

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Should this date fall on a weekend or holiday, ads will be accepted on the next business day. Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$10.85 per line for institutions that are ACRL members, \$12.95 for others. Late job notices are \$24.95 per line for institutions that are ACRL members, \$30.45 for others. Organizations submitting ads will be charged according to their membership status. Display ad rates range from \$500 to \$925 based upon size. Please call for sizes and rates. Or see our Web site: <http://www.ala.org/acrl/>.

Guidelines: For ads that list an application deadline, we suggest that date be no sooner than the 20th day of the month in which the notice appears (e.g., October 20 for the October issue). All job announcements should include a salary range per policy of the American Library Association (ALA). Job announcements will be edited to exclude dis-

crimatory references. Applicants should be aware that the terms faculty rank and status vary in meaning among institutions.

Internet: C&RL News classified ads are accessible on the Web at <http://www.ala.org/acrl/jobs>. Ads will be placed approximately four weeks before the printed edition of C&RL News is published.

Contact: Elise Parker, Classified Advertising Manager, C&RL News Classified Advertising Department, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795; (312) 280-2513; fax: (312) 280-7663 or (312) 280-2520; e-mail: c&rlnwsads@ala.org.

Policy: ALA policy requires that organizations recruiting through ALA publications or placement services comply with ALA anti-discrimination policies. Policy 54.3 states that "ALA is committed to equality of opportunity for all library employees or applicants for employment, regardless of race, color, creed, sex, age, physical or mental handicap, individual life-style, or national origin." By advertising through ALA services, the organization agrees to comply with this policy.

POSITIONS OPEN

ASSISTANT PROFESSOR, LIBRARY AND INFORMATION SCIENCE. The University of Western Ontario. Deadline for receipt of applications: January 15, 2004, or until position is filled. The Faculty of Information and Media Studies (FIMS) at The University of Western Ontario invites applications for a full-time, probationary appointment (tenure-track) at the rank of Assistant Professor to begin July 1, 2004. A second limited term position at the level of Assistant Professor or Lecturer may be made. Candidates must have a Ph.D. completed or nearing completion in Library and Information Science or related area and show evidence of strong research potential and excellence in teaching. Professional experience as a librarian or information manager in a traditional or nontraditional setting is an asset. This advertisement is directed to individuals who have teaching and research interests at the intersection of information, and technology, and users with an emphasis in either of two areas: information technology and systems or reference services/user studies. Currently, the normal teaching workload in FIMS is four half-courses per academic year. The successful candidate will demonstrate the ability to contribute to the faculty's programs, especially the master's and Ph.D. programs in Library and Information Science. Expertise in one or more of the following areas is desirable: Information systems and architecture; interface design and usability; digital libraries; user studies; health informatics; or government information. The Faculty of Information and Media Studies is a vibrant, expanding faculty of 39 full-time faculty members and 17 nonacademic staff. It currently offers the following graduate programs: a master's and doctoral program in Library and Information Science, a master's in Journalism, and a new graduate program in Media Studies. The faculty also offers an undergraduate program in Media, Information, and Technoculture with an enrollment of 700 students. Information about the faculty and descriptions of our programs are available at: <http://www.fims.uwo.ca>. The University of Western Ontario is a research-intensive university of 27,000 full-time equivalent students. Interested candidates are invited to send by January 15, 2004, an application consisting of your curriculum vitae, names and contact information of three references, samples of your scholarly writing, and a cover letter outlining your interest in the position to: Catherine Ross, Dean, Faculty of Information and Media Studies, Middlesex College, The University of Western Ontario, London, ON, Canada N6A 5B7; phone: (519) 661-3542; fax: (519) 661-3506. Positions are subject to budget approval. Applicants should have fluent writing and verbal communication skills in English. All qualified candidates are encouraged to apply; however, Canadian citizens and permanent residents will be given priority. The University of Western Ontario is committed to employment equity and welcomes applications from all qualified women and men, including visible minorities, aboriginal people, and persons with disabilities.

COLLECTION DEVELOPMENT COORDINATOR. San Francisco State University, J. Paul Leonard Library. The Collection Develop-

Salary guide

Listed below are the latest minimum starting salary figures recommended by state library associations for professional library posts in these states. The recommendations are advisory only, and ALA has not adopted recommendations for minimum salaries. Job seekers and employers should consider these recommended minimums when evaluating professional vacancies. For additional information on librarian salaries, contact ALA Office for Library Personnel Resources.

Connecticut	\$39,148
Delaware	\$22,500**
Illinois	\$30,096*
Indiana	varies*
Iowa	\$23,911
Louisiana	\$26,000
Maine	varies*
Massachusetts	\$31,362*
New Jersey	\$36,503
North Carolina	\$27,641**
Ohio	\$25,198**
Pennsylvania	\$30,249*
Rhode Island	\$29,800
South Carolina	varies*
South Dakota	\$22,000
Texas	\$33,000
Vermont	\$26,464
West Virginia	\$22,000
Wisconsin	\$32,700

*Rather than establish one statewide salary minimum, some state associations have adopted a formula based on variables such as comparable salaries for public school teachers in each community, or the grade level of a professional librarian post. In these cases, you may wish to contact the state association for minimum salary information.

**These recommendations apply only to public librarians.

ment Coordinator provides leadership for and coordinates the collection development program and serves as library subject liaison to appropriate academic programs. Tenure-track faculty position; for detailed position description with information on required and preferred qualifications, see: <http://www.library.sfsu.edu/jobs>. Appointment Rank and Salary Ranges: Senior Assistant Librarian (\$50,100-\$63,300) or Associate Librarian (\$57,612-\$80,136); librarians have full faculty status. San Francisco State University (SFSU), a member of the California State University system,



ASSOCIATE HEAD LIBRARIAN

Massachusetts Institute of Technology

The Massachusetts Institute of Technology (MIT) Libraries seek an experienced, enthusiastic, and service-oriented librarian to serve as Associate Head of the Dewey Library for Management and Social Sciences. This is an exciting opportunity to work with a dynamic user community and to be part of a creative team responsible for developing and shaping responsive and innovative library services for MIT's highly ranked management and social sciences programs.

Dewey Library is one of five divisional libraries serving the MIT community, focusing on the Sloan School of Management and departments of Economics and Political Science and a growing number of interdisciplinary programs in other schools and departments. With collections of more than 560,000 volumes and a staff of 20, Dewey offers a full range of services to support the information needs of the MIT community. Preliminary planning has been completed and fundraising is underway for a new library facility.

RESPONSIBILITIES INCLUDE: Serving as liaison to the Sloan School; providing leadership for user services; maintaining the visibility of Dewey to Sloan faculty, students, and administrators and advancing and sustaining an effective outreach program; supporting and guiding self-motivated staff in planning, developing, implementing, and assessing user services, which includes supervision of reference and instruction coordinators; participating in systemwide planning for new and enhanced services; assisting the Head Librarian in managing financial and human resources; leading and managing Dewey in the Head's absence; providing reference assistance and instruction; training staff; and selecting materials in management areas.

QUALIFICATIONS: Required: ALA-accredited MLS/MLIS; five years' increasingly responsible experience, some in an academic or research library; subject expertise in management, business, or social science disciplines through education or experience; excellent interpersonal, communication, organizational, and analytical skills; ability to work effectively with and understand information needs of an academic community; experience in coordinating or supervising staff and working cooperatively with colleagues; high level of computer literacy and ability to utilize new technologies in service delivery; significant experience in reference and/or instruction; strong commitment to user-centered services; flexibility; ability to deal with ambiguity; record of increasing professional contribution. Preferred: Management or social science degree; experience in an academic or special library focusing on management or business, or as a business reference librarian; two years' supervisory experience.

HIRING SALARY: \$58,000 minimum. Actual salary based on qualifications and experience.

APPLICATION DEADLINE AND PROCEDURE: Review of résumés will begin **October 20, 2003**. Send cover letter, résumé, and names and addresses of three current references to:

Search Committee for Associate Head Librarian (CRL)
MIT Libraries, Room 14S-324
77 Massachusetts Avenue
Cambridge, MA 02139-4307

Applications may also be faxed to: (617) 253-0583.

MIT offers excellent benefits, including a choice of health plans, a dental plan, retirement plan, and tuition assistance. The MIT Libraries affords a flexible and collegial working environment and fosters professional growth of its staff with management training and travel funding for professional meetings.

MIT is strongly and actively committed to diversity within its community and particularly encourages applications from qualified women and ethnic minority candidates.

serves a diverse student body of 27,000 undergraduate and graduate students. The mission of the university is to promote scholarship, freedom, human diversity, excellence in instruction, and intellectual accomplishment. SFSU faculty are expected to be effective teachers and demonstrate professional achievement and growth through continued research, publications, and/or creative activities. Application Procedure: Review of applications will begin October 1, 2003, and continue until the position is filled. Candidates should submit a letter of application, résumé, and the names, postal and e-mail addresses, and telephone numbers of three references to: Pam Kullberg, Personnel Coordinator, J. Paul Leonard Library, **San Francisco State**

University, 1630 Holloway Avenue, San Francisco, CA 94132-4030. San Francisco State University is an affirmative action, equal opportunity employer. Minorities, women, and persons with disabilities are encouraged to apply.

HEAD OF TECHNICAL SERVICES. Library of **Pepperdine University** School of Law seeking Head of Technical Services. MLS and three years' professional experience required. Compensation commensurate with experience. For full job description, please see: http://law.pepperdine.edu/visitors/technical_services.jsp. Contact: Katie.Kerr@pepperdine.edu.

SCIENCE LIBRARIAN

New York University Libraries

DESCRIPTION: Subject specialist assigned to the Coles Science Center of the Bobst Library at New York University. Responsibilities include faculty liaison, reference assistance, bibliographic instruction, creation and maintenance of Web pages, and selection and management of information resources in assigned subjects. Subject responsibilities include biology, neural science, and nutrition. Faculty perform administrative duties in support of the unit's mission, participate in planning and evaluation of services, serve on librarywide committees, and are expected to be active professionally.

QUALIFICATIONS: ALA-accredited MLS; undergraduate science degree; two years' library experience with science information resources and services; knowledge of the information needs of scientists and understanding of current trends and issues in scientific publishing and communication; experience with bibliographic instruction; experience with Web page creation; excellent oral and written communication skills; strong public service orientation. Graduate work in the life or health sciences preferred. Subject master's required for tenure.

SALARY/BENEFITS: Faculty status, attractive benefits package including five weeks' annual vacation. Salary commensurate with experience and background.

TO APPLY: To ensure consideration, send résumé and letter of application, including the names, addresses, and telephone numbers of three references to:

**Libraries Human Resources Director
New York University Libraries
70 Washington Square South
New York, NY 10012**

Résumés will be considered until the position is filled.

NYU encourages applications from women and members of minority groups.

HEAD, MEDIA SERVICES DEPARTMENT. University of Central Florida (UCF) Libraries, Orlando, Florida. Responsibilities: The University of Central Florida is seeking a dynamic, collaborative, knowledgeable librarian to lead the transformation of the current Periodicals/Audiovisual unit to the UCF Libraries' new Media Services Department. The successful candidate will demonstrate a user-focused approach to developing new services and collections and to sustaining traditional services to support the audiovisual needs of library patrons. This department head is responsible for planning and integrating the new department and its services to support the strategic objectives of the library. The Head of the Media Services Department will supervise a full-time staff of six and a public service point. See more about the existing services and department at <http://library.ucf.edu/Media/media.ucf.htm>. This newly created position reports to the Associate Director for Public Services. **Qualifications:** Required: An ALA-accredited master's degree; three years' supervisory experience; experience with audiovisual materials; excellent communication and interpersonal skills; knowledge of trends in nonprofit media and media services in academic libraries. Preferred: Demonstrated advocacy for user services; technical expertise with Internet, presentation, and authoring programs; experience with digital formats and a variety of media software; ability to implement collaborative change; record of ongoing professional activities and participation. Finalists will be asked to give a brief presentation during the on-campus interview. **Salary and Rank:** Commensurate with experience and qualifications. This is a full-time, non-tenure-track faculty position with generous health insurance benefits and retirement options. **To Apply:** Submit an application letter indicating how the candidate's experience matches the responsibilities and requirements for this position, along with résumé, and names of at least three professional references postmarked by November 15, 2003, to: Cynthia Kisby, Personnel Librarian, University of Central Florida Library, P.O. Box 162666, Orlando, FL 32816-2666; fax: (407) 823-2529; e-mail preferred: ckisby@mail.ucf.edu. Searches are conducted in accordance with the state of Florida open-records laws. UCF is an equal opportunity, affirmative action employer.

INFORMATION LITERACY COORDINATOR. Brigham Young University (BYU), Provo, Utah. BYU, an equal opportunity, affirmative action employer sponsored by The Church of Jesus Christ of Latter-day Saints, requires observance of Church standards. Preference is given to applicants who are Church members. This position is responsible to provide universitywide leadership in information literacy and give direc-

tion in relevant technologies. **To Apply:** Review the complete job listing (position #001449) at: <http://www.byu.edu/hr/employment/faculty.html> and submit résumé, names of three references, and BYU employment application form (download from above URL) to: Erva Rieske, Library Human Resource Services Coordinator, 2225 HBLL, Brigham Young University, Provo, UT 84602.

LIBRARY INSTRUCTION COORDINATOR. The University of Oklahoma, Norman, Oklahoma. Library Instruction Coordinator to provide leadership in the design, development, marketing, delivery, and assessment of innovative library instructional programs, with an emphasis on distance education and introductory undergraduate instruction. The position reports to the Head of the Bizzell Memorial Library Reference Department. **Qualifications:** Required: ALA-accredited MLS; instructional and reference experience; excellent interpersonal, teaching, presentation, and communication skills; demonstrated commitment to the library's role in undergraduate education; strong public service orientation; ability to work independently, as well as collaboratively, with library and academic faculty and campus programs and services. Desirable: Public services experience in academic library; reference and instructional experience with at least one year of demonstrated experience in teaching, training, or library instruction; demonstrated proficiency in information or educational technology; experience using online coursework and Web-application software; coursework and/or experience in curriculum design or instructional content development and assessment; experience in designing Web-based instruction; advanced degree in educational technology, curriculum development, or other subject discipline; collection development experience; familiarity with SIRSI or other automated library management systems; and evidence of research or creative achievement. For a complete listing of the duties and responsibilities for this position, go to: <http://libraries.ou.edu/about/employment/>. **First Screening Date:** October 15, 2003. Search will remain open until filled. **Salary:** \$37,000. **Employment:** Librarians have faculty status, privileges, responsibilities, the rank of assistant professor or above, and are eligible for tenure. **Application:** Send letter of application with résumé, a list of publications, and the names of three references, including current supervisor, to: Rhonda Cannon, Assistant to the Dean for Administrative Services, University Libraries, University of Oklahoma, Norman, OK 73019; phone: (405) 325-2611. University of Oklahoma is an equal opportunity, affirmative action employer. We encourage women and minority applicants.

TWO POSITIONS AVAILABLE

University of Minnesota Libraries—Twin Cities Campus

Science Librarians Science and Engineering Library

The University of Minnesota Libraries (<http://www.lib.umn.edu/>) seeks two innovative and energetic Science Librarians to join a staff of seven librarians in the Science and Engineering Library (<http://sciweb.lib.umn.edu>). The library supports the research and instructional needs of students and faculty in the physical sciences (astronomy, chemistry, geology, physics), history of science and technology, and engineering (computing, aerospace, biomedical, civil, electrical, mechanical). In addition to assuming core responsibilities for collection development, reference services, and instruction, successful candidates will develop collaborative relationships with academic departments and establish new programs and initiatives that respond to trends in scientific research. They will also contribute to the profession as they work toward continuous appointment. One position will cover chemistry and chemical engineering. The other position depends on background and experience and may include physics/astronomy, geology/geophysics, history of science and technology, or computer science/computer engineering.

The University of Minnesota (<http://www1.umn.edu/twincities/>) is located in the center of the beautiful Twin Cities metropolitan area. The Twin Cities are known for their cultural amenities, such as the Guthrie Theater and Walker Art Center, and for their extensive park and recreational systems. Full description at: <http://www1.umn.edu/ohr/employ.html>.

QUALIFICATIONS: Required: ALA-accredited MLS or foreign equivalent; excellent communication and interpersonal skills; demonstrated creativity, initiative, and self-direction; ability to respond effectively to changing needs and priorities; ability to work both independently and in cooperation with colleagues and library users in a service-oriented, collaborative environment. Preferred: Undergraduate or graduate science degree, or significant discipline-specific experience in an academic library; experience in collection development, reference, or instruction in a large college or university library; experience in developing working partnerships with academic departments and other campus communities; experience in developing digital library projects; experience in grant writing and managing funded projects; demonstrated involvement in professional activities.

SALARY AND BENEFITS: Two full-time, 12-month academic/professional Assistant Librarian positions, on continuous-appointment track. Competitive salary commensurate with experience, excellent benefits, substantial moving allowance.

TO APPLY: Send letter of application, résumé, and names, addresses, phone numbers, and e-mail addresses of three current professional references to:

**Human Resources
499 Wilson Library
University of Minnesota
309 19th Avenue South
Minneapolis, MN 55455**

Please identify the application with UL #168.

The University of Minnesota is an equal opportunity educator and employer.

REFERENCE AND INSTRUCTION LIBRARIAN. California State University (CSU) Monterey Bay seeks a librarian to provide reference and research assistance, as well as information competence instruction with emphasis on lower-division general education courses. Participates in evolving virtual reference service and library instruction to online and distance learners. Participates in collection development and serves as faculty liaison in selected subject areas. For a complete description of the position requirements, see <http://uhr.csUMB.edu/jobs/db/fac/>. CSU Monterey Bay is a highly collaborative and creative environment requiring a sincere commitment to advancing its academic goals identified in the University Vision Statement. This is a 12-month, tenure-track faculty appointment with a salary maximum of \$55,000, depending upon qualifications, and an attractive employee benefits package. First consideration given to applications received by October 31, 2003. Application materials may be sent via fax: (831) 582-3040; e-mail: faculty_recruitment@csUMB.edu; or regular mail to: University Human Resources, Attn: Recruitment, CSU Monterey Bay, 100 Campus Center, Building 23, Seaside, CA 93955-8001.

REFERENCE LIBRARIAN/ASSISTANT PROFESSOR. Olin Library, Rollins College. Rollins College invites applications for an enthusiastic and service-oriented Reference Librarian. Primary responsibilities include: providing assistance during scheduled hours at the reference desk; active participation in library instruction; reference collection development; and service on library and campus committees. Qualifications: MLS from an ALA-accredited library school and a second subject master's degree; a working knowledge of print and electronic resources; enthusiasm for teaching; commitment to professional growth and scholarly activity; excellent communication and interpersonal skills; ability to work independently and as part of a team. One or more years of post-MLS reference experience in an academic library is preferred. Rank and Salary: Assistant professor with tenure-track status; \$36,000 annually; 12-month contract; 22 vacation days, TIAA-CREF, and other benefit options. Research, publication, and service to the library, college, and profession are required to satisfy criteria for continuing appointment and tenure. Rollins College is an independent, private liberal arts institution with a total enrollment of

UNIVERSITY LIBRARIAN

Washington and Lee University

Washington and Lee University invites nominations and applications for the position of University Librarian. Reporting to the Provost, the University Librarian is responsible for operations, services, and collections for Leyburn Library and the Science Library, in addition to collaboration with the Law Library. The University Librarian oversees a budget of \$2.25 million and a staff of seven librarians and 12 administrative/support staff. The library collections total approximately 630,000 volumes with over 2,500 paper and electronic subscriptions and access to numerous other databases and online services. The next University Librarian will bring a clear vision of how the library will continue to support teaching, learning, and research through enhancing the current positive environment of collaboration between the library and computing staffs. As a consequence of this collaboration, the University Librarian will help to develop a strategic plan including an information commons with a central location in the library.

Founded in 1749, Washington and Lee is a highly selective, national liberal arts university located in historic Lexington, Virginia. Most states and more than 40 foreign countries are represented among its 1,700 undergraduates and 350 law students. The Law School, the university's only post graduate program, and the Williams School of Commerce, Economics, and Politics complement a distinguished liberal arts program in the college. The university is a member of the Associated Colleges of the South consortium in which the library is an active participant. The university has reached the goal of its ambitious \$225 million capital campaign ahead of schedule. These funds will enable significant construction and renovation to the historic campus, increased endowment for financial aid and faculty support, and new program support to an already dynamic curriculum.

Candidates for University Librarian will: i) have earned an advanced degree with preference for an MLS from an ALA-accredited institution; ii) demonstrate a record of significant leadership experience in an academic library, especially in the areas of planning, budgeting, administration, and personnel management; iii) possess a thorough understanding of the relationship between libraries and information technologies for higher education, and the background required to provide strong leadership in all areas of modern information delivery services.

Review of applications will begin **November 1, 2003**. The successful candidate should assume duties no later than July 1, 2004. Nominations and applications (which should include a letter of application, résumé, and names of three references) should be sent electronically or in hard copy to:

H. Thomas Williams, Provost
University Librarian Search Committee Chair
Washington Hall
Washington and Lee University
Lexington, VA 24450
E-mail: librarian-search@wlu.edu

*Washington and Lee University is an equal opportunity employer.
Women and minority candidates are strongly encouraged to apply.*

3,600 located in Winter Park, near Orlando, Florida. The Olin Library houses two state-of-the-art Information Technology laboratories, a collection of over 300,000 volumes, numerous electronic databases, and a government documents depository. To Apply: Submit a letter of application, a current vita, and the names, addresses, telephone numbers, and e-mail addresses of three professional references to: Dorothy Mays, Chair, Reference Librarian Search Committee, 1000 Holt Avenue, Olin Library, **Rollins College**, Box 2744, Winter Park, FL 32789; e-mail: dmays@rollins.edu. Review of applications to begin October 10, 2003, and continue until the position is filled. Rollins is a nondiscriminatory, equal opportunity employer.

REFERENCE/INSTRUCTION LIBRARIAN. Curtis Laws Wilson Library at the University of Missouri-Rolla (UMR) seeks a reference and instruction librarian to coordinate its bibliographic instruction program and participate in reference activities. One of the four campuses of the University of Missouri system, UMR is the science and engineering campus of the system. It offers undergraduate and graduate degrees in science and engineering and undergraduate degrees in the liberal arts. At the library, 8 professionals and 17 support staff serve 350 faculty and 4,500 high-ability students. The collection includes approximately 500,000 volumes and 1,500 periodical titles. UMR is also a selective depository for United States and Missouri government documents. Responsibilities: Works in a collegial reference environment in a centralized academic

library to provide comprehensive reference service on a campus with a strong science and engineering focus. Organizes and coordinates an active bibliographic instruction program. Serves as a departmental liaison for materials acquisition and specialized information services. Some weekend and evening hours are required. Qualifications: Required: ALA-accredited MLS; strong commitment to public services; ability to work effectively in a demanding and rapidly changing environment; ability to work productively in a team environment; experience with library computer applications and electronic information sources; coursework or experience providing bibliographic instruction in a college setting; coursework or experience providing reference service in an academic library, including the ability to conduct effective reference interviews; ability to communicate effectively orally and in writing. Desired: Knowledge of HTML or Web authoring software; experience in meeting user information needs in science and engineering; degree or relevant experience in the sciences or engineering. Salary and Benefits: 12-month, nontenured faculty position as the Librarian II level; \$30,000 minimum salary; 28 days' vacation annually; excellent university medical and dental benefits package. Community: Rolla (population 16,000) is located in the foothills of the Ozarks. Centrally located to St. Louis, Columbia, and Springfield, Missouri. Outdoor recreational opportunities abound. Very reasonable cost of living, with excellent medical and educational facilities. For additional information about the university and the community, see: <http://www.UMR.edu/~library/refpos.html>. To Apply:

THREE POSITIONS AVAILABLE

Virginia Commonwealth University

Virginia Commonwealth University in Richmond, Virginia, seeks applicants for the following three positions:

Assistant Head of Acquisitions/Serials

Librarian will have responsibility for electronic and traditional serials licensing, ordering, receiving, housing, and service issues. Reports to the Head of Acquisitions.

QUALIFICATIONS: ALA-accredited graduate degree required.

SALARY: \$38,000 minimum.

Review of applications begins October 2, 2003, and will continue until the position is filled. Preferred qualifications, application procedures, and other information is available in the complete position description at http://www.library.vcu.edu/admin/jobs/fac_acqasst.html.

Collection Librarian for Business and Public Affairs

Librarian will develop, assess, manage, and promote the use of collections in all formats in business, public affairs, government studies, legal studies, and related subjects. Reports to the Head of Collection Management.

QUALIFICATIONS: ALA-accredited graduate degree or accredited graduate degree in business, public affairs, legal studies, or related discipline required.

SALARY: \$38,000 minimum.

Review of applications begins October 2, 2003, and will continue until the position is filled. Preferred qualifications, application procedures, and other information is available in the complete position description at http://www.library.vcu.edu/admin/jobs/fac_cmbus.html.

Collection Librarian for Social and Behavioral Sciences

Librarian will develop, assess, manage, and promote the use of collections in all formats in the social and behavioral sciences. Reports to the Head of Collection Management.

QUALIFICATIONS: ALA-accredited graduate degree or accredited graduate degree in a social science discipline required.

SALARY: \$38,000 minimum.

Review of applications begins October 2, 2003, and will continue until the position is filled. Preferred qualifications, application procedures, and other information is available in the complete position description at http://www.library.vcu.edu/admin/jobs/fac_cmsocsci.html.

Virginia Commonwealth University is an Equal Opportunity/Affirmative Action Employer. Minorities, women, and persons with disabilities are encouraged to apply.

Please send a letter of application, résumé, and the names of three current references to: Human Resource Services, Reference Number 00030514, University of Missouri-Rolla, 1202 North Bishop, 1870 Miner Circle, Rolla, MO 65409-1050. Official transcripts will be required from candidates invited to interview. Review of applications will begin on October 24, 2003, and will continue until the position is filled. The University of Missouri-Rolla is an affirmative action, equal opportunity employer. Women, minorities, and persons with disabilities are encouraged to apply.

REFERENCE/PUBLIC SERVICES LIBRARIAN. Rosen School of Hospitality Management Library, University of Central Florida (UCF) Libraries, Orlando, Florida. Responsibilities: Provides reference services for new library, which will open in January, 2004. Develops and delivers course-integrated library classes, with special emphasis on hospitality and business resources. Acts as liaison to teaching faculty for collection development. Directs and oversees the library in absence of the Head Librarian. Position duties may include supervising one full-time support staff and/or overseeing circulation operations. Reports to the Head, Rosen School of Hospitality Management Library. Qualifications: Required: An ALA-accredited MLS; at least one year post-MLS academic library experience. Preferred: Strong service orientation; successful library instruction experience; knowledge of any of the following subject areas: hospitality, travel and tourism, transportation, marketing; demon-

strated proficiency using personal computers and the Internet; experience with library circulation systems; Web page design skills; comfortable working with teaching faculty and students in a collaborative, team environment; proactive self-starter; excellent communication skills; supervisory experience; the ability to work with diverse groups; commitment to professional activities. Environment: The Rosen School of Hospitality Management provides bachelor's and master's programs tailored to the specific needs of the growing hospitality industry. The School houses the Dick Pope Sr. Institute for Tourism Studies, a major research center for the hospitality industry. Currently under construction, with an expected completion date of November 2003, the new campus of the Rosen School will feature a state-of-the-art facility located in the heart of Orlando's tourism area, approximately 23 miles from the main UCF campus. Enrollment is projected to reach 1,500. The Rosen School library will feature 9,100 square feet of space in a prominent location at the entrance to the campus. Total full-time staffing for the library will be 5.0 FTE plus student and part-time staff. For more information about the Rosen School, see: <http://www.hospitality.ucf.edu/>. UCF is a comprehensive metropolitan university enrolling over 39,000 students. The main UCF library and branches have a collection of 1.4 million volumes, subscription base of 11,000 serials, and serve as a partial depository for government documents and patents. The total library materials budget is \$5.2 million. Full-time staff of 116 FTE includes 45 faculty. For more information about the UCF library, see: <http://library.ucf.edu/>. Salary and Rank: Commensurate

with experience and qualifications. This is a full-time, non-tenure-track faculty position with generous insurance benefits and retirement options. To Apply: Submit an application letter, résumé, and names of at least three professional references by November 10, 2003, to: Cynthia Kisby, Personnel Librarian, **University of Central Florida Library**, P.O. Box 162666, Orlando, FL 32816-2666; fax: (407) 823-2529; e-mail: ckisby@mail.ucf.edu. Review of applications will begin mid-October 2003. Expected hiring date is early 2004. Candidates invited to campus interviews will be asked to make a brief presentation. Searches are conducted in accordance with the State of Florida Sunshine Regulations. UCF is an equal opportunity, affirmative action employer.

SCIENCE REFERENCE LIBRARIAN. The University of Oklahoma, Norman, Oklahoma. Science Reference Librarian to engage in diverse general and subject-oriented professional activities: reference desk service, including some nights and weekends; reference and information services; instruction of students, faculty, and staff in the effective use of information resources in all formats; and collection development and faculty liaison activities in botany/microbiology, geography, meteorology, general science, and zoology. The position reports to the Head of Reference at the Bizzell Memorial Library. Qualifications: Required: ALA-accredited MLS, degree in a science discipline or one year of experience working with science information resources, excellent interpersonal and communication skills, and ability to work independently as well as collaboratively. Desirable: Advanced degree in a science discipline, public services experience in an academic library, reference and bibliographic instructional experience, experience in providing electronic reference, and evidence of research or creative achievement. For a complete listing of the duties and responsibilities for this position, go to: <http://libraries.ou.edu/about/employment/>. First Screening Date: October 15, 2003. Search will remain open until filled. Salary: \$37,000 minimum. Employment: Librarians have faculty status, privileges, responsibilities, the rank of assistant professor or above, and are eligible for tenure. Application: Send letter of application with résumé, a list of publications,

and the names of three references, including current supervisor to: Rhonda Cannon, Assistant to the Dean for Administrative Services, University Libraries, **University of Oklahoma**, Norman, OK 73019; phone: (405) 325-2611. University of Oklahoma is an equal opportunity, affirmative action employer. We encourage women and minority applicants.

WEB AND INSTRUCTIONAL DESIGN LIBRARIAN. Instructor or Assistant Professor. The Department of the Library of the College of Staten Island, a senior college of The City University of New York, seeks a creative and dynamic librarian for an anticipated tenure-track position as a Web and Instructional Design Librarian at the rank of Instructor or Assistant Professor. Reporting to the Chief Librarian, responsibilities include providing leadership in the development of Web-based resources that support and promote the academic programs and services; supporting the library's programs for library instruction and research; managing courseware management tools and introducing new technologies to the academic community; coordinating the library's Center for Excellence and Learning Technologies. Qualifications: MLS from an ALA-accredited institution and a second graduate degree is required for tenure and for professorial rank; academic experience; ability to apply instructional design concepts; skilled in Web development, courseware management, and their application to academic instruction; effective interpersonal, oral, and written communication skills. See full job description at: <http://www.library.csi.cuny.edu/libinfo/jobs>. Salary range: Instructor: \$40,366–\$48,658. Assistant Professor \$47,331–\$61,111, commensurate with qualifications. Position open until filled. Fax or send letter of application, a curriculum vitae, a sample project, and the names, addresses, and telephone numbers of at least three references to: Chair, Web and Instructional Design Search Committee, Department of the Library 1L-109, **College of Staten Island/CUNY**, 2800 Victory Boulevard, Staten Island, NY 10314; fax: (718) 982-4002; e-mail: Library@mail.csi.cuny.edu. The College of Staten Island is a comprehensive senior college located on a beautifully landscaped 204-acre campus. EEO/AA/IRCA/ADA employer.

Late Job Listings

ASSOCIATE UNIVERSITY LIBRARIAN FOR COLLECTIONS AND TECHNICAL SERVICES. Georgetown University, Washington, D. C. This exciting opportunity is for a senior level administrator to shape and manage the strategic direction of the Collection Development and Technical Services departments of the library. For complete description, go to <http://www.library.georgetown.edu/employment/index.htm>. Review of applications begins November 1, 2003, and continues until filled. **Georgetown University** is an equal opportunity, affirmative action employer.

DIRECTOR, WILLIAM JEFFERSON CLINTON LIBRARY. Little Rock, Arkansas. The National Archives and Records Administration (NARA) invites nominations and applications for the position of Director of the William Jefferson Clinton Presidential Library, located in Little Rock, Arkansas. Leading candidates will have extensive experience directing a historical, archival, cultural, philanthropic, educational, or governmental institution. Also required is success in building public-private or other coalitions and partnerships to advance the programs and missions of a public or private institution. Candidates should also have a strong interest and understanding of events and issues of the last 50 years, skill in creatively broadening and serving their constituencies, and outstanding communications skills. The Library Director is responsible for planning, directing, and administering all programs and activities of the library, including archival, museum, and educational programs. The Director of William Jefferson Clinton Library works closely with President Clinton, the William J. Clinton Presidential Library Foundation, and the University of Arkansas to develop public programs and services that enhance the growth and reputation of the library as a center of public scholarship and service. This is an excepted service Senior Level (SL) appointment within the federal government with a salary range of \$111,997–\$142,500. Detailed information about NARA and presidential libraries is available at www.archives.gov. This announcement will remain in effect until the position is filled. Applicants should send a résumé and address how their qualifications and experience match the criteria for success in this position. Applicants must be U.S. citizens. Applications should be sent to the following address: Richard Claypoole, Assistant Archivist for Presidential Libraries, **National Archives and Records Administration**, 8601 Adelphi Road, College Park, MD 20740-6001; phone: (301) 837-3250; e-mail: richard.claypoole@nara.gov; or fax: (301) 837-3199.