

utilization of federal library resources. Fee: \$375, no later than July 2. Contact: School of Library and Information Science, Catholic University of America, Washington, DC 20064; (202) 635-5085.

22-24—Statistics: "Statistics for Professional Librarians," an institute offered by the Rosary College Graduate School of Library Science, River Forest, Illinois. Fee: \$120. Contact: Rosary College, GSLS, River Forest, IL 60305; (312) 366-2490.

27—August 7—Networking: Institute on Library Networking, sponsored by the School of Library and Information Science, Catholic University of America. Fee: \$375, no later than June 26. Contact: School of Library and Information Science, Catholic University of America, Washington, DC 20064; (202) 635-5085.

August

3-14—Online Searching: "Intensive Online Workshop for Faculty Educators." Fee: \$400. Contact: School of Library and Information Science, Catholic University of America, Washington, DC 20064; (202) 635-5085.

4-5—Audio-Visual: "Planning and Producing Audio-Visual Programs," an institute sponsored by the Graduate Library School of the University of Rhode Island and the Community College of Rhode Island. Fee: \$60. Contact: Graduate Library School, University of Rhode Island, Kingston, RI 02881; (401) 792-2947.

10-13—Canadian-American Librarianship: Conference of the Canadian-American Library Association, Fogler Library, University of Maine. Contact: Tom Patterson, Head of Reference at Fogler Library, University of Maine at Orono, Orono, ME 04469; (207) 581-2136.

September

11—AACR2: Workshop sponsored by the University of Kentucky College of Library Science, Hyatt Regency, Lexington. Contact: Nancy S. Little, Office for Continuing Education, College of Library Science, University of Kentucky, Lexington, KY 40506; (606) 258-8877.

18-19—Women in Administration: "Women in Library Management: Theories, Skills and Values," Wisconsin Center, Madison, Wisconsin. Fee: \$65. Contact: Darlene Weingand, University of Wisconsin-Extension, Communication Programs/Library & Information Science, Room 220, Lowell Hall, 610 Langdon St., Madison, WI 53706; (608) 262-3566.

26—American Printing History Association: Sixth annual conference, Columbia University, New York. Topic will be: "Printer's Marks: Revival and Survival of Fine Commercial Printing." Contact: Alice Schreyer, Program Chairman, c/o APHA, P.O. Box 4922, Grand Central Station, New York, NY 10163. ■■



Classified Advertising

Deadlines: Orders for regular classified advertisements must reach the ACRL office on or before the second of the month preceding publication of the issue (e.g., September 2 for the October issue). Late job listings will be accepted on a space-available basis after the second of the month.

Rates: Classified advertisements are \$2.25 per line for ACRL members, \$2.80 for others. Late job notices are \$7.00 per line for members, \$8.50 per line for others. Organizations submitting ads will be charged according to their membership status.

Telephone: All telephone orders should be confirmed by a written order mailed to ACRL headquarters as soon as possible. Orders should be accompanied by a typewritten copy of the ad to be used in proofreading.

Guidelines: For ads which list an application deadline, that date must be no sooner than the last day of the month in which the notice appears (e.g., October 31 for the October issue). All job announcements must include a salary figure. Job announcements will be edited to exclude discriminatory references. Applicants should be aware that the terms *faculty rank* and *status* vary in meaning among institutions.

JOBLINE: Call (312) 944-6795 for late-breaking job ads for academic and research library positions. A prerecorded summary of positions listed with the service is revised weekly; each Friday a new tape includes all ads received by 1:00 p.m. the previous day. Each listing submitted will be carried on the recording for two weeks. The charge for each two-week listing is \$25 for ACRL members and \$30 for non-members.

Fast Job Listing Service: A special newsletter for those actively seeking positions. The service lists job postings received at ACRL headquarters four weeks before they appear in *C&RL News*, as well as ads which, because of narrow application deadlines, will not appear in *C&RL News*. The cost of a six-month subscription is \$5 for ACRL members and \$10 for non-members.

Contact: Kathy Van Voorst, Administrative Secretary, ACRL, American Library Association, 50 E. Huron St., Chicago, IL 60611; (312) 944-6780.

FOR SALE

ENCYCLOPEDIA. *Allgemeine Encyclopädie der Wissenschaften und Künste (Ersch und Gruber Encyclopädie)* Leipzig, 1818-89. 1st sec., vols. 1-89; 2nd sec., vols. 1-31; 3rd sec., vols. 1-25. Original edition, good condition. \$150 plus cost of transportation. Contact Dr. Robert F. Cayton, College Librarian, Marietta College Dawes Library, Marietta, OH 45750.

FOREIGN MICROFORMS. Any foreign microform from anywhere in the world at the foreign list price. Free searching. Monographs and serials. IMDS, 1995 Broadway, NY, NY 10023, (212) 873-2100.

MARV BROADBENT, Box 6, Beltsville, MD 20705. Government publications. Standing, subscription, single, or search orders. No prepayment. No foreign surcharge. (301) 937-8846.

SEARCH SERVICE. Ex-librarians locate titles or subject, plus 150,000 indexed stock. PAB 2917 Atlantic, Atlantic City, NJ 08401. Phone 609/344-1943.

POSITIONS OPEN

ACQUISITIONS LIBRARIAN. University of Arizona Library. Responsible for collection development in science-technology, psychology, health related professions, etc. ALA-accredited degree or equivalent, relevant background in science, either through course work or library experience, excellent bibliographic skills, knowledge of the book trade. Knowledge of one or more foreign languages desirable. Salary range is \$14,400-\$20,000 dependent upon experience. Faculty status, 12-month appointments, 22 days vacation, fringe benefits. Send inquiries and resumes by June 15, 1981, to W. David Laird, University Librarian, University of Arizona Library, Tucson, AZ 85721. An equal-opportunity/affirmative-action employer.

ASSISTANT DIRECTOR FOR TECHNICAL SERVICES. Responsible for overall administration of the Acquisitions, Cataloging and Serials Departments, co-ordinates library membership in OCLC-Palnet, participates in general administration of the library with respect to general policies and operations. Required: ALA-MLS, experience with the OCLC system and progressively more responsible professional experience in technical services. Second master's and thorough knowledge of automated systems highly desirable. Salary \$21,197-\$28,619. Resume and names of three references by June 10 to: Patricia S. Butcher, Library, Trenton State College, Pennington Road CN550, Trenton, NJ 08625. An equal-opportunity/affirmative-action employer.

ASSISTANT HEAD, CATALOG DEPARTMENT. Search reopened. Assist the Chairperson in planning, organizing, and coordinating activities of a department, consisting of 15 professional and 20 career service personnel. Aid the Chairperson in implementation of AACR2, and future automation activities. Requires an ALA-accredited MLS; three to five years professional cataloging experience in an academic library; experience with OCLC online monograph or serial cataloging; knowledge of LC and Dewey classification; reading ability in two foreign languages; supervisory experience and ability to work effectively with other staff, students, and faculty. Salary range for Assistant Librarian, \$11,520-\$19,200. Associate Librarian, \$13,860-\$23,100. Salary of initial appointment depends upon qualifications. Excellent fringe benefits. Send complete resume with names of five references and salary requirements by June 1, 1981, to: James H. Renz, Associate Director for Technical Services, 216 Library West, University of Florida, Gainesville, Florida, 32611. EEO/AE.

ASSISTANT REFERENCE LIBRARIAN. Minimum qualifications: MLS from an accredited school, Bilingual (Spanish/English) preferred, two years experience in library work preferred. Responsibilities: reference service to students, faculty and community, assists Reference Librarian in student orientation, interlibrary loan, assists in compiling bibliographies, receives and records gifts,

maintains statistics and in charge of special collections. Available: immediately. Salary: \$11,200 per annum. Contact: Mrs. Frances Vaughn, Director of Library, The Arnulfo L. Oliveira Memorial Library, 1825 May Street, Brownsville, Texas 78520. (512) 541-1241, ext. 356.

ASSOCIATE DIRECTOR FOR TECHNICAL SERVICES. Reports to the library director and is responsible for the managing of the technical services division. Serves as a member of the library executive committee which also includes the director, the collection development librarian, and the associate directors of administrative and public services. This administrative group is the library's planning and policy making unit. Coordinates, organizes, and administers the technical services division, comprising the serials, monographs order, cataloging, automated processing, and binding departments, with 8 librarians and 36 full-time support staff. Participates in over-all library planning, budget preparation, and the formulation of library policies. Qualifications: MLS degree from an ALA-accredited school or equivalent required; 5 years progressively more responsible administrative and supervisory experience in acquisitions, cataloging, or serials in an academic library, thorough knowledge of automated systems, e.g., OCLC; ability to communicate effectively, orally and in writing. Tenure track position, rank and salary dependent upon qualifications, salary range \$28,000-\$32,000. 12 month appointment, TIAA/CREF, health insurance, usual holidays, 24 days annual and 12 days sick leave, tuition remission. Applicants should submit letter of application, resume, and names of three persons knowledgeable of their qualifications by July 15, 1981, to Donald R. Hunt, Director, The University of Tennessee Library, Knoxville, TN 37916. UTK is an EEO affirmative-action Title IX, section 504, employer.

ASSOCIATE ENGINEERING LIBRARIAN. Massachusetts Institute of Technology Libraries. (Search extended) Reports to Head, Engineering Libraries, and shares with him all decision-making activities; responsible for running of Barker Engineering Library and its two branches in his absence. Other responsibilities include: supervision of 3 FTE librarians and 3 support staff members; collection development in the Engineering Library and coordination of collection activities in its branches; participates in the Collections Advisory Group of the M.I.T. Libraries. Qualifications: MLS from an ALA-accredited library school and a minimum of 3 years' professional experience in a science or engineering library with collection development and supervisory experience. Experience in technical processing and public services highly desirable. Undergraduate degree in science or engineering also desirable. Minimum salary \$17,000. Submit resume and names of 3 current references, by May 29, 1981, to Search Committee, The Libraries, Room 14S-216, M.I.T., Cambridge, MA 02139. An equal-opportunity/affirmative-action employer.

BIBLIOGRAPHIC AND TECHNICAL SERVICES LIBRARIAN. Academic library seeks a person to combine the skills and tools of the technical services with the opportunities for personal contact of the Reader Services to enhance and expand the scope of library services. Qualifications include an MLS degree from an ALA-accredited institution and three years of professional experience. Knowledge of LC classification system, and experience in the utilization of OCLC and in collection development are preferred. Position open September 1981. This is a tenure track position, with faculty rank. Minimum salary: \$16,289. Address applications to Bruce E. Thomas, Library Search Committee, Lock Haven State College, Lock Haven, PA 17745. Lock Haven State College is an equal-opportunity/affirmative-action employer.

CATALOGER. Brandeis University Library is seeking a cataloger for its rare books and special collections. A 2-year appointment. Individual must be experienced in the organization and cataloging of rare books, manuscripts, archives and other special collections and have a thorough knowledge of the OCLC system and the AACR2 rules. Qualifications include an MLS, 3-5 years experience in cataloging, a broad knowledge of foreign languages, and conservation knowledge and experience. A background in the history of science preferred. Salary: \$16,450. Brandeis University Library is a medium-sized research library. Its major special collections include Judaica, Spanish Civil War, DaVinci and the history of science. Please submit resume, including salary requirements, by June 30, 1981, to Mr. Louis J. Ennis, Office of Employee Relations, Brandeis University, Waltham, MA 02254. An affirmative-action/equal-opportunity employer.

CATALOGER. Descriptive in subject cataloging. Catalogs materials and enters bibliographic data into online catalogs; does catalog maintenance; instructs non-technical staff; libraries have total on-line system for all services. Salary: \$1,045 per month or higher, depending on background and experience. Qualifications: ALA-accredited MLS, cataloging experience, including OCLC or similar system, knowledge of LC, AACR2, subject headings. One foreign language desirable. Application closing date: May 31, 1981. Apply to: G. M. Bailey, Assistant Director of Libraries, The Claremont Colleges, Claremont, CA 91711.

CATALOGERS (2 positions). SERIALS AND DOCUMENTS

ASSISTANT DIRECTOR FOR PUBLIC SERVICES

Northern Illinois University

Northern Illinois University is seeking a qualified librarian to fill a vacancy as Assistant Director for Public Services. This position would be responsible for the administration of general reference services, circulation, undergraduate services, government publications, instructional materials, and special collections, for a university library of more than one million volumes, serving 22,000 students and 1,100 faculty.

MLS from an accredited library school and at least 5 years progressively more responsible experience in public services areas, some of which should be in a research library, required. Experience in supervising more than one public services area preferred. Applicants must demonstrate administrative ability, strong leadership qualities, and communication skills. Experience with public relations and with computer applications in public service also desirable. Completion of 30 hours beyond the MLS required for tenure. \$27,000 minimum for a 12-month contract. Benefits include Illinois Retirement System, one month vacation, and academic status. **Apply by June 15, 1981, to Jean A. Major, Director, Northern Illinois University Libraries, DeKalb, IL 60115.**

Northern Illinois University is an equal-opportunity/affirmative-action employer.

CATALOGER: Does original and copy cataloging and classification of print and non-print library materials, government documents and serials. Two years serials cataloging required, preferably in academic or research library and also with WLN or OCLC experience. **MONOGRAPHIC CATALOGER (on-line):** Does original and copy cataloging and classification of print and non-print monographs and monographic sets in all languages and subjects. Working knowledge of cataloging through an automated system such as WLN or OCLC required for anticipated WLN participation. Qualifications: MLS from an ALA-accredited library school, knowledge of at least one foreign language, LC classification and subject headings, and AACR2. Experience in academic library preferred. Salary and rank commensurate with education and experience, salary from \$14,500. Academic rank, 12 month, tenure track appointments, major medical coverage, state retirement, social security. Positions available September 1. Send letter of application, resume, transcript of academic record, and at least 3 letters of recommendation by June 15 to: Library Search Committee, Roland R. Renne Library, Montana State University, Bozeman, MT 59717, (406) 994-3119. MSU is an equal-opportunity/affirmative-action employer.

CHIEF LIBRARIAN. Following the retirement in December 1981, of Mr. D. H. Borchardt, Foundation Chief Librarian, La Trobe University proposes to appoint a successor who will assume office in 1982. The Chief Librarian is the Chief Executive Officer of the Library, being responsible for the control and superintendence of all aspects of its operations. The Library houses the total University collection and there are no branch libraries. The Chief Librarian is a member Ex Officio of the Library Committee of Council and of the Academic Board, which is the principal academic policy-making body of the University. The Library, with a staff of 120 (equivalent full-time) including over 28 who are professionally qualified, contains a collection of some 450,000 items and receives about 11,000 serial titles. It is required to cater for the needs of a current student body of approximately 8,770 and an academic staff of 568. Applicants are expected to have appropriate academic and professional qualifications, and experience at a senior level in a large Research Library. The post of Chief Librarian carries a professional salary, at present A\$40,067, per annum. The incumbent is required to travel overseas from time to time on Library business and is assisted financially by the University to do so. Applications, marked "confidential," quoting reference no. 150/3/27, including a curriculum vitae, and the names and addresses of 3 references should be forwarded to the Staff Officer, La Trobe University, Bundoora, Melbourne, Victoria 3083, Australia, from whom further details are available on request. Closing date 31 May 1981.

COLLECTION DEVELOPMENT COORDINATOR. Coordinates the collection development activities of the University Libraries including the following responsibilities: coordinating the activities of 18 Library Faculty involved in collection development; assisting in the formulation of collection development policies; developing and implementing appropriate operational procedures; monitoring acquisitions and collections consistent with collection development policy

and University priorities; proposing allocation of acquisitions funds and monitoring expenditures against approved acquisitions budget; managing grant and other funds; managing gift programs; supervising three clerical staff in the Bibliographic Development Unit. Some reference service will be assigned. The Collection Development Coordinator reports to the Assistant Director for Reference & Collection Development. Library Faculty at SUNYA are expected to fulfill faculty obligations in one or more of the areas of teaching, research, and service as well as specific library assignments. Qualifications: Required: MLS from an ALA-accredited library school. At least 3 years relevant collection development experience in a college or university library subsequent to receipt of MLS. Preferred: Education and/or experience in social sciences/public policy. Knowledge of college management issues and their impact on other library services. Demonstrated ability to coordinate collection development activities. Demonstrated skills in working effectively with faculty and staff. Salary and Rank: Rank and salary commensurate with education and experience; salary from \$17,000 depending on qualifications. Twelve months appointment; sick leave and annual leave @1.75 days each per month; fully paid major medical, hospitalization and dental insurance. Social security coverage. TIAA/CREF or New York State Teachers Retirement available (employee contribution rate =3%). Contact: Jean Whalen, Personnel Librarian, University Library, Room 139, State University of New York at Albany, 1400 Washington Avenue, Albany, NY 12222. Inquiries should be received by July 3, 1981. The State University of New York at Albany is an equal-opportunity/affirmative-action employer. Applications from women, minorities and handicapped are especially welcome.

CURATOR, QUAKER COLLECTION/COLLEGE ARCHIVIST. Wilmington College invites applications from persons who are familiar with and appreciative of Quaker history and genealogy, have professional training and experience in archives and libraries, capable of developing policies and procedures for materials conservations/records management, capable of assisting Collection/Library users, highly motivated, and professionally active. Position is full-time, with reference desk responsibilities, answering to Library Director. Available September 1, 1981. Salary \$12,000 minimum. Send resume with names, addresses, telephone numbers of 3 references by June 1, 1981, to: Larry A. Kroah, Director, Wilmington College Library, Wilmington, OH 45177. EOE/MVHW.

DIRECTOR OF LIBRARY AND MEDIA SERVICES. Challenging position at Shippensburg State College; a medium-sized library with a staff of 11 faculty and 18 civil service personnel. Member of PALINET; OCLC; depository for federal and state documents; dynamic bibliographic instruction program. Qualifications: demonstrated successful administrative experience, familiarity with use of technology in libraries; and the ability to promote staff development are essential. Doctorate preferred, MLS required. Salary \$28,000-\$36,000. Excellent fringe benefits. Send resume by May 31, 1981, to Madelyn Valunas, Chairperson, Library Search Committee, Shippensburg State College, Shippensburg, PA 17257. Shippensburg State College is an equal-opportunity/affirmative-action employer.

DEPUTY DIRECTOR OF LIBRARIES

Temple University

Temple University invites applications and nominations for the position of Deputy Director of Libraries. The Central Library System consists of the Samuel Paley Library, four branch libraries, and five departmental libraries. Temple is an ARL library and a member of the Research Libraries Group. The staff consists of 56 librarians and 107 support personnel. Total budget for 1980-81 exceeded \$4 million, of which \$1 million supports collection development.

The Deputy Director reports to the Director of Libraries and participates in overall policy making, administration, and planning. Qualifications include an accredited MLS; major administrative experience in an academic library; experience with library automation and computer technology; demonstrated leadership ability with a strong emphasis on interpersonal skills; ability to communicate clearly, both orally and in writing; a record of professional and scholarly development; an additional advanced degree is desirable; salary dependent on qualifications, minimum \$30,000.

Interested persons should send a letter of application and resume before June 30, 1981, to:

Joseph A. Boissé
Director of Libraries
Temple University
Philadelphia, PA 19122

An equal-opportunity/affirmative-action employer.

DOCUMENTS LIBRARIAN. A permanent position, open August 21, 1981. Under the direction of the Head of the Documents Library, coordinates the processing of U.S. and Illinois documents. Supervises the processing activities of 2.5 FTE support staff, evaluates procedures, recommends improvements. Also, provides reference service during scheduled hours, and participates in the department's instructional and promotional program. Maintains liaison with departmental libraries and with Technical Services departments. Documents Library receives and processes all depository federal and Illinois documents as well as many non-depository U.S. and Illinois publications. Specialized reference and other public services are provided from a departmental core collection. A circulating documents collection is maintained in the central bookstacks. MLS or its equivalent and a knowledge of documents bibliography are required. At least one year of professional or pre-professional experience required, preferably in a large academic or research library. The ability to work effectively with people individually and in groups is required. Also, evidence of ability to meet university standards of research, publication and professional service for tenure is required. Previous experience with U.S. government documents preferred. Knowledge of the technical processing, reclassification and a background in the social sciences are desirable. Librarians have faculty rank. Rank for this position is Assistant Professor. Librarians must meet general university requirements for promotion and tenure (research, publication, and university/community/professional service) in addition to regular library assignment. Salary \$13,000 upward depending on qualifications and scholarly credentials. Send complete resume with names and addresses of 5 references to Dale S. Montanelli, Acting Personnel Librarian, University of Illinois Library at Urbana-Champaign, 415 Library, 1408 W. Gregory Drive, Urbana, IL 61801. Phone (217) 333-0791. For maximum consideration, applications and nominations should be received no later than June 1, 1981. The University of Illinois is an affirmative-action/equal-opportunity employer.

HEAD, CATALOG DEPARTMENT. (Search reopened.) Coordinates distribution of incoming materials. Supervises cataloging and classification of monographs and other materials classified separately. Oversees preparation of materials for catalog representation and circulation. Directs maintenance of card files, including union catalog. Examines procedures and workflow, plans for eventual change to alternative catalog format, other applications of automation. Supervises 3 professional, 8 support staff, student assistants. Required. ALA-accredited MLS, at least four years cataloging experience (including supervisory/administrative responsibilities) in an academic/research library, working knowledge of LC classification and AACR2 (and ability to direct its implementation), OCLC experience, foreign language skills. Salary: \$18,000 minimum. TIAA/CREF, group life and medical, 22 days vacation. Appointment: September 1, 1981. Apply by July 16 to Wilson D. Snodgrass, Associate Director, Central University Libraries, Southern Methodist University, Dallas, TX 75275. An affirmative-action/equal-opportunity employer.

HEAD CATALOG LIBRARIAN. Administrative head of department of six. Develops procedures, trains staff, does original cataloging of monographs and serials. Challenging position as the Library implements an online catalog and plans for automated services in a new building. Acquisitions and cataloging use NOTIS, Northwestern University's computer system, and search on RLIN. Qualifications: ALA-accredited MLS, experience with automated cataloging, knowledge of LC practice and AACR2, organizational and supervisory skills. Salary in \$20,000's, dependent upon qualifications. TIAA/CREF plus other fringe benefits. Position available immediately. Send resume and names of three references to Barbara J. Hyncar, Assistant Librarian for Technical Services, Northwestern University Law Library, 357 E. Chicago Avenue, Chicago, IL 60611. (312) 649-7369. An EEO/AA employer.

HEAD OF ACCESS SERVICES. Position available July 1, 1981. Requirements: ALA-accredited MSLS. Minimum of five years experience in supervision and two years experience in circulation activities. Experience with automated circulation systems highly desirable. Duties and responsibilities: Responsible for the administration of the Access Services Division, which includes circulation services, reserve collection services, interlibrary borrowing and lending, shelving, centralized billing borrower cards, security, and library annex. Supervision of 20 full-time staff members and approximately 90-100 student assistants. Supervise all automated activities and equipment maintenance in the department. Plan for future circulation needs with library administration, appropriate library staff and University Management Systems. Applications deadline: June 1, 1981. Minimum salary: \$23,000. Apply to: Head of Access Services Librarian Search Committee, 104 Ellis Library, University of Missouri-Columbia, Columbia, Missouri, 65201. An affirmative-action/equal-opportunity employer.

HEAD OF COLLEGE LIBRARY. Responsible for administration of College Library which offers a wide range of public services to UCLA's 20,000 undergraduates. The College Librarian is responsible for managing, organizing, and developing collections and services including basic library and bibliographic instruction, circulation and reserve services, audiovisual and reference services, and technical

processing. Duties also include planning, budgeting and reporting of current operations as well as developing new programs. Qualifications: MLS from accredited program is normally required and a broad liberal arts background is desirable. Demonstrated managerial and supervisory skills in an academic library including competence in planning and communications, personnel management, and public service. Ability to develop new services and programs is desirable, as is experience with library instruction programs, audiovisual collections, and automation. Must have ability to work well with students and faculty and have a strong commitment to service to undergraduates. Salary from \$20,088. Send letter of application, resume, and names of three references by July 1, 1981, to Alvis H. Price, Acting Assistant University Librarian (Personnel), UCLA, Los Angeles, CA 90024. UCLA is an equal-opportunity/affirmative-action employer.

HEAD OF REFERENCE SERVICES. Bluefield State College. Provide reference assistance to students, faculty and community users. Coordinate collection development and instruction in library use on staff of 3 other professionals and 5 support staff. Combined library and media services serving 2 and 4 year programs on commuting campus of 2,200 students adjacent to Appalachian mountain trails. Assist in cataloging in appropriate subjects. This is a challenging position in a library entering a new development phase. The person in this position will have an active role in policy and program determination. This is a classified position at Staff Librarian in the range of \$12,732-\$14,000. MLS and 2 years academic library experience. Submit resume and three references, not later than June 15, 1981, to the Personnel Office, Bluefield State College, Bluefield, WV 24701. An affirmative-action/equal-opportunity employer.

HEAD OF SPECIAL COLLECTIONS. Boston College. Reports to University Librarian. Plans and directs operations and staff (2 professionals, 1 support, 1-3 students). Current collections include British Catholic authors (Hilaire Belloc, Francis Thompson, etc.), Congressman Drinan's papers, Nicholas Williams Memorial Ethnological Collection, unique Irish Collection, Rex Stout, etc. Formulates and implements collecting goals including solicitation and grant proposals. Develops and oversees security, public access, restoration/preservation policies and procedures. Responsible for developing support groups. Seek person with knowledge of the book trade, rare and out-of-print materials, knowledge of English and Irish literature and history. Emphasis on Catholic authors very desirable. Must have experience in book/paper preservation and archival methods, MLS from an ALA-accredited library school desirable and/or relevant advanced degrees and 5-8 years' special collections related experience including administrative/supervisory. Salary low to mid-twenties. New position available on or about July 1, 1981. Send letter and resume for Search Committee review to Dianne Rogers, Associate Director of Personnel, More Hall, Boston College, Chestnut Hill, MA 02167; (617) 969-0100, ext. 3333. AAMF/EOE.

INFORMATION SPECIALIST—Corporate Technical Library. The Upjohn Company. Provides a variety of scientific information services to world-wide management, marketing and technical staff on demand or as a continuing service: fact-finding and general reference services, retrospective literature searching, current literature alerting (internal and vendor supplied data bases) and other specialized services. Keeps informed of current Upjohn research activity; anticipates user information needs, plans and implements services designed to meet them; helps increase visibility of the Corporate Technical Library and utilization of its information services; participates in user education programs and acts as liaison to specific user groups; keeps informed of developments in library systems, information science, new information resources and techniques for their utilization. The Corporate Technical Library has a staff of 30 and a collection containing 20,000 books, 30,000 bound journals and 1,300 current periodical subscriptions. The Upjohn Company is located in Kalamazoo, a medium-sized southwestern Michigan university city with excellent cultural/recreational opportunities. Qualifications: Library Information Specialist II—BS/BA in science plus MA/MS in library/information science or MS in science plus one year information-related experience (biochemical/biomedical environment). Sr. Library Information Specialist III—Same as above plus 3-4 years' information-related experience, 2-3 in a biochemical/biomedical environment. Both levels require: training and experience in searching scientific bibliographic and non-bibliographic databases; skill in providing general reference and information services including ability to utilize medical, biological and chemical reference tools effectively. Prefer biology or chemistry degree. Salary: \$21,093-\$31,640 or \$24,231-\$36,346 depending on level at which position is filled. Excellent benefits. EEO/AA. Apply to Jerry Flowers, The Upjohn Company, 7171 Portage Road, Kalamazoo, MI 49001.

LIBRARY PLANNING AND SYSTEMS COORDINATOR. Activist wanted to help prepare library for 1986 and beyond. R. W. Woodruff Library, Emory University at Atlanta, Georgia. Opens September 1, 1981. Serve as staff officer to plan and execute analyses of present services and operations and develop specifications for innovative services and operations, including automated applications,

in order to improve library services and control costs. Assist in evaluation of library effectiveness and in overall management of the General Libraries. Qualifications: college degree, minimum of five years of planning related experience. Knowledge of systems analysis, computer applications, and strong communication skills, demonstrated ability to develop innovative solutions to problems. Background in one or more of the following fields desirable: automation, business management, marketing. ALA-accredited MLS desirable but not required. Beginning salary and rank dependent upon qualifications and experience, but not less than \$25,000 per year. Send letter of application, resume, and names of three references by June 10, 1981, to Herbert F. Johnson, Director of Libraries, Robert W. Woodruff Library, Emory University, Atlanta, Georgia, 30322. An equal-opportunity/affirmative-action employer.

PUBLIC SERVICES LIBRARIAN. Responsible for reference service, reference collection, interlibrary loans, and library instruction program. Also supervises documents collection and music library. Primary emphasis is on reference service to undergraduate students. Qualifications. MLS degree from an ALA-accredited school. Ability to provide skilled reference service to students and faculty, and to work well with other members of the library staff. Some knowledge of foreign languages essential. Preference will be given to a person with several years of comparable experience. Terms of appointment: Twelve-months appointment with 23 days of vacation per year. Forty-hour work week, including some evening and/or weekend hours. New appointments made on a one-year probationary basis. Group health insurance and T.I.A.A. participation optional. Salary \$16,000-\$18,000, depending upon qualifications and experience. Apply to: Tyrus G. Harmsen, College Librarian, Occidental College, 1600 Campus Road, Los Angeles, CA 90041. Send letter of application, resume, and names of three references. Application deadline: June 5, 1981. An equal-opportunity/affirmative-action employer.

REFERENCE-BIBLIOGRAPHER. Position open September 1, 1981. In addition to traditional reference duties, responsibilities include collection development, faculty liaison, user education, and perhaps on-line searching, for Business School and selected departments. MLS and initiative required. Subject master's, experience, and Business or Social Science background desirable but not essential. Minimum salary, \$12,000; higher depending on qualifications. Faculty status. Send by June 10 detailed resume and names of three references to: J. D. Williams Library, Reference-Bibliographer Search Committee, University of Mississippi, University, MS 38677. An equal-opportunity employer.

REFERENCE LIBRARIAN. Beginning about 1 July 1981. General reference duties, shared with two professional assistants and the assistant librarian for public services, in a strong liberal arts college library. Supervision of the reference collection and the assistant reference librarians; ultimate responsibility for government documents, micromedia, pamphlet file, interlibrary loan, and bibliographic instruction. Some evening, weekend, and exhibits work. MLS and five years of professional experience required, including work in bibliographic instruction. Familiarity with OCLC and data base searching preferred. Advanced subject degree and knowledge of foreign languages desirable. 12 month appointment, 4 weeks annual leave. TIAA/CREF Salary minimum \$17,000 depending upon qualifications. Send resume, transcripts, letters of recommendation by June 1, 1981, to Charles B. Maurer, Director, Denison University Libraries, Granville, OH 43023. An equal-opportunity/affirmative-action employer.

REFERENCE LIBRARIAN. Humanities and social sciences reference, Robert W. Woodruff Library, Emory University. New position. Opens September 1, 1981. Provide reference service in the humanities and social sciences, requiring an educational background in business, or economics, or appropriate experience in a business/economics library. Will involve assistance at the reference desk and, depending on background and departmental needs, may include participation in such activities as group bibliographic instruction and orientation as well as individual term paper consultations, aid in the preparation of information leaflets and brochures and searching online data bases. Other related duties. Includes regular weekend and evening hours. Qualifications: ALA-accredited library or information master's degree, undergraduate or graduate degree in business or economics, or appropriate experience in a business/economics library; general reference experience including experience in online searching or bibliographic instruction helpful. Reading knowledge of at least one modern European language, demonstrated ability to communicate and work effectively with all segments of the academic community. Beginning salary and rank dependent upon qualifications and experience, but not less than \$12,500 per annum. Send letter of application, resume, names of 3 references, and have library school credentials forwarded by June 10, 1981, to Herbert F. Johnson, Director of Libraries, Robert W. Woodruff Library, Emory University, Atlanta, Georgia 30322. An equal-opportunity/affirmative-action employer.

REFERENCE LIBRARIAN & SCIENCE/MATHEMATICS BIBLIOGRAPHER. Under the direction of the Assistant Director, Reference and Collection Development Service, has the following respon-

sibilities: Provides general reference service during assigned hours at the Department's reference desks including some weekend and evening hours. Serves as Bibliographer for the Departments of Atmospheric Sciences, Computer Science, Mathematics and Statistics, and Physics. Selects, develops and reviews these subject collections. Provides bibliographic instruction and serves as liaison with the faculty and students of these Departments. Searches on-line science data bases using BRS and Lockheed. Library faculty at SUNYA are expected to fulfill faculty obligations in one or more of the areas of teaching, research, and service as well as specific library assignments. Qualifications: MLS from an ALA-accredited library school. Undergraduate major and/or advanced study in some areas of the physical sciences or mathematics preferred. Preference will be given to candidates with relevant experience in an academic or special library subsequent to receipt of MLS. Experience in computerized bibliographic searching desirable. Salary and Rank: Rank and salary commensurate with education and experience; salary from \$13,000 depending on qualifications. Twelve months appointment; sick leave and annual leave @ 1.75 days each per month; fully paid major medical, hospitalization and dental insurance. Social security coverage. TIAA/CREF or New York State Teachers Retirement available (employee contribution rate = 3%). Contact: Jean Whalen, Personnel Librarian, University Library, Room 139, State University of New York at Albany, 1400 Washington Avenue, Albany, NY 12222. Inquiries should be received by July 3, 1981. The State University of New York at Albany is an equal-opportunity/affirmative-action employer. Applications from women, minorities and handicapped are especially welcome.

RESEARCH EDITOR/CATALOGER. Major American micropublisher has an immediate opening for a Research Editor/Cataloger to assist in the implementation of micropublishing projects. Duties require knowledge of AACR2 cataloging rules, MARC format, and LCSH. MLS required; second subject master's and one to two years cataloging experience preferred. We offer excellent fringe benefits; salary \$12,200 up, depending upon qualifications. Send letter of application and resume by May 31, 1981, to: Personnel Department, Microfilming Corporation of America, A New York Times Company, 1620 Hawkins Ave., P.O. Box 10, Sanford, North Carolina 27330. (EOE/MF).

SCIENCE REFERENCE LIBRARIAN. Libraries have total on-line system for all services. Provides reference services and bibliographic instruction to users of the Sprague (joint science) Library, collections in the sciences and engineering. Assists Head Librarian. Qualifications: ALA-accredited MLS, interest in instruction, science background with subject master's degree desirable. Salary: \$1,045 per month or higher depending on qualifications. Application closing date: May 31, 1981. Contact: G. M. Bailey, Assistant Director of Libraries, The Claremont Colleges, Claremont, CA 91711.

SCIENCE REFERENCE LIBRARIAN (PHYSICAL SCIENCES). Available immediately at Arizona State University, where a large, new science library is scheduled for completion in early 1982. The successful candidate will serve as the subject specialist for chemistry, physics, astronomy, geology and mathematics. Responsibilities include collection development, online literature searching, instruction and orientation, reference and research assistance, and liaison with faculty. Reference desk duty is on a rotating schedule which includes some night and weekend hours. Salary: dependent on qualifications, with \$14,458 as the minimum. Required: ALA-accredited MLS; strong background in any science (academic training and/or experience), demonstrated oral and written communication skills. Preferred: undergraduate or graduate degree in one of the physical sciences; experience in reference and collection development, training in and/or experience with BRS, Lockheed, or SDC. Please send letter of application addressing all of the qualifications stated and enclosing a list of relevant courses taken, a current resume, and the names and addresses of three recent references to Constance Corey, Assistant University Librarian for Management Services, Arizona State University, Tempe, AZ 85281. Application deadline is May 30, 1981. A committed equal-opportunity/affirmative-action employer.

SCIENTIFIC SYSTEMS AND PROGRAM ANALYST—Corporate Technical Library, The Upjohn Company. Provides technical knowledge to plan, design, program, implement, document and maintain efficient information systems for scientific literature, library and information service operations. Primary responsibility is for program development and editing related to the Upjohn product literature storage and retrieval system; the interdisciplinary nature of the project, the utilization of in-house hardware and software plus commercial computer utilities and software requires liaison with a variety of corporate divisions, users, data processing units and outside contractors. Secondary responsibilities are to provide technical knowledge for design and implementation of library automation projects, including evaluation of packaged software systems, and to co-ordinate library information systems with related corporate technical information systems. The Corporate Technical Library has a staff of 30 and a collection containing 20,000 books, 30,000 bound journals and 1,300 current periodical subscriptions. The Upjohn Company is located in Kalamazoo, a medium-sized south-western Michigan university city with excellent cultural/recreational

opportunities. Qualifications: Scientific Systems and Program Analyst I—MS or equivalent in information/computer science or related discipline, or BS plus a minimum of 2 years information systems experience; Scientific Systems and Program Analyst II—Same as above, except MS or equivalent in information/computer science or related discipline plus a minimum of 2 years experience, or BS plus a minimum of 4 years experience. Both levels require knowledge of scientific literature, bibliographic and text processing systems, library operations, data base management systems, and demonstrated ability for successful implementation of systems projects and skill in written and oral communication. Prefer competence in PL/1. Salary: \$20,808-\$31,212 or \$23,400-\$35,100 depending on level at which position is filled. Excellent benefits. An EEO/AA employer. Apply to Jerry Flowers, The Upjohn Company, 7171 Portage Road, Kalamazoo, MI 49001.

SERIALS CATALOG LIBRARIAN at the Brown University Library. Responsible for providing bibliographic control of serial titles and monographic titles issued in series and classed as sets. Reports to Head Serials Catalog Librarian. Requirements: an MLS from an ALA-accredited library school; a reading knowledge of German and either a Romance or Slavic language. Some experience with LC classification, serials or monographic cataloging, and OCLC or RLIN bibliographic systems desirable. Appointment range: \$13,300-\$16,600, based on experience. Benefits include 12-month contract, 22 days' vacation, TIAA/CREF. Interested candidates should send letter of application, resume, and names of three references by June 1, 1981, to: Gloria Hagberg, Brown University Library, Providence, RI 02912. An equal-opportunity/affirmative-action employer.

LATE JOB LISTINGS

CATALOGING LIBRARIAN. Technical Services Department serving the College of Saint Benedict Library and Alcuin Library at St. John's University. Responsibilities include cataloging of monographic materials, shared card catalog maintenance, limited reference duty, and assistance on an ongoing ReCon project. Requires MLS from ALA-accredited school and familiarity with OCLC, LC system and AACR 2. Previous cataloging experience and theology background preferred. Twelve-month full time contract with usual fringe benefits. Salary \$13,000+ depending upon degrees and experience. Deadline for applications is June 30, 1981; starting date, August 1, 1981. Send letter of application and resume to: Michael D. Kathman, Director of Libraries, Alcuin Library, St. John's University, Collegeville, MN 56321. EOE, M/F, 504 Handicapped Act.

ASSISTANT OR ASSOCIATE UNIVERSITY LIBRARIAN. University of California, San Diego. Salary range: \$27,700-\$45,400. Available after June 30, 1981. Serves as one of the principal deputies of the University Librarian. Under the general direction of the University Librarian, administers, coordinates, and provides leadership in library services to support UCSD instructional and research programs, and services to meet the needs of the general public. Participates in general administrative processes: policy and planning, budget and resource allocation, organization and communication, staff development, and personnel decisions. Has line responsibility for a number of public service departments and may assume specific responsibility for one or more administrative functions, e.g., coordination of collection development. Represents UCSD Library as appropriate. Contributes to the profession, and maintains an awareness of current professional developments through participation in professional organizations and activities. Qualifications: an understanding of the scholarly use of library collections and services; an awareness of current trends in higher education and library service at the local and national level; demonstrated ability to work effectively with research-oriented faculty, library staff, and other members of the academic community; considerable academic library experience, including management responsibility, preferably in a large research library; and an MLS from an ALA-accredited library school are required. UCSD is an equal-opportunity/affirmative-action employer. Submit applications, enclosing a resume and a list of references, to: Millicent D. Abell, University Librarian, University of California, San Diego, Library, C-075-G, La Jolla, CA 92093.

LIBRARY ADMINISTRATOR: HEAD OF PUBLIC SERVICES. Staff of 9 librarians, 11 full-time assistants. Minimum requirements: MLS from ALA-accredited school and subject masters (or measurable equivalent); 7 years professional experience in academic/research library, including appropriate administrative experience. Starting salary range \$20,000 to \$26,000 for calendar year. Deadline for receipt of applications is June 1, 1981. Description sent upon request. Send letter of applications, resume, 3 letters of reference, and

other documents of your choosing to: Office of Faculty & Staff Relations, 4th floor, Admin. Bldg., State University College, Brockport, NY 14420. State University of NY is an equal-opportunity/affirmative-action employer.

LIBRARIAN, REFERENCE. Beginning position for 1981-82 academic year only, Aug. 15, 1981-June 15, 1982. MLS (no earlier than the close of 1979-80 academic year) from ALA-accredited library school required. Part of college library program of bibliographic instruction funded by DePauw University and CLR-NEH. Must have strong interest and ability in promoting student use of the academic library through work individually with classroom instructors, classroom presentations, and reference desk service. Salary: \$12,000 for 10 months. Closing date for applications: June 5, 1981. Apply to James Martindale, Librarian, Box 137, DePauw University, Greencastle, IN 46135. An equal-opportunity/affirmative-action employer.

INTERLIBRARY COOPERATIONS CONSULTANT for nine county regional system serving 47 public and 30 academic and special libraries in east central Illinois. Responsibilities include consulting for program development among academic, special, and public libraries including union list of serials and on-line reference services; supervision of CLSI computer networking services, including the development of an on-line union catalog and circulation system for area libraries. Requirements: MLS; minimum of five years library experience; experience with automated systems in areas of circulation and on-line catalogs, preferably CLSI, MINI-MARC, and OCLC. Beginning salary of \$18,000+, commensurate with qualifications. Position open May 16. Send resume to: Personnel, Lincoln Trail Libraries System, 1704 West Interstate Drive, Champaign, IL 61820.

HEAD OF TECHNICAL SERVICES, Indiana University Northwest. Direct all technical service operations, assist in the selection of library materials, assist in the reference and bibliographic instruction programs. Qualifications: MLS from an ALA-accredited library school, two years of cataloging experience in an academic library and two years of supervisory experience or the equivalent, detailed understanding of AACR 2. Desirable: OCLC experience, humanities or social science educational background. An excellent opportunity to broaden one's technical and public service experience. Position open July 1, 1981. Salary: \$13,500-\$17,800, attractive fringe benefits. Send application, resume and the names of three references, by May 31, 1981, to: Robert F. Moran, Jr., Director of Library Services, Indiana University Northwest, 3400 Broadway, Gary, IN 46408. Indiana University Northwest is a 4,000 student campus of Indiana University located 25 miles from Chicago.

LIBRARIAN AND MANUSCRIPTS CURATOR, Clarke Historical Library, to catalog, maintain, and interpret collections of books, pamphlets, manuscripts and historical materials, primarily relating to the Great Lakes Area. Responsible for supervision of reading room. ALA-accredited MLS and relevant second masters required. Familiarity with current cataloging codes, developments in machine readable cataloging and pertinent cataloging experience desirable. Expected to engage in research leading to publication in areas appropriate to the collection. Twelve month tenure track appointment with full faculty privileges. Target level instructor (\$15,800 min.) or assistant professor (\$18,300 min.); salary and rank set according to academic credentials. Send resume and three letters of reference to the Selection Committee, 206 Park Library, Central Michigan University, Mt. Pleasant, MI 48859, by June 15, 1981. CMU is an affirmative-action/equal-opportunity institution.

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