

be summarized by saying that the library is recognized as an interested party when receiving donations and should be removed from the actual appraisal process other than to facilitate that process by directing donors to price guides, giving references to qualified appraisers, and helping with clerical work such as preparing a list of the donation. The question about who should pay for appraisals—the donor or the library—falls in ACRL's judgment to the donor.<sup>7</sup>

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<sup>7</sup>"Statement on Appraisal of Gifts," *C&RL News*, March 1973, p.49. Reprinted in ACRL's

## Summary

The Tax Reform Act of 1984 serves notice to donors and receiving institutions that closer attention will be given to valuations of donations. Supplementing the new tax law is a host of regulations by the IRS and other agencies that establish an acceptable framework for gift appraisals. The primary effect of the new law is to encourage responsible behavior of donors and appraisers, while librarians must take on new procedures for the control and documentation of their collections. ■■

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*Guidelines on Manuscripts and Archives* (1977).

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# How to participate in ACRL

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## *Information for new members and potential members.*

### **T**o join

Write or call the Association of College and Research Libraries for application forms and information: ACRL Office, 50 E. Huron St., Chicago, IL 60611-2795; (312) 944-6780.

### **T**o learn about ACRL's current programs, officers, and units

Check the *ALA Handbook of Organization* and read *College & Research Libraries News* regularly (as a member of ACRL, you will receive both publications).

### **T**o attend conference programs, ACRL Board meetings, or committee meetings

For information on time, places, and general program content, consult *C&RL News*, *American Libraries*, and the official conference programs and schedules. For additional information, contact the ACRL office.

### **T**o attend preconferences

For information about time, place, and preconference theme, check *C&RL News* and *American Libraries*. For additional information and registration materials, write to the ACRL office.

### **T**o take a continuing education course

To receive a course brochure, write Gail Russell at the ACRL office. To register, use information published in *C&RL News* or in the course brochure.

### **T**o establish a local chapter of ACRL

Check the procedures listed in "Guidelines for ACRL Chapters" (available from the ACRL office). Send a petition with the signatures of at least 25 ACRL members to the ACRL office for approval by the Board of Directors.

### **T**o request a speaker in the Chapter Visits program

Write Cathleen Bourdon at the ACRL office and specify your date and topic. Eight chapters qualify each year for a free visit from ACRL officers or staff.

### **T**o serve on ACRL's committees or to participate in ACRL's sections and discussion groups

Familiarize yourself with the work of the unit—check the *ALA Handbook of Organization* for the unit's statement of responsibility, read about the work of the unit as reported in *C&RL News* and *American Libraries*, attend the meetings of the

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unit during ALA conferences. Submit a completed ACRL committee volunteer form (published in the October issue of *C&RL News* and available at ALA conferences). Communicate your interest to the ACRL Appointments and Nominations Committee, to any of the ACRL officers, to the chair of an ACRL unit whose work interests you, or to the ACRL office.

#### **To be a candidate for an ACRL office**

Write to the ACRL Appointments and Nominations Committee or to an ACRL section nominating committee. Submit a petition to have your name added to the list of candidates.

#### **To nominate someone for an award**

Write or call Sandy Whiteley at the ACRL office for information or nomination forms for the Academic/Research Librarian of the Year Award, Oberly Award, Doctoral Dissertation Fellowship, Samuel Lazerow Fellowship, or the Miriam Dudley BI Librarian of the Year Award.

#### **To provide suggestions for new projects, services, courses, and policies**

Write to the ACRL office, to any of the ACRL officers, or to the chair of a unit whose work relates to the matter. Respond to requests published in *C&RL News* for suggestions from the membership. Attend open hearings scheduled at ALA conferences. Be in touch with the Strategic Planning Task Force (Susan Klingberg, chair). Attend the President's Program at the Chicago ALA Conference this July, which will aim at setting priorities.

#### **To receive information, assistance, or advice on professional problems**

Contact the ACRL office, any of the ACRL officers, or the chair of an ACRL unit whose work relates to the matter.

#### **To find information on professional library positions open**

Check the classified advertising listings in *College & Research Libraries News* or *American Libraries*. Subscribe to the monthly *Fast Job Listing Service*, available from the ACRL office. Call the ACRL telephone JOBLINE, (312) 944-6795 (listings are changed every Thursday afternoon).

#### **To obtain ACRL publications, policy statements, or CE course syllabi**

For information about the availability of materials, check *C&RL News*, ACRL's publications brochure, or the ALA Publications Checklist. You may obtain a publications brochure from the ACRL office or at ALA conferences. To order materials, write to the ACRL office.

#### **To submit a manuscript for publication**

Contact the editor of the publication. For *College & Research Libraries*, send manuscripts to Charles R. Martell Jr., California State University Library, 2000 Jed Smith Drive, Sacramento, CA 95819. Instructions for authors are printed in each

volume of the journal. For *C&RL News*, send articles to George Eberhart at the ACRL office (see the guidelines in this issue). For the *ACRL Publications in Librarianship* series, send manuscripts to Arthur P. Young, Dean of Libraries, University of Rhode Island, Kingston, RI 02881.

#### **To submit news items for publication in *College & Research Libraries News***

Send materials to George Eberhart at the ACRL Office, 50 E. Huron St., Chicago, IL 60611-2795. Consult the guidelines for submission of news items in this issue. The deadline for receipt of news items is approximately the 26th of each month.

#### **To subscribe to ACRL periodicals**

For a subscription to *Choice*, write to the Subscriptions Department, *Choice*, 100 Riverview Center, Middletown, CT 06457. For a subscription to *C&RL* or *C&RL News*, write to the Subscription Department, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795.

#### **To order works from the ACRL Publications in Librarianship series**

For a listing of the works in this series, write to the ACRL office. For a list of in-print titles, check the "List of ACRL materials available," featured in this issue. To place a standing order or to order individual titles, write to ALA Publishing, 50 E. Huron St., Chicago, IL 60611-2795. To order copies of out-of-print titles, contact University Microfilms International, 300 N. Zeeb Rd., Ann Arbor, MI 48106.

#### **To advertise in ACRL publications**

To place display ads in *C&RL*, *C&RL News*, or *Choice*, contact Art Beck, Advertising Sales Manager, *Choice*, 100 Riverview Center, Middletown, CT 06457. To place classified ads in *C&RL News*, or job listings in the *Fast Job Listing Service* or the telephone JOBLINE, contact Donna Camloh at the ACRL Office, 50 E. Huron St., Chicago, IL 60611-2795; (312) 944-6780, ext. 286. ■■

### **Microcomputer topics desired**

The Deutsche Gesellschaft für Dokumentation e.V. (DGD) is organizing the Second International Conference on the Application of Micro-Computers in Information, Documentation and Libraries. The conference will be held March 17-21, 1986, in Baden-Baden, West Germany.

Anyone wishing to present a paper at the conference should submit a title and brief outline by February 28, 1985, to the DGD at Westendstrasse 19, D-6000 Frankfurt am Main 1, Federal Republic of Germany.

Major topics will include software requirements, application in libraries or information centers, and education and training for librarians and users.