic Geographic Information Systems (GIS) specialist to develop and implement a successful GIS service and instruction program. The position offers an exciting opportunity to advance the use of digital geospatial analysis and mapping across the Yale campus. There will also be an opportunity to plan and implement digitization projects based upon the library's extraordinarily rich collection of historic maps. A complete job description may be found online at: <http://www.library.yale.edu/jobs/Employment/Employment-MP/dtn8485.html>. Qualifications: ALA-accredited MLS or equivalent advanced degree in information science required. Degree in

geography (GIS specialty) or computer science preferred. Two years' professional experience with geospatial data and cartographic materials. For appointment at the Librarian III rank, five years of professional experience is required. Demonstrated familiarity with a variety of geospatial software such as ARCView; demonstrated interest in new technologies and a high degree of computer literacy; excellent communication skills; and the ability to excel as an instructor. Salary and Benefits: Competitive salary and rank based on qualifications and experience. Full benefits package. Applications will be accepted until the position is filled. Requests for more information, nominations, and applications (consisting of a cover letter, résumé, and names of three references) should be directed to: Diane Y. Turner, Director, Library Human Resources, Yale University Library, Source Code EAYU8485, P.O. Box 208240, New Haven, CT 06520; fax: (203) 432-1806. Yale University is an equal opportunity employer.

HEAD, REFERENCE SERVICES. Louisiana State University Libraries. The LSU Libraries is seeking an energetic, congenial, ambitious, and highly motivated faculty member with growth potential to lead Reference Services in the main library. This is a tenure-track position (Assistant or Associate Librarian rank) which offers substantial opportunity for professional growth and development. Reference Services offers access to more than 100 online databases and is moving strongly into more electronic information dissemination. Reference assistance is provided to patrons at a centralized reference desk in Middleton Library, the main campus library. The staff consists of 12 librarians and 13 FTE support staff. The Head has primary planning and administrative responsibility for Reference Services, which includes reference and information services, instruction, government documents, microforms, and distance education. The incumbent is responsible for providing effective leadership in the introduction of new services, continually evaluating services, and adopting new policies and procedures in response to the evolving needs of reference and information services. The Head is expected to be actively involved

HEAD, SYSTEMS AND ACCESS DEPARTMENT (Search Extended)

Southeast Missouri State University

RESPONSIBILITIES: Develop and administer new department responsible for Kent Library's computer systems and access services. Guide the planning, design, and development of library-based information systems and services. Work closely with the dean and other department heads. Provide leadership in identifying, planning, implementing, and evaluating information technologies, including the library's computing infrastructure, operating systems, hardware, and software. Provide operational support. Participate in collection development program. Participate in cooperative university projects. Provide line supervision for access services and interlibrary loan whose day-to-day activities are managed by two professional staff who direct the work of 6 FTE support staff and a varying number of student assistants.

REQUIRED QUALIFICATIONS: ALA-accredited MLS. At least 2 years' professional work experience in an academic library. Significant experience working with information technology and electronic resources including but not limited to online library systems, networking, and various local and remote information services. Familiarity with microcomputer hardware and software in a Windows environment. Demonstrated knowledge of the computing needs of a university library. Demonstrated understanding of systems analysis and programming. Excellent analytical and communications skills. Demonstrated commitment to the teacher/scholar model, public and University service, and a culturally diverse learning environment. Ability to work well as a member of a group as well as individually in a demanding and rapidly changing environment.

PREFERRED QUALIFICATIONS: Second master's or doctoral degree. Experience with INNOPAC. Knowledge of Windows NT/98, Novell Netware, and TCP/IP. Supervisory experience.

SETTING: Southeast Missouri State University (<http://www.semo.edu>) is a comprehensive student-centered university of five colleges and two schools offering more than 120 academic programs. Campus is located in the heart of Cape Girardeau, a Mississippi River town of about 40,000, located on Interstate 55 between St. Louis and Memphis. Student enrollment is 8,500 with a student/faculty ratio of 18:1. Library collections include over 400,000 bound cataloged volumes and current subscriptions to approximately 2,500 periodicals. Staff includes 14 library faculty, 6 professional staff, and 22 clerical positions. An unusual opportunity. The library has added positions, initiated restructuring of library staff into departments, led development of a 12.3-million-dollar renovation plan, established a library strategic plan, and increased support for the development of services and collections. While currently using NOTIS, Kent Library is one of 49 academic libraries in Missouri which have formed a consortium to purchase and implement a common library platform from Innovative Interfaces, with all installations to be complete within the next three years.

SALARY RANGE: Minimum \$45,000, depending on qualifications and experience. Excellent benefits package. Academic year and summer contract. Faculty tenure-track appointment. Must meet established criteria, including a second master's degree, for promotion and tenure. Tuition remission part of benefit package.

APPLICATIONS: Applications received by **September 15, 2000**, will receive full consideration. Position will remain open until filled. Send letter of application, résumé, transcripts, and names, addresses, phone numbers, and e-mail addresses of three references to:

**Chair, Systems and Access Department Head Screening Committee
Kent Library - MS 4600
Southeast Missouri State University
1 University Plaza
Cape Girardeau, MO 63701**

An equal opportunity/M-F/affirmative action employer

in the statewide network (LOUIS) (<http://sumvs.sncc.lsu.edu/ocs/louis/>) and to work in sharing electronic collections and access services to meet the research needs of all academic libraries in the state. Works to meet requirements for tenure and promotion; must be qualified for appointment at assistant or associate librarian level. LSU is the state's flagship University and is classified by Carnegie as a Research University I Institution. (<http://www.lsu.edu>). LSU has 202 undergraduate, graduate, and professional programs serving 31,000 students. The LSU Libraries (<http://www.lib.lsu.edu>) is a member of ARL, SOLINET, EDUCAUSE, ASEERL. Qualifications: Required: MLS from

an ALA-accredited program and substantial experience in progressively more responsible public service positions in academic libraries; a record of successful administrative and management experience; commitment to public service and the proven ability to work effectively with a diverse population of faculty, staff, student, and community members; demonstrated experience with a variety of user services including collection development, instruction services, and electronic information resources and services; demonstrated ability to establish and maintain effective working relationships with colleagues, faculty, and staff in a complex and rapidly changing environment; ability to view

TWO POSITIONS



Education Reference Librarian. Under the general direction of the Head of Information Services, provides reference service in a cooperative centralized reference environment, as well as specialized reference services for the School of Education faculty and students. The Education Reference Librarian will deliver instruction sessions, create instructional materials and Web pages, and develop the library's collections in the field of education.

QUALIFICATIONS: ALA-accredited MLS or equivalent; minimum of five years of professional experience in public services in a college or university library setting; academic coursework or degree in the field of education; broad experience with a wide variety of print and electronic reference materials; expertise in resources in the field of education; demonstrated ability to work creatively and collaboratively with faculty, staff, students, and colleagues. Salary Range: \$40,866 to \$46,000, dependent upon rank and qualifications.

Health Sciences/Science Reference Librarian. Under the general direction of the Head of Information Services, provides reference service in a cooperative centralized reference environment, as well as specialized reference services for nursing, public health, and science faculty and students. The Health Sciences/Science Reference Librarian will deliver instruction sessions, create instructional materials and Web pages, and develop the Library's collections in the health sciences and science disciplines.

QUALIFICATIONS: ALA-accredited MLS or equivalent; minimum of five years of professional experience in public services in a college or university library setting; academic coursework or degree in a science or health science field; broad experience with a wide variety of print and electronic reference materials; expertise in resources in nursing, public health, and the sciences; demonstrated ability to work creatively and collaboratively with faculty, staff, students, and colleagues. Salary Range: \$40,866 to \$46,000, dependent upon rank and qualifications.

To apply for either position, send letter of application, résumé, and the names, addresses, and telephone numbers of at least three references to:

Dr. Susan E. Cirillo
Director of Library Services
Southern Connecticut State University
501 Crescent St.
New Haven, CT 06515-1355

SCSU is an affirmative action, equal opportunity employer and encourages women and minorities to apply.

issues from a librarywide perspective, foster teamwork, and stimulate cross-functional collaboration; demonstrated ability to initiate, plan, and implement new information services; excellent oral, written, and interpersonal communication skills; evidence of ability to meet requirements for promotion and tenure. Desired: Advanced degree in subject area; successful experience in grant writing; a record of scholarly contributions and service to the profession; successful teaching experience; and experience with staff development and professional guidance. Salary Minimum: \$50,000. Review of applications will begin September 1, 2000, and continue until filled. See more complete ad at: <http://www.lib.lsu.edu/jobs/headofrefjob.html>. Please send application letter, philosophy of public service, résumé, and three references to: Jennifer Cargill, Dean of Libraries, LSU Libraries, 295 Middleton, Baton Rouge, LA 70803-3300. Ref#007161.

INSTRUCTION LIBRARIAN. Washington State University Libraries. Currently open. Background: Seek candidates who are enthusiastic about teaching, experienced with emerging information technologies, and work successfully in a team environment. Our expanding and innovative instruction program collaborates with the English Department and other university departments and programs, offers credit courses in academic research and information literacy, and develops models for teaching and learning information access skills across the university's curricula. Responsibilities: Participates in the promotion, coordination, and delivery of a creative and effective library instruction program. Teaches information access skills to university students, especially in English composition classes, and to other library clientele. Coordinates development of instructional materials in both print and Web-based formats. Serves as a resource for library colleagues engaged

in library instruction. Collaborates with librarians and teaching faculty in the development of library instructional methods and materials. Participates in statewide mandated assessment of university students' information literacy. Provides reference service. Reports to the Coordinator of Library Instruction. Qualifications: Required: ALA-accredited degree; demonstrated commitment to library public services and instruction; excellent interpersonal and communication skills; knowledge of instructional technologies including HTML and Web design; ability to work collaboratively in a collegial environment. Desired: Teaching experience; knowledge of instructional design, particularly in library instruction; reference experience in an academic library. Salary: From \$30,000, commensurate with qualifications and experience. Rank: Librarian 2; faculty status. Benefits: TIAA-CREF, broad insurance program, 22 days' vacation and 12 days' sick leave per year. To Apply: Send letter of application, résumé, and names of three references with complete mailing addresses, telephone numbers, and e-mail addresses to: Bonny L. Boyan, Washington State University Libraries, P.O. Box 645610, Pullman, WA 99164-5610, or e-mail: boyan@wsu.edu. Application review begins July 21, 2000. Open until filled. Washington State University Libraries' homepage is: <http://www.wsulibs.wsu.edu>. WSU is an EEO employer. Protected group members are encouraged to apply.

INSTRUCTION SERVICES LIBRARIAN. Juniata College currently seeks an Instruction Services Librarian to join the reference services team of the L.A. Beeghly Library. The Instruction Services Librarian is responsible for the promotion, coordination, and design of patron instruction for the Beeghly Library. Position requires an energetic and organized person to build an information literacy program for the

THE UNIVERSITY OF
ALABAMA
LIBRARIES

**HEAD, INFORMATION
SERVICES DEPARTMENT**

DESCRIPTION: The University of Alabama Libraries is seeking a dynamic, experienced librarian with a user-centered vision of 21st century information services to provide leadership for the Humanities, Social Sciences,

and Government Information Services Department located in the Amelia Gayle Gorgas Library. Incorporated in this department are the Information Center and Government Documents unit staffed by seven librarians, five classified staff, and twelve student assistants. Reference librarians, including the Head of the department, are engaged in collection development, bibliographic instruction, and an expanding array of electronic information services. The Head of the Information Services Department reports to the Associate Dean of Libraries for Collections and Information Services.

RESPONSIBILITIES: Provide clear vision and strong leadership for the Information Services Department to meet the information needs of library users; work with department members to build a strong identity for the Information Services department that emphasizes user services and teamwork; effectively manage, administer, and supervise daily operation of the department; be an advocate for library users and the department within the Libraries and throughout the University; facilitate effective working relationships between and among library and campus departments to ensure quality library services and programs to users both on and off campus; actively participate in the overall management of the Libraries and in statewide and national groups as appropriate.

QUALIFICATIONS: REQUIRED: ALA-accredited MLS; minimum 5 years' post-MLS progressively responsible information service experience; successful supervisory experience with commitment to mentoring, training, and staff development; demonstrated service orientation and strong interpersonal, written, and oral communication skills; ability to work collaboratively with diverse populations; well-developed management, team-building, and decision-making skills along with initiative, flexibility, and the ability to facilitate change; experience working in a technologically complex environment and knowledge of scholarly communication patterns and other issues facing libraries; evidence of ability to meet University requirements for tenure and promotion.

QUALIFICATIONS: PREFERRED: Academic library experience; knowledge of humanities and/or social sciences; experience with government documents, collection development, and/or bibliographic instruction; second master's degree.

LIBRARY ENVIRONMENT: The University maintains membership in the Association of Research Libraries, the Center for Research Libraries, the Coalition for Networked Information, SOLINET, and the Network of Alabama Academic Libraries. A U.S. Government documents regional depository, the Libraries serves Alabama libraries and the public. The Libraries employ the Voyager Integrated Library System and is an active participant in the Alabama Virtual Library. The Libraries' homepage may be accessed at <http://www.lib.ua.edu>.

SALARY/BENEFITS: 12-month tenure track appointment. Rank and salary commensurate with qualifications and experience. Strong benefits including professional development support and tuition fee waiver; substantial moving allowance may be available.

TO APPLY: Send letter of application, résumé, and names, addresses, and phone numbers of three references to:

**Voni B. Wyatt, Personnel Officer
The University of Alabama Libraries
Box 870266
Tuscaloosa, AL 35487-0266**

Applications received by **August 18, 2000**, are assured of receiving consideration.

The University of Alabama is an equal opportunity, affirmative action employer.

Beeghly Library. Includes reference services, shared teaching responsibilities, and evening hours, along with a thorough knowledge of standard print and electronic information sources, including the Internet. Preferred: A thorough knowledge of science resources or a background in the sciences, demonstrable knowledge of established and emerging instructional methods and technologies, including the ability to develop computer-assisted instructional materials, especially Web page design and construction. Qualifications: ALA-accredited MLS

required (recent graduates encouraged to apply); knowledge of and experience with new technologies; commitment to teamwork and professional development; excellent interpersonal skills; strong communication and organizational abilities. Position is available August 1, 2000. Juniata College is a selective, independent liberal arts college of 1,200 students located in the historic town of Huntingdon surrounded by the beautiful mountains of central Pennsylvania. Send letter of application, résumé, and three letters of reference to: Gail Leiby Ulrich.

THE NEW YORK ACADEMY OF MEDICINE

Prestigious non-profit organization dedicated to improving the health of the public seeks experienced library science professionals. The Academy Library contains over 700,000 printed books, as well as significant collections of manuscripts, archives, photographs, and artifacts. As the only medical library in New York that it open to the public, the Academy's collections are consulted by regional students and faculty, as well as the general public. The Academy Library's internationally renowned Historical Collections attracts researchers from around the world. For further information about the Academy and the Library, please check our web site: <http://www.nyam.org> (for full job description see "Employment Opportunities").

CURATOR OF RARE BOOKS & MANUSCRIPTS

Under the direction of the Associate Librarian for Historical Collections and Programs you will be responsible for supervising daily operations of the Historical Collections reading room, including scheduling of researchers and monitoring of security procedures and environmental conditions. Develop and revise pol./proc. relating to reading room and coll. security, ref., access and preservation of the rare book and manuscript collections. Participate in planning and implementing the digital endeavor, especially in regard to electronic access to the coll. and use of technology for improved promotion and dissemination of historical materials, as well as participate in public service activities. Coordinate exhibition program. Develop rare book collections. Edit newsletter Favourite Edition. Identify and prepare grant proposals. Graduate degree from ALA-accredited program in library science; 5 or more years experience in a rare book and manuscript library; proficiency in at least two Western European languages (preferably French, German, or Latin); excellent written and oral comm./interpersonal skills; familiarity with national standards in administering collections of rare books and manuscripts; and commitment to public service. Strong preference will be given to candidates with a graduate degree in history or the humanities; course work in the history of science or medicine; knowledge of the antiquarian book trade; experience with digital libraries; supervisory experience; experience in donor relations and fund raising; and proficiency with computers, networks, and digital access techniques. Salary commensurate with qualifications.

REFERENCE LIBRARIAN

Provides history of medicine reference service in person, telcom, mail/e-mail. Schedules and supervises researchers using rare materials. Participates in outreach activities. Maintains departmental statistics. Contributes to the digital endeavors of the Academy. Pages, reshelves, and photocopies materials from the Historical Collections. Assists with NYAM archives and manuscript coll. Assists in book selection. Processes requests for photographic services. Special projects. Maintains professional presence in library and academic organizations through publications, presentations, and service. MLS from an ALA-accredited library program; reading knowledge of French or German; good interpersonal skills; ability to write clearly; willingness to cooperate with professional colleagues in a small department; proficiency with computers, networks, and digital access techniques and issues. Strong preference will be given to candidates with (1) a background in history, especially history of medicine or science (B.A. or second masters), (2) experience or special training in special collections or rare book librarianship, (3) competence in Latin, (4) experience with exhibit preparation, or (5) experience with digital libraries. Entry level position. Competitive salary (SMA) and excellent benefits.



TO APPLY: Send resume and letter of application to
Edward T. Morman, MSLS, Ph.D.

Associate Academy Librarian for Historical Collections and Programs
The New York Academy of Medicine
1216 Fifth Avenue, New York, NY 10029.

*The New York Academy of Medicine is an Equal Opportunity/
Affirmative Action Employer.*

Director of Human Resources, **Juniata College**, Huntingdon, PA 16652.
AA/EDE

LATIN AMERICAN/HUMANITIES AND SOCIAL SCIENCES BIBLIOGRAPHER. University of California, Riverside. Assistant Librarian-Associate Librarian. Appointment Range: \$32,940-\$44,196. Position Description: This position is responsible for the development and management of teaching and research collections in Latin American and Iberian Studies, as well as a select number of subjects in the Humanities and Social Sciences (to be determined on the basis of the candidate's background and interests). The position is in the Collections Division, under the general direction and review of the Assistant University Librarian for Collection Development. Duties include coordinating the collection development work of librarians in other departments who select materials in individual subjects; liaison with faculty members and academic departments including membership on the Latin American Studies Committee; review of book approval plans and publishers' and booksellers' catalogs; cultivating productive contacts with foreign, antiquarian, and specialized booksellers; review

of serials, electronic publications, media, and gifts; monitoring the collection and access budget; making decisions concerning materials needing conservation or replacement; deselection materials for storage or discard; preparing selection policies; preparing collection needs assessments and evaluations; fundraising and grant writing; and networking with counterparts in other libraries. Qualifications Required: Graduate library degree; a degree or relevant experience in Latin American Studies or related disciplines; excellent knowledge of Spanish (reading, writing, and speaking); collection development experience; and good communications skills. Preferred: Broad academic background in the humanities or social sciences; reading knowledge of Portuguese or other European language; and familiarity with the Latin American book trade and bibliography. Appointment: The successful candidate will be appointed to the Librarian Series at the salary level appropriate to the candidate's qualifications and experience. Librarians are academic appointees and accrue vacation at the rate of two days per month and sick leave at the rate of one day per month. The University offers a broad range of benefits and an excellent retirement program. Applicants should send a letter of application, a complete résumé, and

HEAD OF REFERENCE (Search Extended)

University of Central Florida

The University of Central Florida, Orlando, Florida (UCF) is a dynamic metropolitan research institution with an enrollment of 31,000. The university, part of the state university system (SUS), offers degree programs in five colleges: Arts and Sciences, Business Administration, Education, Engineering and Computer Science, and Health and Public Affairs, as well as the School of Optics and the Honors College. The 1,445-acre campus is located in suburban Orlando, 13 miles northeast of downtown. The Orlando area offers a variety of outdoor activities, tourist attractions, close proximity to beaches, professional sports, and cultural events including art festivals, concerts, and theatre including the Orlando-UCF Shakespeare Festival.

The University Libraries include two locations on the UCF campus in Orlando and several facilities on area campuses in Central Florida. The main library, housed in a facility of 200,000 square feet, has a collection of over 1.2 million volumes and is a documents and patents depository. The library has a materials budget of \$4.7 million and a total staff of 106 including 36 library faculty. Through WebLUIIS, the SUS online system, the library provides access to numerous electronic full-text journals and databases. For more information, visit our Web site: <http://library.ucf.edu>.

RESPONSIBILITIES: The Head of Reference provides leadership in planning, implementing, and evaluating reference and information services, library instruction, government documents, patents, and fee-based services. Oversees development of the reference collection and Web pages. Works collaboratively to create and provide new services responsive to the needs of a rapidly growing university community and a changing technological environment. Supervises a staff of twenty-two, including 17 library faculty members. Reports to the Associate Director for Public Services.

REQUIRED: An ALA-accredited MLS. Five years' post-MLS experience in library public services. Supervisory experience in an academic library.

PREFERRED: Progressively more responsible experience in academic library reference services; demonstrated commitment to public service and outreach; ability to view issues from a librarywide perspective; ability to foster teamwork in a collegial environment; excellent oral and written communication skills; excellent interpersonal skills; ability to implement appropriate new technologies; library instruction experience; collection development experience; record of ongoing professional activities and participation.

SALARY AND RANK: Commensurate with experience and qualifications. Full-time 12-month non-tenure-track position with generous benefits.

TO APPLY: Submit a cover letter, résumé, and the names, addresses, and telephone numbers of at least three professional references by the postmark closing date of **August 15, 2000**, to:

Frank R. Allen
Associate Director for Administrative Services
UCF Library
P.O. Box 162666
Orlando, FL 32816-2666

Cover letter should address qualifications/experience within the specialization and cover required/preferred criteria. Finalists will be asked to give a brief presentation during the on-campus interview.

Searches are conducted in accordance with the State of Florida Sunshine Regulations. UCF is an equal opportunity, affirmative action employer.

the names and addresses of three references by July 31, 2000, to: John W. Tanno, Associate University Librarian, **University of California**, University Library, P.O. Box 5900, Riverside, CA 92517. For further information or to arrange an informal visit, feel free to contact John Tanno at (909) 787-3221 or john.tanno@ucr.edu. For a full description of this position, visit our Web site at: <http://library.ucr.edu/news/jobs.shtml>. The University of California is an affirmative action, equal opportunity employer.

LIBRARIAN FOR DRAMA, FILM, AND THEATER STUDIES. Librarian I-II Yale University. The Yale University Library seeks an innovative and energetic librarian to serve the teaching and research needs of students and faculty associated with the Film and Theater

Studies Programs, the School of Drama, and those with an interest in media studies. Serves as professional liaison to faculty in the Film and Theater Studies Programs and in the School of Drama in support of teaching and research; develops and maintains print and digital collections for drama and for film, theater, and media studies in all Western European languages; provides general reference. A complete description may be found at: <http://www.library.yale.edu/jobs/Employment/Employment-MP/dtn8499.html>. Qualifications: MLS from an ALA-accredited library school or equivalent. Appointment at the Librarian II level requires a minimum of two years of relevant professional experience and demonstrated professional accomplishments. Advanced degree in film, theater, drama studies, or a related field preferred. Knowledge of two or more Western European languages.

HEAD, DOCUMENT DELIVERY SERVICES

University of Pennsylvania Library System

The University of Pennsylvania Library is seeking a qualified professional to serve as Head of Document Delivery Services in the Biomedical Library. This position manages and coordinates all aspects of Document Delivery Services, including interlibrary loan and copy services. It reports to the Associate Director for Information Resources and supervises 5 full-time staff and 3.5 FTE student assistants.

The responsibilities of this position are: develop, implement, oversee, and evaluate short- and long-range goals; maintain a smooth workflow; resolve procedural problems and distribute work; keep current with delivery trends especially as relates to technological enhancements and national standards; implement changes as appropriate; monitor and supervise photocopy services; hire, train, and evaluate staff and student workers; serve as liaison between faculty, staff, and students to determine needs and resolve conflicts related to the delivery services; review borrowing trends to assist in collection development; oversee income, expenditures, and payments; coordinate delivery services with other campus and noncampus services; participate in long-range planning; represent the Library in interlibrary loan-related committees and professional organizations.

QUALIFICATIONS: MLS from an ALA-accredited program or equivalent knowledge, training, and experience; excellent managerial, supervisory, organizational, communication, and time-management skills; knowledge of applicable technologies. Demonstrated ability to be innovative, resourceful, and flexible. Strongly Preferred: Experience with Docline, Quickdoc and Ariel; experience with the biomedical literature and the National Network of Libraries of Medicine.

SALARY: Commensurate with experience. Appointment as Librarian B requires 3–5 years of experience, appointment as C requires at least 5 years' professional experience.

Interested applicants should forward a résumé and letter of interest to:

Robert Eash
Library Human Resources Manager
Van Pelt Library
3420 Walnut Street
Philadelphia, PA 19104

Applications received by **July 30, 2000**, will receive first consideration.

The University of Pennsylvania is an affirmative action, equal opportunity employer.

preferably German and a Romance language. Demonstrated interest in information technologies and a high degree of computer literacy. Some reference experience preferred. Demonstrated commitment to excellent public service. Ability to excel as an instructor. Excellent oral and written communication skills. Ability to work successfully in a highly collaborative and challenging environment. Competitive salary and rank, based upon the successful candidate's qualifications and experience. Full benefits package including 22 vacation days; 17 holiday recess, and personal days; comprehensive healthcare; TIAA-CREF or Yale retirement plan; and relocation assistance. Deadline: Application deadline is July 15, 2000; applications will be accepted until the position is filled. Nominations, requests for more information, and applications (consisting of a cover letter, résumé, and the names of three references) should be directed to: Diane Y. Turner, Director, Library Human Resources, Yale University Library, Source Code EAYU8499, P.O. Box 208240, New Haven, CT 06520; fax: (203) 432-1806. Yale University is an equal opportunity employer.

LIBRARY SYSTEMS PROGRAMMER. The systems programmer manages the integrated library system (Sirsi) and is instrumental in creating, maintaining, and enhancing components of the Hekman Digital Library (<http://www.calvin.edu/library/>). The systems programmer works closely with the Digital Resources Librarian and the college's information technology staff to ensure maximum use of the library's computing resources and the content of the library's digital library. Responsibilities include the library's IBM RS6000 server and the Sirsi software, Web page design and programming, relational database construction in a Web environment, training, and supervision of students. This is not a professional librarian position, but the experience is germane to work done by librarians. Qualifications: ABS in Computer Science or relevant degree, or significant experience with UNIX and

systems analysis, relational databases, and Web design. Web applications, and Web administration; excellent oral and written communication skills; an MLS/MLIS degree is highly desirable. Applications will be accepted until the position is filled. Please send cover letter and résumé (including three references) to: Connie Bellows, Director of Human Resources, Calvin College, 3201 Burton, SE, Grand Rapids, MI 49546.

PUBLIC SERVICES LIBRARIAN. Professional position for a person possessing energy and initiative, strong public service interests, a commitment to information literacy education and to library resources in all formats, and the ability to work in a collaborative environment. Initial appointment will be at the Assistant Professor rank with a two-year, renewable contract. Responsibilities include participation in reference service rotation, including evenings and weekends, participation in an active information literacy instruction program, serving as library liaison to selected academic departments, and supervision of library support staff in one or more areas. Requires: Graduate degree in librarianship from an ALA-accredited institution; good written and oral communication skills; strong self-motivation; and ability to be effective and tactful in meeting all elements of a campus community that makes heavy demands on library services. Desired: Experience with one or more of the following: supervision, circulation, reserve, interlibrary loan, library technology applications, copyright and/or electronic reserves. Salary: Competitive and commensurate with experience. In their letters of application, candidates should address their interest in employment in an undergraduate, liberal arts environment that emphasizes close faculty-student interaction. Letters of application, including a current vita and the names, addresses, and telephone numbers of at least three references should be sent to: Christopher McKee, Librarian of the College, Burlington Library, 1111 Sixth Ave., Grinnell, IA 50112-1690; phone: (515) 269-3351 or fax: (515) 269-

SOCIAL SCIENCES LIBRARIAN (Search Reopened)

University of Richmond

The Social Sciences Reference Librarian is one of six librarians who provide reference, outreach, and instruction services in Boatwright Memorial Library (main library). The University of Richmond has an innovative program in outreach and instruction and we intend to hire a dynamic, outgoing librarian who will contribute in this important area. The Social Sciences Librarian conducts library instruction sessions, serves as liaison to the departments of Psychology, Sociology/Anthropology, and Education, prepares Web pages and other bibliographic resources, participates actively in collection development, provides staff training, and performs other duties as assigned. As part of this team, the librarian's schedule requires at least one evening a week as well as participation in a weekend rotation. Reports to the Head of Outreach and Instruction Services.

REQUIRED QUALIFICATIONS: ALA-accredited MLS; working knowledge of reference sources, both print and electronic; good oral and written communication skills; good interpersonal skills; ability to work successfully in a team environment; and a strong commitment to public service.

PREFERRED QUALIFICATIONS: 1–2 years of general reference experience; teaching experience; a bachelor's or master's degree or appropriate experience/interest in the fields of psychology or sociology; experience using technology in an educational or library setting; experience with Microsoft Office, electronic databases, and Web page development.

SALARY and BENEFITS: Commensurate with experience. Benefits include TIAA-CREF, paid medical insurance, 20 days of vacation and 13 paid holidays.

CONTACT: Applications received by **August 1, 2000**, will receive first consideration. Applicants should submit a letter of application, résumé, and the names, addresses, telephone numbers and e-mail addresses of at least three current professional references to:

**Janet Ragusa
Human Resource Services
Political Science Bldg.
University of Richmond
Richmond, VA 23173**

4283. To be assured of consideration, applications must be received no later than July 14, 2000. For further information, see the libraries' Web page at: <http://www.lib.grin.edu>. **Grinnell College** is an equal opportunity, affirmative action employer committed to employing a highly qualified staff which reflects the diversity of the nation. No applicant shall be discriminated against on the basis of race, national or ethnic origin, age, gender, sexual orientation, marital status, religion, creed, or disability.

PUBLIC SERVICES LIBRARIAN. The Peru State College Library invites applications from service-oriented energetic librarians to plan and manage all aspects of public services including reference, user education, and circulation. Primary duties include planning and implementing departmental policies, supporting an active information literacy program with a strong electronic resources emphasis for on-campus and extended learning students and faculty, supervising and providing reference services and activities, providing budgetary and space planning advice, and serving on college committees. Successful candidate should foster teamwork, possess creative problem-solving skills, have strong organizational analysis abilities, and engage in professional service activities. Peru State College is beginning a comprehensive library building project with completion due about 2003. Candidates must have an ALA-accredited MLS degree. Strong preference for applicants with three years' professional public service (reference and circulation) in an academic library. Web page management and collection development experience desirable. This is a 12-month full-time professional staff position with a continuing appointment. Salary Minimum: \$31,008, negotiable commensurate with experience. Start date negotiable, but preferably before mid-August 2000. Review of applications will begin immediately and will continue until the position is filled. Interviews can be arranged for ALA in Chicago. Send a letter addressing your qualifications and background for this position, résumé, and names with addresses (including e-mail addresses, if available) and telephone numbers of three current references to: Eulanda Cade, Personnel Director, **Peru State College**, P.O. Box 10, Peru, NE 68421.

Please visit our Web site at: <http://www.peru.edu>. Peru State College is committed to equal opportunity and affirmative action. Underrepresented minorities and women are strongly encouraged to apply.

REFERENCE AND INSTRUCTIONAL SERVICES LIBRARIAN. The University Library seeks an individual to lead in initiating, implementing, and assessing a wide array of Web-based instructional offerings. The University and department have a strong commitment to achieving diversity among faculty and staff. We are particularly interested in receiving applications from members of underrepresented groups and strongly encourage women and persons of color to apply. Assists patrons with their information needs by performing general and specialized reference work. Actively participates in collection development. Serves as library liaison to the College of Education and other departments as assigned. Fulfills requirements of faculty status in areas of contributions to librarianship, scholarly activities, and service. Qualifications: ALA-accredited MLS. Experience in providing a wide range of reference services. Experience in Web server technology, TCP/IP protocols, and at least one scripting language. Excellent organizational, planning, interpersonal, communication, and written skills. Flexibility and teamwork a must. Desired: Second master's degree, preferably in education or another social science. Experience in library instruction. Salary/Benefits: Salary is lower \$40s for a 12-month appointment, tenure track. TIAA-CREF. 24 days' vacation, flexible benefits package. Review of applications will begin July 17, 2000, and continue until a candidate is selected. A letter of application, résumé, and the names of 3 references should be sent to: Jan Boyer, University Library, **University of Nebraska at Omaha**, Omaha, NE 68182-0237; e-mail: jboyer@unomaha.edu or fax (402) 554-3215. For additional information about the University Library and a complete copy of the job description, visit the Library's homepage at: <http://library.unomaha.edu>.

REFERENCE COORDINATOR. The University of Minnesota Duluth Library (<http://www.d.umn.edu/lib/>) is seeking a visionary leader for

INSTRUCTOR UNIVERSITY LIBRARIAN

University of South Florida

The Louis de la Parte Florida Mental Health Institute at the University of South Florida has an actively growing collection of over 24,000 volumes devoted to issues in mental health law, research, and policy. It serves the general public, scholars, Institute research faculty and staff, students from the University of South Florida, and the state of Florida. The Institute Library is a member of the University of South Florida Library and part of the State University automated library system.

This position is a 12-month non-tenure-earning faculty appointment. The successful candidate will have familiarity with a variety of areas within a library, particularly in cataloguing and acquisitions. Although standard knowledge of reference and bibliographic instruction is required, the ability to develop analyses and perform in-depth literature reviews is crucial for the successful candidate. Participation on interlibrary committees will be required as well as involvement in research initiatives at the Institute and scholarly publishing.

SALARY: For Instructor rank, \$28,000 to negotiable. Excellent benefits. For more information on this position, the de la Parte Institute, and the University of South Florida, please visit our Web site at: <http://www.fmhi.usf.edu/>.

MINIMUM QUALIFICATIONS: MLS from an accredited school of library science; knowledge of or familiarity with cataloguing (knowledge of AACR2R, MARC, LCSH, and online systems), acquisitions, collection development, and bibliographic instruction; demonstrated competency in computer software and applications—e.g., library management systems (LMS), database programs, word processing applications, and/or networked applications (internet/LAN)—and the ability to work flexible hours, including evenings.

PREFERRED QUALIFICATIONS: Experience on NOTIS, or other large LMS; cataloguing experience; experience handling budgets and purchasing, service to the public, excellent communication skills, scholarly achievement, documented ability to work with diverse populations, experience with interdisciplinary teams, ability to work under tight deadlines, excellent time/project management skills, and excellent supervisory skills.

APPLICATION PROCESS: Send letter of application, vita, names, telephone numbers, and addresses of three references received by **July 31, 2000**, to:

Carol Frazier
Louis de la Parte Florida Mental Health Institute
University of South Florida
13301 Bruce B. Downs Blvd.
Tampa, FL 33612
E-mail: frazier@fmhi.usf.edu

The state of Florida has a Public Meetings Law and a Public Records Law, and all university searches are conducted under the terms thereof. All meetings of the Search Committee are publicly announced and conducted. All documents submitted to the Committee are treated as open material with the exception of evaluative documents specific to the performance of the faculty of the State University System of Florida.

USF is an equal opportunity, affirmative action, and equal access institution. For disability accommodations, contact Ardis Hanson at (813) 974-6428 at least five working days in advance of need.

its Reference Team. The incumbent is responsible for leading a team of 10 librarians and one support staff. The Coordinator reports to the Library Director and participates in the management of the Library as a member of the Library's Coordinators Team. Responsibilities of this position include planning, program direction, development and evaluation of reference and instructional services, with a special emphasis on the development and provision of electronic/digital information services. The Environment: The University of Minnesota Duluth (UMD) is a comprehensive regional university. Enrollment is approximately 7,500. Undergraduate students can choose from 11 bachelor's degrees in 70 majors. In addition to the two-year program at the School of Medicine, UMD offers graduate programs in 18 different fields. The UMD Library has a collection of more than 650,000 volumes. The EDD (Electronic Data and Documents) computer program, developed at UMD and nationally known, allows easy access to the U.S. Census and other government data. A new \$25.8 million Library will be open for fall

semester 2000. The new library building has electronic instruction classrooms, a multimedia laboratory, group study rooms, and more than 400 study seats with desktop computers with network access. Essential Qualifications: MLS or MA from an ALA-accredited program; five years' experience providing library reference services; a record of progressively responsible library supervisory positions; ability to provide leadership and manage in a collegial manner; excellent oral and written communication skills. Preferred Qualifications: Ability to view issues from a librarywide perspective and to contribute effectively to collaborative projects within and outside the library; ability to establish and maintain effective working relationships with colleagues, faculty, and staff; knowledge of current trends in electronic reference and information services. Salary and Benefits: This is a full-time, 12-month, academic/administrative position with an annual renewable contract. Starting Salary: \$40,000. To Apply: Completed applications must include a letter of application; a résumé; an affirmative action, equal

CURATOR OF RARE BOOKS AND MANUSCRIPTS/ COLLEGE ARCHIVIST

Vassar College

Vassar College invites applications for the position of Curator of Rare Books and Manuscripts/College Archivist. This senior-level management position administers the Special Collections Department, which includes the manuscript and rare books collections as well as the College Archives. Responsible for collection development and promotion, exhibitions, budget management, reference queries and library instruction. Also responsible for establishment of an archives and records management program. This is a new program entailing appraising, processing, and providing access to more than 2,200 linear feet of material currently held in storage. Responsibilities include the development of records retention and disposition schedules for all College offices.

ALA-accredited MLS, MA in Archival Studies or MA in History with archival training and five years of experience in college or university archives or Special Collections Department including experience establishing institutional archives required. Additionally, candidates must have strong oral and written communication skills; familiarity with encoded text applications as well as experience with professional standards in archives, including MARC, AACR2, APPM, and EAD; demonstrated leadership skills; the ability to interact effectively with a broad clientele; and the ability to perform physical activities associated with archival environments. Priority will be given to candidates with certification by the Academy of Certified Archivists.

For consideration, send letter, résumé, and names and addresses of three references to:

**Director of the Libraries
Vassar College
Box 20
124 Raymond Avenue
Poughkeepsie, NY 12604-0020**

Vassar College is an affirmative action, equal opportunity employer.

SYSTEMS LIBRARIAN/ LIBRARY SYSTEMS COORDINATOR

Vassar College

Vassar College invites applications for a Library Systems Coordinator/Systems Librarian to join a team-based support environment for educational technology within the libraries. Incumbent will work closely with library staff and staff from Computing and Information Services (CIS) to coordinate and plan for technology changes in the libraries while maintaining and supporting the libraries' online system, computing equipment at public stations and staff desktops, and microtext and audiovisual equipment. Responsible for identification of staff training needs, collaboration on the libraries' Web presence, and oversight of staff who provide hands-on support.

MLS or two years of library experience and demonstrated expertise with integrated library systems, microcomputer hardware and software in both MAC and PC environments, Web-based applications for libraries and electronic information delivery, and knowledge of current trends in educational technology required. Familiarity with UNIX and strong mentoring and teaching skills are a plus.

For consideration, send letter, résumé, and names and addresses of three references to:

**Director of the Libraries
Vassar College
Box 20
124 Raymond Avenue
Poughkeepsie, NY 12604-0020**

Vassar College is an affirmative action, equal opportunity employer.

DIRECTOR OF THE EUGENE MCDERMOTT LIBRARY

University of Texas at Dallas

The University of Texas at Dallas seeks nominations and applications for the position of Director of The Eugene McDermott Library. The Director reports to the Executive Vice President/Provost, supervises the Library personnel and budgets, and works cooperatively with UTD Deans, faculty, students, university staff, and interested citizens to provide knowledgeable and dynamic leadership in helping the Library reach its maximum potential and the University realize its ambitious academic goals.

The Eugene McDermott Library comprises the main library facility on the Richardson campus and the specialized library of the Callier Center for Communication Disorders, located in Dallas adjacent to the campus of The University of Texas Southwestern Medical Center. The McDermott Library maintains an active Corporate Information Service for Dallas-area businesses and several outstanding special collections, including the A.A. Jaffe Holocaust Collection, the Philatelic, the History of Aviation. The Library staff currently consists of two dozen professionals along with four dozen paraprofessionals and student assistants. The Library's personnel budget for FY2001 is \$2,150,000, and its collections and materials budget is \$2,200,000. The current collection includes approximately 800,000 volumes and a periodical subscription list of approximately 1,400 journals. The Library is purchasing Endeavor Information System Voyager for electronic management of its operations and participates actively in various collaborative consortia programs involving The University of Texas System and the other major research universities of the north Texas region. Additional information about UTD and The Eugene McDermott Library can be found at: <http://www.utdallas.edu/library>.

Founded in 1969, UTD, one of the nine general academic components of The University of Texas System, is a young, growing Carnegie Doctoral I institution with a historically strong emphasis on research that currently enrolls 5,600 undergraduate and 4,500 post-baccalaureate students. Located in the Telecom Corridor, a major concentration of internationally prominent telecommunication and microelectronics companies at the juncture of northern Dallas with the cities of Richardson and Plano, UTD is surrounded by a mix of corporate office parks and residential neighborhoods. Ranked by *U.S. News and World Report* as one of three Texas Tier III or better universities and by *Personal Finance* magazine as one of the three Texas institutions in the top 100 U.S. public universities, the SAT scores of UTD's freshman classes rank at the top of Texas's public universities, the per capita external research support of its faculty is high, and its doctoral graduates have filled many prestigious academic and nonacademic positions.

UTD is committed to establishing a forefront position in electronic access to information while sustaining the development of its conventional library materials. UTD seeks to appoint a Director who understands the critical role of the 21st-century library in a complex research-oriented university and the vital importance of emerging technologies to that role, who can manage a complex operation of finances and personnel, and who can work productively with external constituencies in order to supplement state and student-fee support of Library functions with private support.

Desired qualifications include a MLS from an ALA-accredited institution or equivalent experience, an earned doctorate, progressively responsible positions in library administration, conceptual and applied expertise in library automation and electronic access modalities, and good communication and interpersonal skills. Review of candidates will commence on August 1, 2000. Applications should include a statement of interest, a current résumé, and the names, addresses, and telephone numbers of at least four professional references, and should be addressed to:

**Director of University Library Search #8071
Office of the Provost
The University of Texas at Dallas
P.O. Box 830688, M/S AD 23
Richardson, TX 75083-0688**

Indication of sex and ethnicity for affirmative action statistical purposes is requested but not required. The University of Texas at Dallas is an equal opportunity, affirmative action employer and strongly encourages applications from candidates who would enhance the diversity of the University's faculty and administration.

TWO POSITIONS

Wagner College

Located on beautiful Grymes Hill in New York City, Wagner College is a competitive four-year undergraduate college with five master's level graduate programs. The enrollment is approximately 1,650 undergraduate and 350 graduate students. In addition to 28 majors, 22 minors, and 9 professional programs, the college recently adopted a highly innovative undergraduate curriculum of "Reading, Writing and Doing," known as the Wagner Plan, which requires all students to complete a program of integrated multidisciplinary studies and experiential learning tutorials. The library has a book collection of 280,000, 16 staff members, provides an innovative library information service and a library instruction program of reading and writing of research materials, using sophisticated database searches.

The following library positions are available, beginning fall semester of 2000:

Systems and Technical Service Librarian: The library seeks an experienced leader to manage all library automated information systems and cataloging.

RESPONSIBILITIES: Manages an automated library system (with an anticipation of installing the integrated library automation system), fileservers, networked microcomputers, and internet accessibility, and maintains library Web page; plans and implements systems projects, equipment purchase, and software application; manages the OCLC cataloging system and Cataloging Department, including original/copy cataloging.

Reference and Information Services Librarian: The library seeks an experienced dynamic leader in reference and information services and to manage the Circulation Department.

RESPONSIBILITIES: Manages all activities of the Reference and Circulation Departments; coordinates formal and informal library instruction/information technology programs; oversees reference collection development and ILL; provides leadership in evaluating existing reference services and develops new services with automated technological applications; schedules working hours for staff, graduate assistants, and work-study students.

QUALIFICATIONS AND SALARY: Each position requires ALA-accredited master's degree; second master's degree or doctorate preferred; substantial knowledge of and experience in appropriate field; excellent oral and written communication skills. Competitive salary.

Applications accepted until the positions are filled, but those received prior to **July 25, 2000**, will have preference. Please send résumé, cover letter, and three references to:

**Dean of the Library Services
Wagner College
One Campus Road
Staten Island, NY 10301**

opportunity accomplishments and philosophy statement; and the names, addresses, telephone numbers, and e-mail addresses of three professional references. Completed applications must be postmarked on or before September 8, 2000, and sent to: Liz Benson Johnson, Assistant Library Director, Library, 10 University Drive, Duluth, MN 55812. Position is available January 8, 2001. **The University of Minnesota** is an equal opportunity educator and employer.

SOCIAL SCIENCES LIBRARIAN. University of Houston Libraries. Responsibilities: As a member of the Information Services department, responsible for reference service, user education, and collection development in psychology, sociology, and other assigned areas. Duties include providing centralized reference service at a very busy Reference/Electronic Publications Center desk, including some evenings and weekends; providing user education to assigned academic departments; developing the Library's print and electronic collections in assigned subject areas, including Web resources; and serving as the Library's resource person for faculty and students in assigned academic departments. Requirements: Master's degree from an ALA-accredited library school required. Undergraduate degree, significant course work, or subject specialist experience as a librarian in the behaviorally oriented social sciences (psychology, sociology, etc.) is strongly preferred. Demonstrated excellent communication skills and strong service orientation essential. Experience or demonstrated interest in user education preferred. Salary: \$31,000. Excellent benefits package. Application Deadline: Applications will be accepted until the position

is filled. Send letter of application, names of 3 references, and résumé to: John Lehner, Library Human Resources Director, M.D. Anderson Library, University of Houston Libraries, Houston, TX 77204-2091. For a complete position announcement, please see: <http://info.lib.uh.edu/local/socsci.htm>. The University of Houston is an equal opportunity, affirmative action employer. Minorities, women, veterans, and persons with disabilities are encouraged to apply.

SOCIAL SCIENCES REFERENCE AND INSTRUCTION LIBRARIAN. Washington State University Libraries. Currently open. Background: Seek a versatile, forward-looking, user-oriented librarian to join an academic library department responsible for reference, collection development, and library instruction in social sciences and humanities disciplines. Responsibilities: Launch new educational initiatives, including the creation of Web-based instructional resources; act as a library instruction consultant to colleagues and coordinate library instruction activities in the unit; work with the Libraries' User Education Office, teaching in the library instruction program; provide general reference in social sciences and humanities; and be responsible for selection of materials and departmental liaison in assigned areas of the social sciences. Perform some weekend and evening work. Report to the Head, Humanities/Social Sciences Public Services. Qualifications: Required: ALA-accredited degree; academic or professional background in the social sciences. Experience with HTML and Web design. Teaching or instruction experience. Knowledge of emerging educational technologies. Evidence of excellent skills in oral and written communication.

INSTRUCTION LIBRARIAN

Well-known for its reputation for excellence, **DePaul University** is a comprehensive urban institution of over 18,000 students with six Chicago-area campuses. At DePaul you'll work in a collaborative environment that supports diversity and encourages professional development. We are currently seeking a full-time instruction librarian to participate in developing our rapidly expanding instruction program.

This position reports to the Coordinator of Library Instruction for the Lincoln Park Campus. Responsibilities include development, delivery, and evaluation of classroom and web-based instruction programs. One day per week, the Instruction Librarian is responsible for providing access, reference, instruction, and other research services at a suburban campus under the supervision of the Coordinator for Suburban Campuses. Schedules may include evening hours.

Requirements include: an ALA-accredited MLS degree, excellent oral and written communication skills, library instruction and/or other teaching or training experience, experience in developing web pages for library and/or instructional uses, proficiency in the use of web-based and other electronic information sources and software (Microsoft Office suite preferred), reference experience, strong service orientation, and ability to work flexible hours and travel among Chicagoland-area campuses as required. Salary range: \$36,000 - \$39,000 depending on experience and qualifications.

DePaul University offers competitive salaries, best-in-class benefits including: life, medical (Blue Cross, Blue Shield), dental, retirement plan, generous vacation plan, and tuition assistance for yourself and dependents. Send letter of application with resume and names of three references to: Ms. Terry Taylor, Coordinator of Library Instruction, DePaul University, Job Code: 1968, John T. Richardson Library, 2350 N. Kenmore Avenue, Chicago, IL 60614. ttaylor@wppost.depaul.edu Fax: 773-325-7869. DePaul University is committed to diversity and equality in education and employment.

DEPAUL
UNIVERSITY



www.depaul.edu

Access Services Department Head

Well known for its reputation for excellence and as the largest Catholic university in the United States, **DePaul University** has been educating Chicago for over 100 years. At DePaul, you'll work in a collaborative environment that lives its values, supports diversity and encourages professional development. **DePaul University Libraries** is seeking qualified applicants for a full time, professional staff position which reports directly to the Associate Director for Collections and Access Services. Pay range: \$47-\$53K.

The selected professional will provide direction/operational management of all access services functions including circulation, reserves, e-reserves, interlibrary loan, stacks maintenance among the Chicago and Suburban campuses and non-DePaul sites, using ILLINET Online, OCLC, Ariel, and E-Res. In this important role, you will coordinate ILLINET Online circulation/interlibrary loan operations in cooperation with ILCSO consortium; hire, train, evaluate 10 support staff and part time staff for both Chicago campuses; supervise the maintenance of the library's print, microform, and media viewing/listening, and Educational Resources collections; and work with library administration and other library departments in strategic planning and program assessment. The ability to assist the Associate Director in access services policy making/automation planning; and to maintain and interpret statistics on library building and collections use is essential.

Qualifications include: ALA accredited MLS; second Master's degree in a subject field desirable; and minimum of three years of increasing supervisory experience in libraries or similar field. Experience in at least one functional area of access services as well as with an integrated library system a must; strong microcomputer, communication and teamwork skills essential.

DePaul University offers competitive salaries, best-in-class benefits including: life, medical (Blue Cross, Blue Shield), dental, retirement plan, generous vacation plan, and tuition assistance for yourself and dependents. Send resume and letter of interest to: Doris Brown, Director of Libraries, DePaul Library, Job Code 1885, 2350 N. Kenmore, Chicago, IL 60614. E-mail: dbrown@wppost.depaul.edu. Fax: 773-325-7869. DePaul University is committed to diversity and equality in education and employment.

DEPAUL
UNIVERSITY



www.depaul.edu

SYSTEMS LIBRARIAN ASSISTANT OR ASSOCIATE PROFESSOR

Hunter College of the City University of New York

Reporting to the Chief Librarian, responsible for all aspects of planning, development, implementation, and maintenance of computer and LAN network systems for four library sites; maintains Novell CD-ROM networks, online bibliographic and full-text databases, Internet/WWW access, and PC/MAC/multimedia products in support of public services; coordinates campus network support with Office of Instructional Computing and Information Technology; prepares strategic planning documents as relates to library automation activities; coordinates NOTIS system support with CUNY central office; works with staff in addressing automation, training, and public access computer lab issues; supervises 2 F-T and 4 P-T staff. Qualifications: MLS or its equivalent from an ALA-accredited library school, plus an additional master's degree or Ph.D. Highly Desirable: Minimum two years' library systems experience with some working experience in an academic library; solid understanding of the application of computers in an academic library setting; knowledge of computer systems, networks, emerging technologies, Windows/NT, TCP/IP, client-server platforms, Ethernet, ATM; initiative, self-direction, and ability to work independently and in a team environment; excellent leadership, communication, and interpersonal skills; supervisory, teaching, and training experience; ability to meet requirements for promotion/tenure. Salary: Assistant Professor: \$32,703-\$57,049; Associate Professor: \$42,616-\$68,174, commensurate with qualifications and experience. Liberal fringe benefits. 35-hour, 5-day work week, including some possible evening and/or weekend hours.

Position is available in summer 2000. Review of applications will begin immediately and will continue until the position is filled. Send résumé and names (with addresses, telephone, fax numbers, e-mail addresses) of at least three current references to:

Louise S. Sherby
Chief Librarian
Hunter College Libraries
695 Park Avenue
New York, N.Y. 10021

*Hunter College is an equal opportunity/affirmative
action/IRCA/Americans with Disabilities Act employer.*

*Females, minority group members, disabled persons, and veterans are urged to
apply for this position.*

Desired: Reference experience in an academic or research library. Strong commitment to library public service. Advanced degree in the social sciences. Familiarity with instructional assessment techniques. Salary: From \$30,000, commensurate with qualifications and experience. Rank: Librarian 2; faculty status. Benefits: TIAA-CREF, broad insurance program, 22 days' vacation and 12 days' sick leave per year. To Apply: Send letter of application, résumé, and names of three references with complete mailing addresses, telephone numbers, and e-mail addresses to: Bonny L. Boyan, Washington State University Libraries, P.O. Box 645610, Pullman, WA 99164-5610; or e-mail: boyan@wsu.edu. Application review begins July 21, 2000. Open until filled. Washington State University Libraries' homepage is: <http://www.wsulibs.wsu.edu>. WSU is an EEO employer. Protected group members are encouraged to apply.

TECHNICAL SERVICES LIBRARIAN. The Peru State College Library is seeking energetic, versatile, service-oriented applicants for Technical Services Librarian to plan and manage all aspects of technical services including acquisitions, cataloging, database maintenance, management of license agreements, serials management, and materials processing in all formats. Primary duties include administration and coordination of technical services, coordination of the NSCS Innovative Interfaces system on a three-year consortial rotation, providing budgetary and space planning advice, and serving on college committees. Shares

responsibility for providing quality reference services, including working one evening per week. Candidates must have an ALA-accredited M.L.S. Strong preference for applicants with three years' demonstrated professional technical service experience (cataloging and acquisitions) in an academic library, knowledge of current cataloging standards and national trends in technical services, experience using I.C Classification, OCLC, and an automated integrated library system. Professional activities and PC proficiency expected. Innovative Interfaces experience. Web page management and collection development experience desirable. Peru State College Library is beginning a comprehensive library building project to expand its library and services with completion due about 2003. Position is 12-month full-time professional staff with a continuing appointment. Salary from \$30,192, commensurate with experience. Start date is negotiable. Review of applications begins immediately and will continue until the position is filled. Interviews can be arranged for ALA in Chicago. Send a letter addressing your qualifications and background for this position, résumé, and the names, addresses (including e-mail addresses, if available), and telephone numbers of three current references to: Eulanda Cade, Personnel Director, Peru State College, P.O. Box 10, Peru, NE 68421. Please visit our Web site at: <http://www.peru.edu>. Peru State College is committed to equal opportunity and affirmative action. Underrepresented minorities and women are strongly encouraged to apply.

Late Job Listings

ASSISTANT LIBRARIAN (Special Collections-Reference). The University of Maryland Eastern Shore is accepting résumés for a full-time, regular position with full University System

of Maryland benefits. The position will report to the Dean of Library Services. Responsibilities: Supervises the Special Collections/Archives Department's collections management unit, which is responsible for managing the preservation, and access to a variety of archival materials; and assist in providing library reference and electronic resource instruction services. Some evening and weekend duties required. Performs other related duties assigned. Qualifications: Master's degree in Library Science from an ALA-accredited program school required. A minimum of three (3) years experience with the following qualifications: a strong background in archival research methodology with demonstrated skills in oral and written communication, and library reference and electronic resources instruction experience. Must have the ability to work closely with colleagues and library users from diverse backgrounds. Knowledge of rare books and special collections, preservation and conservation techniques, and preservation program administration required. Must demonstrate a strong commitment to delivering quality public service. Knowledge of emerging information technology trends required. Reference experience in an academic library, including the ability to conduct effective reference interviews required. Excellent communication, interpersonal, planning and organizational skills required. Must have a commitment to professional development. Résumé Deadline: Résumés will be accepted until the position is filled. Qualified applicants should send letter of application, résumé, and three letters of professional recommendation (sent directly by reference) to: Department of Human Resources, **University of Maryland Eastern Shore**, Princess Anne, MD 21853. The University System of Maryland is an EEO/AA employer. The successful candidate must be able to show acceptable documentation proving the right to accept employment in the United States of America. Minorities, women and persons with disabilities are encouraged to apply.

DIRECTOR OF THE SCARBOROUGH LIBRARY. Shepherd College invites applications and nominations for the position of Director of the Shepherd College Library. Reporting to the Vice President for Academic Affairs, the Director will provide vision, leadership, planning, and budgetary management for a staff of four professional librarians and nine support personnel, will be responsible for the overall planning and management of all library operations, will supervise a separate Media Services unit, and will guide the library through a construction project that will more than double the size of the existing building. Groundbreaking for the library addition is slated for fall 2000. The Director will have a faculty appointment and a salary commensurate with qualifications and experience; the salary range is \$50,000–\$60,000. Shepherd College is an accredited, baccalaureate, state-supported college with an enrollment of approximately 4,600 students, 25% of whom live on campus. The campus, located in historic Shepherdstown in the growing, dynamic Eastern Panhandle of West Virginia, lies on the shores of the Potomac River and is 70 miles from Washington, D. C., and Baltimore, Maryland. More information about the College and the Library can be found at www.shepherd.edu. Qualifications for the position include an ALA-accredited MLS, a second graduate degree, and a record of increasing responsibility in academic library administration. The successful candidate will have a clear vision of the issues impacting libraries, particularly those involving technology; ability to serve as advocate, spokesperson, and leader for the library's mission and services at the campus and state levels; demonstrated ability to work within a collaborative and collegial framework and to foster this ability in others; and a record of scholarly and professional achievement appropriate for continuing appointment. The library has a commitment to faculty and student research, an excellent service orientation, and a strong instruction program. The library collections include 160,000 volumes, 134,000 government documents (selective federal depository), 138,000 microform units, 12,000 AV units, and 900 periodicals. Electronic services include Endeavor, several Internet-based database services, and access to resources through the library's Web site. Review of applications will begin September 15 and continue until the position is filled. Send letter of application, résumé, and names and addresses of three to five references to: Office of Human Resources, **Shepherd College**, Shepherdstown, WV 25443. Women and minorities are encouraged to apply. AA/EOE.

HEAD, COLLECTION DEVELOPMENT LIBRARIAN. The University of New Hampshire invites applications and nominations for the position of Head of Collection Development. This is a full-time tenure-track position and reports directly to the University Librarian. The department also consists of a newly created position of assistant collection development librarian for electronic resources, a full-time staff member and student assistants. The Head of Collection Development provides leadership in building collections to support curriculum and



INFORMATION LITERACY MINORITY RESIDENCY

Plattsburgh State University of New York

The Division of Library & Information Services at Plattsburgh State University of New York is seeking qualified applicants for an Information Literacy Minority Residency position. This twelve-month position is a two-year, non-tenure appointment; the possibility of a tenure track position may exist at the conclusion of the term appointment. The Information Literacy Minority Residency offers exceptional opportunities to gain significant experience in the area of information literacy and instructional technology. The position will provide a multifaceted residency experience for a librarian who is particularly interested in developing skills in the area of library instruction/information literacy and advance the library's development of the information literacy curriculum through the integration of technology. In addition, we hope to increase the number of librarians from underrepresented populations here at Plattsburgh State University of New York.

Plattsburgh State's Library & Information Services Division offers an outstanding environment for the successful candidate to gain experience in all aspects of library instruction, information literacy, and instructional technology. Feinberg Library offers a comprehensive instruction program including course-related instruction and a required one-credit course, which is a component of General Education curriculum. Additionally, the integration of information literacy across the curriculum is presently a key initiative in the College's strategic plan. As a member of the Instruction Unit, the successful candidate will have an opportunity to participate in all aspects of the College's information literacy program. The successful candidate will also have the opportunity to work with the Instructional Technology Unit in integrating technology into the curriculum.

Primary opportunities of the position are working with and learning from an outstanding library and instructional technology staff, working in a mentoring relationship in an academic environment that values information literacy, and working in an environment that is actively involved in integration of technology into the curriculum.

Residency responsibilities include: developing and teaching sections of the library's one-credit course and course-related instruction sessions; working with the Instruction Unit in program development, planning, implementation, and assessment; exploring cutting-edge instructional technology approaches and applications; integrating information literacy into distance learning; and developing and pursuing a research project with an emphasis on publishing or presenting results. Reference work is also integral to this position.

Qualifications: An expectation of the award of an MLS degree by January 2001 from an ALA-accredited institution or foreign equivalent; a strong interest in and commitment to instruction/information literacy; energy, creativity, strong interpersonal skills, and excellent oral and written communication skills. Librarians seeking to change career paths from other types of libraries are also encouraged to apply.

Salary: \$36,000 minimum, with excellent benefits.

Applications from women and minority candidates are especially welcomed. Plattsburgh State University of New York is an affirmative action, equal opportunity employer.

Review of applications will begin immediately and continue until position is filled. Please send a letter of application, résumé, and names, addresses, and phone numbers of three references to:

Chair, Search Committee (PJ# 2443-CRLN)
c/o Human Resources
Plattsburgh State University of New York
101 Broad Street
Plattsburgh, NY 12901-2681
Fax: (518) 564-5060

evaluates existing collections and assesses needs for support of new and existing programs; contributes to accreditation reports; allocates and oversees a \$3.5 million materials budget; keeps up to date on new vendor products and developments; negotiates contracts and works closely with vendors for the approval plan, serials, electronic databases, etc.; administers the Library's approval book plan and monitors vendor service; works closely with Acquisitions/Serials faculty and staff; coordinates the collection development activities of library liaisons and serves as a library liaison to selected academic departments; communicates with potential donors of materials and analyzes gifts for inclusion in the Library; chairs the Collection Management Committee; and participates in regional resource sharing efforts. The successful candidate will develop a comprehensive collection development and management profile for the Library's collections including monographs, serials, electronic and multimedia materials. Qualifications: Required: an ALA-accredited MLS, substantial experience with collection development, including budget administration and vendor relations in an academic or research library; thorough understanding of bibliographic sources and processes; knowledge of the publishing trade including online resources; and demonstrated leadership, strong interpersonal and communication skills within a collegial environment. Preferred: A second advanced degree is highly preferred and is required for tenure. Also preferred: Computer literacy including a working knowledge of integrated library systems, specifically the INNOPAC; budgeting experience; experience in the evaluation of electronic access to and delivery of information resources; and demonstrated success in the preparation of proposals and grant applications. This is a 12-month tenure-track position with appointment at the rank of Assistant or Associate Professor, depending on qualifications. The successful candidate will be expected to meet library and university requirements for reappointment, promotion and tenure. The minimum salary is in the mid \$40's, commensurate with experience. Review of applications begins immediately and will continue until the position is filled. The University Library consists of the newly renovated Dimond Library, four branch libraries and a storage facility. The Library has a staff of 75 including 21 faculty. It serves a full-time faculty of 660 and a student body of approximately 13,000 undergraduate and graduate students with a collection of over 1.1 million volumes and substantial serial, document, microform, audiovisual and special collections. The Library has the INNOPAC system, numerous electronic databases, and Internet connections in all buildings. UNH is located in Durham, near the New Hampshire seacoast and is about a 90 minute drive from Boston to the south and the White Mountains to the north. It is a Land Grant, Sea Grant and Space Grant institution. Within the University System of New Hampshire, UNH is the oldest unit and the only public research university in the state. UNH faculty are represented by the AAUP for collective bargaining. Please submit a letter of application with the résumé and the names, addresses, telephone numbers and e-mail addresses of three references to: Claudia J. Morner, University Librarian, Dimond Library, **University of New Hampshire**, 18 Library Way, Durham, NH 03824, (603) 862-1540, e-mail: Claudia.Morner@unh.edu. For more information about the Library, see <http://www.library.unh.edu>. UNH is committed to enhancing the diversity of its faculty and staff and encourages applications from women, persons of color, persons with disabilities and veterans.

SCIENCE REFERENCE/LIAISON LIBRARIAN. The Eugene McDermott Library at the University of Texas at Dallas is accepting applications for a Science Reference/Liaison Librarian. Responsibilities include assisting patrons, acting as faculty liaison for collection development, providing library instruction, and preparing reports, guides, and user aids. The position requires a master's degree from an ALA-accredited institution and at least three years of appropriate library experience, including reference service using a variety of traditional and electronic resources. Excellent interpersonal skills, the ability to communicate effectively both verbally and in writing, and a commitment to public service are essential. Preference will be given to applicants with a second master's degree and a background in a scientific or technical discipline. Minimum salary: \$32,000. 12-month administrative/professional appointment. Benefits include medical, dental, and life insurance, a variety of optional retirement programs, and holiday, vacation, and sick leave. To ensure full consideration, the committee must receive applications by August 1, 2000. Please send a letter of application, a résumé, and three professional references to: **University of Texas at Dallas**, P.O. Box 830688, Search #8074, Richardson, TX 75083-0688.

SCIENCE REFERENCE LIBRARIAN/ASSISTANT PROFESSOR. (New Position) The Mississippi State University Libraries seek innovative and dynamic applicants for a tenure-track, assistant professor/science reference librarian position. The University Libraries provide their

communities of users an ongoing, creative, technologically advanced library program. Primary responsibilities include providing reference service for scheduled hours at the reference/information desk (including some nights and weekends); providing patron access to information using electronic indexes/databases and printed sources; providing library instruction as assigned; maintaining the science reference collection; serving as library liaison to the science departments; and fulfilling other tasks according to individual strengths and experience. Reports to the Reference Services Coordinator. Required: Master's degree from an ALA-accredited program; experience in broad-based information access/reference skills primarily in the use of electronically accessible database systems; participation in activities related to the criteria for promotion and tenure; excellent communication and interpersonal skills; strong service orientation; and an ability and willingness to work as a team member in an evolving library and university environment. Preferred: Additional master's degree or Ph.D. in science area. Excellent benefits package. Faculty rank, privileges, and responsibilities; 12-month appointment. Rank/Salary: Assistant Professor; \$30,000-\$32,000, depending on qualifications and experience. Submit application, résumé, names/addresses/telephone numbers/e-mail addresses of three professional references to: Debra Fairbrother, Administrative Assistant to the Dean, **Mississippi State University Libraries**, P.O. Box 5408, Mississippi State, MS 39762. Applications accepted through July 7, 2000, or until suitable applicant is found. For additional information on the Mississippi State University community, see the University's Web site at: <http://www.msstate.edu>. Mississippi State University is an EEO/AA employer.

TECHNICAL SERVICES LIBRARIAN, (faculty status) Saint Martin's College is seeking a Technical Services Librarian to plan, organize and direct technical services and activities related to acquisitions, cataloging, serials, processing, and the Innovative Interfaces system. See the complete job announcement at: <http://www.stmartin.edu/hr/employment.htm>. Final review of applications will begin August 1, 2000, and will continue until position is filled. Applicants should send a cover letter specifying interest in this available position, a current résumé, and name, address, and telephone numbers of three professional references to: Human Resources Office, **Saint Martin's College**, 5300 Pacific Avenue SE, Lacey, WA 98503. EE/AA.

INSTRUCTION/REFERENCE LIBRARIAN (2 positions), East Carolina University, Joyner Library. Instruction/Reference Librarian. Joyner Library, East Carolina University (ECU) seeks two Instruction/Reference librarians to assist in the development and delivery of innovative, user-centered general and subject-specific instructional materials that serve students through general library orientation sessions, course-integrated instruction, and Web-based tutorials; explore and apply new technologies to instruction and reference services; work with specific user populations; provide general and specialized reference services for library users; and serve as collection development liaison to an academic department. Scheduled hours on the Reference Desk, including some evening and weekends, are required. If interviewed, a presentation that demonstrates the candidate's instructional skills will be required. Visit the library's Web site at <http://www.lib.ecu.edu> for a complete job posting and additional information about Joyner Library and ECU. Required Qualifications: ALA-accredited master's degree or international equivalent in library or information science; substantial knowledge of and experience with traditional and electronic reference materials and databases; excellent interpersonal and communication skills; strong commitment to helping students learn and succeed; ability to work as a member of a team. Preferred Qualifications: Teaching/training experience; ability to set and attain goals effectively; experience with Microsoft Office Suite and Web-authoring tools; experience in instructional technology and design; knowledge of current issues and trends in library instruction and technology; two years of public service experience in a library. Rank, Salary and Benefits: Twelve-month tenure track faculty position with appointment at the rank of assistant professor. Professional achievement, service, and research/creative activity are required for tenure and promotion. Salary \$29,000 minimum, substantially higher based on experience. The salary is supported by a comprehensive fringe benefits package. Application Process: Screening of applications will continue until the position is filled. Send letter of application, résumé, copy of highest degree transcript, and three current letters of reference (may be mailed separately) to: Search Committee, Instruction/Reference Librarian, Becky Foster, Processing Assistant, Joyner Library, **East Carolina University**, Greenville, NC 27858-4353. ECU is an Equal Opportunity/Affirmative Action Employer and accommodates individuals with disabilities. Applicants must comply with the Immigration Reform and Control Act. Official transcript required upon employment.