

for members, \$15 for non-members. Contact: Pat Thibodeau, Women & Infants Hospital, Providence, RI 02908; (401) 274-1100, ext.578.

**12-18—Adult Education:** Joint national conference of the Adult Education Association of the United States (AEA/USA) and the National Association of Continuing Public Adult Educators (NAPCAE) at San Antonio, Texas. Contact: Gayle Schou, Director of Special Programs, St. Mary's University of San Antonio, One Camino Santa Maria, San Antonio, TX 78284.

## December

**11-15—California:** Annual conference of the California Library Association at the Los Angeles Bonaventure Hotel. Theme: "YOU and the Library." Contact: California Library Associ-

ation, 717 K Street, Suite 300, Sacramento, CA 95814; (916) 447-8541.

**13-15—Information Systems:** "Infrastructure of an Information Society," the First International Information Conference in Egypt, co-hosted by the Egyptian Society for Information Technology and the American Society for Information Science, Cairo, Egypt. The conference will examine issues concerning the needs, components, and priorities of the "informationization" of modern society in both developed and developing countries. Contact: Bahaa El-Hadidy, ESIT/ASIS Conference Co-Chairman, Graduate School of Library and Information Science, Catholic University of America, Washington, DC 20064; (202) 635-5702. ■■



## Classified Advertising

**Deadlines:** Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

**Rates:** Classified advertisements are \$4.00 per line for ACRL members, \$5.00 for others. Late job notices are \$10.00 per line for members, \$12.00 per line for others. Organizations submitting ads will be charged according to their membership status.

**Telephone:** All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading. An additional \$10 will be charged for ads taken over the phone (except late job notices or display ads).

**Guidelines:** For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements must include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

**JOBLINE:** Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A prerecorded summary of positions listed with the service is revised weekly: each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$30 for ACRL members and \$35 for non-members.

**Fast Job Listing Service:** A special newsletter for those actively seeking positions. The service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow application deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$10 for ACRL members and \$15 for non-members.

**Contact:** Classified Advertising Dep't, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

### FOR SALE

**MARV BROADBENT**, Beltsville, MD 20705-0996. Government publications. Standing, subscription, single, or search orders. No prepayment. No foreign surcharge. (301) 937-8846.

### POSITIONS OPEN

**ACCESS SERVICES LIBRARIAN**, Arizona State University. ASU is seeking a creative, energetic librarian to assume managerial responsibility for Interlibrary Loan and Microforms, two of the six units comprising Access Services. The successful candidate will

report to the Head of Access Services and be expected to maintain a strict 50% time split between the two units. Qualifications: ALA-accredited MLS; demonstrated competency in management and supervision, including setting objectives and priorities and managing work flow; in-depth experience in bibliographic verification in an academic or research library; demonstrated competency in library public service (preferably in interlibrary loan and/or microforms); demonstrated analytical ability; ability to work well with a split assignment. Reference experience in an academic or research library highly desirable. Salary: dependent on qualifications (\$18,000 minimum). Application, including statement of qualifications, current resume, and names and addresses of three recent references, should be sent by July 30, 1982, to: Constance Corey, Assistant University Librarian, Hayden Library, Arizona State University, Tempe, AZ 85287. Arizona State University is a committed equal-opportunity/affirmative-action employer.

**ACQUISITIONS/COLLECTION DEVELOPMENT LIBRARIAN** (deadline extended). To head service oriented Acquisitions Department and serve as principal collection development officer of university library. Plans and administers approximately \$1 million budget for library materials including state, university foundation, and federal funds. Maintains close working relationship with vendors, faculty and library staff. Salary and rank dependent on qualifications. Minimum qualifications required: ALA-accredited master's (or equivalent) degree in library science and five years progressively responsible professional library experience, including at least three years acquisitions and/or collection development experience. Experience with automated acquisitions and OCLC, plus reading knowledge of at least one foreign language highly desirable. Applications must be postmarked by September 1, 1982. Preliminary recruitment interviews available at ALA, Philadelphia. Send resume to: Judith Young, Chairperson, Acquisitions Librarian Search Committee, Administrative Offices, University of Central Florida Library, Orland, FL 32816. Women and minorities are encouraged to apply. UCF is an equal-opportunity/affirmative-action employer.

**ASSISTANT UNDERGRADUATE LIBRARIAN** (Collection Maintenance Coordinator). A permanent position available June 1, 1982. Under direction of the Undergraduate Librarian, administers UGL circulation and shelving operations and oversees receipt and handling of incoming UGL print materials, supervises 3.5 FTE staff; participates in reference and bibliographic instruction; assists with UGL book and journal selection in assigned areas of responsibility; and in areas of subject responsibility expected to establish faculty liaison and develop reference aids. Other duties as assigned, including possible media cataloging. Regular night or weekend work expected. The Undergraduate Library, designed with service orientation in mind, is housed in a 1969 award winning building. Resources include a book collection of over 170,000 volumes, A-V materials and Media Center; a heavily-used listening facility; automated circulation system; extensive reserve collection; PLATO terminal for development of instructional programs. A primary goal is to teach students to use not only the UGL but other campus and off-campus collections. Master's degree in library science from an ALA-accredited library school, or its equivalent required. Previous experience or demonstrated ability in undergraduate library instruction or reference experience preferred. Experience in circulation or collection maintenance desirable. Academic background or experience working with subject collection in physical or biological sciences desired. Evidence of ability to meet University requirements for tenure and promotion required. Librarians have faculty rank. Assistant Professor rank for applicant with desired experience and qualifications, including evidence of ability to meet general University requirements for promotion and tenure (research, publication,



university/community/professional service) in addition to regular library assignment. Salary \$14,000 upward, depending on qualifications and scholarly credentials. Send complete resume with names and addresses of five references to: Allen G. Dries, Personnel Manager, University of Illinois Library at Urbana-Champaign, 127 Library, 1408 W. Gregory Dr., Urbana, IL 61801; phone (217) 333-8169. For maximum consideration, applications should be received no later than July 23, 1982. The University of Illinois is an affirmative-action/equal-opportunity employer.

**ASSISTANT UNIVERSITY LIBRARIAN FOR PUBLIC SERVICES.**

University of Arizona Library. The assistant university librarian has administrative responsibility for 10 public services departments, including 3 branch libraries, with a total staff of 32 professionals and more than 50 FTE career staff and other support personnel. The university is located in Tucson, 60 miles north of the Mexican border, and currently enrolls some 32,000 students. The area offers a variety of cultural and recreational activities—symphony, opera, theater, hiking, skiing, and 330+ sun-filled days a year. Required: ALA-accredited degree and 5 years of professional library experience in a large academic library, at least half of such experience in a supervisory or administrative position in public services. Experience coordinating a large staff will be given special consideration. Familiarity with library/faculty liaison, library orientation and training programs, computer-assisted reference services, and collection development work is desirable. Position available January 2, 1983. Salary range \$30,000–\$34,000. Faculty status, 12-month appointment, 22 days vacation, fringe benefits. Application deadline: August 31. Send resume, including list of three references, to: W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. An equal-opportunity/affirmative-action, Title IX, Section 504 employer.

**BUSINESS BIBLIOGRAPHER.** Responsible for the development of the Business (Accounting, Marketing, Economics, etc.) collections and doing original cataloging in these fields. Providing classroom bibliographic instruction and performing computerized literature searches. Requires MLS and an undergraduate degree in a business field. Salary: \$14,000 for a twelve month period. To apply, send letter of application, resume, transcripts, and placement credentials, to: Genevieve Delana, Lewis Towers Library, Loyola University of Chicago, 820 N. Michigan Avenue, Chicago, IL 60611. An equal-opportunity/affirmative-action employer.

**CATALOGER.** Opening effective immediately. Small, Methodist-related liberal arts college library in Southern metropolitan area. Responsible for all cataloging (DDC) in English and foreign languages and in all formats (monographs, serials, A-V, etc.). Supervise student assistants; some evenings and weekend work at circulation/reference. Twelve-month year. Requirements: ALA-accredited MLS; OCLC experience. Prefer academic library experience. Salary: \$13,000–\$14,500. Faculty status and benefits. Send resume and three references to: James G. Volny, Director of Library Services, Centenary College of Louisiana, Shreveport, LA 71104. Centenary is an equal-opportunity/affirmative-action employer.

**CATALOGING-ACQUISITIONS LIBRARIAN** (search continued).

Generate cataloging in Library of Congress system, supervising filing in public catalog and oversee book processing. Working knowledge of OCLC system and AACR II necessary. Direct the ordering and receiving of Library materials, including the preparation of orders and the maintenance of accounts. Qualifications: MLS from accredited school. Experience preferred with demonstrated supervisory experience. Salary: \$14,500 minimum. Send resume and placement file, or three letters of recommendation to: Sister Franz Lang, Director, Barry University Library, 11300 NE 2nd Avenue, Miami, FL 33161. An equal-opportunity/affirmative-action employer. Position will be filled only when suitable applicant is found.

**CATALOGUE LIBRARIAN,** Memorial University of Newfoundland. Duties involve original cataloging (including Newfoundlandiana) and an opportunity to participate in collections development in an appropriate area. Cataloging environment includes UTLAS (with authorities), LC classification and AACR II. Qualifications: accredited MLS, 3–5 years university library cataloging experience highly desirable. Salary and rank for this position are based on qualifications and experience. Standard academic fringe benefits including research/study leave in addition to eligibility for sabbatical leave. Excellent moving allowance. Interested qualified persons should submit resume and names of three references to: Richard H. Ellis, Acting University Librarian, Memorial University of Newfoundland, St. John's, Newfoundland, Canada A1B 3Y1. In accordance with Canadian immigration requirements, this advertisement is directed in the first instance to Canadian citizens and permanent residents.

**CHIEF ACCESS SERVICES DEPARTMENT,** Stanford University Libraries. Responsible for planning and administering access activities. Defines goals, sets policies and makes plans for the Access Services Department. Coordinates operational aspects of cooperative agreements of the staff of cooperating institutions. Requires MLS or equivalent, experience with systems or process analyses and previous public service experience. Salary: Librarian,

\$24,000–\$31,000; Sr. Librarian, \$30,000–\$37,000. Apply by August 1, 1982. Contact: Carolyn J. Henderson, Stanford University Libraries, Stanford, CA 94305, citing #235 on all correspondence. EOE.

**CIRCULATION LIBRARIAN.** To head Circulation Department in a university library, with CLSI LIBS 100 circulation system. Student body of 13,000, annual circulation 150,000. Requires ability to deal effectively with faculty and students, and to cope with a variety of problems concerning circulation and reserve activities. Salary and rank dependent on qualifications. Minimum qualifications: ALA-accredited master's (or equivalent) degree in library science, and five years progressively responsible professional library experience including experience with CLSI or other turnkey automated circulation systems highly desirable. Application must be post-marked by September 1, 1982. Preliminary recruitment interviews available at ALA, Philadelphia. Send resume to: Leonie Black, Chairperson, Circulation Librarian Search Committee, Administrative Offices, University of Central Florida Library, Orlando, FL 32816. Women and minorities are encouraged to apply. UCF is an equal-opportunity/affirmative-action employer.

**COLLECTIONS DEVELOPMENT LIBRARIAN,** Memorial University of Newfoundland. Duties include selection and evaluation of material, formulation and revision of collection policies and liaison with faculty. Emphasis in the Social Sciences with primary responsibility in one or more of the following areas: Sociology, Anthropology, Folklore, Economics or Political Science. Qualifications: accredited MLS, master's degree or PhD appropriate to areas of responsibility, knowledge of French and/or German an asset. Salary and rank based on qualifications and experience. Standard academic fringe benefits including research/study leave in addition to eligibility for sabbatical leave. Excellent moving allowance. Interested qualified persons should submit resume and names of three references to: Richard H. Ellis, Acting University Librarian, Memorial University of Newfoundland, Canada A1B 3Y1. In accordance with Canadian immigration requirements, this advertisement is directed in the first instance to Canadian citizens and permanent residents.

**CURATOR OF ARCHIVES/SPECIAL COLLECTIONS** has responsibility for the development, processing, and administration of a large archival collection, a historical photograph collection, a rapidly developing folklore/oral history archive, and reference services for all collections of the Louisiana Room. Minimum qualifications: ALA-accredited MLS plus completion of an archives training or internship program and a minimum two years experience in archives processing/patron services. Some supervisory experience is essential. An additional graduate degree in an appropriate academic discipline, a sound working knowledge of French and Spanish, and a demonstrated knowledge of the history and cultural development of South Louisiana are strongly preferred. Position is a twelve-month appointment with faculty rank, status, and benefits. Minimum starting salary \$18,000–negotiable, depending on qualifications. Send letter of application, resume, and names of three references by July 31, 1982, to: D.L. Saporito, Director of Libraries, University Libraries, University of Southwestern Louisiana, 302 E. St. Mary Blvd., Lafayette, LA 70504. The University is an equal employment opportunity affirmative action employer.

**DIRECTOR OF LIBRARY COLLECTIONS.** A permanent position available September 1, 1982. The Director of Library Collections is responsible for planning, policy-making, and coordinating all aspects of collection development at the Library of the University of Illinois (U-C). Reporting directly to the University Librarian, will be expected to initiate and carry out a library-wide program of appraisal of the Library's resources, preparation of Library's allocations, allocation of funds for Library material, establishment of selection policies and priorities, coordination of the selection activities of reference librarians and bibliographers throughout the Library, coordination of preservation efforts, and planning for resource sharing. A scholar-librarian with broad bibliographical knowledge and significant experience in collection development in a major research library is being sought for Director of Library Collections. Preference will be given to candidates who have an understanding of the teaching and essential research requirements in a large university, and of how libraries are organized to meet them. The director must have an MLS from an ALA-accredited library school, or equivalent. A strong subject background in one of the liberal arts or sciences is required, with an advanced degree preferred. The director must have demonstrated ability to facilitate the bibliographic efforts of others, to plan and conduct analytical studies, and to work with library and teaching faculty in formulating acquisitions policies. In addition, a general knowledge of resource sharing, of material preservation programs, and of the American and foreign book trade is necessary. A record of research, publication and scholarly achievement sufficient to warrant appointment at the rank of Associate Professor with tenure required. Preference will be given to candidates with scholarly records warranting appointment at the rank of Professor. Librarians have faculty rank. Appointment will be made at the rank of Associate Professor or Professor (see above). Salary is dependent upon appointment rank and experience; minimum salary of \$33,000. Send complete resume with names and addresses of five references to: Allen G.



Dries, Secretary to the Selection Committee, University of Illinois Library at Urbana-Champaign, 127 Library, 1408 W. Gregory Drive, Urbana, IL 61801; (217) 333-8169. For maximum consideration, applications and nominations should be received no later than August 23, 1982. The University of Illinois is an affirmative-action/equal-opportunity employer.

**DIRECTOR OF LIBRARIES.** The Cleveland State Universities invites applications and nominations for the position of Director of Libraries. The Cleveland State University is a state supported urban institution with seven colleges and approximately 20,000 students, offering undergraduate and graduate degree programs. The Library of 500,000 volumes has 23 professional librarians and 35 support staff. Qualifications: (1) MLS degree from an ALA-accredited program; doctorate in library science or advanced degree in another academic field desirable; (2) at least ten years experience, including increasingly responsible administrative positions in the last five years, preferably in a medium or large academic library; (3) knowledge of current developments in library capabilities, including automation and resource sharing; (4) strong leadership and management skills, ability to establish and maintain effective public and professional relationships. Salary commensurate with qualifications and experience. Send resumes to: Thomas Hartshorne, Chairperson, Search Committee, Cleveland State University, 1982 E. 24th St., Cleveland, OH 44115. Applications accepted to September 1, 1982. An equal opportunity employer M/F/H.

**HEAD, CATALOG DEPARTMENT.** 12-month, tenure-track position. Manages cataloging and LC classification activities of staff of 35, including 12 librarians and 23 paraprofessionals, in serials cataloging and OCLC-based monographic cataloging for main library and 7 branch libraries. Responsible for Department's budget requests, statistical reporting, planning, and coordination with catalog-related services of other Library departments and with University programming staff in current COM catalog development and ongoing automation efforts. Requires accredited MLS; professional cataloging experience in an academic library; demonstrated leadership ability; supervisory experience; working knowledge of at least one modern European language; effective communication skills; strong

knowledge of AACR and AACR2 and of LC classification. Prefer familiarity with OCLC and current automation developments related to cataloging. Salary: \$24,000 up. Postmark deadline for applications: August 2, with preferred starting date soon after deadline. Apply to: Mary Hawkins, Assistant Dean, University of Kansas Libraries, Lawrence, KS 66045. An equal-opportunity/affirmative-action employer.

**HEAD, CIRCULATION SERVICES** has overall responsibility for the management and operation of circulation, reserve, and stacks. Duties include planning, modification, and improvement of circulation, stack and reserve functions, establishment of circulation policies and procedures, supervision and scheduling of sub-professional staff and student assistants, liaison with computing center systems development staff, and service at the circulation desk and other public service areas during scheduled hours, including one evening per week and some weekends and holidays. Minimum qualifications: ALA-accredited MLS plus two years experience in a public service area of an academic library; some supervisory experience is essential. A second graduate degree, experience with computer-based circulation systems, and knowledge of one or more modern foreign languages are highly desirable. The position is a three-year, non-tenure track appointment with faculty rank, status, and benefits. Minimum starting salary \$18,000. Interviews will be available at ALA Philadelphia. Send letter of application, resume, and names of three references by July 31, 1982, to: D.L. Saporito, Director of Libraries, University Libraries, University of Southwestern Louisiana, 302 E. St. Mary Blvd., Lafayette, LA 70504. The University of Southwestern Louisiana is an equal employment opportunity affirmative action employer.

**HEAD, FISHERIES-OCEANOGRAPHY LIBRARY.** Under the general direction of the Head, Science Department, is responsible for overall management for the Fisheries-Oceanography Library, hiring and training personnel, selecting materials and participating in service programs. Also supervises the Assistant Librarian who operates the Friday Harbor Library, located 90 miles north of Seattle in the San Juan Islands, from June through August. The Fisheries-Oceanography Library has 45,000 volumes and the Friday Harbor

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## DOCUMENTS LIBRARIAN

### University of California, Davis

Head, Government Documents Department, Shields Library, University of California, Davis. Responsible for management of the Government Documents Department, including the Library's map and microcopy collections. Plans, coordinates, and directs the activities of the Department, which include: selection, acquisition, and processing of federal, state, local, and foreign documents and documents of regional and international intergovernmental organizations; selection, acquisition, and cataloging of maps; reference service for documents, maps, and microcopy; bibliographic instruction; and automated information retrieval.

The department has a staff of 13 FTE positions, of which 4 FTE are librarians. The department is a federal and state depository and has extensive collections of FAO, UN, UNESCO, and OECD documents. An active selection program beyond the depository and standing order programs supports campus research in agricultural and environmental sciences. The Department Head shares in providing specialized reference service on a scheduled basis, including regular evening and weekend hours. The Head will be responsible for selection and processing for an area within the general field of international and foreign documents, for supervising the Pre-Catalog Section, and for leadership and coordination of the Department's bibliographic instruction program. Applicants must have a graduate degree in librarianship from an ALA-accredited institution or its equivalent, at least 5 years of professional experience working with government documents and at least 2 years experience in a supervisory capacity. Familiarity with bibliographic instruction programs and methods and with online information retrieval are required.

Appointment will be made at the Associate Librarian or Librarian title, dependent upon qualifications and experience. Salary range: \$21,288-\$39,672/year; hiring salary to \$30,648. Applicants should send resumes and names of four referees to:

**William F. McCoy**  
**Associate University Librarian**  
**108 Shields Library**  
**University of California, Davis**  
**Davis, CA 95616**

**Applications must be received, or post-marked, no later than 31 August 1982.**

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Library has 14,000 volumes. Qualifications: master's degree from an ALA-accredited school of librarianship required. A minimum of two years post master's public services experience in a large academic or special library required. Thorough knowledge of life science and general science reference sources and databases, demonstrated competence as a computerized database searcher and knowledge of marine sciences preferred. Salary: \$19,000 minimum. Twenty-four days vacation, TIAA/CREF, premium fully paid for medical, dental and life insurance plan. Applications must be received no later than 5:00 p.m., Friday, July 23, 1982. Send letter of application, resume, names of three references, to: Charles E. Chamberlin, Head, Personnel and Administrative Services, University of Washington Libraries, FM-25, Seattle, WA 98195. AA/EOE.

**LOAN LIBRARIAN.** Department head responsible for coordinating, supervising, and training staff of 16 plus 80 student assistants at Circulation Desk, Current Periodicals Room, Microforms Area, Listening Room, Reserve Desk and Stacks; recommends circulation policies and services; will oversee near-future automated circulation system. Qualifications: MLS from ALA-accredited library school plus 5 years of appropriate exp.; second subject masters' highly desirable. Appointment in salary range of \$21,000-\$25,000. Assistant or Associate Professor rank, depending on qualifications and exp. Position open October 1st. Send letter of application, resume, and 3 letters of reference by July 30, 1982, to: Diane Tebbetts, Assistant Librarian, Dimond Library, University of New Hampshire, Durham, NH 03824. The University is an affirmative-action/equal-opportunity employer.

**MIDDLE EAST BIBLIOGRAPHER/CATALOGER,** Hoover Institution, Stanford University. Selection and acquisition of Middle East materials. Cataloging Arabic monographs. Overseeing Arabic serials processing. Reference assistance. Qualifications: ALA-accredited MLS; reading knowledge of Arabic; previous academic library experience (including cataloging); AACR II and LC rules of cataloging. Salary: \$22,500-\$30,000. Apply: Peter Duignan, Africa and Middle East Curator, Hoover Institution, Stanford, CA 94305. Deadline: August 1, 1982. EOE/AA.

**PERIODICALS LIBRARIAN.** Librarian II (Assistant Professor) target level. Responsibilities: acquisition, bibliographic control, and processing of periodicals; binding operations; technical services aspects of government documents; some reference duties. Qualifications: master's degree from ALA-accredited program required. Four years professional experience in periodicals/serials and second master's degree in a subject area required for appointment at rank of Librarian II. Salary: dependent on education and experience. Minimum of \$16,000 for nine-month appointment at rank of Librarian II. Summer conditional upon library needs. Application deadline: August 20, 1982. Send letter of application, resume, transcripts, and three current letters of reference to: James Zink, Director, Kent Library, Southeast Missouri State University, Cape Girardeau, MO 63701. An equal opportunity/M-F/affirmative action employer.

**REFERENCE (INSTRUCTOR).** For institution with enrollment of over 12,000. Responsibilities include assisting and instructing students, collection development, database searching. Ability to relate to patrons and to staff essential. 10.5-month contract. Salary: \$15,500-\$17,000. Requires ALA-accredited master's in library science and 3-5 years academic library experience. Prefer second master's in science. Interviews possible at ALA conference. Deadline for applications and credentials including graduate and undergraduate transcripts by July 31, 1982. Apply to: Maxine Johnston, Library Director, Lamar University, Box 10021, Beaumont, TX 77710.

**REFERENCE LIBRARIAN/BIBLIOGRAPHIC INSTRUCTION COORDINATOR.** Primary responsibilities include development and

coordination of the library's bibliographic instruction program; general reference desk work, including evening and weekend rotation; computer online information retrieval and participation in collection development activities. Requirements: ALA-MLS; 2-4 years experience in reference and bibliographic instruction, preferably in an academic setting. Database searching experience preferred. Must be able to meet responsibilities of a tenure-track appointment. Rank of Assistant Librarian. Salary: \$15,000 + for a 12 month appointment. Application deadline: July 31, 1982. Send letter of application with resume and names of 3 references to: James L. Mullins, Indiana University at South Bend, PO Box 7111, South Bend, IN 46634. Indiana University is an EEO/AA employer.

**REFERENCE LIBRARIAN,** law firm. Requirements: MLS and several years law library experience. Position is reference only with strong service orientation in very busy atmosphere. No supervisory duties or management responsibilities. Experience using Lexis, Westlaw, and other databases (Dialog, Orbit, BRS, NYT, etc.) desirable. We have an excellent government documents collection. Good benefits package. Salary: \$18,000 or more if commensurate with qualifications. Available: immediately. Please send resume, with telephone numbers, to: Paul B. Gloeckner, Chief Librarian, Paul, Weiss, Rifkind, Wharton & Garrison, 345 Park Avenue, New York, NY 10154. EEO/AAE.

**REFERENCE LIBRARIAN.** One year appointment for '82-'83 school year to replace faculty member on leave. Responsibilities include reference work, collection development, library instruction and database searching. MLS required, experience desirable. Rank: Instructor, non-tenure track. \$14,000 minimum. Send resume and transcript to: Robert J. Vigeant, Head Librarian, Saint Joseph's College, Rensselaer, IN 47978. An AA/EEO employer.

**REFERENCE LIBRARIAN WITH SPECIALIZATION IN EDUCATION.** Provides general reference service with staff of other subject specialists. Particular responsibilities include bibliographic instruction for students in the College of Education, participation in collection development, and computer search service. ALA-accredited MLS, or equivalent, required. Previous training or experience with online databases and a knowledge of education research terminology preferred. Advanced degree in education desirable. Available October, 1982. Tenure-track position. Twelve-month appointment, 24 days annual leave, tuition remission, usual benefits. Salary ranges, dependent upon qualifications: Instructor, \$14,000-\$16,000; Assistant Professor, \$16,000-\$18,000. Applicants should submit letter of application, resume, and three letters of reference or placement folder by August 31, 1982, to: Jill Keally, Personnel Librarian, The University of Tennessee Library, Knoxville, TN 37996-1000. UTK is an EEO/Affirmative Action/Title IX, Section 504 employer.

**SERIALS LIBRARIAN** (12 month, tenure-track). Open Sept. 1. Holds administrative responsibility for a serials department with 3,000 current subscriptions, 2 support staff, and part-time students. Trains and supervises staff in serials, maintains serials record and automated serials holding list, supervises bindery preparation, recommends procedures for further automation, and provides specialized reference service relating to journals. Duties also include some cataloging and/or reference responsibilities (depending upon qualifications) and supervision of the public areas of the library on a rotating basis (evenings and weekends). ALA-accredited MLS required, second master's preferred; two years professional library experience in serials required, experience with online cataloging systems and with cataloging serials preferred, some supervisory experience desired. Minimum salary \$15,500. Application deadline is August 15, 1982, or until suitable applicant is hired. Send resume, academic credentials, and three recent letters of recommendation, to: Philip Brown, Public Services Librarian, South Dakota State University Library, PO Box 2115, Brookings, SD 57007-1098. An AA/EEO employer.

## LATE LISTINGS

**PRODUCTS AND SERVICES GUIDE.** The Directory of Human Resource Services and Products. An excellent planning source book for the informed decision maker. Includes firms who specialize in benefits, training, labor relations, recruiting, office systems, safety, security, etc. Details 1,100 firms, 122 pp. \$12.00. Human Resource Communications Group, 2355 E. Stadium Blvd., Ann Arbor, MI 48104.

**ASSISTANT LIBRARIAN FOR COLLECTION DEVELOPMENT** (Department Head). Manages department with responsibilities for selection, order, receipt, and accounting of all monographs and serials, including government documents and gifts and exchanges. Responsible for development of collection policy; coordinates activities of selectors; advises on budget allocation. Supervises four



professionals, eleven support staff, and casual assistants. Participates in administration of library as member of Senior Staff. Reports to Deputy Librarian. Harvard Law Library has a staff of 80, a 1.4 million volume research collection, extensive special collections, \$800,000 materials budget, automated acquisitions system, and is planning automated serials check-in. Member of RLG. Required: ALA-accredited MLS, significant acquisitions experience in large research library, demonstrated managerial ability. Highly desirable: knowledge of legal materials, the domestic and foreign book trade, European languages, experience with automated systems. Salary and rank dependent on qualifications; \$25,000 minimum. Generous benefits. Position to be filled Fall 1982. Send letter of application, resume, and names of three references before July 30 to Sandra Coleman, Deputy Librarian, Harvard Law School Library, Langdell Hall, Cambridge, MA 02138. An equal-opportunity/affirmative-action employer.

COORDINATOR OF LIBRARY USER EDUCATION/EDUCATION LIBRARIAN. Coordinates library user education program. As education librarian, shares general reference desk and computerized literature searching responsibilities, performs library-user education, collection development and faculty liaison work in selected fields of education. Qualifications: ALA-accredited MLS, minimum of 3 years successful experience in library instruction and reference work in an academic library. Preferred: undergraduate degree and/or graduate work in education; experience with computerized literature searching. Appointment most likely at assistant professor rank with salary of \$18,500-\$22,000, based upon qualifications and experience. Send letter of application, resume and three letters of reference before July 15, 1982, to: Tim Jewell, Library Dean's Office, Bowling Green State University, OH 43403. An EO/AA employer.

SCIENCES/ENGINEERING LIBRARIAN. Provides general reference services as well as in-depth sciences/ engineering reference services, including online literature searching. Selects material in designated subject areas, teaches effective library usage, etc. Qualifications: MLS from an ALA-accredited library school; degree in science or engineering; reading knowledge of at least one foreign language; knowledge of online searching, preferably BRS and DIALOG; experience in science librarianship or reference department of an academic library. Minimum salary \$14,604. Applications, resumes, and letters of reference should be sent to: Lori Calcaterra, Head of Sciences/Engineering Services, Washington University Libraries, St. Louis, MO 63130, by August 30, 1982. Washington University is an equal-opportunity/affirmative-action employer.

UNIVERSITY ARCHIVIST. Responsibilities: establish an archival program for KSU; plan, supervise, and participate in processing of general archival collection; establish procedures and priorities, review and evaluate materials, develop and maintain a processing manual; provide assistance in reference service. Qualifications: Required are an ALA-accredited degree in library science, and training and/or experience in archival management and techniques; skills in interpersonal relations and ability to work with academic community are essential; an advanced degree in history or literature preferred. Salary: \$14,040-\$18,600. Twelve-month tenure track appointment. Faculty rank. Salary and rank dependent upon qualifications and experience. Applications, together with resume, transcripts, and placement file (if placement file is not current, submit three letters of reference) must be submitted by August 5, 1982, to Meredith Litchfield, Assistant Director, Kansas State University Libraries, Manhattan, KS 66506. KSU is an equal-opportunity/affirmative-action employer.



# Checklist of Recently Published Gale Reference Books (Summer 1982)

**Abbreviations, Acronyms, Ciphers and Signs.** 1st ed. Subject arranged bibliography consisting of LC cards for 900 books in all languages. 323pp. 1981. \$52.00. (SO)

**American Novelists, 1910-1945.** (Dictionary of Literary Biography, Vol. 9.) Biographical-critical essays on 156 novelists of the period. With many illustrations. 982pp. in 3 vols. 1981. \$198.00/set.

**Dictionaries, Encyclopedias, and Other Word-Related Books.** 3rd ed. Provides reproductions of LC cards for over 28,000 titles, ranging from general all-purpose works to highly specialized word books. Vol. 1, English-language works. 519pp. 1981. \$90.00. (SO) Vol. 2, polyglot works including English. 462pp. 1982. \$135.00. (SO) Vol. 3, foreign-language works. 695pp. 1982. \$135.00. (SO)

**Federal Records of World War II.** Official guide to both civilian and military agencies from 1939 through 1945. 2,134pp. in 2 vols. Republished 1982. (Originally published by U.S. National Archives, 1950.) \$75.00/set.

**International Marketing Handbook.** Marketing profiles for 138 nations plus other material useful for the study and conduct of international business. Based on material produced by the U.S. Department of Commerce and other sources. 2,380pp. in 2 vols. 1981. \$140.00/set. (SO)

**Modern British Dramatists, 1900-1945.** (Dictionary of Literary Biography, Vol. 10.) Illustrated biographical-critical essays, each written by a noted expert, furnish information on 90 dramatists. 664pp. in 2 vols. 1982. \$132.00/set.

**National Playwrights Directory.** 2nd ed. Provides personal and career data on 500 playwrights, both lesser known and major. With details on their more than 3,000 new and recently written plays. 507pp. 1981. \$38.00. (SO)

**-Ologies and -Isms: A Thematic Dictionary.** 2nd ed. Over 4,300 terms plus definitions arranged under thematic headings. 368pp. 1981. \$62.00. (SO)

**Periodical Title Abbreviations.** 3rd ed. 35,000 entries provide international coverage for periodicals in all fields. Vol. 1, by abbreviation. 706pp. 1981. \$85.00. (SO) Vol. 2, by title. 698pp. 1981. \$95.00. (SO) Also available: *New Periodical Title Abbreviations*, inter-edition supp. Soft-bound. \$78.00/both. (SO)

**Suffixes; and Other Word-Final Elements of English.** 1st ed. Covers over 1,500 common and technical suffixes. 363pp. 1982. \$45.00. (SO)

**Verbatim.** Cumulation of *Verbatim: The Language Quarterly*, the most widely read language journal in the world. Four hard-bound volumes cumulate Volumes 1-6 of *Verbatim* and add a valuable new index. 1,100pp. in 4 vols. 1982. \$80.00/set. (SO)

**World in Figures.** 3rd ed. Statistical information on 200 countries. Part 1 provides comparative world data for population, tourism, transport, etc. Part 2 treats each country individually. 294pp. Published by The Economist, 1981. Distributed in North America exclusively by Gale. \$55.00. (SO)

**World Measurement Guide.** 4th ed. Offers tables and information on standards and measurement internationally for a wide range of interests. 240pp. Published by The Economist, 1980. Distributed in North America exclusively by Gale. \$55.00. (SO)

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(SO) These titles are available at Gale's 5% Standing Order discount. Gale books are sent on 90-day approval. Deduct 5% if you send check with order; same return privilege. Customers outside the U.S. and Canada add 10% to prices shown.

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