

and random, and were therefore not subject to measurement or control. The error levels in the present system could be reduced by increasing the sample size; however, the library administration has decided that the present level of accuracy is sufficient for the time being.

The reference staff have greatly appreciated their release from the tyranny of recording statistics every hour of every day, and have reported improved interactions with patrons as a result of greater freedom to concentrate on service. Graduate assistants were scheduled for only one or two statistics sessions in the average month, so the extra duty did not impose any great hardship. In fact, statistics duty frequently helped them make up hours lost during breaks and university holidays. The assistants became quite adept at statistics-

taking during the year, and encountered surprisingly little difficulty asking each patron his or her status.

Small modifications have been made in the statistics system for fiscal year 1987/88. The most significant change is that the "other" category of patrons has been divided into four sub-categories (faculty and staff of other universities, other information professionals, elementary and secondary school students, and "other"). In general, however, the new sampling approach to reference desk statistics has been highly successful at LSU Libraries, and is considered worthy of emulation by other reference departments who would like to increase the accuracy of their desk statistics while decreasing the effort and resources devoted to collecting them. ■■

How to participate in ACRL

Information for new members and potential members.

To join

Write or call the Association of College and Research Libraries for application forms and information: ACRL Office, 50 E. Huron St., Chicago, IL 60611-2795; (312) 944-6780.

To learn about ACRL's current programs, officers, and units

Check the *ALA Handbook of Organization* and read *College & Research Libraries News* regularly (as a member of ACRL, you will receive both publications).

To attend conference programs, ACRL Board meetings, or committee meetings

For information on time, places, and general program content, consult *C&RL News*, *American Libraries*, and the official conference programs and schedules. For additional information, contact the ACRL office.

To attend preconferences

For information about time, place, and precon-

ference theme, check *C&RL News* and *American Libraries*. For additional information and registration materials, write to the ACRL office.

To take a continuing education course

To receive a course brochure, write to the ACRL office. To register, use information published in *C&RL News* or in the course brochure.

To establish a local chapter of ACRL

Check the procedures listed in "Guidelines for ACRL Chapters" (available from the ACRL office). Send a petition with the signatures of at least 25 ACRL members to the ACRL office for approval by the Board of Directors.

To request a speaker in the Chapter Speakers program

Write Alia Al-Taqi at the ACRL office and specify your date and topic. Eight chapters qualify each year for a free visit from ACRL officers or the ACRL Executive Director.

To serve on ACRL's committees or to participate in ACRL's sections and discussion groups

Familiarize yourself with the work of the unit—check the *ALA Handbook of Organization* for the unit's statement of responsibility, read about the work of the unit as reported in *C&RL News* and *American Libraries*, attend the meetings of the unit during ALA conferences. Submit a completed ACRL committee volunteer form (published in the October issue of *C&RL News* and available at ALA conferences). Communicate your interest to the ACRL Appointments and Nominations Committee, to any of the ACRL officers, to the chair of an ACRL unit whose work interests you, or to the ACRL office.

To be a candidate for an ACRL office

Write to the ACRL Appointments and Nominations Committee or to an ACRL section nominating committee. Submit a petition to have your name added to the list of candidates.

To nominate someone for an award or to apply for a grant or fellowship

Write or call Mary Ellen Davis at the ACRL office for information or nomination forms for the Academic/Research Librarian of the Year Award, Oberly Award, Doctoral Dissertation Fellowship, Samuel Lazerow Fellowship, the Miriam Dudley BI Librarian of the Year Award, the RBMS Exhibition Catalogue Award, or the Martinus Nijhoff International West European Specialist Study Grant.

To provide suggestions for new projects, services, courses, and policies

Write to the ACRL office, to any of the ACRL officers, or to the chair of a unit whose work relates to the matter. Respond to requests published in *C&RL News* for suggestions from the membership. Attend open hearings scheduled at ALA conferences. Be in touch with the ACRL Planning Committee (Carolyn Dusenbury, chair).

To receive information, assistance, or advice on professional problems

Contact the ACRL office, any of the ACRL officers, or the chair of an ACRL unit whose work relates to the matter.

To find information on professional library positions open

Check the classified advertising listings in *College & Research Libraries News* or *American Libraries*. Subscribe to the monthly *Fast Job Listing Service*, available from the ACRL office. Call the ACRL telephone JOBLINE, (312) 944-6795 (listings are changed every Thursday afternoon).

To obtain ACRL publications, policy statements, or CE course syllabi

For information about the availability of materials, check *C&RL News*, ACRL's publications brochure, or the ALA Publications Checklist. You may obtain a publications brochure from the ACRL office or at ALA conferences. To order stan-

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dards and guidelines, write to the ACRL office. To order other publications, contact the ALA Order Department.

To submit an article for publication

Contact the editor of the publication. For *College & Research Libraries*, send manuscripts to Charles R. Martell, California State University Library, 2000 Jed Smith Drive, Sacramento, CA 95819. Instructions for authors are printed in each issue of the journal. For *C&RL News*, send articles to George Eberhart at the ACRL office (see the guidelines published in January). For *Rare Books & Manuscripts Librarianship*, send articles to Ann S. Gwyn, The Milton S. Eisenhower Library, Johns Hopkins University, Baltimore, MD 21218.

To submit a proposal for a monographic publication

Discuss your proposal with Mary Ellen Davis, ACRL publications officer, at ACRL headquarters, and submit a "Preliminary Publication Information Form." Consult this issue of *C&RL News*, p.102, for more detailed instructions. For the *ACRL Publications in Librarianship* series, send proposals or manuscripts directly to Jonathan A. Lindsey, Coordinator of Affairs, Baylor University, Waco, TX 76798.

To submit news items for publication in *College & Research Libraries News*

Send materials to George Eberhart at the ACRL Office, 50 E. Huron St., Chicago, IL 60611-2795. Consult the guidelines for submission of news items

in the January issue. The deadline for receipt of news items is approximately the 26th of each month.

To subscribe to ACRL periodicals

For a subscription to *Choice*, write to the Subscriptions Department, *Choice*, 100 Riverview Center, Middletown, CT 06457. For a subscription to *C&RL* or *C&RL News*, write to the Subscription Department, American Library Association, 50 E. Huron St., Chicago, IL 60611-2795.

To order works from the ACRL Publications in Librarianship series

For a listing of the works in this series, write to the ACRL office. For a list of in-print titles, check the "List of ACRL materials available," featured in this issue. To place a standing order or to order individual titles, write to the ALA Order Department, 50 E. Huron St., Chicago, IL 60611-2795. To order copies of out-of-print titles, contact University Microfilms International, 300 N. Zeeb Rd., Ann Arbor, MI 48106.

To advertise in ACRL publications

To place display ads in *C&RL*, *C&RL News*, or *Choice*, contact Art Beck, Advertising Sales Manager, *Choice*, 100 Riverview Center, Middletown, CT 06457. To place classified ads in *C&RL News*, or job listings in the *Fast Job Listing Service* or the telephone JOBLINE, contact Gus Friedlander at the ACRL Office, 50 E. Huron St., Chicago, IL 60611-2795; (312) 944-6780, ext. 286. ■■

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