

# Guide for authors

Dental Journal (Majalah Kedokteran Gigi) only publishes original articles on all aspects of dentistry and dental related disciplines. Articles are considered for publication with the condition that they have not been published or submitted for publication elsewhere. Articles can be classified as research reports, case reports and literature reviews that keep the readers informed of current issues, innovative cases and reviews in dentistry. They should also support scientific advancement, education and dental practice development. Manuscripts will be published in English therefore it is the author's responsibility to ensure the submitted manuscript to be provided in appropriate English. The language used in manuscript must be non numeral, and free of mistypes. The length of manuscript must be proportional.

The manuscript must be submitted in soft copy file via CD or e-mail. Manuscript should be typed using MS Word program. The font used should be Times New Roman, sizing 14 pt for the title, and 12 pt for others. Headlines are typed in bold, while Latin names are typed in italics. Three legible copies of the manuscript which are typed in double space with wide margins on good quality A4 white paper (210 × 297 mm) should also be enclosed. The length of article should not below 10 pages and should not exceed 12 pages. The left, right, top, and bottom margin should be 2.5 cm or 1 inch length. Authors should also follow the manuscript preparation guidelines.

## All Research Reports, Case Reports, and Literature Reviews must contain:

- **Title** should be brief, specific and informative. The title must contain maximum 10 words (not exceeding 40 letters and spaces) with capital letter on the first word of the title. The title must be provided in English and Bahasa Indonesia.
- **Name of Author(s)** should include full names of author(s), address to which proofs are to be sent, name and address of the department(s) to which the work should be attributed and appointed accordingly with asterisk (\*) symbol.

### Example:

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- **Abstract** should be structured with concise description (contains not more than 250 words, formatted in 1 space, and done in one paragraph). The abstract must be provided in English.
- **Abstract in Research Reports** should consists of "**Background:**", "**Purpose:**", "**Method:**", "**Result:**" and "**Conclusion:**" typed in bold within one paragraph. Footnotes, references, and abbreviations are not used in the abstract.

- **Abstract in Case Reports** should consists of "**Background:**", "**Purpose:**", "**Case(s):**", "**Case Management:**" and "**Conclusion:**" typed in bold within one paragraph. Footnotes, references, and abbreviations are not used in the abstract.
- **Abstract in Literature Reviews** should consists of "**Background:**", "**Purpose:**", "**Reviews:**", and "**Conclusion:**" typed in bold within one paragraph. Footnotes, references, and abbreviations are not used in the abstract.
- **Keywords** contain 3-5 words and/or phrases and must be provided below the abstract. The key words must be provided in English.
- **Correspondence** should contain separated by semicolons (;) details of the author in charge with detailed mailing address and e-mail.

## Correspondence is followed by the following sections according to type of article (Research Reports, Case Reports, or Literature Reviews) as follows:

### I. Contents in Research Reports:

The research reports should contain the following sections: introduction, materials and methods, and results.

- **Introduction** comprises the problem's background, its formulation and purpose of the work or case or review and prospect for the future. Introduction in literature reviews are followed by headline topics and exposures to be discussed.
- **Materials and Methods** contain clear description on used materials and scheme of experiments as well as methods in order to enable other examiners to undertake retrieval or duplication and validity checked if necessary. Reference should be given to the unknown method. Research ethics on animal and human subjects must be stated accordingly, if applicable.
- **Results** should be presented accurately and concisely in logical sequence with the minimum number of tables and illustrations necessary for summarizing only important observations. Tables must be made in horizontal (without vertical line separation) for simple viewing. **Mathematical Equations** should be clearly stated. When mathematical symbols are not available on the typewriter, hand written symbols with soft lead pencil could be used. **Decimal numbers** should be separated by *point* (.). **Tables, illustration, and photographs** should be cited in the text in consecutive order and provided separately from the texts of manuscript. The titles and detailed explanations of the figures belong in the legends for illustrations (figures, graphs) not on the illustrations themselves. All non-standard abbreviations that are used must be explained in footnotes.

### II. Contents in Case Reports:

The case reports should contain the following sections: introduction, case(s), and case management.

- **Introduction** comprises the problem's background, its formulation and purpose of the work or case or review and prospect for the future.
- **Case(s)** contain clear and detailed description on presented case(s) including anamnesis and clinical examinations.
- **Case(s) management** should be presented accurately and concisely in chronological sequence supported with figures and detailed descriptions on what was done.

### III. Contents in Literature Reviews

Literature reviews are reviews provided by expert in its field with verified supporting credentials. The literature reviews should contain the following sections: introduction, and overviews.

- **Introduction** comprises the problem's background, its formulation and purpose of the work or case or review and prospect for the future. Introduction in literature reviews are followed by headline topics and overviews to be discussed.

#### All Research Reports, Case Reports, and Literature Reviews must be followed by:

- **Discussion** explains the meaning of the examination's results, not repeating the result, in what way the reported result can solve the problems, differences and equalities with previous study and development possibilities. This section should include the conclusion of the reported work or case and suggestion for further studies if necessary.
- **Acknowledgements** to all research contributors, if any, should be stated in brief at the manuscript, prior to references.
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