

From Inside the DLP

By DR. KATHARINE M. STOKES

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Letters dated January 1, announcing the 1972 Title II-A Library Resources Program were sent to the presidents of all institutions listed in the *Educational Directory: Higher Education 1970-71*. The application materials, dated January 15, were addressed to the librarians of these approximately 2,600 institutions. Both mailings were made by the end of December.

The Grant Application and Instructions are packaged in beige covers and will be addressed simply "Librarian," followed by the name and address of the institution. It is hoped that the confusion of last year's program, when applications were sent to the presidents, with only letters to the librarians, will be avoided. The application is to be submitted by March 1 or earlier. Because of stringent economies this year the extra assistance usually available to

process and evaluate this huge mass of material will not be called in. Therefore, the staff will appreciate early submissions to expedite handling.

The level of funding for the program, \$11 million, is higher than 1971's \$9,900,000. Except for the applications for basic grants to new institutions, only those with high scores on the criteria for supplemental grants will be eligible for a basic grant. Only those institutions achieving scores of 21 or more on their supplemental applications were awarded basic and supplemental grants in 1971. It is hoped that the slightly larger appropriation and changed criteria for this year's program will make possible the funding of more than last year's 531 awards, possibly on scores of a few points less than 21.

In the criteria for special purpose grants a new emphasis has been placed on an institution's involvement in the preparation of graduate students for leadership roles among economically disadvantaged or minority groups. The application form for Types A and B special purpose grants has been combined with that for Type C in order to avoid the repetition of data required in forms of previous years. ■■

News From the Field

ACQUISITIONS

• The UNIVERSITY OF VICTORIA library will receive a 2,500-volume personal library as a British Columbia Centennial gift from a noted Icelandic expert and his wife. Dr. Richard Beck and Mrs. Beck of Victoria will present their library of Icelandic and Scandinavian books to the university in memory of their pioneer parents.

The library, representing one of the largest personal collections of its kind in North America, will come to the university over a number of years. It consists of volumes covering classical Old Icelandic literature, nineteenth-century prose and poetry, and cultural and general histories of Iceland. Scandinavian authors and history books are included.

• The UNIVERSITY OF HAWAII library has recently purchased with the help of Friends of the Library of Hawaii, the Charles M. and Anna C. Cooke Trust, and other patrons, over 1,500 distinguished books from the library of the late Ethelinda Castle. Editions of *Don Quixote* including the first English translation by Shelton (1612-1620) and a number of famous illustrated copies including the unusual stencilled Japanese one by Keisuke Serizawa

(1936) were acquired. Nineteenth-century literature is represented by such authors as Melville, Hewlett, Lang, and Ruskin, and the twentieth century by D. H. Lawrence, Somerset Maugham, and William Beebe. There are famous books such as the first edition of Johnson's *Dictionary*, and Spenser's *The Fairie Queene*. There are representative works from famous presses such as Aldine and Baskerville. Mrs. Castle's unusual interest in fine books is represented by many editions from well-known private presses and book clubs as well as works beautifully illustrated by contemporary artists, many of special interest to children's literature. Her interests in gardening, art and architecture, and travel have resulted in the acquisition of many volumes which will enrich the university's collection of rare books. A well-selected group of reference and bibliographic tools is also included.

• The SOUTHERN OREGON COLLEGE library

ACRL Membership

January 31, 1970	12,249
January 31, 1971	12,101
January 31, 1972	12,309

received from Mr. Albert S. Cummins of Medford, Oregon a collection of literary and historical books ranging from sets of Moliere to Jules Verne and Conan Doyle through histories of American business companies and the *Chronicles of America*. Many of the literary volumes are bound in unusually handsome binding that will be retained in the special collections area as examples of fine bindings. The bindings include works of Sangerski and Sutcliffe, Bennett of New York, and Monastery Hill. The most important part of the collection is four large volumes of broadsides and miscellaneous material on Lincolnshire, England. Altogether there are over 900 items loosely bound together in the 1860s that include approximately 500 broadsides relating to theatre, politics, auctions, and social and religious matters from the early nineteenth century. Perhaps unique to libraries in the United States are two or three broadsides against capital punishment and public execution, and one particularly outstanding broadside published in the 1840s against slavery in America. The College library is attempting to raise a gift fund for the purpose of compiling and printing a catalog of the Lincolnshire items. Mr. Cummins received a portion of the material from a close relative and has added to it over the years. He is a retired member of the Board of Directors for the Pacific Power and Light Company.

- The papers of the late Charles McKinley, for many years professor of political science at Reed College, Portland, have been placed in the UNIVERSITY OF OREGON library by Mrs. McKinley. McKinley was primarily interested in the theory and practice of public administration and planning, and often served on government committees and commissions as a planning specialist or consultant in administration. He was one of the original members of the Bonneville Advisory Council and the Northwest Regional Council. He was on the President's Committee on Administrative Management, and engaged in several studies of the field services of the Department of Agriculture and the Department of the Interior in the Pacific Northwest. His familiarity with federal programs was demonstrated in his book, *Uncle Sam in the Pacific Northwest*, published in 1952.

The papers given to the library consist of files of correspondence, minutes, reports, position papers, and similar records gathered by McKinley in the course of his work. They document, for the political scientist and historian, how decisions are reached, and plans made and executed. Among the more important files are thousands of transcripts of interviews by McKinley with state and federal employees, administrators, and private citizens. These inter-

views reveal, as does nothing else, the successes and failures of government programs, and the personalities behind these programs. No one, for example, can hope to write a history of the Bonneville Power Administration without consulting the files assembled by McKinley.

- The UNIVERSITY OF PITTSBURGH Hillman library will soon house a new Gertrude and Philip Hoffman Library of Judaica, donated by Ms. Philip Hoffman as a memorial to her late husband, a Pitt graduate and president of Thrift Drugs. The announcement came from Rhoten A. Smith, Pitt provost, and Donald M. Robinson, president of the United Jewish Federation (UJF). The Judaica collection is being established in conjunction with the Program of Judaica Studies, which is funded by UJF at the rate of \$25,000 annually for three years and provides for lectures by outstanding Jewish scholars. Smith called the Judaica collection an "important library resource enabling us to attract scholars to the university with an interest in the field of Judaica" and said it will be "of great value to the University as a significant support to the program in the College of Arts and Sciences."

FELLOWSHIPS / SCHOLARSHIPS

- THE AMERICAN ANTIQUARIAN SOCIETY has announced the availability of a number of short-term visiting fellowships for the twelve months of June 1, 1972, to May 31, 1973, made possible by a grant from the United States Steel Foundation. In announcing the fellowships, Marcus A. McCorison, director and librarian, said these initial awards are part of the society's continuing effort to make its collections of American history and culture more readily available for research and study.

The fellowships will vary in duration from one to three months depending on the fellow's requirements. Stipends will vary in amount, according to the fellow's needs, up to a maximum of \$1,500. Fellowships will be awarded on the basis of the applicant's scholarly qualifications, general interest of his or her project, and appropriateness of the inquiry to the society's collections. Recipients will be expected to be in residence at the society's library during the period of the grant.

Applications may be submitted anytime before March 15 by persons engaged in scholarly research or writing, including those at work on doctoral dissertations. Announcement of the grants will be made by April 30. James E. Mooney, assistant director, is in charge of the fellowship program for the society. The selection committee for the awards will be Bernard Bailyn, professor of history at Harvard

University, chairman; Clifford K. Shipton, director-emeritus of AAS; and Lawrence W. Towner, director of The Newberry Library in Chicago.

• The UNIVERSITY OF THE AMERICAS is offering two summer scholarships for graduate librarians. One is for the first short summer session (June 19-July 18) and the other is for the second short summer session (July 19-August 18). Free tuition and fees plus living allowance will be given in return for twenty hours work per week in the university library. For further information and application forms write to Dr. Manuel de Ezcurdia, Dean of the Learning Resources Center, P.O. Box 507 Puebla, Puebla, Mexico.

• The UNIVERSITY OF ILLINOIS GRADUATE SCHOOL OF LIBRARY SCIENCE is offering for the third year, 1972-73, a scholarship program in library science for members of minority groups. This financial aid program is designed to provide for the support of from ten to fifteen students. Students selected for 1972-73 will be given half-time assistantships which pay approximately \$3,500 for the calendar year, in addition to a tuition and fee waiver. They require twenty hours of work each week, either in the university library or as an assistant to a library school faculty member. Students in this program will normally begin their studies in June and will need at least fifteen months in which to earn the degree. If necessary they can take up to two years and will receive financial aid for that long. Upon completion of the course of study, each graduate is free to select the type of library position desired and the geographical area preferred. Applications may be submitted any time up to May 1972. For further information and application forms, write Scholarship Program, Graduate School of Library Science, University of Illinois, Urbana, IL 61801.

GRANTS

• CORNELL UNIVERSITY libraries has received a \$23,930 grant from the Council on Library Resources in Washington, D.C. to conduct a pioneering effort in developing a long-range plan and a planning method for the Cornell library system. David Kaser, director of the libraries, said the project will be carried out during the 1972 calendar year. He said his staff will utilize the services of the American Management Association's Planning Center to help guide them through a rational process of strategic planning and to aid them in the development of a continuous planning component in their administrative operations.

Kaser pointed out that with today's concept of planning in management theory hardly

ten years old, there has been no sound, effective, long-range library plan developed anywhere. This point, he said, was made clear in the 1970 survey of management problems in university libraries conducted by the consulting firm of Booz, Allen & Hamilton, under contract to the Association of Research Libraries and funded by the Council on Library Resources. That survey identified the lack of management planning as one of eight key problems in current university library administration.

Results to be sought during the Cornell program will include the development of a set of skills necessary for continued effective planning; identification of short- and long-range objectives and strategies for their attainment; conceptualization of a data flow system to insure the control and vitality of the planning process; and an explicit procedure for periodic revision and updating of the plan.

• THE NATIONAL AGRICULTURAL LIBRARY has made a grant of \$10,000 to the U.S. Book Exchange to study current procedures in use by the Book Exchange to announce and distribute its publications and to test the feasibility of how libraries with minimal resources can make use of its services. The study, begun June 1971, will be conducted over the period of a year, terminating June 1972. The National Agricultural Library needs data to assess the effectiveness of its participation in the U.S.B.E. program. The U.S. Book Exchange is aware of a continuing need to review its operating procedures and to improve the distribution of surplus library materials to institutions, particularly those lacking adequate economic resources to acquire new or more costly replacements. A specific achievement of the grant will be an analysis of all costs involved in the dissemination of selected agricultural serials to the 1890 Land-Grant University and College Libraries. Project officer for the grant is Mrs. Carol G. Alexander, Acting Deputy Director, Library Services, NAL, Beltsville, MD 20250.

MEETINGS

MARCH 22-25: The Alaska Library Association annual meeting will be held at the YWCA Building, Whitehorse, Yukon Territory, Canada. The general theme will be "Redesign." Program chairman is Miss Nancy Lesh, 1802 11th Ave., Anchorage, AK 99501.

APRIL 4: "Management, Instruction and Technology in the Academic Library" is the subject of the 1972 institute of the Library Association of the City University of New York. The Institute, to be held at the Statler-Hilton Hotel in New York City on April 4, is open to

librarians, interested students, faculty, and administrators.

For further information contact Professor Betty Seifert, City College Library, 135th St. and Convent Ave., New York, NY 10031 (Phone: 212-621-2268) and refer to the February *News*.

APRIL 5-6: "Access to Knowledge and Information in the Social Sciences and Humanities: Problems and Implications" will be the theme of a two-day conference of the Library Science Department of Queens College on April 5 and 6, 1972, in the auditorium of the Ford Foundation in New York City. Within the broad context of the social sciences and humanities, objectives of the conference are (1) to explore theoretical considerations; (2) to review the present state of indexing and bibliographic control in representative areas; (3) to identify major theoretical and practical problems in respect to the identification, organization, and utilization of information and knowledge in the light of user needs; and (4) to draw attention to the implications for schools of library and information science.

Invited papers will be presented for discussion at each of four sessions of approximately two and one-half hours. The first session will deal with theoretical considerations; the second, with information requirements of the humanities; the third, with information requirements of the social sciences; and the fourth will summarize the papers and discussions of the preceding sessions and introduce a paper on the implications for schools of library and information science.

The registration fee for the conference, including the cost of the two receptions and refreshment service during the conference sessions, will be \$35.00. Participation will be limited to 175 persons, the capacity of the Foundation's auditorium. For further information write to Dr. Morris A. Gelfand, Chairman, Library Science Department, Queens College, City University of New York, Flushing, NY 11367.

APRIL 6-8: The Seventh Annual Conference of Junior College Libraries will be held on the campus of Rock Valley College, Rockford, Illinois, from April 6 through April 8, 1972. The theme for this year's conference is "The Junior College Library—Putting It All Together." The conference is definitely not limited to junior college librarians or media specialists from Illinois.

The formal program and other details are available from Beverly H. Humphries, Reid Memorial Library, Lewis & Clark Community College, Godfrey, IL 62035. Further details can be found in the January *News*.

APRIL 7-8: The Washington Department of Audio-Visual Instruction will hold its spring conference at the Chinook Hotel in Yakima, Washington, April 7-8, 1972.

APRIL 13-15: The Oklahoma Library Association will meet at Oklahoma State University, Stillwater, Oklahoma. Mrs. Neysa Eberhard, Curriculum Materials Laboratory, University Library, Oklahoma State University, Stillwater, OK 74074, is the convention publicity chairman.

APRIL 22: The Indiana Library Association College and University Roundtable spring meeting is scheduled for Saturday, April 22, 1972, at Purdue University's Calumet Campus, Hammond, Indiana.

APRIL 24-26: A three-day seminar on indexing to be held April 24-26, 1972, has been announced by the National Federation of Science Abstracting and Indexing Services and the American Library Association. The seminar will be sponsored by the Subject Analysis and Organization of Library Materials Committee, Cataloging and Classification Section of ALA's Resources and Technical Services Division. It will be hosted by the University of Maryland's School of Library and Information Science at the University of Maryland's Center of Adult Education.

Seminar fee is \$85.00 which includes lunch for three days, background writing, bibliographies and special kits developed for the seminar. Full details may be obtained from the National Federation of Science Abstracting and Indexing Services, 2102 Arch St., Philadelphia, PA 19103; or from Mrs. Carol Raney Kelm, Executive Secretary, Resources and Technical Services Division, American Library Association, 50 E. Huron St., Chicago, IL 60611. The February *News* also carries further details.

APRIL 27-29: The Department of Library Science at Indiana State University will hold a three-day institute entitled "Library Management: Quantifying Goals" at the University's Allendale Lodge, Terre Haute, Indiana. The institute is open to all librarians; those with administrative and planning responsibilities will benefit especially. It will be conducted by eight speakers most of whom are leading library practitioners. For additional information, interested persons may write to the Department of Library Science, Indiana State University, Terre Haute, IN 47809.

APRIL 30-MAY 3: The annual Clinic on Library Applications of Data Processing will be conducted by the Graduate School of Library Science, University of Illinois, from Sunday, April 30, to Wednesday, May 3, 1972: The



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4. <i>Congressional Record</i> 43rd-88th Congress (1873-1964)	\$7,055.	\$780.	423	\$4,230.	\$12.	immediate	92	\$3,605.	\$39.50	immediate
TOTALS	\$7,835.	\$885.	477	\$4,805.	—	immediate	101	\$3,915.	—	

theme of the Clinic will be "On-Line Systems Applied to Library Automation." Further information may be obtained from Mr. Leonard Sigler, Division of University Extension, 111 Illini Hall, Champaign, IL 61820.

MAY 4: The ninth Annual National Information Retrieval Colloquium will be held in Philadelphia on May 4, 1972, at the Penn Center Holiday Inn. The colloquium will feature the innovative, no-papers, dialog format. The one-day program will provide nationally recognized authorities from the academic, business, and governmental sectors of the information community as resource people and will afford participants an opportunity to discuss contemporary problems and issues with the experts in small-group colloquia. The Information Bazaar, the evening event, will again offer intellectual window-shopping for the latest in information technology, products, and services. The \$25.00 registration fee includes luncheon. Additional information and registration forms may be obtained from Susan Nickleach, Research for Better Schools, 1700 Market St., Philadelphia, PA 19103.

MAY 4-5: Exploring problems and current practices of library orientation and instruction will be the central theme of the Second Annual Conference on Library Orientation for Academic Libraries to be held May 4-5, 1972, at Eastern Michigan University. Librarians, administrators, faculty, and students who are concerned with these vital and challenging problems are invited to participate. Registration will be limited to seventy-five persons.

For further information please contact Sul H. Lee, Associate Director of the Library, Eastern Michigan University, Ypsilanti, MI 48197.

MAY 4-6: The Council on Library Technology will hold its sixth annual conference May 4-6, 1972, at the Hotel Radisson, Denver, Colorado. The theme of this year's conference will be "The LTA and Employment—How to Fulfill the Promise."

A fee of \$30.00 will be charged for the entire conference. A preregistration fee of \$25.00 will be accepted until April 10. Hotel accommodations should be made directly to Hotel Radisson, 1790 Grant St., Denver, CO 80203. For registration and further information write Mrs. Noel R. Grego, Program Chairman, COLT, Chicago State University Library, Rm. 311 C, 6800 S. Stewart Ave., Chicago, IL 60621. More information can be found in the February issue of the *News*.

MAY 5-6: The New England College Librarians, the New England Technical Services Librarians, and the New England Chapter of the American Society for Information Science

will join in cosponsoring a "Conference on the Role and Function of the Library in an Era of Expanding Educational Technology." The conference will be held in Amherst, Massachusetts on May 5 and 6, 1972, and will be cosponsored by Robert Taylor, director of the Library Center at Hampshire College and Merle Boylan, university librarian at the University of Massachusetts.

Within the general theme of the conference several aspects of educational technology will be examined. Friday afternoon, May 5, will be devoted to presentations and discussion on telecommunications and library networks. Friday evening, following dinner, the conferees will hear talks on the Report to the President and the Congress by the Commission on Instructional Technology and the resulting House Bills (1970: H.R. 16262 and 1971: H.R. 5061) to establish a National Institute of Instructional Technology. Saturday morning, May 6, will be spent on a number of small discussion/workshop-type meetings on (1) organization and administration of expanded media collections; (2) selection and acquisitions; (3) cataloging and processing; and (4) utilization.

For information regarding accommodations, write to Mrs. Pat Graves, University Library, University of Massachusetts, Amherst, MA 01002.

MAY 6: St. John's University will celebrate International Book Year 1972 with a one-day conference which will be held at the university's Jamaica Campus on Saturday, May 6, from 9:30 a.m.—4:30 p.m. in St. Albert Hall. Sponsored by St. John's Department of Library Science, the conference will pursue a UNESCO-proclaimed objective: It will focus attention on the role of books and related materials in the lives and affairs of individuals and society. "Books in a Starving World: A Quest for Enrichment" will be the conference theme, and more than 400 scholars, educators, librarians, book publishers, communications specialists, and members of the UN and the diplomatic corps are expected to participate.

Mr. Emerson Greenaway, chairman of the ALA International Relations Committee, co-chairman of the IBY US Secretariat, and doctor emeritus of Philadelphia's Free Library, will be the keynote speaker. One of the intellectual leaders who originated the celebration of IBY, Greenaway will discuss international problems of book production, distribution, and the international free flow of information. He will also examine the provision of books to disadvantaged nations and the reality of shrinking library and book publishing budgets.

An \$8.00 registration fee includes the conference and luncheon, and reservations can be made by making checks payable to St. John's University and mailing them to Public Rela-

tions, St. John's University, Grand Central and Utopia Parkways, Jamaica, NY 11432.

MAY 18-20: The Midwest Academic Librarians Conference will meet May 18, 19, 20, 1972, at Northwestern University and the University of Chicago. Included is a visit to the Regenstein Library at the University of Chicago. Convention chairman is Donald E. Thompson, Wabash College Library, Crawfordsville, IN 47933.

JUNE 19-23: The American Theological Library Association will hold its 26th annual conference, June 19-23, 1972, on the campus of Waterloo Lutheran University, Waterloo, Ontario, Canada. Host librarian, to whom inquiries about the conference may be directed, is Erich R. W. Schultz of Waterloo Lutheran University. Details may be found in the January *News*.

JULY 16-28: The School of Library and Information Services, University of Maryland, is planning the sixth annual Library Administrators Development Program to be held July 16-28, 1972. Dr. John Rizzo, professor of management at Western Michigan University, will serve as the director.

The two-week resident program will again be held at the University of Maryland's Donaldson Brown Center, Port Deposit, Maryland, a serene twenty-acre estate overlooking the Susquehanna River and offering a variety of recreational facilities and an informal atmosphere conducive to study, reflection, and discussion. Those interested in further information are invited to address inquiries to Mrs. Effie T. Knight, Administrative Assistant, Library Administrators Development Program, School of Library and Information Services, University of Maryland, College Park, MD 20742. More complete details are also to be found in the February *News*.

JULY 16-AUG. 11: The University of Denver, Department of History and the Graduate School of Librarianship, in cooperation with the State Archives of Colorado, will conduct its Eleventh Annual Institute for Archival Studies and Related Fields, July 16-August 11, 1972, under the direction of Dolores C. Renze, State Archivist of Colorado and adjunct professor, Department of History, University of Denver. The institute is designed for those employed in archival, library, or related professions, and also advanced students of history or related subjects. It will present theory, principles, and applied methodology of archives administration, resources, and related manuscript source materials, with lectures and discussions by specialists in the profession. Field trips to archival agencies, departments, or institutions nearby

and to historical places in the area are planned. For those especially interested in manuscript administration, arrangement, and methodology, specific assignments will be made. Credit: up to five quarter hours with University Institute Certificate upon completion. It is also possible to coordinate a combined certificate with the M.A. program for American Studies in the Department of History or cognate with the M.A. or M.S. program in the Graduate School for Librarianship in accordance with conditions established by these departmental graduate programs.

If graduate credit for Institute work is desired, transferable to another university, this will require approval of the dean of admissions. Those who do not desire credit transfer, but the certificate only, the Institute will designate as "continuing education." Five quarter hour academic credits. Tuition fee is \$250.

Contact Prof. D. C. Renze, Attn. Department of History, Institute of Archival Studies, 1530 Sherman St., Denver, CO 80203 for further information and application forms.

MISCELLANY

Ed. Note: The following report of the Office of University Library Management Studies, Association of Research Libraries, is reprinted with their permission.

• The first full year of activity for the OFFICE OF UNIVERSITY LIBRARY MANAGEMENT STUDIES concentrated on a major research investigation employing the services of the management consulting firm—Booz, Allen, and Hamilton (BA & H). The Study of Organization and Staffing at Columbia University was completed within this year and two key documents produced: a Columbia study report and a plan of development for the ARL Management Studies Office.

As noted in last year's report to the membership, sponsorship of the Columbia Study is one response of the Association to the earlier study that produced the report: *Problems in University Library Management*. These studies and the office itself are supported by the Council on Library Resources.

Association involvement in the Columbia study occurred at several levels. In the first instance, the ARL/ACE (American Council on Education) Committee on University Library Management acted in an advisory capacity for the BA & H study team. At another level, the case study was accomplished at an ARL member institution with the active and extensive involvement of that library staff. Finally, the Management Studies Office Director participated in the research as an integral member of the BA & H study team.

In this role as a member of the study team the office director spent a good part of the year on Columbia's campus collecting and analyzing pertinent data, interviewing university officials and library staff, developing alternative approaches, considering recommendations, documenting conclusions, and presenting results. This participation of the office allowed the study team some budget and staff flexibility. As a result the study team had the opportunity to prepare and apply staff questionnaires, to employ special research techniques such as the Likert Profile of Organizational Characteristics, to probe specific issues at greater depth, and to secure extensive contacts with and involvement of the Columbia staff.

The report on the Columbia Study was completed and distributed to the ARL/ACE management Committee in December. It presents a systematic and objective view of research library operations while probing a variety of management issues related to the effective organization of the resources of a major research facility. Specific areas covered include: centralization of administrative and budget function, utilization of non-librarian specialists, role of staff committees in contributing to library policy and management decisions, optimum organizational grouping of priority library programs and the development of staff capabilities in pursuit of library objectives. The information and recommendations produced by this investigation will hopefully be of assistance to other libraries in coping with the array of organizational and staffing problems faced by university libraries today.

Following the committee's review of the report it will be distributed probably as a published monograph. A summary of the study's work and recommendations will be sent to ARL members shortly and the ARL May membership meeting will feature a presentation of study results.

The second key product of this first year's efforts is "A Plan for Development of the University Library Management Studies Office" prepared by the consulting firm with the assistance of the office director. This plan provides an overall framework for the development of a management capability within the Association of Research Libraries that contributes to the library profession's need for increased management expertise and builds upon ARL's demonstrated commitment to assist in the improvement of library management.

The Office Plan constructs a framework for action around nine core management areas (planning, budget, policy, supervision and leadership, staff development, organization and management information) requiring office emphasis over a five year period. Specific activities are listed within four broad programs of

research, dissemination of information, development of management tools and advisory assistance. These activities were developed as a result of work on the earlier investigation into the problems of university library management, the research at Columbia, and discussions held at the May membership meeting of ARL.

The Office Plan will be reviewed and discussed by the librarian members of the ARL/ACE management committee and the members of the recently created ARL Commission on Management at a meeting scheduled in January. The objectives and activities of the Management Studies Office will then be submitted for approval by the ARL Executive Board.

Another product of this year of office work is the publication of the first issue of a series of occasional papers. The series is planned to focus on management problems facing research libraries today. Each issue will be devoted to a single topic presented as a paper, a summary, or a bibliographic review. The first paper proposes a structure for long range planning in university libraries that secures productive staff involvement in a central library function, assures a continuing planning process, and defines the planning responsibility as a basic and integral part of every administrator's job. Future papers will examine important management issues such as the budgeting process, the use of committees, and the need for improved personnel evaluation techniques.

The first year of existence for the management office has emphasized the completion of a major management research effort. Future interests will build on this experience in pursuing additional research studies and management assistance projects. To do this successfully, the office needs the assistance and counsel of member libraries. One aspect of this is the referral to the office of specific problems. Another is the exchange of management accomplishments and projects completed by member libraries. The Management Studies Office will attempt to collect and disseminate this type of information and to utilize the management expertise within the ARL to contribute directly to the overall improvement of library management.

• Dr. Jerrold Orne, university librarian at the University of North Carolina, and chairman of American National Standards Institute's Standards Committee Z39 on Library Work, Documentation, and Related Publishing Practices, was named as the recipient of the ASIS AWARD OF MERIT during the thirty-fourth Annual Meeting of the American Society for Information Science in Denver, Colorado, November 7-11, 1971. The award was presented by ASIS President Pauline A. Atherton "to the member of the profession who has

made the most significant contribution to the profession in recent years.”

Dr. Orne brought Standards Committee Z39 to the forefront and leadership not only in the U.S. but also internationally. The committee develops the U.S. viewpoint on standards for the international work of technical committees 46 (documentation) and 37 (terminology: principles and coordination) of the International Organization for Standardization.

Other award winners announced at the meeting were (1) *The Outstanding Information Sciences Movie Award*, for the movie that is judged to have made the most outstanding contribution to the field of information science, to Battelle Columbus Laboratories for “Paper Blizzard” produced by George W. Tressel. John W. Murdock, manager of information systems at Battelle, accepted the award from F. Kennett Broome, ASIS Chapter Assembly Councillor. (2) *The Best Information Sciences Book Award*, for the book that is judged to have made the most outstanding contribution in the field of information science, to Dr. Robert M. Hayes and Joseph Becker for *Handbook of Data Processing for Libraries* published by Wiley—Becker and Hayes. Mr. Becker accepted the award from Theodore C. Hines, JASIS review editor; (3) *The Best Publication by an ASIS Chapter or Special Interest Group Award*, for the best publication in the year prior to the Annual Meeting, to SIG Education for Information Science for *Audiovisual Materials in Support of Information Science Curricula* by Irving M. Klempner of the State University of New York at Albany. Prof. Klempner accepted the award from Ralph O’Dette, chairman of the ASIS Publications Committee. This publication was also jointly sponsored by the ERIC Clearinghouse on Library and Information Sciences and the ERIC Clearinghouse on Educational Media and Technology; and (4) *The Best JASIS Paper Award*, for the best paper published in the *Journal of the American Society for Information Science* during the year prior to the Annual Meeting, to Dr. James E. Rush, Dr. Ricardo Salvador, and Dr. A. Zamora for “Automatic Abstracting and Indexing; II. “Production of Indicative Abstracts by Application of Contextual Inference and Syntactic Coherence Criteria” published in *JASIS*, July–August 1971, 22:260–74. Dr. Rush and Dr. Zamora accepted the award from Arthur W. Elias, editor of *JASIS*.

- More than 1,100 research efforts, experimental programs, and innovative activities involving some 2,000 key personnel throughout the world were reported in *LIST 1972: LIBRARY AND INFORMATION SCIENCE TODAY*. Dr. Paul Wasserman, director of the University of

Maryland-based project, has issued a call for new project data to be included in the third annual edition, *LIST 1973*.

Questionnaires are currently being distributed to personnel in order to identify ongoing projects. Data provided for each entry include names of the principal investigators, the name of the project, the name and address of the institution at which the project is in progress, the name of the funding source (if any), the beginning and anticipated completion dates, as well as a carefully edited description of the project based upon information provided by project staff members. All those who have not received questionnaires should request them from *LIST 1973*, School of Library and Information Services, University of Maryland, College Park, MD 20742.

- The MARK TWAIN PAPERS in the Bancroft library on the UC Berkeley campus have provided the material for six volumes of previously unpublished writings by one of America’s most popular and influential writers. These six volumes, recently published by the University of California Press, will be supplemented by a seventh to be issued in 1972. Additional volumes now being edited include the author’s notebooks and his collected correspondence.

As an aid to its publication program, the

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Mark Twain Papers would welcome gifts of materials related to the author's life and literary career, according to Frederick Anderson, editor.

"Although the Mark Twain Papers are by far the largest collection of his manuscripts, they need to be supplemented by first editions of Twain's books as well as editions published before the author's death in 1910," Anderson said.

Other desirable items include Twain manuscripts, letters, and pages from his lectures (which the author is known to have given away). City directories for New York City, Elmira, and Hartford for the period 1870-1910 would be of great research value, Anderson adds, as would copies of books owned by Mark Twain.

Should any of these items be available please communicate with Mr. Frederick Anderson, editor of the Mark Twain Papers, by letter or telephone (415-642-6480).

PUBLICATIONS

- The Indiana University Audio-Visual Center is distributing copies of its recently published *Directory of College and University Libraries in the United States*, compiled by Allan Mirwis and Don Beckwith, to all colleges and universities with film libraries. This

experimental edition attempts to provide the following information for each of the 256 institutions included—name of institution, mailing address, name of person in charge, telephone number, geographical and user eligibility restrictions, number of film titles and prints owned, frequency of catalog and supplementary publications, policy regarding the free and controlled circulation of these publications, age level, and subject area specialization for the collection.

Copies of this directory will be sent to any college or university film library which should be included in the revised edition to be published next spring. Requests should be sent to Allan Mirwis, Audio-Visual Center, Bloomington, IN 47401.

- The *International Directory of Religious Information Systems* is now available from the Department of Sociology and Anthropology, Marquette University, for \$2.95. This directory is part of a study of the feasibility of a consortium of religious information systems.

Mushrooming of "religious" information in and outside the field of religion caused compiler David Moberg to seek improved methods for the storage and retrieval of religious data. He was convinced of the need after more than twenty years of work in the sociology of religion. A basic step toward cooperation was

Yearbook of American Churches, 1972

Constant H. Jacquet, Jr., editor. This compact volume is a one-of-a-kind reference tool for those who are interested in what the church is doing and where it is going. Now in its fifty-seventh year of publication, the *Yearbook* is an established standard work. \$8.95

African Saga

Stanlake Samkange. This brief, easy-to-read introduction to African history is an attempt to correct some of the misconceptions held about the continent and its people. The African story as seen through the eyes and viewpoints of a distinguished black historian. Cloth, \$5.50; paper, \$2.95

Technology, Human Values, and Leisure

Max Kaplan and Phillip Bosserman, editors. An overview of the implications of technology and leisure in a society searching for values and goals. Experts in science, history, leisure research, public service, labor, music, economics, and sociology examine the relationships between leisure and technology. Cloth, \$6.50; paper, \$3.50

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to identify religious data and information systems by publishing this directory. Eighty current and anticipated systems in all parts of the world are listed. Address, phone number, director, date established, type of system, information included, purpose, type of storage, language, clientele, accessibility, and financial support for each system are reported.

• The first issue of a series of Occasional Papers from the University Library Management Studies Office is being sent out this week by the Association of Research Libraries to its member institutions. Entitled "Planning Aids for University Library Directors," it suggests a managerial approach and an organizational structure that can be employed by library administrators to achieve a continuing and productive planning process.

Three elements are described as contributing to a useful university library planning program: the formal organization (the library director, the planning-budget officer, and organizational unit heads); the seven steps of a planning program; and staff involvement through a senior planning board, a planning task force, and program advisory groups.

In addition, the occasional paper presents a model position description for a university library planning-budget officer to act as a coordinator for the library planning process. Selected planning materials are noted in order to facilitate pursuit of the planning program by administrators.

The paper is available for \$1.00 prepaid from the ARL University Library Management Studies Office, 1527 New Hampshire Ave., N.W., Washington, D.C. 20036.

• *Serials Currently Received at UCLA*, as of July 1, 1970, has been published by the UCLA Library in two volumes. The list, developed by the serials department and the systems department of the university library, results from an application of automated equipment to assist in the dissemination of information on current serials received in the campus libraries. The set was produced by a video composition technique. Cumulating quarterly supplements are also being issued.

The 1970 edition lists some 35,000 current serial titles by full entry, with call numbers and library locations. It does not include information on extent of holdings, newspapers, and most government publications. A limited number of copies are available and may be purchased at \$20.00 for the basic set, or \$25.00 for the basic set with the latest cumulative supplement. Orders may be placed with the Serials Department, Research Library, University of California, Los Angeles, CA 90024. Checks should be made payable to the Regents, University of California.

• San Francisco Bay Region Chapter of the Special Libraries Association has announced publication of the second edition of its *Union List of Periodicals: Science—Technology—Economics 1971*. This edition has been greatly expanded and includes annual publications and proceedings of regularly held symposia. Over 12,700 titles are listed.

Orders should be sent to Miss Phyllis M. Browning, Beckman Instruments, Inc., Spinco Division, Library, 1117 California Ave., Palo Alto, CA 94304.

Prices for contributors are \$17.50 for the first copy and \$27.50 for each additional copy. Noncontributors must pay \$27.50 per copy. Both of the above prices include state tax and shipping charges.

• The Council for European Studies has recently published a detailed and extremely useful book entitled *Western European Newspapers in the Boston-Cambridge Area*. The manuscript was compiled by Leonie Gordon at West European Studies, Harvard University. This publication includes both the distinguished holdings at Harvard and the less obvious, but still important collections at the Boston Public Library, the New England Deposit Library, and elsewhere in the Boston-Cambridge area.

Newspapers are arranged by country and then by city of publication, with a detailed title index which enables the user to locate a specific title quickly in the main listing. Although descriptions are sometimes bibliographically incomplete, they often provide starting dates, frequency of publication, and the nature of the holdings. Call numbers are also provided which enable the potential user, whether in the Boston area or in some other location, to cite the exact number for the publication desired.

Scholars of European history and contemporary affairs will find this list particularly valuable as a guide to literature that is important but frequently difficult to locate. Reference departments will also find the list useful for bibliographical work and for interlibrary loans. The book is available from the Council for European Studies, 213 Social Sciences Bldg., University of Pittsburgh, Pittsburgh, PA 15213. Cost is \$5.00, payable to The University of Pittsburgh. ■■

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